

Julius Rosenberg Et AL

Referral

Commerce Dept.

No. 1

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Appeal to:

U.S. Department of Commerce  
Room 5317  
Central Reference & Records Inspection  
Facility  
Washington, D.C. 20230

REFERRAL

Reviewed by: W. R. J.

PACKET #1

AGENCY Commerce

No. of Pages  
Actual Release

Subject and File Number

Serial

Date

Document Description

No. of Pages  
Actual Release

ABraham Forkson (NQ) 165-591611

25

2/5/52

WFO Report / w/ copy of cover pg

4/1

4/1

ABraham Forkson (NQ) 165-591611

21

2/3/51

NQ letter to WFO

1

1

ABraham Forkson (NQ) 165-591611

20

12/9/51

NQ letter to WFO

1

1

FD-72  
(1-10-49)

# FEDERAL BUREAU OF INVESTIGATION

FORM NO. 1  
THIS CASE ORIGINATED AT WASHINGTON, D. C.

FILE NO.

REPORT MADE AT WASHINGTON, D. C.	DATE WHEN MADE 12/12, 17/51; 1/10, 16, 18/52	PERIOD FOR WHICH MADE 12/12, 17/51; 1/10, 16, 18/52	REPORT MADE BY HOWARD FLETCHER, JR. HP:PCW
TITLE ABRAHAM FOOKSON, aka Archie, Abe			CHARACTER OF CASE ESPIONAGE - R

## SYNOPSIS OF FACTS:

T-1, an official of a Federal Agency, advised Subject was directed an Interrogatory as result of LGE Investigation. Subject did not answer this Interrogatory. Subsequent to this, Subject submitted his resignation from IBS, which was effective as of November 7, 1951. T-2, a neighbor of Subject, advised on 12-12-51 Subject was still residing at 204 Newcomb St., S.E. ROLAND FOLEY of J. EDWARD FOLEY and Sons, 1012 I St., N.W., advised that rent on Subject's apartment has been paid through 1-31-52. T-3, a neighbor of Subject, advised Subject still living at 204 Newcomb St., S.E., on 1-16-52. T-5 advised that Subject was working for Frankl Photographic Services, 2015 L St., N.W., Washington, D.C., on 1-18-52.

DETAILS: AT WASHINGTON, D. C.

Washington T-1, an official of another Federal Agency, advised as a result of the Loyalty Investigation conducted by the Federal Bureau of Investigation, ABRAHAM FOOKSON was placed under interim security restriction at the National Bureau of Standards on October 18, 1951.

APPROVED AND FORWARDED: <i>[Signature]</i> SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
COPIES DESTROYED R533 NOV 23 1960	65-59611-25	
COPIES OF THIS REPORT (5) - Bureau (65-59611) 3 - New York (65-15522) (1 - USA, So. Dist.) 3 - Washington Field (65-5680)	15 5 1952	
COPY IN FILE		

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his case having been placed in the hands of the department's Quality Board, which Board directed an Interrogatory to FOOKSON based on the information developed in this investigation. FOOKSON failed to answer this Interrogatory. T-1 stated that subsequent to this, FOOKSON submitted his resignation, which was effective as of November 7, 1951. T-1 advised that his office had received information, unsupported, that Subject may accept employment at the Stauffer Chemical Company in New York City or the Texas Company in Beacon, New York, or the Ethyl Corporation in Baton Rouge, Louisiana.

T-2, of unknown reliability, a neighbor of Subject, was contacted on December 17, 1951, and advised that she had seen Subject's car parked nearby as recently as December 8. She stated that Mrs. FOOKSON does not drive the automobile and, therefore, she assumed that Subject was in Washington at that time. T-2 stated that no information had come to her attention which would indicate that the FOOKSONs were planning to move in the near future.

T-3, of unknown reliability, a neighbor, advised on January 13, 1952, that Subject was still in Washington, D. C., that he apparently had not worked during the month of December, for she had observed him working around his apartment during the day time on several occasions. This informant advised that shortly after the first of the year, Subject had been observed driving away in his automobile at approximately 8:15 on several mornings. This was an indication to T-3 that Subject had started working again. This informant advised that the FOOKSONs are at present repainting their apartment, which is an indication to T-3 that the FOOKSONs are not planning on leaving Washington in the near future. This informant advised that recently Subject had purchased a new Plymouth sedan. This informant further advised that if there was any indication that the FOOKSONs were leaving Washington, that this information would be furnished to the Federal Bureau of Investigation.

The records of the Division of Motor Vehicles, Metropolitan Police Department, Washington, D. C., reflected that ABRAHAM FOOKSON purchased a new Plymouth, dark green, four-door, sedan from Beal Motor Company, 1401 Rhode Island Avenue, Northeast, Washington, D. C., on January 4, 1952.

Confidential Informant T-4, of unknown reliability, an employee of Beal Motor Company, advised that in conversations with Subject, it was ascertained that he was working with Frankel Photograph Company.

Confidential Informant T-5, of known reliability, advised that on January 18, 1952, an employee of Frankel Photographic Service,

2015 I Street, Northwest, Washington, D. C., advised that ABRAHAM FOOKSON was at work and would be available to talk with.

Mr. ROLAND FOWLEY of J. EDWARD FOWLEY and Sons, 1012 I Street, Northwest, Washington, D. C., advised that the rent on Subject's apartment had been paid through January 31, 1952. Mr. FOWLEY advised that he handles the apartment house at 204 Newcomb Street, Southeast. He stated that their records reflect that the FOOKSONs are on a month to month rental agreement and are required to give him thirty days' notice prior to vacating. He advised that the FOOKSONs have not furnished him such a notification as of January 10, 1952.

- PENDING -

ADMINISTRATIVE PAGE

INFORMANTS:

- T-1 JOSEPH M. KELLY, Security Control Officer, United States Department of Commerce, as reflected in Bureau letters to Washington Field dated November 29 and December 3, 1951.
- T-2 Mrs. FRANCIS I. NICH, Apartment 2, 202 Newcomb Street, Southeast, Washington, D. C.
- T-3 MARY R. MITCHELL, 204 Newcomb Street, Southeast, Washington, D. C.
- T-4 Mr. ALBERT KAY, Salesman, Beal Motor Company, 1401 Rhode Island Avenue, Northwest, Washington, D. C.
- T-5 An anonymous telephone call made by writer to the Frankl Photographic Service, 2015 1st Street, Northwest, Washington, D. C., January 18, 1952.

Inasmuch as there are no outstanding leads in this Division and the only pending investigation is for the New York Division to report the decision of the Assistant USA as to his desire to have Subject appear before Federal Grand Jury in the Southern District of New York, this case is being carried as pending inactive in this Office.

REFERENCE:

Bureau letter to Washington Field with cc to New York dated November 29, 1951.

## FEDERAL BUREAU OF INVESTIGATION

FORM NO. 1

THIS CASE ORIGINATED AT WASHINGTON, D. C.

FILE NO.

REPORT MADE AT  WASHINGTON, D. C.	DATE WHEN MADE  12/12, 17/52; 1/10, 16, 18/52	PERIOD FOR WHICH MADE  12/12, 17/52; 1/10, 16, 18/52	REPORT MADE BY  ROLAND MITCHELL, JR. HP:PCW
TITLE  ABRAHAM FOOKSON, Aka Archie, Abe			CHARACTER OF CASE  ESPIONAGE - R

## SYNOPSIS OF FACTS:

T-1, an official of a Federal Agency, advised Subject was directed an Interrogatory as result of LGE Investigation. Subject did not answer this Interrogatory. Subsequent to this, Subject submitted his resignation from IBS, which was effective as of November 7, 1951. T-2, a neighbor of Subject, advised on 12-12-51 Subject was still residing at 204 Newcomb St., S.E. ROLAND FOWLEY of J. EDWARD FOWLEY and Sons, 1012 I St., N.W., advised that rent on Subject's apartment has been paid through 1-31-52. T-3, a neighbor of Subject, advised Subject still living at 204 Newcomb St., S.E., on 1-16-52. T-5 advised that Subject was working for Frankl Photographic Services, 2015 L St., N.W., Washington, D.C., on 1-18-52.

- PW -

DECLASSIFIED BY 4913  
ON 3/3/88 AP/03

DETAILS: AT WASHINGTON, D. C.

Washington T-1, an official of another Federal Agency, advised as a result of the Loyalty Investigation conducted by the Federal Bureau of Investigation, ABRAHAM FOOKSON was placed under interim security restriction at the National Bureau of Standards on October 18, 1951,

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES			
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3 - New York (65-15522)					
(1 - USA, So. Dist.)					
3 - Washington Field (65-5680)					

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SAC, WASHINGTON FIELD (65-5680)

December 3, 1951

DIRECTOR, FBI (65-59611)

ABRAHAM FOOKSON  
ESPIONAGE - R

ReBulet November 29, 1951, wherein you were advised that subject Fookson terminated his employment at the National Bureau of Standards, Washington, D. C. on November 7, 1951.

Mr. Joseph W. Kelly, Security Control Office, Department of Commerce, subsequently advised that according to Fookson's supervisor at the National Bureau of Standards Fookson had been engaged in negotiations with the Texas Company in Beacon, New York, and also the Ethyl Corporation in Baton Rouge, Louisiana, presumably with regard to future employment.

This is being furnished to you for your information and assistance in connection with your efforts to determine the intentions and future employment of subject Fookson.

cc: New York (65-15522)

EFE:hc

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SAC, Washington Field (65-5680)

November 29, 1951

Director, FBI (65-59611)

ABRAHAM FOOKSON, aka.  
ESPIONAGE - R

Mr. Joseph M. Kelly, Security Control Office, U. S. Department of Commerce, advised that as a result of the loyalty investigation conducted by this Bureau, Fookson was placed under interim security restrictions at the National Bureau of Standards on October 18, 1951, his case having been placed in the hands of the Department's loyalty board, which board directed an Interrogatory to Fookson based on the information developed in this investigation. Fookson failed to answer this Interrogatory. Mr. Kelly stated that, subsequent to this, Fookson submitted his resignation which was effective as of November 7, 1951.

Mr. Kelly pointed out that his office received information through a fellow employee to the effect that Fookson may be accepting employment at the Stauffer Chemical Company in New York City, although he has been unable to secure any verification of this information.

The Washington Field office is requested to conduct appropriate investigation to determine whether Fookson has left or is intending to leave Washington, D. C., for New York City and to verify if possible his intended future employment with the Stauffer Chemical Company in New York City.

cc: New York (65-15522)

APE:mpm

cc: Loyalty Section

RECORDED-37

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EX - 32

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Julius Rosenberg Et AL

Referral

Commerce Dept.

No. 2

APPEAL TO: Freedom of Information Appeal  
U.S. Commerce Department  
Room 5317

REFERRAL

CENTRAL REFERENCE AND RECORDS INSPECTION  
WASHINGTON, D.C. 20230

Reviewed by: EM / QSR

**AGENCY** Commerce

PACKET #2

No. of Pages

**Actual Released**

Subject and File Number	Serial	Date	Document Description	Actual	Released
Elizabeth Bentley (HQ) 61-6328	73	8/24/48	HQ letter to WFO w/ encl	1/5	1/5
Elizabeth Bentley (HQ) 61-6328	87	9/3/48	w/ copy of admin. pg. WFO report to HQ	8/1	8/1
" "	87	9/3/48	copy of above report	7	7
" "	87	9/3/48	"	7	7
" "	87	9/3/48	"	7	7
Elizabeth Bentley (HQ) 61-6328	85	9/1/48	NH report to HQ	6	6
" "	85	9/1/48	"	6	6
" "	85	9/1/48	"	6	6

SAC - Washington

August 24, 1948

Director - FBI

**UNITED STATES SERVICE AND SHIPPING CORPORATION  
REGISTRATION ACT**

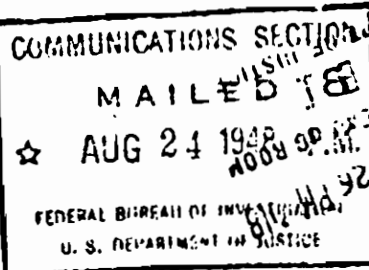
The Department has advised that it is making a study of the information developed with reference to the United States Service and Shipping Corporation for the purpose of determining whether it would be possible to institute prosecution under the Registration Act. The Department is further considering the presentation of such evidence as may be available to the Federal Grand Jury in New York City on or about September 14, 1948, that heard the facts in the Gregory Case.

There are attached hereto for the information of the Washington Field Office and for its assistance in conducting investigation in this matter copies of correspondence from Elizabeth Bentley to the Department of Commerce which are self-explanatory.

The Washington Field Office should immediately interview Mr. E. C. Ropes, who was formerly with the Department of Commerce and to whom the attached letters were addressed. An effort should be made to obtain from Mr. Ropes all possible information in his possession concerning the United States Service and Shipping Corporation. It should also be determined from him whether Elizabeth Bentley personally called at the Department of Commerce and, if so, who accompanied her.

The Washington Field Office should also check the records of the Department of Commerce for the purpose of determining all possible information concerning the United States Service and Shipping Corporation. It is possible that there might be pencilled notations on the letters in the file indicating what action was taken in connection with correspondence that might be pertinent to this investigation.

Inasmuch as this investigation is being conducted upon specific instructions from the Department, this matter should be given expeditious attention by your office and a report should be submitted immediately.



Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc - New York

FLJ mpd

61-6328-73

DEPARTMENT OF COMMERCE  
Bureau of Foreign and Domestic Commerce  
Washington

November 19, 1943

TO: All Field Offices.

FROM: European Unit.

SUBJECT: Packages to U.S.S.R. -- Russia

It is now possible for individuals in the U.S. to send to friends, and relatives in the U.S.S.R. packages, up to 11 lbs. in weight, by insured freight to Soviet border, thence by parcel post. This service is provided by the U.S. Service & Shipping Corporation, at 212 Fifth Avenue, New York, N.Y., which has a contract with the Soviet Agency "Intourist." The American firm does no buying, and merely forwards goods sent to it for packing and shipment; the latter is handled as a bulk basis. Actual shipment and insurance are taken care of by Moore & McCormack, as far as a Soviet port, where packages are delivered to "Intourist."

On application to the U. S. Service & Shipping Corporation, a circular can be obtained, showing duties and other charges that must be pre-paid. The list of commodities it is permissible to send is long, and ~~xx~~ covers many personal needs now difficult to satisfy in the U.S.S.R.

While the Bureau assumes no responsibility for the execution of the promises of the U.S. Service & Shipping Corporation, the inquirers may be given the name of the firm, which has been handling package business to the U.S.S.R. since February ~~1941~~ 1941. No other agency seems to have the standing and official connections enjoyed by this corporation, which has established a reputation for delivering the goods.

(Signed) E. C. Kopes

E. C. Kopes,  
European Unit.

Forwarded:

(Signed) Joseph A. Mack  
Joseph A. Mack,  
Director,  
Field Service.

61-6328-73

ENCLOSURE

C O P Y

July 9, 1945

TO: All Field Offices.

FROM: E. C. Ropes,  
Chief, Russian Unit.

SUBJECT: Parcel Post Packages to U.S.S.R. -- RUSSIA

During the last 3 months, since the resumption of parcel post service to the U.S.S.R., with delivery by United States vessels to Soviet Black Sea ports, this Unit has made frequent attempts to ascertain from official Soviet sources what facilities would be set up for the collection from senders of packages of duties, insurance and other charges not collected by the U. S. Post Office.

It has now been learned that the activities of the "U.S. Service and Shipping Corporation", of 212 Fifth Avenue, New York, N.Y., described in Circular Memorandum of November 19, 1943, will be resumed; in fact, except for delays and difficulties due to the war and to transport obstacles, the firm has maintained some transfer of goods, irregularly, throughout the war. It is now prepared to expand its service as required, on the basis of its exclusive contract with the Soviet Agency "Intourist".

On application to the U.S. Service and Shipping Corporation, a circular can be obtained, showing duties and other charges that must be prepaid. The list of commodities it is permissible to send is long, and covers many personal needs now difficult to satisfy in the U.S.S.R.

While the Bureau assumes no responsibility for the execution of the promises of the U. S. Service & Shipping Corporation, the inquirers may be given the name of the firm, which has been handling package business to the U.S.S.R. since February 1941.

(Signed) E. C. Ropes,  
E. C. Ropes,  
Chief, Russian Unit.

Forwarded:

(Signed) Joseph A. Mack,  
Joseph A. Mack,  
Director,  
Field Service.

ENCLOSURE

C O P Y

U. S. SERVICE & SHIPPING CORPORATION

212 Fifth Avenue, New York, N. Y.  
(District 10)

November 11, 1943

Mr. E. C. Ropes  
European Unit  
Department of Commerce  
Bureau of Foreign and Domestic Commerce  
Washington 25, D. C.

Dear Sir:

Thank you for your letter of November 4, in which you ask for further information about our service of shipping parcels to the U.S.S.R.

Our contract is with the Intourist in Moscow, U.S.S.R., and they have authorized us to accept, license and ship parcels to the U.S.S.R. We are sorry, but we do not give out any copies of our contract.

It is impossible to tell you what route our shipments follow because they are sent by various routes. The shipping arrangements are handled by the Moore-McCormack Lines and whenever a shipment is ready it is given space on whatever boat is available at the moment. A representative of Intourist takes ~~xxxxxx~~ charge of the packages when they arrive at the port; clears them through the Soviet Customs and then puts them in the mail to be sent to the consignees. The actual delivery of a parcel is made to the recipient by the Soviet postoffice.

World Tourists, Incorporated, are our receiving agents in New York City. This means that they receive the packages, pack them and prepare them for shipment.

We trust this answers your questions satisfactorily.

Very truly yours,

U. S. SERVICE & SHIPPING CORPORATION

(Signed) E. T. Bentley  
E. T. Bentley  
Vice-President

ETB:RL  
RE:35

ENCLOSURE



ENCLOSURE

Mr. E. C. Ropes

October 23, 1943

We are enclosing herewith a copy of our list which gives all the information about duties and other charges for the shipment of parcels to the U.S.S.R. We do not advertise and therefore we can not enclose any copies of our advertisements.

We trust that this answers your questions satisfactorily. If you should desire any further information we should be very glad to furnish it to you.

Very truly yours

U. S. SERVICE & SHIPPING CORPORATION

E. T. Bentley  
Vice-President

ETB:RL  
Enc.

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **New York**

FILE NO. **100-16855**

REPORT MADE AT <b>Washington, D.C.</b>	DATE WHEN MADE <b>9/3/48</b>	PERIOD FOR WHICH MADE <b>8/30, 31 9/2/48</b>	REPORT MADE BY <b>ROBERT E. LEONARD REL:LB</b>
TITLE <b>UNITED STATES SERVICE AND SHIPPING CORPORATION</b>			CHARACTER OF CASE <b>REGISTRATION ACT</b>

**SYNOPSIS OF FACTS:**

Photostatic copies of all available material and correspondence which passed between the USSR Branch, Office of International Trade, Commerce Department and the United States Service and Shipping Corporation obtained.

- RUC -

**REFERENCE:**

Letter from the Bureau dated August 24, 1948  
Letter from Washington Field to Bureau with copy to New Haven dated August 27, 1948  
Teletype to New Haven from Washington Field dated September 1, 1948

**DETAILS:**

AT WASHINGTON, D.C.

Mr. HENRY H. WARE, Acting Chief, USSR Branch, Office of International Trade, Department of Commerce, caused a thorough and complete search to be made of the appropriate Commerce Department files for a record of all available material and correspondence which passed between the USSR Branch of the Office of International Trade and the U. S. Service and Shipping Corporation.

Photostatic copies of all data obtained have been prepared and are being forwarded as enclosures to the Bureau and to the

VED AND  
VARDED

SPECIAL AGENT  
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3 - New York (Enclosures)  
3 - Washington Field

61-6328-87

34 SEP 8 1948

New York Office.

ENCLOSURES:

Bureau

Three photostatic sets of 29 separate items of material and correspondence appearing in official files of the USSR Branch of the Office of International Trade, Commerce Department, relating to the U. S. Service and Shipping Corporation:

1. Copy of certificate of incorporation of the U. S. Service and Shipping Corporation dated February 19, 1941.
2. Form memorandum issued by the Department of Commerce, Bureau of Foreign and Domestic Commerce at Washington, D.C. on October 15, 1941 entitled Foreign Customs, Treatment of Gifts and Advice as to Shipment.
3. Copy of letter dated October 20, 1943 from the U. S. Service and Shipping Corporation to a Mr. ARTHUR WOLS describing the method for sending parcels to the USSR. Attached thereto is a form describing articles which may be sent to the USSR under special license.
4. Copy of letter dated October 22, 1943 addressed to the U. S. Service and Shipping Corporation from E. C. ROPES, Commerce Department.
5. Copy of letter dated October 28, 1943 from the U. S. Service and Shipping Corporation addressed to Mr. E. C. ROPES in reply to his letter of October 22, 1943.
6. Copy of letter addressed to E. T. BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department dated November 4, 1943 in reply to his letter of October 28, 1943.
7. Copy of letter dated November 10, 1943 addressed to Mr. ROPES of the Commerce Department from I. I. LUKASHEV, Acting Chairman of the Soviet Government Purchasing Commission, Washington, D.C. regarding the sending of private packages to the USSR.

8. Copy of letter dated November 11, 1943 from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President addressed to Mr. ROPES of the Commerce Department in reply to his letter of November 4, 1943.
9. Copy of letter dated November 16, 1943 addressed to E. T. BENTLEY, Vice President of U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to his letter of November 11, 1943.
10. Copy of letter dated November 27, 1943 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department and enclosing a copy of a circular sent out by the Commerce Department to their field offices concerning the method of sending packages to the USSR.
11. Undated form letter under the letterhead of the U. S. Service and Shipping Corporation describing the method of sending packages to the USSR. To this is attached a listing of the various items which may be incorporated in such shipments.
12. Original letter dated October 9, 1944 from E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to the Foreign Economic Administration, Bureau of Supplies, Washington, D.C. Original letter dated June 12, 1945 from RAY ELSON, Secretary of the U. S. Service and Shipping Corporation to the Foreign Economic Administration at Washington, D.C. advising that Miss BENTLEY resigned her position as Vice President of the Shipping Corporation, in May, 1945. Copy of letter dated June 18, 1945 addressed to the U. S. Service and Shipping Corporation from W. M. THOMPSON, Chief of the Procedures and Publication Staff of the Requirements and Supply Branch, Bureau of Supplies of the FEA.
13. Copy of form memorandum distributed by the USSR Unit of the Office of International Trade to its field offices concerning the shipment of parcel post packages to the USSR.
14. Copy of form letter prepared by the Department of Commerce, USSR Unit of the OIT dated July 10, 1945 in answering a routine inquiry concerning the shipment of food, clothing and other products by parcel post to persons in the USSR.

15. Copy of letter dated August 7, 1945 addressed to RAY ELSON, Vice President of U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department.

16. Copy of letter dated October 17, 1945 addressed to the U. S. Service and Shipping Corporation from Mr. ROPES in the Commerce Department concerning parcel post shipments to the USSR.

17. Copy of letter dated October 18, 1945 addressed to Mr. ROPES in the Commerce Department from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President, replying to Mr. ROPES' letter of October 17, 1945.

18. Copy of letter dated November 6, 1945 addressed to Miss BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROPES in the Commerce Department in reply to his letter of October 18, 1945. Attached thereto are instructions distributed by the Commerce Department to its regional and district offices as a guide in their handling of inquiries concerning the shipment of gifts to the USSR.

19. Copy of letter dated November 28, 1945 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation by Mr. ROPES of the Commerce Department and enclosing several copies of the Commerce Department circular concerning the sending of gift packages to the USSR.

✓ 20. Copy of a letter addressed to the U. S. Service and Shipping Corporation under date of February 20, 1946 from Intourist, Moscow, USSR and signed "GORDEEFF" which describes articles acceptable for shipment to the USSR.

21. Original letter dated April 5, 1946 addressed to Mr. ROPES of the Commerce Department from ELIZABETH T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation, thanking him for arranging for Colonel REYNOLDS of the Shipping Corporation to see the Secretary of Commerce, Mr. WALLACE. Attached thereto is a form letter distributed by the U. S. Service and Shipping Corporation in answer to routine inquiries concerning the sending of parcels to the USSR.

22. Copy of agreement made April 12, 1946 between the U. S. Service and Shipping Corporation and World Tourists, Inc. whereby the shipping corporation is designated as the sole agent of World Tourists, Inc. for the receipt of parcels for shipment to the USSR. This contract was to be valid until October 31, 1946 unless sooner terminated under the provisions of the contract.

23. Copy of agreement made April 15, 1946 between the U. S. Service and Shipping Corporation and the Pennsylvania Company of Philadelphia, Pennsylvania wherein the Shipping Corporation appoints the Pennsylvania Company its agent for the receipt of parcels for shipment to the USSR subject to the provisions of the agreement in effect between the Shipping Corporation and the USSR travel company, Intourist.

24. Undated copy of form letter used by the U. S. Service and Shipping Corporation in answer to form inquiries concerning the sending of parcels to the USSR, attached to which is a listing of the various items acceptable for such shipments.

25. A subsequent but undated listing by the U. S. Service and Shipping Corporation of items acceptable for shipment to the USSR.

26. A copy of letter dated April 19, 1946 from Mr. ROPES of the Commerce Department to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, referring in part to a luncheon engagement of BENTLEY and ROPES at New York City.

27. Copy of cable dated September 30, 1946 addressed to GORDEEV, Intourist, Moscow, from REYNOLDS, President, USERVCORP protesting the withdrawal of Intourist designation of the U. S. Service and Shipping Corporation as its sole agent for the licensing of parcel shipments to the USSR. Attached thereto is a copy of letter dated September 27, 1946 from Clark, Carr and Ellis, 120 Broadway, New York City, addressed to NATHAN T. ELLIFF, Chief, Foreign Agents Registration Section, relative to the question of registration of Shipping Corporation under the Foreign Agents Registration Act and describing an alleged history and operation of the Shipping Corporation.

28. Original letter dated November 14, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to Mr. ROPES of the Commerce Department concerning the entry of other U. S. firms into the field as agents of Intourist for the licensing of shipments to the USSR. Attached thereto is a three page circular distributed by one of the new Intourist agencies to its customers. Also attached thereto is an undated form letter distributed by the U. S. Service and Shipping Corporation in answer to record inquiries concerning the sending of parcels to the USSR together with a listing of specific items which may be sent.

