

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to
File No.

WASHINGTON 25, D. C.
JUL 18 1961

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA CLYDE A. TOLSON
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name	ESTATE	Relationship	Date
			7/17/61

Address

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

Name	ESTATE	Relationship	Date
			7/17/61

Address

67-1411 RECORDED
JUL 20 1961

Very truly yours,

Clyde A. Tolson
Special Agent 3- net

Mr. Byron R. White
Deputy Attorney General

April 3, 1961

Director, FBI

CLYDE A. TOLSON
Associate Director
Federal Bureau of Investigation
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1960, through March 31, 1961, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved, in order that it can be considered official. To facilitate such processing, my signature on the rating as rating officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

NEM:afh
(4)

*Personally delivered
to Mr. White's office
mem
4/3/61*

Tolson _____
Parsons _____
Mohr _____
Belmont _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Tavel _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Ingram _____
Gandy _____

NOTE: Based on memo from N. P. Callahan to Director, 4-3-61, NEM:afh.

MAIL ROOM ☐ TELETYPE UNIT ☐

UNITED STATES GOVERNMENT

Memorandum

TO : The Director

DATE: April 3, 1961

FROM : N. P. Callahan *mp*SUBJECT: CLYDE A. TOLSON
ASSOCIATE DIRECTOR
OUTSTANDING ANNUAL PERFORMANCE RATING

Tolson _____
 Parsons _____
 Mohr _____
 DeLoach _____
 Callahan _____
 Conrad _____
 Evans _____
 Malone _____
 Rosen _____
 Tavel _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Ingram _____
 Gandy _____

In accordance with your instructions, there is attached an annual performance rating in duplicate covering Mr. Tolson's services from April 1, 1960, through March 31, 1961, in which he is rated Outstanding.

It is respectfully suggested that your signature be affixed to both the original and the copy of the rating reflecting you as the Rating Official. The rating will then be forwarded to Deputy Attorney General Byron R. White for approval by the Efficiency Awards Committee of the Department, in accordance with the provisions of the Performance Rating Program.

When the rating has been approved by the Committee and returned to the Bureau, a copy will be directed to Mr. Tolson with a letter of appreciation from you. In addition, Mr. Tolson will be eligible for a cash incentive award, and it has been customary in the past to approve awards of \$500.00 for officials of Mr. Tolson's rank for Outstanding performance ratings. Incentive awards for Outstanding ratings are in accordance with provisions of the Incentive Awards Plan.

RECOMMENDATIONS:

1) That you, as Rating Official, sign the original and copy of the Outstanding performance rating for Mr. Tolson and upon approval of the rating by the Efficiency Awards Committee of the Department, he be approved for an incentive award of \$500.00.

2) That the attached memorandum go forward to Mr. White, transmitting the Outstanding rating for final approval by the Efficiency Awards Committee.

Enclosures
 NEM:afh
 (2)

ENCLOSURE *1 file*

67-9524-384
 157
 APR 7 1961

95

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: Director's Office
(Division) (Section, Unit)

Official Position Title: Associate Director

Rating Period: from April 1, 1960 to March 31, 1961

ADJECTIVE RATING: OUTSTANDING
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by: J. Edgar Hoover Director 4-3-61
Signature Title Date

Reviewed by: _____
Signature Title Date

Rating Approved by: _____
Signature Title Date

TYPE OF REPORT

(X) Official
(X) Annual

() Administrative APR 7 1961
() 60-Day
() 90-Day
() Transfer
() Separation from Service
() Special

67-9524-325
Searched _____
Administrative APR 7 1961

42

3-ash

**CLYDE A. TOLSON
ASSOCIATE DIRECTOR
ENTERED ON DUTY APRIL 2, 1928
DIRECTOR'S OFFICE**

Mr. Tolson earned an Outstanding performance rating for the period April 1, 1959, through March 31, 1960, as he did for the same period in 1955, 1956, 1957, 1958 and 1959. The splendid manner in which he has continued to perform his numerous duties as Associate Director certainly entitles him to an Outstanding rating for the current performance rating period.

Mr. Tolson has been called upon to shoulder a major share of the ever-increasing responsibilities of the Bureau. This he has done in an extraordinarily efficient manner thereby making it possible for me as Director to concentrate on those responsibilities not susceptible to delegation. He has the outstanding capability, intelligence and balance necessary to judiciously administer the affairs of the Bureau. He has continued to meticulously supervise our budget and has tirelessly directed our planning to assure maximum economy with the highest degree of efficiency. He is truly the watchdog of the Bureau's budget.

Mr. Tolson is a leading authority on Bureau policy matters as they relate to all phases of our work, both administrative and investigative. He is certainly deserving of special praise for the continued success the Bureau has enjoyed during the past year in the criminal intelligence field and in the solution of cases of national implication such as the Kidnaping cases involving Melvin Davis Rees, Jr.; Joseph Corbett, Jr., and Frank Marrone. These cases had tremendous ramifications and required adroit top-level planning, supervision and direction from headquarters in Washington. Mr. Tolson played a vital role in the success realized in these cases.

Mr. Tolson symbolizes all of the finest qualifications desired of a top Government official. He has always been superior in his judgment, positive and penetrative in his thinking and decisive in his actions. There

are few officials in the Government service today who have exceeded him in ability, efficiency and devotion to duty. He has devoted nearly thirty-three years of his life to the Government and to making our Nation a better one in which to live. The Bureau is deeply indebted to him for the selfless manner in which he has always championed its best interests. I am indeed grateful for his invaluable services and can state without hesitation that he has performed every aspect of his work in an outstanding manner during the rating period and has certainly earned for himself this Outstanding performance rating.

✓ 3
April 5, 1961

PERSONAL

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

I am very pleased to advise you that your performance during the period from April 1, 1960, to March 31, 1961, has been rated Outstanding and this rating has been approved by the Efficiency Awards Committee of the Department. There is enclosed a copy of this rating which you may retain.

In recognition of the inestimable value your services have been to the Bureau I am also pleased to advise you that I have approved an incentive award for you in the amount of \$500.00. A check is enclosed in the amount of \$410.00, which represents this award less withholding tax. I do not want the occasion to pass without telling you that I deeply appreciate your dedicated service to the FBI and your valued and continued assistance to me.

Sincerely,

SENT FROM D. O.
TIME 11:20 AM
DATE 4-5-61
BY [Signature]

APR 5 11 02 AM '61
FBI
REC'D-READING ROOM

Enclosures

1 - Miss Usilton (Sent Direct)

LRH:afh

NOTE: Salutation per file.

Tolson _____
Parsons _____
Mohr _____
Belmont _____
Callahan _____
Conrad _____
DeLoach _____
Evans _____
Malone _____
Rosen _____
Tavel _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Ingram _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. J. Edgar Hoover
Director, Federal Bureau of Investigation

DATE: April 4, 1961

S. A. Andretta
FROM : S. A. Andretta
Administrative Assistant Attorney General

SUBJECT: "Outstanding" Performance Rating

This refers to your recommendation for an "Outstanding" performance rating for Mr. Clyde A. Tolson for the period April 1, 1960 through March 31, 1961.

The rating has been approved and in accordance with the Department's Performance Rating Plan a copy of the justification should be furnished to Mr. Tolson.

Letter to Mr. Tolson 4/5/61 mh

REC-40 67- 9 527- 382	
Searched	Numbered 157
3 APR 7 1961	

3- mh

100

-7-57)

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA CLYDE A. TOLSON
(Type or print plainly)

Dear Sir:

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Name ESTATE	Relationship	Date 8/18/60
Address		

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name ESTATE	Relationship	Date 8/18/60
Address		

