



**FEDERAL BUREAU OF INVESTIGATION  
POLICY DIRECTIVE**

**Criminal Justice Information Services Division  
Statement of Authorities and Responsibilities  
0060D**

**General Information**

<b>Proponent</b>	Criminal Justice Information Services (CJIS) Division
<b>Publication Date</b>	2008-05-09
<b>Review Date</b>	2021-02-24
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<b>Supersession</b>	None

**1. Authorities**

- Title 28 United States Code (U.S.C.) Section (§) 534
- Title 28 Code of Federal Regulations (CFR) § 16.30-16.34 (2006)
- 28 CFR Parts 20 and 25 (2006); Public Law (P.L.) 103-59 (The Brady Act)
- 42 U.S.C. §§ 14611-16 (2006)
- 40 U.S.C. § 11301 Subtitle III, Information Technology Management (Clinger-Cohen Act)
- The Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794d

**2. Purpose**

This directive establishes the authorities, responsibilities, mission, and functions of the CJIS Division.

**3. Scope**

This policy is applicable to all CJIS employees, as well as all Federal Bureau of Investigation Headquarters (FBIHQ) divisions, field offices (FO), and legal attaché (Legat) offices. It is also applicable to all law enforcement, criminal justice, civilian, academic, employment, and licensing agencies that use CJIS services.

**4. Exemptions**

There are no exemptions to this policy.

## 5. Policy Statement

5.1. The CJIS Division, under the leadership of its assistant director (AD), delivers timely, accessible, and relevant law enforcement and criminal justice information to the Federal Bureau of Investigation (FBI) and to qualified law enforcement, criminal justice, civilian, academic, employment, and licensing agencies concerning individuals, stolen property, and criminal and terrorist organizations, in order to reduce terrorist and other criminal activities, enhance officer safety, and achieve similar law enforcement objectives.

5.2. The CJIS Division delivers its services primarily through the following programs:

- 5.2.1. Next Generation Identification (NGI)
- 5.2.2. National Instant Criminal Background Check System (NICS)
- 5.2.3. National Data Exchange (N-Dex)
- 5.2.4. Law Enforcement Enterprise Portal (LEEP)
- 5.2.5. National Crime Information Center (NCIC)
- 5.2.6. Uniform Crime Reporting (UCR)
- 5.2.7. National Threat Operations Center (NTOC)

## 6. Roles and Responsibilities

6.1. The CJIS Division AD, or an individual designated by the AD, is responsible for:

6.1.1. Delivering CJIS Division services to effectively meet the CJIS Division's mission, which is to equip the FBI's law enforcement, national security, and Intelligence Community (IC) partners with the criminal justice information they need to protect the United States while preserving civil liberties.

6.1.2. Directing the CJIS Division's strategic planning efforts to establish objectives, initiatives, and goals, in conjunction with Department of Justice (DOJ) and FBI Science and Technology Branch (STB) priorities.

6.1.3. Enhancing the CJIS Division's core competencies and developing new programs and services to protect the United States from terrorist attacks, foreign intelligence activities and espionage, and high-technology crimes, while continuing to support law enforcement efforts worldwide.

6.1.4. Leading the CJIS Division's information-sharing and biometric initiatives with federal, state, local, tribal, and international criminal justice agencies and with non-criminal-justice agencies.

6.1.5. Maintaining relationships with the CJIS Division's federal, state, local, state, and tribal law enforcement partners and with non-criminal-justice partners through the Advisory Policy Board and the Compact Council. In doing so, the CJIS Division gathers and studies operational and strategic recommendations concerning its information systems and services.

6.1.6. Partnering with the IC.

6.1.7. Developing effective staff through training and workforce development initiatives, including skills assessments tools and succession planning methodologies.

7. References

- [CJIS Division BuNet site](#)
- Policy Directive (PD) 0919D, *Accessible Information and Communication Technology*

8. Acronyms

AD	assistant director
CFR	Code of Federal Regulations
CJIS	Criminal Justice Information Services Division
DOJ	Department of Justice
FBI	Federal Bureau of Investigation
FBIHQ	Federal Bureau of Investigation Headquarters
FO	field office
IC	Intelligence Community
LEEP	Law Enforcement Enterprise Portal
Legat	legal attaché [office]
NCIC	National Crime Information Center
N-Dex	National Data Exchange
NGI	Next Generation Identification
NICS	National Instant Criminal Background Check System
NTOC	National Threat Operations Center
P.L.	Public Law
STB	Science and Technology Branch
UCR	Uniform Crime Reporting
U.S.C.	United States Code

**Approvals**

**Sponsoring Executive Approval**

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**Final Approval**

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