29. Original letter dated May 15, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, to Mr. ROPES in the Commerce Department thanking him in part for her visit with him in Washington, D.C. Copy of letter dated May 24, 1946 addressed to Miss BENTLEY, U. S. Service and Shipping Corporation from Mr. ROPES in answer to her letter of May 15, 1946. Copy of letter dated August 22, 1946 addressed to Miss ELIZABETH T. BENTLEY, U. S. Service and Shipping Corporation from H. H. WARE, Acting Chief, USSR Branch, OIT, Commerce Department concerning the entry into the field of other American firms as agents of Intourist for the shipment of packages to Russia. Original letter dated November 4, 1946 addressed to Mr. ROPES in the Commerce Department from Miss BENTLEY of the U. S. Service and Shipping Corporation enclosing a copy of cablegram received under date of October 31, 1946 by the U. S. Service and Shipping Corporation from GORDEE of Intourist advising of fact of discontinuance of the Shipping Corporation as the sole agent of Intourist. Copy of letter dated November 26, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to his letter of November 4, 1946. Original letter dated November 29, 1946 addressed to Mr. ROPES of the Commerce Department from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation. Copy of letter dated December 9, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to her letter of November 29, 1946. Original letter dated October 1, 1946 from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation to Mr. ROPES of the Commerce Department thanking him for his cooperation and assistance in matters



relating to the problems of the Shipping Corporation's relationship with Intourist. Copy of letter dated October 14, 1946 addressed to Miss BENTLEY of the U.S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to her letter of October 1, 1946.

New York

Two photostatic copies of the same material furnished to the Bureau.

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -

ADMINISTRATIVE PAGE

Mr. HENRY H. WARE, Acting Chief of the USSR Branch of the Office of International Trade of the Commerce Department has advised that the originals of the following incoming correspondence were previously transferred with other Foreign Economic Administration records to the State Department:

1. Letter dated October 28, 1943 addressed to Mr. ROPES of the Commerce Department from E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation.
2. Letter dated November 10, 1943 addressed to Mr. ROPES of the Commerce Department from I. I. LUKASHEV, Acting Chairman of the Soviet Government Purchasing Commission at Washington, D.C.
3. Letter dated November 11, 1943 addressed to Mr. ROPES in the Commerce Department from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President.
4. Letter dated August 2, 1945 addressed to Mr. ROPES of the Commerce Department from RAY ELSON, Vice President of the U. S. Service and Shipping Corporation (which is referred to in Mr. ROPES' letter of August 7, 1945 addressed to RAY ELSON).
5. Letter dated October 18, 1945 addressed to Mr. ROPES of the Commerce Department from E. T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation.

[REDACTED] has advised that a thorough and complete search of all pertinent State Department records has failed to locate any of the above correspondence. It will be noted however that photostatic copies of the above five items with the exception of number four, no copy of which can be located, have been obtained from the Commerce Department files and have been made a part of the enclosures to the Bureau and the New York Office.

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FBI

ADMINISTRATIVE PAGE

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Mr. HENRY H. WARR, Acting Chief of the West Branch of the Office of International Trade of the Commerce Department has advised that the originals of the following incoming correspondence were previously transferred with other Foreign Economic Administration records to the State Department:

1. Letter dated October 28, 1943 addressed to Mr. HOPKINS of the Commerce Department from H. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation.
2. Letter dated November 10, 1943 addressed to Mr. HOPKINS of the Commerce Department from I. I. LUKASHIN, Acting Chairman of the Soviet Government Purchasing Commission at Washington, D.C.
3. Letter dated November 11, 1943 addressed to Mr. HOPKINS in the Commerce Department from the U. S. Service and Shipping Corporation by H. T. BENTLEY, Vice President.
4. Letter dated August 2, 1945 addressed to Mr. HOPKINS of the Commerce Department from HAY ALLEN, Vice President of the U. S. Service and Shipping Corporation (which is referred to in Mr. HOPKINS' letter of August 7, 1945 addressed to Mr. LADD).
5. Letter dated October 18, 1945 addressed to Mr. HOPKINS of the Commerce Department from H. T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation.

[REDACTED] has advised that a thorough and complete search of all pertinent State Department records has failed to locate any of the above correspondence. It will be noted however that photostatic copies of the above five items with the exception of number four, no copy of which can be located, have been obtained from the Commerce Department files and have been made a part of the enclosures to the Bureau and the New York Office.

(b)(7)(D)  
FBI

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

**New York**

FILE NO.

**100-3024**

REPORT MADE AT <b>Washington, D.C.</b>	DATE WHEN MADE <b>9/1/48</b>	PERIOD FOR WHICH MADE <b>8/10, 21 9/1/48</b>	REPORT MADE BY <b>ROBERT E. LEONARD RLM:RB</b>
TITLE <b>UNITED STATES SERVICE AND SHIPPING CORPORATION</b>			CHARACTER OF CASE <b>REGISTRATION ACT</b>

**SYNOPSIS OF FACTS:**

Photostatic copies of all available material and correspondence which passed between the USCB Branch, Office of International Trade, Commerce Department and the United States Service and Shipping Corporation obtained.

- RUC -

**REFERENCE:**

Letter from the Bureau dated August 21, 1948  
Letter from Washington Field to Bureau with copy to New Haven dated August 27, 1948  
Teletype to New Haven from Washington Field dated September 1, 1948

**DETAILS:**

**AT WASHINGTON, D.C.**

Mr. RENEY H. MARK, Acting Chief, USCB Branch, Office of International Trade, Department of Commerce, caused a thorough and complete search to be made of the appropriate Commerce Department files for a record of all available material and correspondence which passed between the USCB Branch of the Office of International Trade and the U. S. Service and Shipping Corporation.

Photostatic copies of all data obtained have been prepared and are being forwarded as enclosures to the Bureau and to the

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	

**COPIES OF THIS REPORT**

- ⑤ - Bureau (Inclosures)
- 3 - New York (Inclosures)
- 2 - Washington Field

WFO 100-14855

New York Office.

ENCLOSURES:

Bureau

Three photostatic sets of 29 separate items of material and correspondence appearing in official files of the USSR Branch of the Office of International Trade, Commerce Department, relating to the U. S. Service and Shipping Corporation.

1. Copy of certificate of incorporation of the U. S. Service and Shipping Corporation dated February 19, 1941.
2. Form memorandum issued by the Department of Commerce, Bureau of Foreign and Domestic Commerce at Washington, D.C. on October 15, 1941 entitled Foreign Customs, Treatment of Gifts and Advice as to Shipment.
3. Copy of letter dated October 20, 1943 from the U. S. Service and Shipping Corporation to a Mr. ARTHUR WOLS describing the method for sending parcels to the USSR. Attached thereto is a form describing articles which may be sent to the USSR under special license.
4. Copy of letter dated October 22, 1943 addressed to the U. S. Service and Shipping Corporation from E. C. ROPLIS, Commerce Department.
5. Copy of letter dated October 28, 1943 from the U. S. Service and Shipping Corporation addressed to Mr. E. C. ROPLIS in reply to his letter of October 22, 1943.
6. Copy of letter addressed to E. T. BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPLIS of the Commerce Department dated November 4, 1943 in reply to his letter of October 28, 1943.
7. Copy of letter dated November 10, 1943 addressed to Mr. ROPLIS of the Commerce Department from I. I. LUKACHEV, Acting Chairman of the Soviet Government Purchasing Commission, Washington, D.C. regarding the sending of private packages to the USSR.



8. Copy of letter dated November 11, 1943 from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President addressed to Mr. ROPES of the Commerce Department in reply to his letter of November 4, 1943.
9. Copy of letter dated November 16, 1943 addressed to E. T. BENTLEY, Vice President of U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to his letter of November 11, 1943.
10. Copy of letter dated November 27, 1943 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department and enclosing a copy of a circular sent out by the Commerce Department to their field offices concerning the method of sending packages to the USSR.
11. Undated form letter under the letterhead of the U. S. Service and Shipping Corporation describing the method of sending packages to the USSR. To this is attached a listing of the various items which may be incorporated in such shipments.
12. Original letter dated October 9, 1944 from E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to the Foreign Economic Administration, Bureau of Supplies, Washington, D.C. Original letter dated June 12, 1945 from RAY M. S. E., Secretary of the U. S. Service and Shipping Corporation to the Foreign Economic Administration at Washington, D.C. advising that Miss BENTLEY resigned her position as Vice President of the Shipping Corporation, in May, 1945. Copy of letter dated June 18, 1945 addressed to the U. S. Service and Shipping Corporation from W. M. THOMPSON, Chief of the Procedures and Publication Staff of the Requirements and Supply Branch, Bureau of Supplies of the FEA.
13. Copy of form memorandum distributed by the USSR Unit of the Office of International Trade to its field offices concerning the shipment of parcel post packages to the USSR.
14. Copy of form letter prepared by the Department of Commerce, USSR Unit of the OIT dated July 10, 1945 in answering a routine inquiry concerning the shipment of food, clothing and other products by parcel post to persons in the USSR.

15. Copy of letter dated August 7, 1945 addressed to RAY ELSON, Vice President of U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department.

16. Copy of letter dated October 17, 1945 addressed to the U. S. Service and Shipping Corporation from Mr. ROPES in the Commerce Department concerning parcel post shipments to the USSR.

17. Copy of letter dated October 15, 1945 addressed to Mr. ROPES in the Commerce Department from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President, replying to Mr. ROPES' letter of October 17, 1945.

18. Copy of letter dated November 6, 1945 addressed to Miss BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROPES in the Commerce Department in reply to his letter of October 18, 1945. Attached thereto are instructions distributed by the Commerce Department to its regional and district offices as a guide in their handling of inquiries concerning the shipment of gifts to the USSR.

19. Copy of letter dated November 23, 1945 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation by Mr. ROPES of the Commerce Department and enclosing several copies of the Commerce Department circular concerning the sending of gift packages to the USSR.

20. Copy of a letter addressed to the U. S. Service and Shipping Corporation under date of February 20, 1946 from Intourist, Moscow, USSR and signed "COR-LEFF" which describes articles acceptable for shipment to the USSR.

21. Original letter dated April 5, 1946 addressed to Mr. ROPES of the Commerce Department from ELIZABETH T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation, thanking him for arranging for Colonel REYNOLDS of the Shipping Corporation to see the Secretary of Commerce, Mr. WALLACE. Attached thereto is a form letter distributed by the U. S. Service and Shipping Corporation in answer to routine inquiries concerning the sending of parcels to the USSR.

22. Copy of agreement made April 12, 1946 between the U. S. Service and Shipping Corporation and World Tourists, Inc. whereby the shipping corporation is designated as the sole agent of World Tourists, Inc. for the receipt of parcels for shipment to the USSR. This contract was to be valid until October 31, 1946 unless sooner terminated under the provisions of the contract.

23. Copy of agreement made April 15, 1946 between the U. S. Service and Shipping Corporation and the Pennsylvania Company of Philadelphia, Pennsylvania wherein the Shipping Corporation appoints the Pennsylvania Company its agent for the receipt of parcels for shipment to the USSR subject to the provisions of the agreement in effect between the Shipping Corporation and the USSR travel company, Intourist.

24. Undated copy of form letter used by the U. S. Service and Shipping Corporation in answer to form inquiries concerning the sending of parcels to the USSR, attached to which is a listing of the various items acceptable for such shipments.

25. A subsequent but undated listing by the U. S. Service and Shipping Corporation of items acceptable for shipment to the USSR.

26. A copy of letter dated April 19, 1946 from Mr. ROPES of the Commerce Department to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, referring in part to a luncheon engagement of BENTLEY and ROPES at New York City.

27. Copy of cable dated September 30, 1946 addressed to GORDEN, Intourist, Moscow, from REMLIN, President, USEVOCORP protesting the withdrawal of Intourist designation of the U. S. Service and Shipping Corporation as its sole agent for the licensing of parcel shipments to the USSR. Attached thereto is a copy of letter dated September 27, 1946 from Clark, Carr and Ellis, 120 Broadway, New York City, addressed to MATHIAS T. ELLIFF, Chief, Foreign Agents Registration Section, relative to the question of registration of Shipping Corporation under the Foreign Agents Registration Act and describing an alleged history and operation of the Shipping Corporation.



28. Original letter dated November 14, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to Mr. ROPES of the Commerce Department concerning the entry of other U. S. firms into the field as agents of Intourist for the licensing of shipments to the USSR. Attached thereto is a three page circular distributed by one of the new Intourist agencies to its customers. Also attached thereto is an undated form letter distributed by the U. S. Service and Shipping Corporation in answer to record inquiries concerning the sending of parcels to the USSR together with a listing of specific items which may be sent.