67-1402
10 AUG 22 1960

Very truly yours,

Clyde A. Tolson
Special Agent

101

FEDERAL EMPLOYEES HEALTH BENEFITS ACT OF 1959 (Read instructions on back of last page. Use only typewriter or ballpoint pen.)		3215686																									
PART A ALL WHO REGISTER MUST FILL IN THIS PART.	1. NAME (LAST) (FIRST) (MIDDLE INITIAL) <div style="display: flex; justify-content: space-between; width: 100%;"> TOLSON CLYDE A. </div>		2. DATE OF BIRTH (Month) (Day) (Year) <div style="display: flex; justify-content: space-between; width: 100%;"> 5 22 1900 </div>																								
	4. YOUR MAILING ADDRESS (NUMBER AND STREET) (CITY AND ZONE NUMBER) (STATE) Apartment 1316 4000 Massachusetts Avenue, N. W., Washington 16, D. C.		3. Are you now married? YES <input type="checkbox"/> 1 NO <input checked="" type="checkbox"/> 2																								
	6. Are you covered by, or is any family member listed below covered by or enrolling in, a plan under the Federal Employees Health Benefits Act of 1959 (through the enrollment of another United States or District of Columbia Government employee or annuitant)? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		5. SEX MALE <input checked="" type="checkbox"/> 1 FEMALE <input type="checkbox"/> 2																								
7. Place an "X" in proper box to show your annual basic salary range. <div style="display: flex; justify-content: space-between; width: 100%;"> <div> UNDER \$4,000 <input type="checkbox"/> 1 \$4,000 TO \$5,999 <input type="checkbox"/> 2 </div> <div> \$6,000 TO \$9,999 <input type="checkbox"/> 3 \$10,000 OR OVER <input checked="" type="checkbox"/> 4 </div> </div>																											
PART B FILL IN THIS PART IF YOU WISH TO ENROLL IN A HEALTH BENEFITS PLAN. <small>If enrollment is for self only, answer item 1. If enrollment is for self and family, also answer item 2 and item 3 if it applies.</small> THIS PART MUST ALSO BE FILLED IN IF YOU CHANGE YOUR ENROLLMENT.	1. I elect to enroll in a health benefits plan as shown below. I authorize deductions to be made from my salary, compensation, or annuity to cover my share of the cost of the enrollment. (Copy the information requested below from inside cover of brochure of the plan you select.) <div style="display: flex; justify-content: space-between; width: 100%;"> <div style="width: 60%;"> NAME OF PLAN <div style="border: 1px solid black; padding: 5px; text-align: center; font-weight: bold;">SAMBA</div> </div> <div style="width: 20%;"> OPTION (HIGH OR LOW) <div style="border: 1px solid black; height: 20px;"></div> </div> <div style="width: 20%;"> ENROLLMENT CODE NUMBER <div style="display: flex; justify-content: space-around; width: 100%;"> 4 4 1 </div> </div> </div>																										
	2. In space below list all eligible family members without exception: List your wife or husband first, then your unmarried children under age 19, including legally adopted children, and stepchildren and illegitimate children who live with you in a regular parent-child relationship. Include also any unmarried child over 19 who became disabled before age 19 and who, because of the disability, is incapable of self-support. (Attach a doctor's certificate for a disabled child age 19 or over.) <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 40%;">NAMES OF FAMILY MEMBERS</th> <th style="width: 20%;">DATE OF BIRTH (Month, Day, Year)</th> <th style="width: 40%;">NAMES OF FAMILY MEMBERS</th> <th style="width: 20%;">DATE OF BIRTH (Month, Day, Year)</th> </tr> </thead> <tbody> <tr> <td>Wife or Husband</td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">1</div></td> <td></td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">6</div></td> </tr> <tr> <td></td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">2</div></td> <td></td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">7</div></td> </tr> <tr> <td></td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">3</div></td> <td></td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">8</div></td> </tr> <tr> <td></td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">4</div></td> <td></td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">9</div></td> </tr> <tr> <td></td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">5</div></td> <td></td> <td><div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">10</div></td> </tr> </tbody> </table>			NAMES OF FAMILY MEMBERS	DATE OF BIRTH (Month, Day, Year)	NAMES OF FAMILY MEMBERS	DATE OF BIRTH (Month, Day, Year)	Wife or Husband	<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">1</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">6</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">2</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">7</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">3</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">8</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">4</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">9</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">5</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">10</div>
	NAMES OF FAMILY MEMBERS	DATE OF BIRTH (Month, Day, Year)	NAMES OF FAMILY MEMBERS	DATE OF BIRTH (Month, Day, Year)																							
	Wife or Husband	<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">1</div>		<div style="border: 1px solid black; width: 20px; height: 20px; line-height: 20px;">6</div>																							
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3. If you are a female (employee or annuitant)—does the family listed above include a husband who is incapable of self-support by reason of mental or physical disability which can be expected to continue for more than one year? (If answer is "Yes," attach a doctor's certificate.) YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>																											
PLACE AN "X" IN ITEM 1 OR ITEM 2, WHICHEVER APPLIES AND ANSWER ITEM 3																											
PART C FILL IN THIS PART IF YOU WISH NOT TO ENROLL OR IF YOU WISH TO CANCEL YOUR ENROLLMENT.	1. I elect not to enroll in any plan under the Health Benefits Act. <input type="checkbox"/>																										
	2. I elect to cancel my present enrollment under the Health Benefits Act. <input type="checkbox"/>																										
3. The reason for my election is (Place an "X" in proper box): <div style="display: flex; justify-content: space-between; width: 100%;"> <div> (a) I am covered by a plan under the Health Benefits Act through the enrollment of my husband, wife, or parent. <input type="checkbox"/> 1 (b) I am covered by a health insurance plan which is not under the Health Benefits Act. <input type="checkbox"/> 2 (c) Any other reason. <input type="checkbox"/> 3 </div> </div>																											
PART D FILL IN THIS PART IF YOU WISH TO CHANGE YOUR ENROLLMENT.	I elect to change my enrollment as shown by the enrollment number and other information in Part B.																										
	<div style="display: flex; justify-content: space-between; width: 100%;"> <div style="width: 33%;"> 1. Enrollment code number of present plan. <div style="border: 1px solid black; width: 100px; height: 30px;"></div> </div> <div style="width: 33%;"> 2. Number of event which permits change. <small>(See table on back of duplicate for proper number.)</small> <div style="border: 1px solid black; width: 50px; height: 30px;"></div> </div> <div style="width: 33%;"> 3. Date of event which permits change. <div style="display: flex; justify-content: space-between; width: 100%;"> <div style="width: 33%;">MONTH</div> <div style="width: 33%;">DAY</div> <div style="width: 33%;">YEAR</div> </div> </div> </div>																										
PART E ALL WHO REGISTER MUST FILL IN THIS PART.	<div style="display: flex; justify-content: space-between; width: 100%;"> <div style="width: 60%;"> (YOUR SIGNATURE—DO NOT PRINT) <div style="border: 1px solid black; padding: 5px; text-align: center;"> [Signature] </div> </div> <div style="width: 40%;"> (DATE) <div style="border: 1px solid black; padding: 5px; text-align: center;"> June 1, 1960 </div> </div> </div>																										
	WARNING. —Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both. (18 U.S.C. 1001.)																										
PART F TO BE COMPLETED BY AGENCY.	1. NAME AND ADDRESS OF EMPLOYING OFFICE <div style="border: 1px solid black; padding: 10px; text-align: center;"> C. R. Davidson FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE WASHINGTON 25, D. C. </div>																										
	2. DATE RECEIVED IN EMPLOYING OFFICE <div style="border: 1px solid black; padding: 5px; text-align: center;"> 6-3-60 </div>																										
4. PAYROLL OFFICE NO. <div style="border: 1px solid black; padding: 5px; text-align: center;"> 15-02-0001 </div>		3. EFFECTIVE DATE OF ELECTION <div style="border: 1px solid black; padding: 5px; text-align: center;"> 1-1-60 </div>																									
5. PAYROLL ACTION (INITIALS AND DATE) <div style="border: 1px solid black; padding: 5px; text-align: center;"> [Initials] </div>		SIGNATURE OF AUTHORIZED AGENCY OFFICIAL <div style="border: 1px solid black; padding: 5px; text-align: center;"> [Signature] </div>																									
REMARKS: FOR USE ONLY BY ANNUITANTS AND AGENCY. <div style="border: 1px solid black; padding: 10px; font-family: cursive;"> APR 1 1960 [Handwritten notes] </div>																											

Triplicate—To Employing Office

APRIL 1960

INSTRUCTIONS FOR EMPLOYEES AND ANNUITANTS

(READ CAREFULLY BEFORE COMPLETING FORM)

GENERAL INSTRUCTIONS

COMPLETION OF FORM

1. All employees eligible to enroll must complete and file a Health Benefits Registration Form with their employing office.
2. Use only typewriter or ballpoint pen. Sign Part E and submit all copies to your employing office. Do not detach.
3. If you wish to enroll, fill in Parts A, B, and E.
4. If you do not wish to enroll or if you are enrolled and wish to cancel your enrollment without joining another plan, fill in Parts A, C, and E.
5. If you wish to change your enrollment from self only to self and family (or the reverse) or if you wish to change from your present plan or option to another plan or option, fill in Parts A, B, D, and E.
6. If you need information or help, consult the person or office which usually advises you on personnel matters. You can also obtain information and assistance from any office of the U.S. Civil Service Commission.

ANNUITANTS

1. If you are an annuitant under the Civil Service Retirement System, the Bureau of Retirement and Insurance, U.S. Civil Service Commission, Washington 25, D.C., acts as your "employing office."
2. If your annuity is being paid by a system other than the Civil Service Retirement System, the agency which authorizes payment of your annuity acts as your "employing office."
3. If you are in receipt of monthly compensation under the Federal Employees' Compensation Act and have been found unable to return to duty, the Bureau of Employees' Compensation, Department of Labor, Washington 25, D.C., acts as your "employing office."
4. In filling out the registration form show in the box labeled "Remarks," your annuity (or compensation) claim number, and the name of the agency which acts as your "employing office."

MEDICAL CERTIFICATES

1. If you enroll for self and family and the family includes a husband or a child over age 19 who is incapable of self-support because of mental or physical disability, you must attach a certificate signed by a doctor which gives the following information:
 - A. The name of your husband or child.
 - B. The nature of your husband's or child's disability.
 - C. The period of time the disability has existed.
 - D. The probable future course and duration of the disability.
 - E. The doctor's name and address.
2. The decision of your employing office concerning the disability is final and unless your husband's or child's disability is considered permanent, the doctor's certificate may have to be renewed from time to time.
3. In the case of a disabled child under age 19 whose disability is expected to continue beyond age 19, a doctor's certificate should be filed with your employing office on or before the child's nineteenth birthday; otherwise, he may no longer be covered as a member of the family.

EFFECTIVE DATE

1. If you register to enroll before July 1, 1960, your enrollment will be effective on the first day of your first pay period in July 1960, provided you were in a pay status at any time during the preceding pay period (six pay periods for substitutes in the postal field service).
2. If you register to enroll or change your enrollment after June 30, 1960, your enrollment or change will generally be effective on the first day of the first pay period which begins not less than 14 days after your registration form is received by your employing office, provided you were in a pay status at any time during the preceding pay period (six pay periods for substitutes in the postal field service).

SPECIFIC INSTRUCTIONS

PART A

If your wife or husband works for the Government, you may each enroll for self only or one of you may enroll for self and family. No person may be enrolled both as an employee or annuitant AND as a member of a family. (If you are covered as a member of the family through the enrollment of your spouse or parent, you must register, but you cannot elect to enroll.)

PART B

1. The enrollment code number you fill in shows the plan and option in which you will be enrolled. It also shows whether you are enrolling for self only, self and family, or whether you are enrolling for your family as a female employee with a nondependent husband. Be sure you copy the name of the plan and the enrollment code number from the brochure correctly.

2. If you enroll in a comprehensive plan (group-practice or individual-practice), be sure you are in the geographic area served by the plan; otherwise, your enrollment may be void and you may not be entitled to benefits.

3. If you enroll in an employee organization plan, you must be a member of the organization which sponsors the plan. Your membership will be verified. If you are not a member in good standing, your enrollment will be void and you will not be entitled to benefits.

4. After you file the registration form, you do NOT have to report future changes in your family or in your address to your employing office, although the plan in which you enroll may ask you to supply directly with this information.

PART C

1. If you elect not to enroll, you will have other REGULAR opportunities to join a plan. The first regular opportunity will be between October 1 and 15 of 1961. The Civil Service Commission will prescribe additional regular opportunities to enroll at least once every three years.
2. If you do not enroll in a plan (or cancel your enrollment), you may later have a SPECIAL opportunity to enroll, as explained under Part D.
3. You may register to cancel your enrollment at any time. A cancellation is effective on the last day of your pay period following the one in which the cancellation is received by your employing office.

PART D

1. You will have your first REGULAR opportunity to change your enrollment from self only to family, or the reverse, or to change from one plan or option to another between October 1 and 15 of 1961. The Civil Service Commission will prescribe additional regular opportunities to change your enrollment at least once every three years.
2. You may have one or more SPECIAL opportunities to change your enrollment; or, if you previously elected not to enroll, you may have a SPECIAL opportunity to enroll in a plan. These SPECIAL opportunities are granted for certain specified reasons (for example, a change in your marital or family status), and the change must be made within a specified time limit. A table explaining the various opportunities to change appears on the back of the duplicate of the registration form.

PART E

If you are registering for an employee or annuitant under a written authorization from him to do so, sign your name and attach the written authorization.

April 7, 1960

PERSONAL

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

It is my pleasure to advise you that your services have merited an Outstanding rating for the period April 1, 1959, to March 31, 1960, which has been approved by the Efficiency Awards Committee of the Department. A copy of this rating is enclosed which you may retain.

I am also very happy to advise you that in recognition of your invaluable services to me and to the Bureau I have approved an incentive award for you in the amount of \$500.00. There is enclosed a check in the amount of \$410.00, which represents this award less withholding tax. This award is richly deserved as you have been unremitting in your assistance to me, not only during the past year but for many years. Your splendid services are deeply appreciated.

SENT FROM D. O.

TIME 4:11 PM
DATE 4/7/60
BY [Signature]

Sincerely,

J. Edgar Hoover

[Signature]

[Signature]

Tolson _____
Mohr _____
Parsons _____
Belmont _____
Callahan _____
DeLoach _____
Malone _____
McGuire _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Ingram _____
Gandy _____

Enclosures (2)

LRH:hwc

(3)

67-9524 Award #427-60

Based on memo Mr. Callahan to The Director 4-1-60 NPC:hwc.

Salutation per personnel file.

94

[Signature]

381
54

MAIL ROOM ☐ TELETYPE UNIT ☐

104

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. J. Edgar Hoover
Director, Federal Bureau of Investigation

DATE: April 7, 1960

[Signature] FROM: S. A. Andretta
Administrative Assistant Attorney General

SUBJECT: "Outstanding" Performance Rating

This refers to your recommendation for an "Outstanding" performance rating for Mr. Clyde A. Tolson for the period April 1, 1959 through March 31, 1960.

The rating has been approved and in accordance with the Department's Performance Rating Plan a copy of the justification should be furnished to Mr. Tolson.

*Letter Mr. Tolson
4/7/60
mem*

REC-143

380

57

3-gam

1 APR 13 1960

Mr. Lawrence E. Walsh
Deputy Attorney General

April 1, 1960

Director, FBI

0
CLYDE A. TOLSON
Associate Director
Federal Bureau of Investigation
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1959, through March 31, 1960, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved, in order that it can be considered official. To facilitate such processing, my signature on the rating as rating officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

D
NPC:hwc
(4)

NOTE: Based on memo from Mr. Callahan to Director, 4-1-60, NPC:hwc.

*Rec'd R Room
4:31 p.m. - 4-1-60
94*

Tolson	_____
Mohr	_____
Parsons	_____
Belmont	_____
Callahan	_____
DeLoach	_____
Malone	_____
McGuire	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Ingram	_____
Gandy	_____

*Per: Callahan
To Mr. Tolson
To Dep. A.G. Walsh
4/1/60*

*379
57*

File

MAIL ROOM ☐ TELETYPE UNIT ☐

106

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: Director's Office
(Division) (Section, Unit)

Official Position Title: Associate Director

Rating Period: from April 1, 1959 to March 31, 1960

ADJECTIVE RATING: OUTSTANDING
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by:	<u>[Signature]</u> Signature	Director Title	4-1-60 Date
Reviewed by:	<u>[Signature]</u> Signature	<u>Asst. Dir.</u> Title	<u>4/4/60</u> Date
Rating Approved by:	_____ Signature	_____ Title	_____ Date

TYPE OF REPORT

(X) Official
(X) Annual

() Administrative
() 60-Day
() 90-Day
() Transfer
() Separation from Service
() Special

99

4 APR 19 1960

REC-14

376
57

3-1-60
107

**CLYDE A. TOLSON
ASSOCIATE DIRECTOR
ENTERED ON DUTY APRIL 2, 1928
DIRECTOR'S OFFICE**

Mr. Tolson was rated Outstanding on his 1955, 1956, 1957, 1958 and 1959 annual performance ratings. He has continued to discharge his many and varied responsibilities in a superior manner and is most assuredly deserving of the rating of Outstanding for the annual rating period beginning April 1, 1959, and extending through March 31, 1960.

Every passing year brings a substantial increase in the responsibilities of the Bureau and Mr. Tolson, as Associate Director and my top aide, has willingly and ably shouldered a major share of the increased responsibilities thereby relieving me as Director so that I might devote greater attention to the many matters that are not susceptible to delegation. Efficient handling of the ever-increasing responsibilities of the Bureau has been possible largely through the outstanding efficiency, superior judgment and extraordinary effort of Mr. Tolson, including many personal sacrifices. As always, he has continued to display unusual talents in every area of responsibility delegated to him, meeting each new challenge with refreshing determination and competence and setting an inspiring example for his associates.

Mr. Tolson has primary responsibility for determining the needs of the Bureau from a budget standpoint. He has consistently displayed an outstanding knowledge and understanding of the Bureau's budget matters meticulously analyzing every phase of our operations to insure that they are carried out with maximum efficiency and economy. His judicious handling of his multiple executive duties in directing top-level policy and operations at the Seat of Government and in the field has been outstanding. His acute awareness of the constantly changing domestic and international situations has permitted him to shoulder major responsibilities relating to criminal, security and civil matters within our jurisdiction. The continuing acuteness of the international situation, coupled with new legislation and additional programs of the executive branch, has made it necessary for the Bureau to assume increased obligations. Mr. Tolson has played a vital role in insuring that these additional responsibilities are

108

smoothly discharged. The success realized by the Bureau in highly significant cases during the rating period would not have been nearly so substantial if it were not for Mr. Tolson's major contributions in the top-level planning, supervision and direction of these cases from the headquarters in Washington. His judgment has been unerring and his remarkable insight into every phase of our operations and ability to take the right course of action in matters of major significance clearly reflect the most profound thinking.