29. Original letter dated May 15, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, to Mr. ROPES in the Commerce Department thanking him in part for her visit with him in Washington, D.C. Copy of letter dated May 24, 1946 addressed to Miss BENTLEY, U. S. Service and Shipping Corporation from Mr. ROPES in answer to her letter of May 15, 1946. Copy of letter dated August 22, 1946 addressed to Miss ELIZABETH T. BENTLEY, U. S. Service and Shipping Corporation from H. H. WARE, Acting Chief, USSR Branch, OIT, Commerce Department concerning the entry into the field of other American firms as agents of Intourist for the shipment of packages to Russia. Original letter dated November 4, 1946 addressed to Mr. ROPES in the Commerce Department from Miss BENTLEY of the U. S. Service and Shipping Corporation enclosing a copy of cablegram received under date of October 11, 1946 by the U. S. Service and Shipping Corporation from GURIE of Intourist advising of fact of discontinuance of the Shipping Corporation as the sole agent of Intourist. Copy of letter dated November 26, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to his letter of November 4, 1946. Original letter dated November 29, 1946 addressed to Mr. ROPES of the Commerce Department from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation. Copy of letter dated December 9, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to her letter of November 29, 1946. Original letter dated October 1, 1946 from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation to Mr. ROPES of the Commerce Department thanking him for his cooperation and assistance in matters

NY 100-14855

relating to the problems of the Shipping Corporation's relationship with Intourist. Copy of letter dated October 11, 1946 addressed to Miss HUNTLEY of the U.S. Service and Shipping Corporation from Mr. RUTIS of the Commerce Department in reply to her letter of October 1, 1946.

New York

Two photostatic copies of the same material furnished to the Bureau.

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

FILE NO.

REPORT MADE AT <b>Washington, D.C.</b>	DATE WHEN MADE <b>9/3/48</b>	PERIOD FOR WHICH MADE <b>8/30, 31 9/1/48</b>	REPORT MADE BY <b>ROBERT E. LEONARD REL:13</b>
TITLE <b>UNITED STATES SERVICE AND SHIPPING CORPORATION</b>			CHARACTER OF CASE <b>REGISTRATION ACT</b>

**SYNOPSIS OF FACTS:**

Photostatic copies of all available material and correspondence which passed between the USSR Branch, Office of International Trade, Commerce Department and the United States Service and Shipping Corporation obtained.

- EEC -

**REFERENCE:**

Letter from the Bureau dated August 21, 1948  
Letter from Washington Field to Bureau with copy to New Haven dated August 27, 1948  
Teletype to New Haven from Washington Field dated September 1, 1948

**DETAILS:**

**AT WASHINGTON, D.C.**

Mr. HENRY H. HARR, Acting Chief, USSR Branch, Office of International Trade, Department of Commerce, caused a thorough and complete search to be made of the appropriate Commerce Department files for a record of all available material and correspondence which passed between the USSR Branch of the Office of International Trade and the U. S. Service and Shipping Corporation.

Photostatic copies of all data obtained have been prepared and are being forwarded as enclosures to the Bureau and to the

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
COPIES OF THIS REPORT 5 - Bureau (Inclosures) 3 - New York (Inclosures) 2 - Washington Field			



WFO 100-16855

New York Office.

ENCLOSURES:

Bureau

Three photostatic sets of 29 separate items of material and correspondence appearing in official files of the USSR Branch of the Office of International Trade, Commerce Department, relating to the U. S. Service and Shipping Corporations.

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2. Form memorandum issued by the Department of Commerce, Bureau of Foreign and Domestic Commerce at Washington, D.C. on October 15, 1941 entitled Foreign Customs, Treatment of Gifts and Advice as to Shipment.
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27. Copy of cable dated September 30, 1946 addressed to GORDEY, Intourist, Moscow, from REYNOLDS, President, USEWCONP protesting the withdrawal of Intourist designation of the U. S. Service and Shipping Corporation as its sole agent for the licensing of parcel shipments to the USSR. Attached thereto is a copy of letter dated September 27, 1946 from Clark, Carr and Ellis, 120 Broadway, New York City, addressed to HATHAWAY T. ELLIFF, Chief, Foreign Agents Registration Section, relative to the question of registration of Shipping Corporation under the Foreign Agents Registration Act and describing an alleged history and operation of the Shipping Corporation.

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WFO 100-14855

relating to the problems of the Shipping Corporation's relationship with Intourist. Copy of letter dated October 11, 1946 addressed to Miss BENTLEY of the U.S. Service and Shipping Corporation from Mr. RUTIS of the Commerce Department in reply to her letter of October 1, 1946.

New York

Two photostatic copies of the same material furnished to the Bureau.

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

FILE NO.

REPORT MADE AT <b>Washington, D.C.</b>	DATE WHEN MADE <b>9/2/48</b>	PERIOD FOR WHICH MADE <b>8/10, 11 9/1/48</b>	REPORT MADE BY <b>ROBERT E. LEBLANC KLM:B</b>
TITLE <b>UNITED STATES SERVICE AND SHIPPING CORPORATION</b>			CHARACTER OF CASE <b>REGISTRATION ACT</b>
<p>SYNOPSIS OF FACTS:</p> <p style="text-align: center;">Photostatic copies of all available material and correspondence which passed between the USCB Branch, Office of International Trade, Commerce Department and the United States Service and Shipping Corporation obtained.</p> <p style="text-align: center;">- REC -</p> <p>REFERENCE: Letter from the Bureau dated August 21, 1948 Letter from Washington Field to Bureau with copy to New Haven dated August 27, 1948 Teletype to New Haven from Washington Field dated September 1, 1948</p> <p>DETAILS: <span style="float: right;">AT WASHINGTON, D.C.</span></p> <p>Mr. HENRY H. WARE, Acting Chief, USCB Branch, Office of International Trade, Department of Commerce, caused a thorough and complete search to be made of the appropriate Commerce Department files for a record of all available material and correspondence which passed between the USCB Branch of the Office of International Trade and the U. S. Service and Shipping Corporation.</p> <p>Photostatic copies of all data obtained have been prepared and are being forwarded as enclosures to the Bureau and to the</p>			
APPROVED AND FORWARDED:		SPECIAL AGENT IN CHARGE	
COPIES OF THIS REPORT		DO NOT WRITE IN THESE SPACES	
<p>⑤ - Bureau (Enclosures)</p> <p>3 - New York (Enclosures)</p> <p>2 - Washington Field</p>			

WFO 100-16855

New York Office.

ENCLOSURES:

Bureau

Three photostatic sets of 29 separate items of material and correspondence appearing in official files of the USSR Branch of the Office of International Trade, Commerce Department, relating to the U. S. Service and Shipping Corporations.

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3. Copy of letter dated October 20, 1943 from the U. S. Service and Shipping Corporation to a Mr. ARTHUR WOLS describing the method for sending parcels to the USSR. Attached thereto is a form describing articles which may be sent to the USSR under special license.
4. Copy of letter dated October 22, 1943 addressed to the U. S. Service and Shipping Corporation from E. C. ROPES, Commerce Department.
5. Copy of letter dated October 23, 1943 from the U. S. Service and Shipping Corporation addressed to Mr. E. C. ROPES in reply to his letter of October 22, 1943.
6. Copy of letter addressed to E. T. BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department dated November 4, 1943 in reply to his letter of October 23, 1943.
7. Copy of letter dated November 10, 1943 addressed to Mr. ROPES of the Commerce Department from I. I. LUKATSEV, Acting Chairman of the Soviet Government Purchasing Commission, Washington, D.C. regarding the sending of private packages to the USSR.



8. Copy of letter dated November 11, 1943 from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President addressed to Mr. ROSES of the Commerce Department in reply to his letter of November 4, 1943.
9. Copy of letter dated November 16, 1943 addressed to E. T. BENTLEY, Vice President of U. S. Service and Shipping Corporation from Mr. ROSES of the Commerce Department in reply to his letter of November 11, 1943.
10. Copy of letter dated November 27, 1943 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROSES of the Commerce Department and enclosing a copy of a circular sent out by the Commerce Department to their field offices concerning the method of sending packages to the USSR.
11. Undated form letter under the letterhead of the U. S. Service and Shipping Corporation describing the method of sending packages to the USSR. To this is attached a listing of the various items which may be incorporated in such shipments.
12. Original letter dated October 9, 1944 from E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to the Foreign Economic Administration, Bureau of Supplies, Washington, D.C. Original letter dated June 12, 1945 from RAY ELSA, Secretary of the U. S. Service and Shipping Corporation to the Foreign Economic Administration at Washington, D.C. advising that Miss BENTLEY resigned her position as Vice President of the Shipping Corporation, in May, 1945. Copy of letter dated June 13, 1945 addressed to the U. S. Service and Shipping Corporation from W. M. THOMPSON, Chief of the Procedures and Publication Staff of the Requirements and Supply Branch, Bureau of Supplies of the FEA.
13. Copy of form memorandum distributed by the USSR Unit of the Office of International Trade to its field offices concerning the shipment of parcel post packages to the USSR.
14. Copy of form letter prepared by the Department of Commerce, USSR Unit of the OIT dated July 10, 1945 in answering a routine inquiry concerning the shipment of food, clothing and other products by parcel post to persons in the USSR.

15. Copy of letter dated August 7, 1945 addressed to RAY ELSON, Vice President of U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department.

16. Copy of letter dated October 17, 1945 addressed to the U. S. Service and Shipping Corporation from Mr. ROPES in the Commerce Department concerning parcel post shipments to the USSR.

17. Copy of letter dated October 15, 1945 addressed to Mr. ROPES in the Commerce Department from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President, replying to Mr. ROPES' letter of October 17, 1945.

18. Copy of letter dated November 6, 1945 addressed to Miss BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROPES in the Commerce Department in reply to his letter of October 18, 1945. Attached thereto are instructions distributed by the Commerce Department to its regional and district offices as a guide in their handling of inquiries concerning the shipment of gifts to the USSR.

19. Copy of letter dated November 23, 1945 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation by Mr. ROPES of the Commerce Department and enclosing several copies of the Commerce Department circular concerning the sending of gift packages to the USSR.

20. Copy of a letter addressed to the U. S. Service and Shipping Corporation under date of February 20, 1946 from Intourist, Moscow, USSR and signed "GOREMYE" which describes articles acceptable for shipment to the USSR.

21. Original letter dated April 5, 1946 addressed to Mr. ROPES of the Commerce Department from ELIZABETH T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation, thanking him for arranging for Colonel REYNOLDS of the Shipping Corporation to see the Secretary of Commerce, Mr. WALLACE. Attached thereto is a form letter distributed by the U. S. Service and Shipping Corporation in answer to routine inquiries concerning the sending of parcels to the USSR.

22. Copy of agreement made April 12, 1946 between the U. S. Service and Shipping Corporation and World Tourists, Inc. whereby the shipping corporation is designated as the sole agent of World Tourists, Inc. for the receipt of parcels for shipment to the USSR. This contract was to be valid until October 31, 1946 unless sooner terminated under the provisions of the contract.

23. Copy of agreement made April 15, 1946 between the U. S. Service and Shipping Corporation and the Pennsylvania Company of Philadelphia, Pennsylvania wherein the Shipping Corporation appoints the Pennsylvania Company its agent for the receipt of parcels for shipment to the USSR subject to the provisions of the agreement in effect between the Shipping Corporation and the USSR travel company, Intourist.

24. Undated copy of form letter used by the U. S. Service and Shipping Corporation in answer to form inquiries concerning the sending of parcels to the USSR, attached to which is a listing of the various items acceptable for such shipments.

25. A subsequent but undated listing by the U. S. Service and Shipping Corporation of items acceptable for shipment to the USSR.

26. A copy of letter dated April 19, 1946 from Mr. ROTH of the Commerce Department to M. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, referring in part to a luncheon engagement of BENTLEY and ROTH at New York City.

27. Copy of cable dated September 30, 1946 addressed to GORDEEV, Intourist, Moscow, from REYNOLDS, President, USEWCOFF protesting the withdrawal of Intourist designation of the U. S. Service and Shipping Corporation as its sole agent for the licensing of parcel shipments to the USSR. Attached thereto is a copy of letter dated September 27, 1946 from Clark, Carr and Ellis, 120 Broadway, New York City, addressed to NATHAN T. ELLIFF, Chief, Foreign Agents Registration Section, relative to the question of registration of Shipping Corporation under the Foreign Agents Registration Act and describing an alleged history and operation of the Shipping Corporation.



28. Original letter dated November 11, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to Mr. ROPES of the Commerce Department concerning the entry of other U. S. firms into the field as agents of Intourist for the licensing of shipments to the USSR. Attached thereto is a three page circular distributed by one of the new Intourist agencies to its customers. Also attached thereto is an undated form letter distributed by the U. S. Service and Shipping Corporation in answer to record inquiries concerning the sending of parcels to the USSR together with a listing of specific items which may be sent.

29. Original letter dated May 15, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, to Mr. ROPES in the Commerce Department thanking him in part for her visit with him in Washington, D.C. Copy of letter dated May 21, 1946 addressed to Miss BENTLEY, U. S. Service and Shipping Corporation from Mr. ROPES in answer to her letter of May 15, 1946. Copy of letter dated August 22, 1946 addressed to Miss ELIZABETH T. BENTLEY, U. S. Service and Shipping Corporation from H. H. WARE, Acting Chief, USSR Branch, OIT, Commerce Department concerning the entry into the field of other American firms as agents of Intourist for the shipment of packages to Russia. Original letter dated November 4, 1946 addressed to Mr. ROPES in the Commerce Department from Miss BENTLEY of the U. S. Service and Shipping Corporation enclosing a copy of cablegram received under date of October 11, 1946 by the U. S. Service and Shipping Corporation from GULIK of Intourist advising of fact of discontinuance of the Shipping Corporation as the sole agent of Intourist. Copy of letter dated November 26, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to his letter of November 4, 1946. Original letter dated November 29, 1946 addressed to Mr. ROPES of the Commerce Department from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation. Copy of letter dated December 9, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to her letter of November 29, 1946. Original letter dated October 1, 1946 from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation to Mr. ROPES of the Commerce Department thanking him for his cooperation and assistance in matters

WFO 100-14855

relating to the problems of the Shipping Corporation's relationship with Intourist. Copy of letter dated October 11, 1946 addressed to Miss RUMLEY of the U.S. Service and Shipping Corporation from Mr. RUTIS of the Commerce Department in reply to her letter of October 1, 1946.