Mr. Tolson has dedicated the most important years of his life to the service of his country. He is completing 32 years of service in the Federal Bureau of Investigation in important executive, supervisory and administrative positions. His value to the Bureau, the Department and to the entire Government service cannot be measured; however, it may be stated without reservation that the success realized by the Bureau through the years has been due to a substantial degree to his superior capabilities; his unusual capacity for work; his keen intellect; his unequaled knowledge of the Bureau's operations, policies and procedures and his dedicated determination to carry out his responsibilities to the very best of his ability. He possesses all of the attributes desired of an outstanding Government executive and without him the Bureau would truly suffer. He has performed every aspect of his work in a superior manner and has certainly earned for himself an Outstanding performance rating.

UNITED STATES GOVERNMENT

Memorandum

TO : The Director

DATE: April 1, 1960

FROM : N. P. Callahan *NP*SUBJECT: CLYDE A. TOLSON
ASSOCIATE DIRECTOR
OUTSTANDING ANNUAL PERFORMANCE RATING

Tolson _____
 Mohr _____
 Parsons _____
 Belmont _____
 DeLoach _____
 Malone _____
 McGuire _____
 Rosen _____
 Tamm _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Ingram _____
 Gandy _____

In accordance with your instructions, there is attached an annual performance rating in duplicate covering Mr. Tolson's services from April 1, 1959, through March 31, 1960, in which he is rated Outstanding.

It is respectfully suggested that your signature be affixed to both the original and the copy of the rating reflecting you as the Rating Official. The rating will then be forwarded to Deputy Attorney General Lawrence E. Walsh for approval by the Efficiency Awards Committee of the Department, in accordance with the provisions of the Performance Rating Program.

When the rating has been approved by the Committee and returned to the Bureau, a copy will be directed to Mr. Tolson with a letter of appreciation from you. In addition, Mr. Tolson will be eligible for a cash incentive award, and it has been customary in the past to approve awards of \$500.00 for officials of Mr. Tolson's rank for Outstanding performance ratings. Incentive awards for Outstanding ratings are in accordance with provisions of the Incentive Awards Plan.

RECOMMENDATIONS:

1. That you, as Rating Official, sign the original and copy of the Outstanding performance rating for Mr. Tolson and upon approval of the rating by the Efficiency Awards Committee of the Department, he be approved for an incentive award of \$500.

*Rating approved
by Dept 4-7-60
NP*

*Let's
auth 4-7-60
NP*

2. That the attached memorandum go forward to Mr. Walsh, transmitting the Outstanding rating for final approval by the Efficiency Awards Committee.

Enclosures

NPC:hwc *hwc*

(2)

4/1/60

*377
577*

*377
110*

Office Memorandum • UNITED STATES GOVERNMENT

TO : J. Edgar Hoover, Director
Federal Bureau of Investigation

FROM : Lawrence E. Walsh
LEW Deputy Attorney General

SUBJECT: Clyde Tolson, Associate Director, F.B.I.
Outstanding Performance Rating

DATE: April 4, 1960

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. DeLoach	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Bishop	<input checked="" type="checkbox"/>
Mr. Casper	<input checked="" type="checkbox"/>
Mr. Callahan	<input checked="" type="checkbox"/>
Mr. Conrad	<input checked="" type="checkbox"/>
Mr. Felt	<input checked="" type="checkbox"/>
Mr. Gale	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Sullivan	<input checked="" type="checkbox"/>
Mr. Tavel	<input checked="" type="checkbox"/>
Mr. Trotter	<input checked="" type="checkbox"/>
Tele. Room	<input checked="" type="checkbox"/>
Mr. Ingram	<input checked="" type="checkbox"/>
Miss Gandy	<input checked="" type="checkbox"/>

If we can't get instantaneous unanimity on this, red tape will have reached an all time high.

67-

376

6 APR 11 1960 28

3 = Fern

March 3, 1960

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

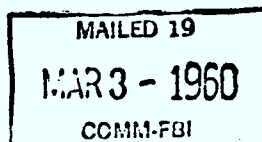
Dear Mr. Tolson:

I am writing to commend, through you,
the personnel in your office for the outstanding
attitude displayed in reporting for duty today despite
the extremely adverse weather conditions.

Those who reported did so at great per-
sonal inconvenience and I wish you would convey my
sincere appreciation to them for their exceptional
loyalty and devotion to duty.

Sincerely yours,

J. Edgar Hoover



AFH:hwc:gt
(3)

Note: Approximately 97% of the Bureau's normal working
group in Washington, including WFO, reported for duty this
morning notwithstanding the extremely adverse weather
conditions.

Tolson _____
Mohr _____
Parsons _____
Belmont _____
Callahan _____
DeLoach _____
Malone _____
McGuire _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Ingram _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

MAR 3 4 25 PM '60
FBI
READING ROOM

37

375
64

POTOMAC PATTER.

The FBI's Associate Director, Clyde Tolson, who is J. Edgar Hoover's No. 1 aide, has solved what he calls a "dangerous" case—but on his own time.

To wit, Mr. Tolson has done something about the Case of the Stubborn Bottle Cap, which often is so willful it causes the bottle to break when it's being opened.

Mr. Tolson has patented a lever-type, non-prying, non-breaking bottle cap. It resulted from a cut he suffered some time ago in a losing battle with a bottle that broke in his hand.

Mr. Tolson's cap has a little lever on the side. Flip it, and the bottle is open. Flip it back, and the contents are resealed for later use.

Next case.

A 'Wind'?

Democrats can't see any good even in liberal Republicans. Over at the Democratic National Committee the other day somebody mentioned that Gov. Nelson Rockefeller of New York never drinks anything alcoholic but Dubonnet on the rocks.

"What is he," snapped one unreconstructed party wheel, "a wino?"

Ezra's Sure

Even Agriculture Secretary Ezra Benson seems to have some doubts about his farm policies. In a newsletter put out by the Committee for Constitutional Government, Mr. Benson by-lines a piece titled: "The Farm PROGRAM Can Be Solved."

Clean-Sweep Hubert

Husbands are going to rise up and throw Sen. Hubert Humphrey out of their club if he doesn't reform. Mrs. Humphrey was saying the other day that on his infrequent days off, the Minnesota Democrat likes to clean the basement and the attic of his North Chevy Chase home.

Letters, Letters

The Republican National Committee is not about to let those people get away who were unable to attend the big cross-country "Dinner With Ike" recently. Letters have gone out to the absent faithful, informing them that they still can "join in saying 'Thank you, Mr. President,'" merely by sending in their contribution now. In return, the names of contributors will be inscribed in a fancy "Thank You, Mr. President" book.

Ike Trip Note

Mr. Eisenhower, by the way, seems to be as delighted as a small boy about his forthcoming journey to South America. He's always stumping pals by asking them if they know how Montevideo, the capital of Uruguay, got its name.

When they show their ignorance, Ike explains that the name is a result of the cry uttered by one of Magellan's sailors as the explorer's ship sailed into the River Plate.

"Look, I see a mountain!" the gob yelled—and since he was speaking Portuguese it came out "Monte vide eu!"

Enjoys Being Alone

Probably the most refreshing thing about Mrs. Stuart Sy-

Tolson ☒
 Mohr ☒
 Parsons ☒
 Belmont ☒
 Callahan ☒
 DeLoach ☒
 Malone ☒
 McGuire ☒
 Rosen ☒
 Tamm ☒
 Trotter ☒
 W.C. Sullivan ☒
 Tele. Room ☒
 Ingram ☒
 Gandy ☒

The Washington Post and Times Herald _____
 The Washington Daily News 11
 The Evening Star _____
 New York Herald Tribune _____
 New York Journal-American _____
 New York Mirror _____
 New York Daily News _____
 New York Post _____
 The New York Times _____
 The Worker _____
 The New Leader _____
 The Wall Street Journal _____
 Date _____

FEB 6 1960

RECEIVED

3/113

Keep up with the trivia from the upper reaches of Our Town. Each Saturday, The News publishes these conversation pieces, diligently winnowed from masses of the same gathered by Andrew Tully and Jerry Bennett—eavesdroppers par excellence.

mington, whose Senator hubby is running for President, is her un-Washington frankness.

Discussing her home life the other day, Mrs. Symington remarked that she and her husband tried to save at least a couple of nights a week just to stay home.

"But I'm against total togetherness," she added. "I really enjoy being home alone all day. I get so many things done—and undone."

Wrong Numbers

A secretary for Rep. Bill Widnall (R., N. J.) recently phoned the research office of the Library of Congress and asked for an account of "the economic progress of the United States from Colonial times to the present."

The voice on the other end of the line quickly replied, "I'm very happy to tell you that you have the wrong number."

Marked Partyites

A General Motors reception turned out to be the season's most hazardous cocktail party. Some carpeting came loose and tripped guests carrying drinks up a short flight of stairs. Those who managed to avoid this obstacle still stumbled over the long bottom branches of a potted palm at the top of the stairs.

No one was hurt. But victims could be easily identified the rest of the evening by the large liquor stains on their backs.

Not Burlesque

Sen. Hiram L. Fong (R., Hawaii) told partygoers recently that the 50th state's capitol building is the palace where native kings and queens used to reign. "Hawaii is the only state in America," he explained, "where a tourist can say, 'I'm going over to the Palace,' and not mean a hotel or burlesque theater."

Rosy or Black?

Rep. Ken Hechler (D., W. Va.) of the House Space Committee likes to ask colorful questions. When questioning Air Force Chief of Staff Thomas White about America's position in the space race, he put on a pair of rose colored sun glasses.

"Do you see things this way, General," he asked, "or like this?" Then he removed the rosy specs and put on a pair of black ones.

Punchy, Anyway

Defense Department wags are talking about the partygoing strategist who was being hounded by his teetotaler mother-in-law to stop drinking. So one day he spiked her orange juice with vodka and called the concoction "reliatory punch."

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GOVERNMENT PATENTS BOARD
OFFICE OF THE CHAIRMAN
DEPARTMENT OF COMMERCE BUILDING, WASHINGTON 25, D.C.

File
✓
2/24/60

Case No.: GPB 4-3

Inventor : Clyde A. Tolson

Invention: A Closure for Use and Re-Use on Soft Drink Bottles
and Similar Containers

The inventor was employed as Associate Director of the Federal Bureau of Investigation, Washington, D. C.

The report contains a written statement of the inventor that this invention, a device which permits sealing and resealing a container of the soft drink type during partial use of its contents, was invented and developed by him during non-working hours without contribution by the Government. In this statement, he expressed the view that the invention was not related to his official duties and that the Government had no rights therein.

The agency, in its determination, agrees with the above view of the inventor and further expresses a lack of interest in the invention. It is obvious that, in his position as Associate Director of the Federal Bureau of Investigation, his duties did not contemplate the making of the subject invention, that it was not related to, nor could it have been expected to arise therefrom.

Upon the basis of the information submitted, the Government is not equitably entitled to any rights in the invention.

Therefore, the Chairman concurs in the determination of the Federal Bureau of Investigation that, pursuant to paragraph 1(d) of Executive Order 10096, the entire right, title and interest in and to the invention shall be left in the inventor, subject to law.

Robb S. McLaughlin
Robb S. McLaughlin
Chairman

2 January 19, 1960

55-183

374
32

115



**UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION**

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA Clyde A. Tolson
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name	ESTATE	Relationship	Date
Address			February 5, 1960

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name	ESTATE	Relationship	Date
Address			February 5, 1960

Very truly yours,

FEB 8 1960

Clyde A. Tolson
Special Agent

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J. Edgar Hoover's Highest Aide Invents a Resealable Bottle Cap

Device to Save Carbonation
Equipped With Handle for
Opening and Closing

By STACY V. JONES

Special to The New York Times.
WASHINGTON, Jan. 22—

The No. 2 man in the Federal Bureau of Investigation was awarded a patent this week for a bottle cap. It doesn't require an opener, and can be resealed to keep carbonation from escaping.

Clyde A. Tolson, associate director of the F. B. I., is the inventor. He once cut his finger on a bottle, and decided there must be a better way to open one. After experimenting with several models, he applied for a patent.

The cap has a handle on one side that can be pulled up with the little finger. The handle is pressed down again for resealing. To assure the patron that he is getting fresh soda or pop, a plastic or paper outer seal can be added.

For six months the inventor kept in his office a bottle equipped with his cap, and although he opened it many times the carbonation stayed in. A friend obligingly blew one bottle up as a test, and the cap stayed on. Samples have been submitted to a number of manufacturers.

Mr. Tolson is a member of the bar. Born in Missouri, he took a business college course and in 1919 came to Washington, where he was confidential secretary to three Secretaries of War—Newton D. Baker, John W. Weeks and Dwight F. Davis. By attending evening classes, he earned his bachelor of arts and law degrees from George Washington University. In 1923 he became a special



Clyde A. Tolson



The Tolson bottle cap

agent for the F. B. I., and after successive promotions was made associate director in 1947. He serves as immediate assist-

Continued on Page 31, Column 3

ent to the director, J. Edgar Hoover.

This week's patent (No. 2,921,709) is his first.

Flying Landing Gear

Engineers for the Goodyear Aircraft Corporation, Akron, Ohio, have invented what might be called a flying landing gear. It is an auxiliary craft that carries a larger airplane piggy-back during take-off and landing.

The purpose is to relieve long-range bombers of the weight of their own landing gear. The saving in fuel, and consequent increase in range, is calculated in the patent (2,921,756) at from 15 to 20 per cent, and considerable reduction in the length of take-off is expected.

The power, or auxiliary plane, has an oversized landing gear, and a cradle on which the larger plane rests. The upper plane, which has no landing gear, is temporarily attached to the auxiliary by a hydraulically operated boom. When he gains enough altitude, the pilot of the main plane can release his "switch engine" which would return to its base. He will need it again—or one similar—when he wants to land.

The inventors, Darrel C. Borden and Edward Wolf, have jet power in mind for both planes, but say the auxiliary might have turbo-prop drive. The composite aircraft has been proposed to the Defense Department but so far has not been ordered.

Sunburning Doll

A newly patented doll is subject to sunburn but quickly recovers. Charles Albert Wagner of Baltimore and Herman Block Wagner of Perkasi, Pa., the inventors, have created a doll skin that, they say, is tough but sensitive to light. The material is a skin-tinted plastic impregnated with a dithizone compound.

Under a few minutes' sun or artificial light, the chemical turns dark brown. Back in the shade, the original color returns (patent 2,921,407.)

Tolson

Mohr

Parsons

Belmont

Callahan

DeLoach

Malone

McGuire

Rosen

Tamm

Trotter

W.C. Sullivan

Tele. Room

Ingram

Gandy

The Washington Post and Times Herald
The Washington Daily News
The Evening Star
New York Herald Tribune
New York Journal-American
New York Mirror
New York Daily News
New York Post
The New York Times 26
The Worker
The New Leader
The Wall Street Journal
Date

JAN 23 1960

18

RECEIVED
JAN 23 1960

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Half-Suit of Armor

A patent for a shield, or one-sided suit of armor, to be used as protection against atomic or other blasts, was issued this week shortly after its inventor's death. As described in Patent 2,921,317, it can be carried telescoped in a briefcase and pulled out quickly in time of emergency. The wearer is then to stand against a wall or lie on the pavement until the danger is over. If he has to run, the shield will protect his back from flying debris.

The inventor, Harold C. Tiff of Averill Park, N. Y., successfully developed several hard, stainless metal alloys used in dentistry and surgery. The materials suggested for the shield include metal, plastic, or shatter-resistant glass containing lead.

Hairdo Selector

A woman who changes her hair style may find too late that it isn't becoming, and have to wait until her hair grows out again. To avoid such disappointments, Frank S. Reeves of Louisville offers to let a girl see what she'll look like without recourse to scissors.

He uses a one-minute camera to photograph the subject, places the print in a holder, and turns a strip of film over it to display a series of hairdos in place. She can pick the coiffure she likes best.

According to Patent 2,921,-

387, which is assigned to Dial-a-Style, Inc., of Evansville, Ind., the invention can also be used for men's hair styling and toupe design.

*

Airborne Lawn Sprinkler

An invention patented by two Californians might make small boys enthusiastic about watering the lawn. A toy helicopter at the end of a piece of tubing, it sprinkles as it flies.

The helicopter's rotor blades keep it aloft. Water plays on the blades of a turbine inside the helicopter body, and a shaft from the turbine wheel turns the rotors. A nozzle aimed downward sprays the grass and shrubs.

The inventors, Dwight G. Westover and Wyman L. Larson of Monrovia, say in patent 2,921,743 that they have used soft aluminum tubing about fifteen feet long to advantage. This is stiff enough to give the operator some control over the helicopter's movements but can be rolled into a coil for storage.

Patent Office records rarely show whether an invention is in production. To get a copy of a patent, send the number and 25 cents to the Commissioner of Patents, Washington 25, D. C. (Design patents are 10 cents each.) To reach an inventor or assignee, if the address given is insufficient, write him in care of the Commissioner of Patents, being sure to cite the patent number.

DO-7

FROM

OFFICE OF DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

TO

OFFICIAL INDICATED BELOW BY CHECK MARK

Mr. Tolson _____
Mr. Belmont _____
Mr. DeLoach _____
Mr. McGuire _____
Mr. Mohr _____
Mr. Parsons _____
Mr. Rosen _____
Mr. Tamm _____
Mr. Trotter _____
Mr. W. C. Sullivan _____
Mr. Holloman _____
Miss Gandy _____

See Me _____ ()
Note and Return _____ ()
Prepare Reply _____ ()
For Your Recommendation _____ ()
What are the facts? _____ ()

Remarks:

WALTER WINCHELL



FBI's Tolson Patents New Bottle Top

*Reppin
P.B. Files
file
120*

BETTY HUTTON, The Gay Divorcee, has a new Beau-
mance, Coaster I. Axelrod . . . Judy Holliday's is Lorin
Price, producer of "Alley of the Sunset" . . . Actress
Juleen Compton and producer H. Clurman will be sealed
next month . . . Lola Albright, ex-wife of Jack Carson, is
John Vivyan's exclusive skewp . . . J. Edgar Hoover's
aide, Clyde Tolson, who invented a bottle top two years
ago, just got the patent. It maintains carbonation in-
definitely and can be opened by the pressure of a finger
. . . They say the "Heartbreak House" cast speak to each
other only on stage. Just One Big Mad all around . . .
Don't invite Sec'y of State Christian Herter and former
ditto Dean Acheson to the same attache-casemaker . . .
Aly Kahn danced all night at Roy M. Cohn's Stork Club
whoop-dee-doo . . . Toots Shor's new establUSHment will
have a private dining room. Suggested name: Toos Suite.