New York

Two photostatic copies of the same material furnished to the Bureau.

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -



## FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

WASHINGTON FIELD

FILE NO.

97-68 md

REPORT MADE AT: <b>NEW HAVEN</b>	DATE WHEN MADE <b>9/1/48</b>	PERIOD FOR WHICH MADE <b>8/31/48</b>	REPORT MADE BY <b>ARTHUR R. STEVENS</b>
TITLE <b>UNITED STATES SERVICE AND SHIPPING CORPORATION</b>			CHARACTER OF CASE <b>REGISTRATION ACT</b>

## SYNOPSIS OF FACTS:

Mr. ERNEST C. ROPES, former Chief of USSR Branch, Commerce Dept., advises the U.S. Service & Shipping Corp. was formed to the best of his knowledge by a Col. JACK REYNOLDS, who had an exclusive 5 year contract with Intourist in Moscow from 1942 to 1947. REYNOLDS is supposed to have formed the company as a philanthropic enterprise and is believed to have lost money during the 1st years of its existence. According to Mr. ROPES, the actual head of the company was ELIZABETH BENTLEY. Mr. ROPES saw Miss BENTLEY on about 5 occasions, 3 of which were in Washington. Miss BENTLEY saw ROPES at the Dept. of Commerce but was not accompanied by anyone else.

RUC

## REFERENCE:

Washington Field letter to the Bureau, 8/27/48.

## DETAILS:

Mr. ERNEST C. ROPES, 693 Broad Street, Stratford, Connecticut, stated he was Chief of the USSR Division of the Office of International Trade in the Department of Commerce prior to his retirement in the fall of 1947. He informed the writer that before that he was Chief of the Russian Section of the European Division of the Bureau of Foreign and Domestic Commerce.

APPROVED AND  
FORWARDED:SPECIAL AGENT  
IN CHARGE

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- 2 - Washington Field
- 2 - New Haven

COPY IN FILE

61-6328-85

10 SEP 2 1948

INDEXED

Mr. ROPES stated that to the best of his recollection he first heard of the United States Service and Shipping Corporation in about the spring of 1943. He could not recall how he happened to hear of the organization, but stated that his office made it a practice to keep track of all companies in the United States which, among other things, were interested in sending packages abroad. He advised that upon hearing of the above company he contacted a person by the name of Colonel JOHN (JACK) REYNOLDS, who was an army officer stationed in New York City, for information concerning the company. REYNOLDS then came to Washington to see ROPES, at which time he told him about the set-up of the company. Mr. ROPES related that REYNOLDS told him that had taken a trip to Moscow (apparently while he was in the army) on his own initiative and had made arrangements with Intourist in Russia for an exclusive five year contract to handle all package shipments from the United States to the Soviet Union. Mr. ROPES advised that REYNOLDS presumably made the arrangement through the head of the Intourist office in Russia. Mr. ROPES then stated that to the best of his knowledge this was the first time that Intourist had entered the packaging business, such matters previously having been handled through Amtorg in New York, who in turn made contracts with many American firms.

REYNOLDS Mr. ROPES then stated that as far as he was able to ascertain ~~REYNOLDS~~ was a successful business man in New York before he went in the Army, was retired, and well off financially. REYNOLDS told Mr. ROPES that he was willing to put up his own money in order to put the package business on a sound basis. Mr. ROPES stated that REYNOLDS was motivated by humanitarian and philanthropic reasons and REYNOLDS told Mr. ROPES that during the first years the company actually operated with a deficit. Mr. ROPES stated that he believed the company continued to lose money until 1946 when it showed its first profit. Mr. ROPES then stated that Mr. REYNOLDS' wife was also interested in the concern and he believed that she was an officer in the company also. He described her as a philanthropic person and stated that both Mr. and Mrs. REYNOLDS felt that it was a worthwhile cause to put the package business to Russia on a sound financial basis.

Mr. ROPES then stated that the actual executive head of the company was Miss ELIZABETH BENTLEY. He described her as a very capable and shrewd business woman who appeared to be in complete charge of the business office of the company in New York City. Mr. ROPES stated concerning the New York office of the above company that it was simply

a bookkeeping office where very complete records and accounts were maintained of all transactions. He advised that the actual packaging was done by another firm apparently on a contract basis with the United States Service and Shipping Corporation. Mr. ROPES advised that the above information was obtained by him on the occasion of a visit he made to their New York office to look over their establishments.

Mr. ROPES then stated that as soon as he had found out the above information concerning the company his unit in the Department of Commerce sent out circulars to all its field offices suggesting that people interested in sending packages to Russia contact this company. He stated that the Department had been deluged with inquiries concerning possible means of sending packages to Russia and it was thus a relief to find a reliable organization which could perform this service.

Mr. ROPES advised that he became quite well acquainted with Colonel and Mrs. REYNOLDS and also with Miss BENTLEY. Mr. ROPES related that in June, 1946 he and another Commerce Department official by the name of LEWIS LORWIN visited Russia at the suggestion of the then Secretary of Commerce, Mr. WALLACE. This visit was for the purpose of discussing an increase in trade between this country and Russia with the proper Russian officials. Mr. ROPES stated that before he left this country, Colonel REYNOLDS asked him (he thinks by letter) if he would see the head of Intourist in Moscow and inquire of him if Intourist was planning to renew the exclusive contract with the shipping company. ROPES said that REYNOLDS sent him a carbon copy of the contract previously made between Intourist and the shipping company by REYNOLDS in 1942. By referring to his diary, Mr. ROPES stated that on July 12, 1946 he saw Mr. GORDEEV, who was the head of Intourist at Moscow. Mr. ROPES asked Mr. GORDEEV if he was planning to renew the contract and left the carbon copy with Mr. GORDEEV for his perusal. This man told Mr. ROPES that he did not know whether they were going to renew the contract or not and Mr. ROPES then stated that he recommended the company from the standpoint of his official experience with it. Mr. ROPES advised that the above was a matter which would have been done for any company if so desired and did not constitute an official endorsement of the company by the United States.

Mr. ROPES indicated that as far as he remembers from reading the contract all business transactions were in the hands of the American company and no consultation was required between Intourist and the company on business policy. The company was required, however, to report fully to Intourist on all phases of the business.

After Mr. ROPES returned from Russia he understood that the contract between Intourist and the shipping company was not renewed and he was of the opinion that the company went out of business after winding up its pending work sometime in 1947. He stated that he never saw any of the company officials again nor did they contact him after he returned from Russia. He stated that all the actual business between his unit in the Commerce Department and this company was handled by his assistant, EUGENIA N. BOULINOVSKY, who was in charge of the package business. He stated that Miss BOULINOVSKY probably knows more about the company than he does.

Mr. ROPES stated that no question was ever raised as to whether the company had ever registered as a foreign agent and Mr. ROPES advised that he does not know what if anything was done in this regard.

Concerning Mr. ROPES' contacts with Miss BENTLEY, he advised that as far as he could recall he saw her five times. He stated she first came to Washington sometime in 1943 to see him at the Department of Commerce. He advised that she was alone and the purpose of her visit was to explain to him the set up of the company. He then stated that she saw him again in Washington sometime later also alone, at which time Mr. ROPES took her to see a Mr. JOHN (?) HANCOCK, head of the Foreign Parcel Post in the U. S. Post Office in Washington. He advised that Miss BENTLEY obtained from Mr. HANCOCK all necessary information regarding regulations for shipping packages via parcel post. She also furnished Mr. HANCOCK with all information concerning the company. Mr. ROPES advised that he saw Miss BENTLEY on one other occasion in Washington when she accompanied Mr. and Mrs. REYNOLDS from New York. On that occasion Mr. ROPES took Colonel REYNOLDS and Miss BENTLEY to the Cosmos Club in Washington where they talked business. Mr. ROPES stated that to the best of his recollection they did not see him in his office at the Commerce Department on this occasion.

Mr. ROPES advised that in addition to the above contacts he also saw Miss BENTLEY on two occasions in New York, the first time he saw her at the office of the shipping company when he went to New York

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to look over the establishment as mentioned above. The other occasion was when he was talking to REYNOLDS and the latter invited him, along with Mrs. REYNOLDS and Miss BENTLEY to his club on Park Avenue. Mr. ROPES said that he could not recall the dates of the above visits.

Mr. ROPES said that the only other person he ever had any contact with in the company was a bookkeeper in the New York office whom he saw only once at the time he visited in New York. He could not recall the name of this individual.

Mr. ROPES advised that he is perfectly willing to furnish the above information to a Grand Jury if this should be deemed necessary.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

NH 97-68

LEAD

WASHINGTON FIELD

AT WASHINGTON, D.C.

Will, if deemed necessary, contact Miss EUGENIA N. BOUIMNOVS, USSR Division, Department of Commerce, and Mr. JOHN (?) HANCOCK, head of the Foreign Parcel Post Division in the U. S. Post Office for information they may have concerning instant company.

## FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

FILE NO.

WASHINGTON FIELD

PH

97-68 md

REPORT MADE AT NEW HAVEN	DATE WHEN MADE 8/1/48	PERIOD FOR WHICH MADE 8/31/48	REPORT MADE BY ARTHUR P. STEVENS
TITLE UNITED STATES SERVICE AND SHIPPING CORPORATION			CHARACTER OF CASE REGISTRATION ACT

## SYNOPSIS OF FACTS:

Mr. ERNEST C. ROPES, former Chief of USSR Branch, Commerce Dept., advises the U.S. Service & Shipping Corp. was formed to the best of his knowledge by a Col. JACK REYNOLDS, who had an exclusive 5 year contract with Intourist in Moscow from 1942 to 1947. REYNOLDS is supposed to have formed the company as a philanthropic enterprise and is believed to have lost money during the 1st years of its existence. According to Mr. ROPES, the actual head of the company was ELIZABETH BENTLEY. Mr. ROPES saw Miss BENTLEY on about 5 occasions, 3 of which were in Washington. Miss BENTLEY saw ROPES at the Dept. of Commerce but was not accompanied by anyone else.

RDC

## REFERENCE:

Washington Field letter to the Bureau, 8/27/48.

## DETAILS:

Mr. ERNEST C. ROPES, 693 Broad Street, Stratford, Connecticut, stated he was Chief of the USSR Division of the Office of International Trade in the Department of Commerce prior to his retirement in the fall of 1947. He informed the writer that before that he was Chief of the Russian Section of the European Division of the Bureau of Foreign and Domestic Commerce.

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
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		mb



NH 97-69

Mr. ROPES stated that to the best of his recollection he first heard of the United States Service and Shipping Corporation in about the spring of 1943. He could not recall how he happened to hear of the organization, but stated that his office made it a practice to keep track of all companies in the United States which, among other things, were interested in sending packages abroad. He advised that upon hearing of the above company he contacted a person by the name of Colonel JOHN (JACK) REYNOLDS, who was an army officer stationed in New York City, for information concerning the company. REYNOLDS then came to Washington to see ROPES, at which time he told him about the set-up of the company. Mr. ROPES related that REYNOLDS told him that he had taken a trip to Moscow (apparently while he was in the army) on his own initiative and had made arrangements with Intourist in Russia for an exclusive five year contract to handle all package shipments from the United States to the Soviet Union. Mr. ROPES advised that REYNOLDS presumably made the arrangement through the head of the Intourist office in Russia. Mr. ROPES then stated that to the best of his knowledge this was the first time that Intourist had entered the packaging business, such matters previously having been handled through Amtorg in New York, who in turn made contracts with many American firms.

REYNOLDS Mr. ROPES then stated that as far as he was able to ascertain REYNOLDS was a successful business man in New York before he went in the Army, was retired, and well off financially. REYNOLDS told Mr. ROPES that he was willing to put up his own money in order to put the package business on a sound basis. Mr. ROPES stated that REYNOLDS was motivated by humanitarian and philanthropic reasons and REYNOLDS told Mr. ROPES that during the first years the company actually operated with a deficit. Mr. ROPES stated that he believed the company continued to lose money until 1946 when it showed its first profit. Mr. ROPES then stated that Mr. REYNOLDS' wife was also interested in the concern and he believed that she was an officer in the company also. He described her as a philanthropic person and stated that both Mr. and Mrs. REYNOLDS felt that it was a worthwhile cause to put the package business to Russia on a sound financial basis.

Mr. ROPES then stated that the actual executive head of the company was Miss ELIZABETH BENTLEY. He described her as a very capable and shrewd business woman who appeared to be in complete charge of the business office of the company in New York City. Mr. ROPES stated concerning the New York office of the above company that it was simply



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a bookkeeping office where very complete records and accounts were maintained of all transactions. He advised that the actual packaging was done by another firm apparently on a contract basis with the United States Service and Shipping Corporation. Mr. ROPES advised that the above information was obtained by him on the occasion of a visit he made to their New York office to look over their establishments.