LOOKA HERE, don't you dare call Debbie Reynolds
Debbie. She dislikes the name. Her original tag is Mary.
have a private dining room. Suggested name: Toot's Suite.

"THE MIAMI HERALD"

December 16, 1959

Miami, Florida



Clyde
Tolson
...sideline



Betty
Hutton
...sidekick



Lola
Albright
...skewp

prob'ly will be "Fiorello!" and "Miracle Worker" . . . Rex
Harrison would have interviewers believe the "Sexy Remy"
phrase was coined by a sarcastic temptress whose charms
he resisted. Actually, it was coined by a byliner for per-
sonal reasons . . . Never-give-up-note: Katie Hepburn was
fired from nine Broadway shows . . . Anita Ekberg, who is
a big girl, weighs only 120 . . . Movie specs have been
flying the most banners this year. They have supplanted
musicals as top coin-getters . . . "That Old Feeling" has
been revived. The ballad rates a reprise. One of the
torchiest.

13-
77-NOV RECORD
JAN 5 1960

CHARLES LAUGHTON has sprouted whiskers and now looks like the jolliest Santa . . . Censorship is like this: In Europe, nudity from the waist up is okay for flickers, but episodes showing violent fist fights are severely blue-penciled . . . The soon-due reissue of "Gone With the Wind" will zoom the film's gross beyond \$60 million . . . Moss Hart's "Act One" movie deal gives him \$250,000 plus a share of the film's profits. A golden type-writer . . . "Rosemary," an upcoming flicker, will cause mucho comment. It is the story of a prostitute — based on an actual person . . . Not one of the new Santamentales comes close to "White Christmas."

★ ★ ★

The N.Y. Times, which poo-pooz the Lower Forms of Art, is going in for punning. Sample from a Nov. 28 TV review: "There's no Yule like an old Yule" . . . Elizabeth Watts (she is The Madam in "Destry," the B'way hit) is in the Social Register . . . Hazel Andrews and d.j. T. O'Brien will be rivited on Saturday . . . Bob Neal, the girl-trapper, caught Elaine Dunn's act 10 times, but can't get a date with her. Her fella is that fussy . . . The Bobby Sherwoods were Himaged. Their 2nd Blessed-Event . . . Nina Foch's bridegroom is 23.

★ ★ ★

THE HIGHEST PAID member of an off-Broadway show is the press-agent. Gets thrice a performer's wage. His salary is \$137.50 (by union rules) and actors get \$45 . . . They don't get there overnight, kiddies. Craig Stevens made 40 films and appeared in over 60 teevee programs before he Made It as Peter Gunn . . . Two top H'wood producers (movie and teevee), Ross Hunter and William Orr — were actors and flops . . . Newsweek quoted Maurice Chevalier's oh-so-charming intro when Marlene opened in Paree. He told the audience: "Please don't love her quite as much as I do."

★ ★ ★

HOW can you argue with Broadway? "Gypsy," "Fiorello!" and "Tenth Man" are big clix. And you know what they say when they caution you about alienating friends or votes: "Never argue about sex, politics or religion!" The themes of those three hits . . . This is what New York means to an actor. Will Able earns \$1,500 weekly in summer stock. He is one of four appearing in "Twice Over Nightly" at the Quadrille. His salary: \$90 . . . Packers who parlayed their investments with producer I. Merrick (in the last two years) have prospered 20 to 1 . . .

DESIGNATION OF BENEFICIARY
FEDERAL EMPLOYEES' GROUP LIFE
INSURANCE ACT OF 1954

IMPORTANT
Read instructions
on back of duplicate
before filling in this form

INFORMATION CONCERNING THE INSURED:

NAME	(Last)	(First)	(Middle)	DATE OF BIRTH (Month, day, year)
Tolson	Clyde	Anderson		May 22, 1900

DEPARTMENT OR AGENCY IN WHICH EMPLOYED (If retired, so state and give "CSA" or "CSI" number):

S. Department of Justice	Federal Bureau of Investigation	
(Department or agency)	(Bureau)	(Division)

I, the employee or annuitant identified above, canceling any and all previous Designations of Beneficiary under the Federal Employees' Group Life Insurance Act heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any amount of GROUP LIFE INSURANCE and GROUP ACCIDENTAL DEATH INSURANCE due and payable at my death. I understand that this Designation of Beneficiary will remain in full force and effect, with respect to any amount payable, unless or until canceled by me in writing, or until such time as I become insured in a department or agency other than the above, or until such time as I become insured as a retired employee, in which event this Designation of Beneficiary shall terminate.

INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES:

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Estate of Insured			

I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. I understand that this Designation of Beneficiary shall be void if none of the designated beneficiaries is living at the time of my death.

I hereby specifically reserve the right to cancel or change any Designation of Beneficiary at any time without knowledge or consent of the beneficiary.

January 26, 1960

(Date of execution—month, day, year)

Clyde Anderson Tolson

(Signature of insured)

WITNESSES TO SIGNATURE (A witness is ineligible to receive payment as a beneficiary):

(Signature of witness)	(Number and street)	(City, zone number, and State)
[Signature]	3427 North Edison Street	Arlington, Virginia

(Signature of witness)	(Number and street)	(City, zone number, and State)
[Signature]	401 Sligo Avenue	Silver Spring, Maryland

PRINT OR TYPE NAME AND ADDRESS OF INSURED

Mr. Clyde Anderson Tolson
Apartment 1316
4000 Massachusetts Avenue, Northwest
Washington, D. C.

THIS SPACE RESERVED FOR RECEIVING AGENCY

(Indicate date and by whom received)

IF INSURED AS AN EMPLOYEE, DELIVER BOTH COPIES TO THE PROPER OFFICER OF YOUR AGENCY—DUPLICATE WILL BE NOTED AND RETURNED. 16-7001e-1
IF INSURED AS AN ANNUITANT, SEND BOTH COPIES TO THE CIVIL SERVICE COMMISSION, WASHINGTON 25, D. C.—DUPLICATE WILL BE NOTED AND RETURNED.

IMPORTANT.—The filing of this form will completely cancel any Designation of Beneficiary under the Federal Employees' Group Life Insurance Act you may have previously filed. Be sure to name in this form all persons you wish to designate as beneficiaries of any group life and accidental death insurance payable under that act at your death.

EXAMPLES OF DESIGNATIONS

HOW TO DESIGNATE ONE BENEFICIARY

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Mary E. Brown*	214 Central Avenue, Muncie, Ind.	Niece	All

HOW TO DESIGNATE MORE THAN ONE BENEFICIARY

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Alice M. Long	509 Canal Street, Red Bank, N. J.	Aunt	One-fourth
Joseph P. Brady	360 Williams Street, Red Bank, N. J.	Nephew	One-fourth
Catherine L. Rowe	792 Broadway, Whiting, Ind.	Mother	One-half

HOW TO DESIGNATE A CONTINGENT BENEFICIARY

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
John M. Parrish, if living	810 West 180th Street, New York, N. Y.	Father	All
Otherwise to: Susan A. Parrish	810 West 180th Street, New York, N. Y.	Sister	All

HOW TO CANCEL A DESIGNATION OF BENEFICIARY SO THAT AMOUNT DUE WILL BE PAYABLE AS PROVIDED IN THE LAW

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Cancel prior designations			

*Do not write name as M. E. Brown or as Mrs. John H. Brown.

**Be sure that the shares to be paid to the several beneficiaries add up to 100 percent.

16-70810-1

123

PERMITS

November 27, 1959

Honorable Robt S. McLaughlin
Chairman
Government Patents Board
Room 5106
Commerce Building
Washington 25, D. C.

*Miss F. Cooper telephonically
advised that this case being
assigned G.P.B. #4-3
12/1/59 JWC*

My dear Mr. McLaughlin:

Pursuant to the provisions of Executive Order 10096 relating to inventions made by Government employees, there is attached hereto a copy of a communication from Mr. Clyde I. Tolson, Associate Director of this Bureau, describing briefly an invention made by him.

I have reviewed the information contained therein and I concur with the statement that the invention did not involve Government time, that the Government made no contribution to the invention, and that the invention and development of the device are in no manner contemplated by or related to the official duties of Mr. Tolson.