Mr. ROPES then stated that as soon as he had found out the above information concerning the company his unit in the Department of Commerce sent out circulars to all its field offices suggesting that people interested in sending packages to Russia contact this company. He stated that the Department had been deluged with inquiries concerning possible means of sending packages to Russia and it was thus a relief to find a reliable organization which could perform this service.

Mr. ROPES advised that he became quite well acquainted with Colonel and Mrs. REYNOLDS and also with Miss BENTLEY. Mr. ROPES related that in June, 1946 he and another Commerce Department official by the name of LEWIS LORWEN visited Russia at the suggestion of the then Secretary of Commerce, Mr. WALLACE. This visit was for the purpose of discussing an increase in trade between this country and Russia with the proper Russian officials. Mr. ROPES stated that before he left this country, Colonel REYNOLDS asked him (he thinks by letter) if he would see the head of Intourist in Moscow and inquire of him if Intourist was planning to renew the exclusive contract with the shipping company. ROPES said that REYNOLDS sent him a carbon copy of the contract previously made between Intourist and the shipping company by REYNOLDS in 1942. By referring to his diary, Mr. ROPES stated that on July 12, 1946 he saw Mr. GORDEEV, who was the head of Intourist at Moscow. Mr. ROPES asked Mr. GORDEEV if he was planning to renew the contract and left the carbon copy with Mr. GORDEEV for his perusal. This man told Mr. ROPES that he did not know whether they were going to renew the contract or not and Mr. ROPES then stated that he recommended the company from the standpoint of his official experience with it. Mr. ROPES advised that the above was a matter which would have been done for any company if so desired and did not constitute an official endorsement of the company by the United States.

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Mr. ROPES indicated that as far as he remembers from reading the contract all business transactions were in the hands of the American company and no consultation was required between Intourist and the company on business policy. The company was required, however, to report fully to Intourist on all phases of the business.

After Mr. ROPES returned from Russia he understood that the contract between Intourist and the shipping company was not renewed and he was of the opinion that the company went out of business after winding up its pending work sometime in 1947. He stated that he never saw any of the company officials again nor did they contact him after he returned from Russia. He stated that all the actual business between his unit in the Commerce Department and this company was handled by his assistant, EUGENIA N. BOULANOVSKY, who was in charge of the package business. He stated that Miss BOULANOVSKY probably knows more about the company than he does.

Mr. ROPES stated that no question was ever raised as to whether the company had ever registered as a foreign agent and Mr. ROPES advised that he does not know what if anything was done in this regard.

Concerning Mr. ROPES' contacts with Miss BENTLEY, he advised that as far as he could recall he saw her five times. He stated she first came to Washington sometime in 1943 to see him at the Department of Commerce. He advised that she was alone and the purpose of her visit was to explain to him the set up of the company. He then stated that she saw him again in Washington sometime later also alone, at which time Mr. ROPES took her to see a Mr. JOHN (?) HANCOCK, head of the Foreign Parcel Post in the U. S. Post Office in Washington. He advised that Miss BENTLEY obtained from Mr. HANCOCK all necessary information regarding regulations for shipping packages via parcel post. She also furnished Mr. HANCOCK with all information concerning the company. Mr. ROPES advised that he saw Miss BENTLEY on one other occasion in Washington when she accompanied Mr. and Mrs. REYNOLDS from New York. On that occasion Mr. ROPES took Colonel REYNOLDS and Miss BENTLEY to the Cosmos Club in Washington where they talked business. Mr. ROPES stated that to the best of his recollection they did not see him in his office at the Commerce Department on this occasion.

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Mr. ROPES advised that he is perfectly willing to furnish the above information to a Grand Jury if this should be deemed necessary.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

NH 97-68

LEAD

WASHINGTON FIELD

AT WASHINGTON, D.C.

Will, if deemed necessary, contact Miss EUGENIA N. BOULANOVSKY,  
USSR Division, Department of Commerce, and Mr. JOHN (?) HANCOCK, head  
of the Foreign Parcel Post Division in the U. S. Post Office for in-  
formation they may have concerning instant company.



# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

FILE NO.

REPORT MADE AT <b>NEW HAVEN</b>	DATE WHEN MADE <b>9/1/48</b>	PERIOD FOR WHICH MADE <b>8/31/48</b>	REPORT MADE BY <b>ARTHUR P. STEVENSON</b>
TITLE <b>UNITED STATES SERVICE AND SHIPPING CORPORATION</b>			CHARACTER OF CASE <b>REGISTRATION ACT</b>

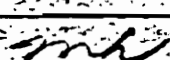
**SYNOPSIS OF FACTS:**

Mr. ERNEST C. ROPES, former Chief of USSR Branch, Commerce Dept., advises the U.S. Service & Shipping Corp. was formed to the best of his knowledge by a Col. JACK REYNOLDS, who had an exclusive 5 year contract with Intourist in Moscow from 1942 to 1947. REYNOLDS is supposed to have formed the company as a philanthropic enterprise and is believed to have lost money during the 1st years of its existence. According to Mr. ROPES, the actual head of the company was ELIZABETH BENTLEY. Mr. ROPES saw Miss BENTLEY on about 5 occasions, 3 of which were in Washington. Miss BENTLEY saw ROPES at the Dept. of Commerce but was not accompanied by anyone else.

RUC

**REFERENCE:** Washington Field letter to the Bureau, 8/27/48.

**DETAILS:** Mr. ERNEST C. ROPES, 693 Broad Street, Stratford, Connecticut, stated he was Chief of the USSR Division of the Office of International Trade in the Department of Commerce prior to his retirement in the fall of 1947. He informed the writer that before that he was Chief of the Russian Section of the European Division of the Bureau of Foreign and Domestic Commerce.

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
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Mr. ROPES stated that to the best of his recollection he first heard of the United States Service and Shipping Corporation in about the spring of 1943. He could not recall how he happened to hear of the organization, but stated that his office made it a practice to keep track of all companies in the United States which, among other things, were interested in sending packages abroad. He advised that upon hearing of the above company he contacted a person by the name of Colonel JOHN (JACK) REYNOLDS, who was an army officer stationed in New York City, for information concerning the company. REYNOLDS then came to Washington to see ROPES, at which time he told him about the set-up of the company. Mr. ROPES related that REYNOLDS told him that he had taken a trip to Moscow (apparently while he was in the army) on his own initiative and had made arrangements with Intourist in Russia for an exclusive five year contract to handle all package shipments from the United States to the Soviet Union. Mr. ROPES advised that REYNOLDS presumably made the arrangement through the head of the Intourist office in Russia. Mr. ROPES then stated that to the best of his knowledge this was the first time that Intourist had entered the packaging business, such matters previously having been handled through Amtorg in New York, who in turn made contracts with many American firms.

REYNOLDS Mr. ROPES then stated that as far as he was able to ascertain ~~REYNOLDS~~ was a successful business man in New York before he went in the Army, was retired, and well off financially. REYNOLDS told Mr. ROPES that he was willing to put up his own money in order to put the package business on a sound basis. Mr. ROPES stated that REYNOLDS was motivated by humanitarian and philanthropic reasons and REYNOLDS told Mr. ROPES that during the first years the company actually operated with a deficit. Mr. ROPES stated that he believed the company continued to lose money until 1946 when it showed its first profit. Mr. ROPES then stated that Mr. REYNOLDS' wife was also interested in the concern and he believed that she was an officer in the company also. He described her as a philanthropic person and stated that both Mr. and Mrs. REYNOLDS felt that it was a worthwhile cause to put the package business to Russia on a sound financial basis.

Mr. ROPES then stated that the actual executive head of the company was Miss ELIZABETH BENTLEY. He described her as a very capable and shrewd business woman who appeared to be in complete charge of the business office of the company in New York City. Mr. ROPES stated concerning the New York office of the above company that it was simply

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a bookkeeping office where very complete records and accounts were maintained of all transactions. He advised that the actual packaging was done by another firm apparently on a contract basis with the United States Service and Shipping Corporation. Mr. ROPES advised that the above information was obtained by him on the occasion of a visit he made to their New York office to look over their establishments.

Mr. ROPES then stated that as soon as he had found out the above information concerning the company his unit in the Department of Commerce sent out circulars to all its field offices suggesting that people interested in sending packages to Russia contact this company. He stated that the Department had been deluged with inquiries concerning possible means of sending packages to Russia and it was thus a relief to find a reliable organization which could perform this service.

Mr. ROPES advised that he became quite well acquainted with Colonel and Mrs. REYNOLDS and also with Miss BENTLEY. Mr. ROPES related that in June, 1946 he and another Commerce Department official by the name of LEWIS LORTIN visited Russia at the suggestion of the then Secretary of Commerce, Mr. WALLACE. This visit was for the purpose of discussing an increase in trade between this country and Russia with the proper Russian officials. Mr. ROPES stated that before he left this country, Colonel REYNOLDS asked him (he thinks by letter) if he would see the head of Intourist in Moscow and inquire of him if Intourist was planning to renew the exclusive contract with the shipping company. ROPES said that REYNOLDS sent him a carbon copy of the contract previously made between Intourist and the shipping company by REYNOLDS in 1942. By referring to his diary, Mr. ROPES stated that on July 12, 1946 he saw Mr. GORDEEV, who was the head of Intourist at Moscow. Mr. ROPES asked Mr. GORDEEV if he was planning to renew the contract and left the carbon copy with Mr. GORDEEV for his perusal. This man told Mr. ROPES that he did not know whether they were going to renew the contract or not and Mr. ROPES then stated that he recommended the company from the standpoint of his official experience with it. Mr. ROPES advised that the above was a matter which would have been done for any company if so desired and did not constitute an official endorsement of the company by the United States.



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Mr. ROPES indicated that as far as he remembers from reading the contract all business transactions were in the hands of the American company and no consultation was required between Intourist and the company on business policy. The company was required, however, to report fully to Intourist on all phases of the business.

After Mr. ROPES returned from Russia he understood that the contract between Intourist and the shipping company was not renewed and he was of the opinion that the company went out of business after winding up its pending work sometime in 1947. He stated that he never saw any of the company officials again nor did they contact him after he returned from Russia. He stated that all the actual business between his unit in the Commerce Department and this company was handled by his assistant, EUGENIA N. BOULANOVSKY, who was in charge of the package business. He stated that Miss BOULANOVSKY probably knows more about the company than he does.

Mr. ROPES stated that no question was ever raised as to whether the company had ever registered as a foreign agent and Mr. ROPES advised that he does not know what if anything was done in this regard.

Concerning Mr. ROPES' contacts with Miss BENTLEY, he advised that as far as he could recall he saw her five times. He stated she first came to Washington sometime in 1943 to see him at the Department of Commerce. He advised that she was alone and the purpose of her visit was to explain to him the set up of the company. He then stated that she saw him again in Washington sometime later also alone, at which time Mr. ROPES took her to see a Mr. JOHN (?) HANCOCK, head of the Foreign Parcel Post in the U. S. Post Office in Washington. He advised that Miss BENTLEY obtained from Mr. HANCOCK all necessary information regarding regulations for shipping packages via parcel post. She also furnished Mr. HANCOCK with all information concerning the company. Mr. ROPES advised that he saw Miss BENTLEY on one other occasion in Washington when she accompanied Mr. and Mrs. REYNOLDS from New York. On that occasion Mr. ROPES took Colonel REYNOLDS and Miss BENTLEY to the Cosmos Club in Washington where they talked business. Mr. ROPES stated that to the best of his recollection they did not see him in his office at the Commerce Department on this occasion.

Mr. ROPES advised that in addition to the above contacts he also saw Miss BENTLEY on two occasions in New York, the first time he saw her at the office of the shipping company when he went to New York.



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to look over the establishment as mentioned above. The other occasion was when he was talking to REYNOLDS and the latter invited him, along with Mrs. REYNOLDS and Miss DEW TLEY to his club on Park Avenue. Mr. ROPES said that he could not recall the dates of the above visits.

Mr. ROPES said that the only other person he ever had any contact with in the company was a bookkeeper in the New York office whom he saw only once at the time he visited in New York. He could not recall the name of this individual.

Mr. ROPES advised that he is perfectly willing to furnish the above information to a Grand Jury if this should be deemed necessary.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

NH 97-68

LEAD

WASHINGTON FIELD

AT WASHINGTON, D.C.

Will, if deemed necessary, contact Miss EUGENIA N. BOULANOVSKY, USSR Division, Department of Commerce, and Mr. JOHN (?) HANCOCK, head of the Foreign Parcel Post Division in the U. S. Post Office for information they may have concerning instant company.

Julius Rosenberg Et AL

Referral

Commerce Dept.

No. 3

APPEALS ADDRESSES  
FREEDOM OF INFORMATION APPEAL  
ASSISTANT SECRETARY FOR INDUSTRY & TRADE REFERRAL  
U.S. COMMERCE DEPT  
WASHINGTON, D.C. 20230  
PACKET #3

Reviewed by: Glenn / 1/4

AGENCY Commerce Dept.

Subject and File Number		Serial	Date	Document Description	No. of Pages Actual Release	
1	MORTON SOBELL (NY) 100-37158-	723	10/24/50	WFO LETTER TO HQ	1	1
2	MORTON SOBELL (NY) 100-37158	1B149	DATE OF Pg 1 12/11/41	ENCLOSURE TO SERIAL 723- DOCUMENTS FROM COMMERCE	11	10
3						
4						
5						
6		...				
7						
8						
9						
10						
11						
12						

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : *YH*  
*of* GUY HOTTEL, SAC, WASHINGTON FIELD

SUBJECT: MORTON SOBELL, Was.  
ESPIONAGE - R  
(Bufile 101-2483)

DATE: October 24, 1950

123298

ATTENTION: FBI LABORATORY

Enclosed are photostatic copies of documents which were obtained from the personnel file of HELEN L. GUREWITZ (now HELEN SOBELL, wife of the subject) at the National Bureau of Standards. These documents contain the signature of HELEN L. GUREWITZ and other specimens of handwriting and handprinting which are believed to have been written by her. These documents are as follows:

1. Form 1992a (CSC) dated December 11, 1941
2. Standard Form No. 6, Personal History Statement, dated January 2, 1942
3. Standard Form No. 8, Oath of Office, dated January 2, 1942
4. Form 375, US CSC, dated July 11, 1942
5. Standard Form No. 62, dated December 16, 1944
6. Stock Form No. 77, Department of Commerce, dated February 22, 1945

This material is being forwarded to the FBI Laboratory in accordance with the request made by the New York Division, and is for the purpose of assisting the Laboratory in making handwriting and handprinting comparisons in this case.

~~DEFERRED~~

A photostatic copy of each of the above documents is enclosed for the New York Division with a copy of this letter.

6 ENCL  
Enclosure

CC: New York (Encl) (100-37158)

101-2318

LEG:MFM

RECORDED - 5

100-37158-723

COPY AND SPECIMENS RETAINED IN LAB.  
FOR LAB. ACTION AND REPORT  
10/26/50

INDEXED - 5

INDEX

55 OCT 28 1950

OCT 25 1950  
24 26

*Handwritten signatures and initials*

Form 1992a. (C.S.C.)  
May 1941

Return This Form To:

NATIONAL BUREAU OF STANDARDS  
WASHINGTON, D. C.

This is a letter of inquiry and an offer of appointment.

December 11, 1941

Certificate No. M-20959 A1

Position: Under Laboratory  
Apprentice.

Place: Washington, D. C.

Kind of appointment:

Probational

Salary: \$1260 per annum

Probable duration:

Indefinite - For the duration  
of the emergency

Miss Helen L. Gurewitz,

b6

Dear Madam:

You have been certified by the Civil Service Commission as eligible for the employment described below. Fill out the "Availability Statement" below indicating whether or not you would accept this position if offered and return the entire letter to this office. Appointment would be subject to the civil service requirements described on the back of this letter. Whether you are available or not, please reply within 5 days in order that one of those who are available may be selected as promptly as possible to fill this vacancy. If selected, you will be notified and given further instructions.

Other information: The duties of this position are to perform simple routine scientific work, mainly mechanical or manual in nature.

Yours truly,

Please call at this Bureau,  
Connecticut Ave. & Van Ness Street,  
for an interview with the Personnel  
Officer, Room 308, South Building.

NATIONAL BUREAU OF STANDARDS

#### Notice

If there has been a change in the conditions under which you have previously indicated that you were available, or in your address, fill out the form on the back of this sheet, giving the conditions under which you are willing to accept appointment in the future.

#### AVAILABILITY STATEMENT

☒ I am available and wish to be considered for the position described above. I can report for duty within days after notification. I am now employed by etely as a b6

☐ I am not available and do not wish to be considered for the position described above for the following reasons:

Helen L. Gurewitz  
(Signature)

I request the Civil Service Commission to take the following action if I am not available or am not selected:

☒ Consider me available for other appointments (Subject to such new conditions as I may have indicated on the other side.)

☐ Remove my name from the register until 19 when I will be available for appointment.

☐ Remove my name from the register until I notify the Civil Service Commission that I am available.

100-37158-18149



# INFORMATION FOR ELIGIBLES

## KINDS OF APPOINTMENTS

Temporary appointment is for a limited time only, rarely extending beyond six months, and does not prevent consideration in regular order for probational or probational-indefinite appointment. Ordinarily temporary appointment will not be offered to persons who live far from the place of employment.

Probational-indefinite appointment is for an indefinite period of time. The appointee is included under the system of retirement and disability benefits provided by the Civil Service Retirement Act and he may be considered for both transfer and promotion. If his employment ends and he has done satisfactory work, he is eligible for reinstatement and may request that his name be placed on the Reemployment List, which has priority over other Civil Service lists. Positions connected with the National Defense program are usually filled by probational-indefinite appointments and frequently require attendance on duty after very short notice. The duration of such employment is dependent upon the course of defense activities in future years and cannot be predicted with accuracy.

Probational appointment confers all the privileges associated with probational-indefinite appointment. While this type of appointment is usually made to provide personnel for regular and continuing government work, the duration of such employment is also affected by the course of government policy and appropriations.

A probational period or trial period of six months (sometimes one year) follows each probational or probational-indefinite appointment, during which the appointee's eligibility for transfer and promotion is restricted.

## APPOINTMENTS ARE SUBJECT TO THESE REQUIREMENTS:

1. A physical examination is required of every person selected for probational or probational-indefinite appointment. Eligibles are cautioned not to resign from any position now held until definite instructions to report for duty have actually been received, usually only after satisfactory completion of the physical examination.
2. All appointments are subject to fingerprinting and for many positions, appointment is made subject to character investigation.
3. Proof of date of birth is required for all probational and probational-indefinite appointments in the departmental service at Washington, D. C., and for certain appointments outside of Washington. When this is required, an appointee should endeavor to bring birth or baptismal certificate with him when reporting for duty. If this is not possible, the appointee will in most

cases be granted an additional six months in which to obtain certificate or to furnish proof in some other way.

4. Whenever there are already two or more members of a family in the classified service, no other members of that family are eligible for appointment in that service. Eligibles are warned not to accept appointment contrary to this provision of the law. The Civil Service Commission interprets the word "family" in a rather restricted sense, however, and eligibles are advised to submit all facts on the matter to the Commission, which will determine whether this restriction is applicable.

5. Subject to certain statutory exceptions, no person accepting appointment to a position in the classified civil service may remain on any other federal payroll. With some exceptions, including among others the appointee to certain positions directly related to the National Defense program, no person may hold any state, county or municipal office while employed in the classified civil service. This prohibition does not apply to offices in certain municipalities adjacent to the District of Columbia.

## OTHER INFORMATION

Suspension of eligibility. When a person is unable to accept an appointment he should notify the Civil Service Commission and request that his name be removed from the eligible list until he is again able to accept appointment. At any time while this list is still in use, his name may be replaced in its proper position upon request. If the conditions under which he will accept appointment have changed, he should notify the Commission of these new conditions. The Commission may also remove a person's name from the eligible list if he fails to reply to official correspondence or indicates that he would be unwilling to accept a position.

Procedure in case of non-selection. When a person replies to an official inquiry and states that he is available for the position if offered, he is considered with others who are also available. The appointing officer may select any one of the three highest available eligibles to fill the vacancy. Ordinarily the person selected will be the only one notified. The names of those eligibles who were not selected will be returned to the Civil Service Commission for restoration to the register. The fact that they were not selected will not affect their eligibility for other positions.

Cost of transportation. The person selected for a position must pay all transportation costs connected with reporting for duty. If he should subsequently fail to accept the appointment to which appointment is subject, or if his employment is terminated for any reason, he must pay for his return also.

AVAILABILITY INFORMATION CARD

Average rating: [REDACTED]

Virginia

(State of legal or voting residence claimed in application)

Technical & Scientific Aid

(Exact title of examination)

Chemistry

(Option, if any)

IMPORTANT - Fill in all information and answer all questions.

1. For each of the localities listed below, indicate separately whether you would accept probational or probational-indefinite appointment and in each case checked "Yes" indicates the lowest acceptable yearly salary.				2. Indicate your availability for temporary appointment within commuting distance of present address and lowest acceptable yearly salary.			
Probational		Prob-Indefinite		Yes		No	
Yes	No	Yes	No	Salary		Salary	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1 month?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$1260
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2 months?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$1260
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3 months?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$1260
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	6 months?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$1260
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do you belong to any military or naval organization?			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If so, specify service and branch.			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are you now on active duty?			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			

If you will accept appointment only in certain places, name them below.

MAIL ROOM FILES

66

# PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Department of Commerce Date 1/2/92

1. Name in full (Mr., Miss, or Mrs.) Guerrero, Helen

2. Present address [REDACTED]

3. Legal (voting) residence [REDACTED]

4. Where born [REDACTED] When born 3/13/18  
(City or town) (Month Day Year)

5. If foreign-born, state whether naturalized or alien

6. Indicate sex, marital condition, and race by check, thus: ☒ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male	<input type="checkbox"/>	Single	<input type="checkbox"/>	Divorced	Widowed	Colored	<input type="checkbox"/>

7. Number and ages of dependents domiciled with you [REDACTED]

8. A complete record of your past service for the United States Government other than military or naval: None

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

(Title) [REDACTED] (Location) [REDACTED] (Date appointment expires) [REDACTED]

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service? b6

(Wife, widow, or orphan) [REDACTED] (Name of veteran) [REDACTED] (Organization and last year of service) [REDACTED]

12. Military and naval record. If any, check (✓) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Postmaster	Veterans' Bureau beneficiary
Enlisted							
Discharged							
Rank							
Rank							
Organization							
Organization							

13. State any special qualifications not involved in your present position (for instance, physician, civil engineer, knowledge of foreign languages, etc.) Knowledge of Chemistry

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
[REDACTED]	[REDACTED]	[REDACTED]

15. Education. Indicate by circling the number of years:

Common school	High school	College	Name of college, degree, and date conferred
1 2 3 4 5 6 7 <u>0</u>	1 2 3 <u>0</u>	1 2 3 <u>0</u>	[REDACTED]

16. In case of emergency, notify

Relationship father & mother Post office address [REDACTED]

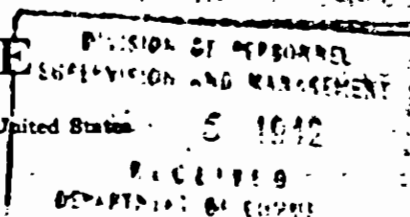
I certify that the foregoing answers are correct to the best of my knowledge and belief.

Helen S. Purvitz  
(Name as usually written and which will be used for official signature)

b6

# OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States



Dept. of Com. National Bureau of Standards

(Department or Establishment)

(Bureau or Office)

I, Helen L. Gurewitz, do  
(Name in full, printed or typed)

solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. SO HELP ME GOD.

Helen L. Gurewitz  
(Signature of Appointee) ✓

Subscribed and sworn to before me this 2nd day of January, A. D. 1942

at Washington, D. C.  
(City or place) (State)

[SEAL]

Wesley H. Miltner

NOTARY PUBLIC. My commission expires  
Sept. 15, 1945

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed Under Laby. Apprentice, SP-2, \$1260 per annum

Date of entrance on duty January 2, 1942

UNITED STATES CIVIL SERVICE COMMISSION  
WASHINGTON, D. C.TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.  
(NONCOMPETITIVE)

(This form is used to determine, noncompetitively, the qualifications of a person whose official action is proposed in his case. It should be submitted only through the appointing officer, and only when official action is proposed.)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

## GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

Print your name plainly in ink, or type write (use given name, initial or initials, and surname). If a woman, prefix "Miss" or "Mrs." and if married, use your own given name, as "Mrs. Mary L. Doe."

Applicant will not fill the following blanks

Rating \_\_\_\_\_ Application No. \_\_\_\_\_  
Kind of examination \_\_\_\_\_  
Place \_\_\_\_\_  
Date \_\_\_\_\_  
Application \_\_\_\_\_ approved \_\_\_\_\_, 19\_\_\_\_  
By whom \_\_\_\_\_ approved \_\_\_\_\_

Mr. Helen L. Gurewite

1. For what position are you filing this form? Asst. Physical Science Aid (Physico)

2. Are you a citizen of the United States? (Answer yes or no) Yes

3. Give (a) the date of your birth \_\_\_\_\_ (b) the place of your birth \_\_\_\_\_

4. Give in the blanks below a detailed statement of your education, including:

(a) Grammar school: Attended from \_\_\_\_\_ Highest grade completed 8th  
(b) High school: Name and location \_\_\_\_\_  
Attended from \_\_\_\_\_ Highest grade completed 12th Were you graduated? Yes

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		
[REDACTED]								

(d) Specify here any specialized courses which you have completed in high school, college, university, and indicate the credits received for each course.

(e) Have you ever been admitted to the bar? \_\_\_\_\_ If what State? \_\_\_\_\_ Where? \_\_\_\_\_

5. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment. List employment chronologically, beginning with the earliest. If you acquired your experience under a different name from that shown above, indicate in the space below the name by which you were employed.

Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give care address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
[REDACTED]				
Wash. D.C.	Jan 42 - Feb 42	Dr. I. C. Gardner Bureau of Standards	\$4260	Underlaboratory Asst. Measuring index of refraction of glass samples.
D.C.	Apr 42 - May 42			

b6

6. Have you ever been discharged or forced to leave from any position?

If answer is "Yes," state when and where employed and give the name and address of your employer and the reason for your discharge or forced resignation in each case.

READ CAREFULLY.—As answer to the following question concerning any trivial or serious offenses they cause rejection of Police and Government from examination.