Accordingly, the FBI has no interest in this invention, and it is my opinion that the Government has no element of right or title to the invention.

9524-372

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

MAILED 30
NOV 27 1959
COMM-FBI

Enclosures (2)

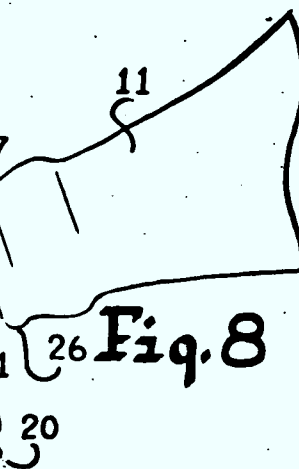
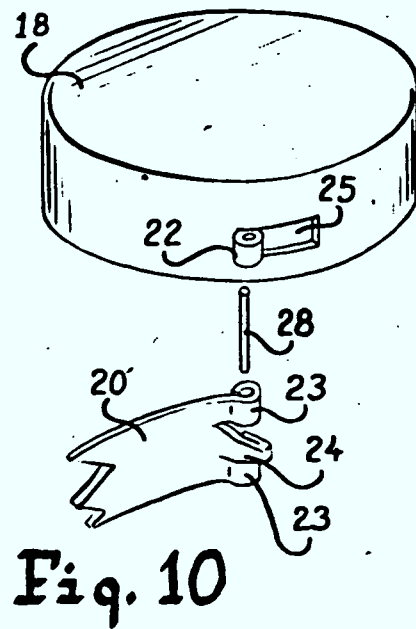
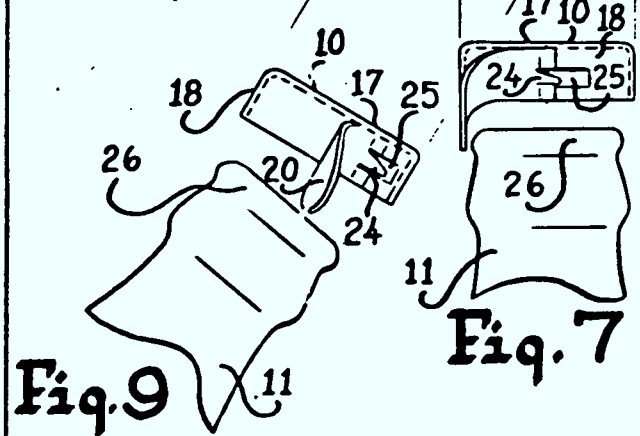
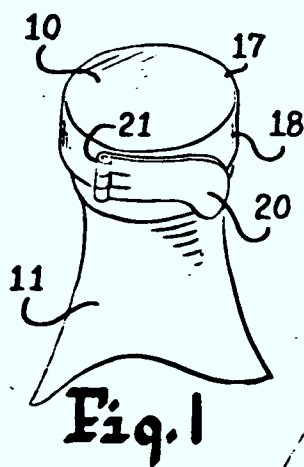
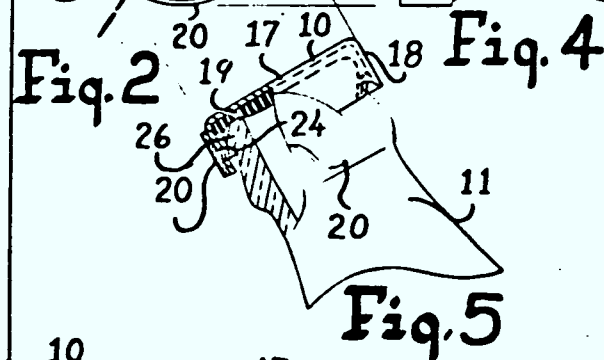
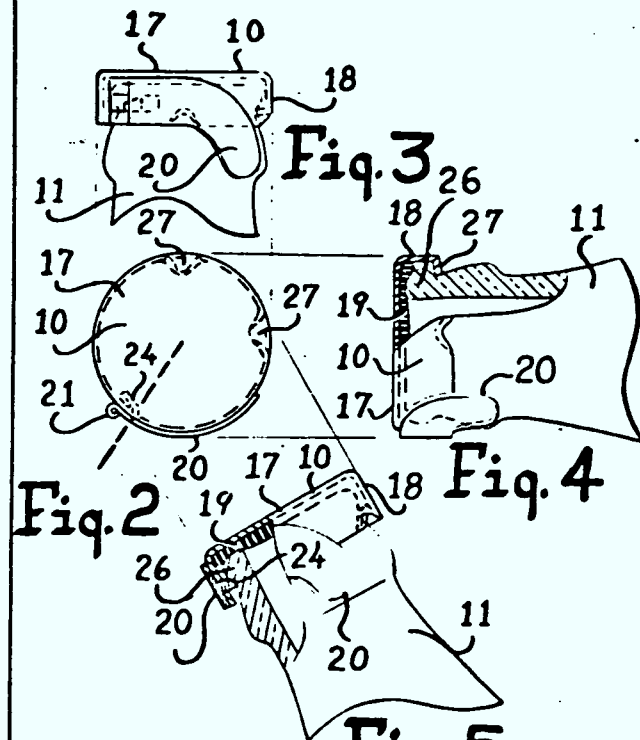
Tolson _____
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DeLoach _____
McGuire _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

4 DEC 2 1959

124

O & F. G. 1
 215 87



INVENTOR
 Clyde A. Tolson

ENCLOSURE 67-4524-372

125

November 27, 1959

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

This is to advise that I have invented, for use on soft drink bottles or similar containers, a closure of a type permitting re-use for repeated manual unsealing and resealing of the container, as might be required, for example, during partial use of the container's contents. A drawing showing pertinent details of this device is attached hereto.

Since this device was invented and developed by me entirely upon my own time, without contribution by the United States Government, and since it is in no manner related to my official duties within the Federal Bureau of Investigation, it is my view that the United States Government has no rights, to title or otherwise, to this invention.

Respectfully,

Clyde A. Tolson
Associate Director

Enclosure

IWC/mek (8)

ENCLOSURE 67-9524372

126



**UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION**

WASHINGTON 25, D. C.

*In Reply, Please Refer to
File No.*

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA CLYDE A. TOLSON
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name	ESTATE	Relationship	Date
Address			9/23/59

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name	ESTATE	Relationship	Date
Address			9/23/59

Very truly yours

SEP 24 1959

SEP 24 1959

Clyde A. Tolson
Special Agent

127

May 4, 1959

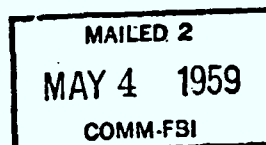
PERSONAL

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

It is with considerable pleasure that I advise you of the approval by the Efficiency Awards Committee of the Department of an Outstanding annual performance rating covering your services from April 1, 1958, to March 31, 1959. There is attached a copy of this rating which you may retain.

I have also approved an incentive award for you in appreciation of your continued outstanding services and there is enclosed a check in the amount of \$410.00, which represents an award of \$500.00 less withholding tax. You are certainly deserving of this special recognition which is small compensation for the dedicated service you have continued to render the Bureau. I am most appreciative of your superior services.



Sincerely,

J. Edgar Hoover

[Handwritten signature]

[Handwritten initials]

-371
53

Enclosures (2)

LRH:cm

(3)

67-9524

[Handwritten signature]

Based on memo from Mr. Mohr to the Director dated 4-8-59. JPM:kss

Salutation per personnel file.

Tolson _____
Belmont _____
DeLoach _____
McGuire _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

128

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: Director's Office
(Division) (Section, Unit)

Official Position Title: Associate Director

Rating Period: from April 1, 1958 to March 31, 1959

ADJECTIVE RATING: OUTSTANDING Employee's Initials _____
Outstanding, Excellent, Satisfactory, Unsatisfactory

Rated by: [Signature] Director 4-8-59
Signature Title Date

Reviewed by: _____
Signature Title Date

Rating Approved by: _____
Signature Title Date

TYPE OF REPORT

☒ Official
☒ Annual

RECORDED - 100

☐ Administrative
☐ 60-Day
☐ Transfer
☐ Separation from Service
☐ Special

67-	370
Searched	Numbered
3 MAY 6 1959	

22
i 4 MAY 8 1959

3-111
129

**CLYDE A. TOLSON
ASSOCIATE DIRECTOR
ENTERED ON DUTY APRIL 2, 1928
DIRECTOR'S OFFICE**

Mr. Tolson was rated Outstanding on his 1955, 1956, 1957 and 1958 annual performance ratings and has maintained an even higher level of performance during the current rating period beginning April 1, 1958, and extending through March 31, 1959.

Mr. Tolson possesses all of the attributes necessary for discharging to perfection the heavy responsibilities of his office. He, as Associate Director and my highest ranking aide, must shoulder the very heaviest responsibilities of the Bureau. He has the outstanding capacity, intelligence and balance necessary for judicially administering the affairs of the Bureau. Although he has always displayed exceptional talents in every area of responsibility delegated to him, he has during the rating period exhibited these talents to an even greater degree than in the past. Mr. Tolson possesses infinite wisdom which manifests itself in the onerous responsibilities he is compelled to assume. Without his astute handling of a tremendous amount of the executive functions of the Bureau, I would not be able to devote my attention to all of those matters which do not lend themselves to delegation.