7. Have you ever been arrested, or summoned into Court as a defendant, or indicted, or convicted, or fined, or imprisoned, or placed on probation, or has any case against you been filed, or have you ever been ordered to deposit cash as a bond for alleged breach or violation of any law or police regulation or ordinance whatsoever?

If so, list all the cases without any exception whatsoever on a sheet attached, giving in each case (1) the date, (2) your age at the time, (3) the place where the alleged offense or violation occurred, (4) the name and location of the court, (5) the nature of the offense or violation, (6) the penalty, if any, imposed, or other disposition. The above question includes arrests by military or naval authorities and disciplinary action imposed by courts martial, as well as in civil cases. If appointed, your fingerprints will be taken.

8. Within the past 12 months have you used intoxicating beverages?

Habitually?

To excess?

Yes or No

Yes or No

9. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving place and dates. (If you have served an apprenticeship, so state.)

10. If not now employed, state how long you have been unemployed

11. Have you ever been in the United States military or naval service? No If so, give name of organization and dates of enlistment and discharge.

12. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service?

(b) If so, give information indicated regarding each examination.	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
	Scientific & Technical Aid	Wash., D.C.	11/41	Yes
	Asst. Scientific Aid	" "	10/41	Yes

13. In what State or Territory have you legal or voting residence?	Length of such residence (months? Checkmate must be shown up to date of last)	In what county have you legal or voting residence?	Length of such residence in county? Checkmate must be shown up to date of last

14. If during the past year you have not resided continuously in the State or Territory in which you claim legal or voting residence, or are not now actually living in such State or Territory, answer the following questions fully:

(a) For what periods since such residence was first established have you been absent therefrom? (Give dates) Feb. 1941 to present

(b) What is the name, address, and relationship of the person, if any, living at the above address during the absence?

(c) Are you now a voter in such State or Territory? (Answer "Yes" or "No")

15. Are you a member of any Communist or German Bond organization or any political party or organization which advocates the overthrow of our constitutional form of government in the United States, or do you have membership in or any affiliation with any group, association, or organization which advocates, or lends support to any organization or movement advocating, the overthrow of our constitutional form of government in the United States? No If so, name the organization and give complete details on sheet to be attached hereto.

**JURAT (OR OATH).—This jurat (or oath) must be executed.**

The following oath must be taken before a notary public, the secretary of a United States civil service board of examiners or other officer authorized to administer oaths, before whom the applicant must appear in person. The following are among those not authorized to administer this oath: Postmasters, Army officers, post-office inspectors, and chief clerks and assistant chief clerks in the Railway Mail Service.

The composition and work in connection with any material required to be submitted for this examination are entirely my own, except where I have given full credit for quoted matter or the collaboration of others by quotation marks and references, and in the composition of the same I have received no assistance except as indicated fully in my explanatory statement.

I, the undersigned, DO SOLEMNLY SWEAR (OR AFFIRM) that the statements made by me in answer to the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs." and if married, use your own given name, as "Mrs. Mary L. Doe."

(Signature of applicant)

Helen L. Garmuth

Sign with pen and ink. Do not use blue ink, ballpoint pen, or pencil.

Subscribed and duly sworn to before me according to law by the above-named applicant, this 11th day of July, 1942, at city (or town) of Washington county of Columbia and State (or Territory or District) of D.C.

(Signature of officer) Walter H. McIntire

(Official title)

**NOTARY PUBLIC** in and for the District of Columbia

Exp. 6-30-46



# RECORD OR REQUEST FOR APPROVAL OF PROMOTION AND/OR REASSIGNMENT

**INSTRUCTIONS.**—Submit copies of this form to the appropriate U. S. Civil Service Commission central, regional, or branch regional office as follows: For post audit, submit one copy with parts A and C completed; when prior approval is requested, submit this form in duplicate with Part A completed on both copies; however, Part C need be completed on only one of the two copies.

## PART A.—TO BE COMPLETED BY THE DEPARTMENT OR AGENCY

TO: (Appropriate office of Civil Service Commission,  
including address)

☐ Record for post audit } of the promotion and/or reassignment  
☐ Approval is requested }

of \_\_\_\_\_  
(Surname) (First) (Middle)

(Date of birth)

from \_\_\_\_\_  
(Present position, grade, and salary)

(Length of service, exclusive of leave without pay, in above position or  
equivalent grade)

(Bureau or office)

(City in which located)

to \_\_\_\_\_  
(Proposed position, grade, and salary)

(Date when promotion or reassignment was made, if for post audit)

FROM: (Department or agency making record or request,  
including address to which reply is to be sent)

(Bureau or office)

(City in which located)

Signature \_\_\_\_\_

Official title \_\_\_\_\_

Date \_\_\_\_\_

In space below, give description of duties of proposed position (to be used in every case except where title adequately describes the duties, such as senior typist, junior stenographer, etc.).

(a) Plans the program of refractive observations as required; determines with high precision the optical properties of transparent substances, both liquid and solid, by use of a spectrometer and platinum resistance thermometry, and adjusts the results by means of dispersion equations suitably selected and computed for maximum usefulness for future interpolation;

(b) Participates in research in the design of optical components by making algebraic and trigonometric computations and by making experimental tests on optical instruments, and prepares research papers for publication;

(c) Assumes some supervisory responsibility as required in the testing of refractometers and the measurement of refractive indices; writes test reports thereon.

## PART B.—FOR CIVIL SERVICE COMMISSION CENTRAL OR REGIONAL OFFICE ACTION

Request has been ☐ approved ☐ disapproved. Signature \_\_\_\_\_ Date \_\_\_\_\_

# PART C—QUALIFICATIONS STATEMENT FOR PROMOTION AND/OR REASSIGNMENT (To be completed by employee)

Have you ever filed applications for any Federal civil service examinations? Yes ☒ No ☐ (If so, list same below)

Title of examinations	Examined in what office	Month and year	Results
Physical Science Aid	Washington, D.C.	Sept. 1948	

EDUCATION: (a) Circle highest grade completed, elementary or high school: 1 2 3 4 5 6 7 8 9 10 11 12 ☒ Did you graduate? Yes ☒ No ☐

Name and location of school	Dates attended		Years completed		Degrees conferred		Semester hours credit
	From—	To—	Day	Night	Title	Date	
(a) College or university							
(b) Other							

(c) List any courses taken pertinent to the position for which you are being proposed for promotion and/or reassignment.

EXPERIENCE.—In the space furnished below give a record of all experience pertinent to the position for which you are being proposed for promotion and/or reassignment. Start with the most recent position and work back to the first position you held which you consider has qualified you for the proposed position. Give your duties and responsibilities in such detail as to make your qualifications clear. Give names you used on pay roll if different from that given on this qualifications statement.

Place Washington, D.C.  
From January 1943 To Present  
(Class) (Class)

Name of employer: National Bureau of Standards  
Address Campus & Van Ness Sts.  
Washington 25, D.C.

Kind of business or organization: Government

Place Washington, D.C.  
From July 1942 To Jan 1943  
(Class) (Class)

Name of employer: National Bureau of Standards  
Address Campus & Van Ness Sts.  
Washington 25, D.C.

Kind of business or organization: Government

Place Washington, D.C.  
From July 1941 To July 1942  
(Class) (Class)

Name of employer: National Bureau of Standards  
Address Campus & Van Ness Sts.  
Washington, D.C.

Kind of business or organization: Government

Place \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
(Class) (Class)

Name of employer: \_\_\_\_\_

Address: \_\_\_\_\_

Kind of business or organization: \_\_\_\_\_

Exact title of your position: Junior Physicist, P-3 Salary: Starting at \$2000  
Per year Paid \$2100

Duties and responsibilities: Calibrates refractometer and spectrophotometer, makes tests on index of refraction and radius of curvature using a spherometer and optometer, checks validity of refractive index data, assists in optical design by making computations.

Exact title of your position: Asst. Phys. Research Salary: Starting at \$1620  
Per year Paid \$1600

Duties and responsibilities: Makes tests on index of refraction and radius of curvature, assists in optical design, assembles and checks refractive index data previously taken by refraction testing and verifies results, makes observations for calibration of refractometer.

Exact title of your position: Metastability Apparatus Salary: Starting at \$1260  
Per year Paid \$1260

Duties and responsibilities: Measurements of indices of refraction, computations necessary for reduction of observations, measures transmission, summarizes data and makes limited independent judgment as to reliability, suitability of specimens.

Exact title of your position: \_\_\_\_\_ Salary: Starting at \_\_\_\_\_  
Per year Paid \_\_\_\_\_

Duties and responsibilities: \_\_\_\_\_

Address: \_\_\_\_\_

Kind of business or organization: \_\_\_\_\_

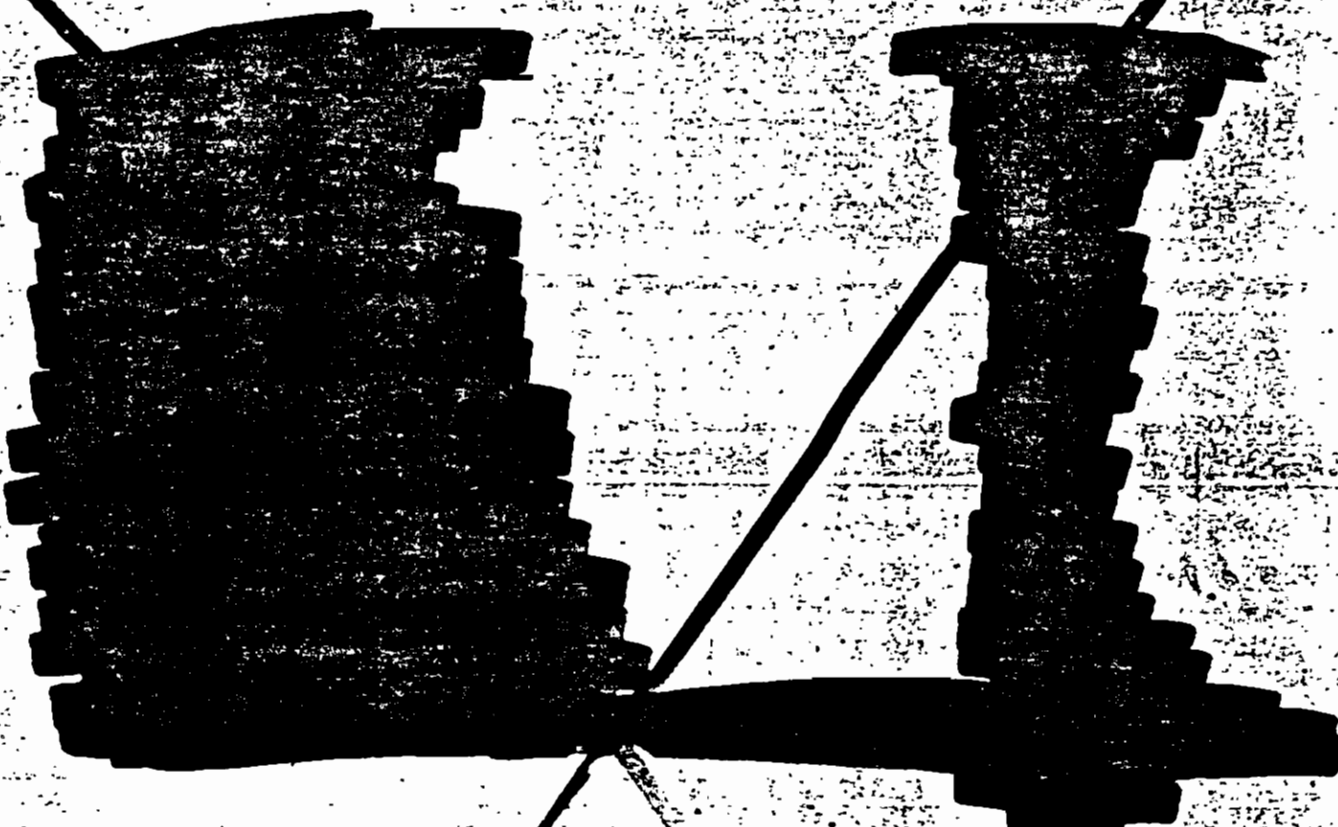
If more space is required, use a sheet of paper 8 x 10 1/2 inches. Write on each sheet your name, full address, and date of birth. Use one side only and attach to this sheet.

Date December 16, 1948

Signature Helen J. Gentry

U. S. GOVERNMENT PRINTING OFFICE 16-50894-1

Helen L. Gurewitz



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DEPARTMENT OF COMMERCE

Standards  
(Bureau or Office)

February 22, 1945

to Dr. I. C. Gardner  
Chief, Optical Instruments Section

Sir:

I hereby tender my resignation from the position indicated below effective at the close of  
March 9, 1945

Position Physicist

Grade and salary P-2 \$2600

Division Optics

Station N.B.S. Washington, D.C.

Reason for resigning

[REDACTED]

[REDACTED]

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Helen L. Gurewitz  
(Signature)

Is above person unqualifiedly recommended for further Government employment? Yes

Recommend above resignation be accepted ☒ with ☐ without prejudice.

Superior's remarks

Frederick Bates  
(Signature of superior)

(Title)

Leave record during current calendar year:

Annual \_\_\_\_\_; sick \_\_\_\_\_; without pay \_\_\_\_\_

Sick leave taken during last year of employment \_\_\_\_\_

Number of occasions when such sick leave was taken \_\_\_\_\_

(Leave Clerk)

**CANCELLED**