Mr. Tolson is a foremost authority on Bureau policy matters as they relate to all phases of our work such as intelligence, criminal, identification, training, personnel, budget, etc. He, literally is the watchdog of the Bureau's budget being constantly alert to ways to effect an even greater economy in our operations. I lean to him for expert guidance in the preparation of material for my use before the House Appropriations Subcommittee each year. As the manifold responsibilities of the Bureau increase each year, Mr. Tolson's responsibilities increase proportionately, thus requiring even greater efforts on his part. He meets each new challenge with refreshing determination and confidence that inspire his associates to strive to emulate him. The success realized by the Bureau in serving the public in its statutory obligations would not have been nearly as substantial if it were not for the role played by Mr. Tolson in planning and directing our policies, procedures and operations. He symbolizes all of the finest qualities desired of a high ranking Government official. He has always been superior in his judgment, positive and penetrative in his thinking and decisive, yet judicious, in his actions. These qualities have been most pronounced in the outstanding manner in which he has administered the responsibilities of his position. Having completed over 31 years

of service in the Bureau, Mr. Tolson has dedicated the most important years of his life to the betterment of the Government's service and the primary objective of the Bureau, to make this Nation a better one in which to live. This organization is deeply indebted to him for the selfless manner in which he has always promoted its best interests. His most outstanding objective has always been to discharge the responsibilities of his position to the very best of his ability with the interest of the Bureau always uppermost in mind. He has realized this objective with the highest degree of eminence. I am grateful for his invaluable services and I can state without fear of contradiction that there are few officials in the Government's service today who have exceeded him in ability, efficiency and devotion to duty. Throughout the entire rating period Mr. Tolson has performed every aspect of his work in an outstanding manner and certainly has earned for himself this Outstanding performance rating.

BIG TEST FOR CHARGER TOLSON

Backbone Tops Field
For Laurel's WilwynBy JOSEPH B. KELLY
Star Racing Editor

Skies cleared at Laurel today after yesterday's torrential rains which left the track under water, but there was still a chance the footing would be dry for tomorrow's initial weekend program and the first running of the \$25,000-added Wilwyn Handicap.

Backbone, a son of Worden II, the second Washington, D. C., International winner, will have no Vertex to chase as he did last Saturday in the Campbell Handicap and is the early favorite to whip a dozen or so rivals in the test at a mile and 70 yards.

The Wilwyn, named in honor of Laurel's first International winner, also will answer the question about the capabilities of Charger Tolson, an undefeated 4-year-old who keeps taking on tougher horses each start.

Owned by the Texas-based Murcan-Byars Stable, Charger Tolson, a son of Royal Charger and Sequence, a Count Fleet Mare, had all the earmarks of being a \$65,000 yearling purchase lemon until he finally got to the races at Bowie.

A series of ailments kept Charger Tolson in the barn during his two and three-year-old seasons. But a couple of good workouts at Bowie convinced his trainer, Raymond Higgins, that the colt, named for Clyde Tolson, J. Edgar Hoover's assistant, finally was ready for a race.

Charger Tolson passed his first test easily and then went on to win two more races at Bowie. In his last start, he whipped a fair brand of sprinters, including Tee Shirt, who dropped a nose decision in Wednesday's Capital Handicap.

This will be Charger Tolson's first race over a distance of ground, and, as in his three victories, Apprentice Larry Reynolds will be in the saddle. Charger Tolson probably will be the second starting high-

weight at 114 pounds, 6 less than Backbone, who will be ridden by Bob Ussery.

Jockey Howard Grant recovered quickly from his "shook-up" condition yesterday when he returned to familiar surroundings after appearing before about 65 of the fair sex at Laurel's first Ladies Day seminar.

He failed in the first race with Trading, but bounced back in the second aboard Our Host to polish off a \$69.40 daily double (11 and 2.)

The balance of the program was a washout for Grant, however, as were all nine races for the favorite players.

At the seminar, Grant did not make a speech. Bill Jaeger, Laurel's publicity director, solved this problem for the crew-cut 19-year-old by switching the advertised talk to a question-and-answer forum. Also helping Grant with his public speaking jitters was his stable manager, Sam (The Genius) Lewin, who threw in assists on some of the tougher questions.

A crowd of 10,143 ignored the most miserable day of the Maryland season yesterday and wagered \$862,102 on Laurel's second program of the year.

The racing industry, represented by the Maryland Racing Council, was scheduled to make a strong protest at a special hearing in Annapolis today to block the bill which would junk the present Racing Commission in favor of a five-man board.

Jockey Arthur Chambers drove Detan to victory in the ninth race yesterday to move into a tie with Grant after two days of competition. Each has three winners.

Air Pilot, a late scratch from last Saturday's Campbell, breezed five furlongs in 1:05 3/4 yesterday in a prep for tomorrow's Wilwyn. Grant will ride the 5-year-old gelding, who is looking for mud.

Tolson ✓
Belmont ✓
DeLoach ✓
McGuire ✓
Mohr ✓
Parsons ✓
Rosen ✓
Tamm ✓
Trotter ✓
W.C. Sullivan ✓
Tele. Room ✓
Holloman ✓
Gandy ✓

file
10

The Washington Post and Times Herald _____
The Washington Daily News _____
The Evening Star E-2 _____
New York Herald Tribune _____
New York Journal-American _____
New York Mirror _____
New York Daily News _____
New York Post _____
The New York Times _____
The Worker _____
The New Leader _____
The Wall Street Journal _____
Date _____

APR 3 1959

67-NOT RECORDED
3 APR 22 1959

43

5-17m
130

Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: April 8, 1959

FROM : J. P. Mohr

SUBJECT: CLYDE A. TOLSON
ASSOCIATE DIRECTOR
OUTSTANDING ANNUAL PERFORMANCE RATING

Tolson _____
Belmont _____
DeLoach _____
Malone _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

In accordance with your instructions, there is attached an annual performance rating in duplicate covering Mr. Tolson's services from April 1, 1958, through March 31, 1959, in which he is rated Outstanding.

It is respectfully suggested that your signature be affixed to both the original and the copy of the rating reflecting you as the Rating Official. The rating will then be forwarded to Deputy Attorney General Lawrence E. Walsh for approval by the Efficiency Awards Committee of the Department, in accordance with the provisions of the Performance Rating Program.

When the rating has been approved by the Committee and returned to the Bureau, a copy will be directed to Mr. Tolson with a letter of appreciation from you. In addition, Mr. Tolson will be eligible for a cash incentive award, and it has been customary in the past to approve awards of \$500 for officials of Mr. Tolson's rank for Outstanding performance ratings. Incentive awards for Outstanding ratings are in accordance with provisions of the Incentive Awards Plan.

RECOMMENDATIONS:

1. That you, as Rating Official, sign the original and copy of the Outstanding performance rating for Mr. Tolson and upon approval of the rating by the Efficiency Awards Committee of the Department, he be approved for an incentive award of \$500.
2. That the attached memorandum go forward to Mr. Walsh, transmitting the Outstanding rating for final approval by the Efficiency Awards Committee.

Enclosures *ent 4-9-59*
JPM:ksa
(2)

OK
9524-369
APR 13 1959

OK

3-11-59

133

Mr. Lawrence E. Walsh
Deputy Attorney General
Director, FBI

April 9, 1959

CLYDE A. TOLSON
Associate Director
Federal Bureau of Investigation
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1958, through March 31, 1959, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved, in order that it can be considered official. To facilitate such processing, my signature on the rating as rating officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

67- 9 524- 368
SEARCHED INDEXED
APR 10 1959

JPM:ksa *ksa*
(4)

NOTE: Based on memo from Mr. Mohr to Director, 4/8/59. JPM:ksa

Tolson _____
Belmont _____
DeLoach _____
McGuire _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
W.C. Sullivan _____
Tele. Room _____
Holloman _____
Gandy _____

MAILED 2
APR 9 1959
COMM-FBI

JPM

APR 10 1959
FBI

MAIL ROOM ☐ TELETYPE UNIT ☐

134



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

FD-253 (11-22-54)

In Reply, Please Refer to
File No.

WASHINGTON 25, D. C.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA CLYDE A. TOLSON
(type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship _____ Date 10/7/58

Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name 74 ESTATE Relationship _____ Date 10/7/58

Address _____

OCT 13 1958

Very truly yours,

Clyde A. Tolson
Clyde A. Tolson
Special Agent

135

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: July 15, 1958

FROM : J. P. MOHR

SUBJECT: BIWEEKLY SALARY CHECKS OF
DIRECTOR AND ASSOCIATE DIRECTORJohn Edgar Hoover
Clyde A. TolsonTolson _____
Boardman _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tamm _____
Trotter _____
Tele. Room _____
Holloman _____
Gandy _____

Public Law 85-462, approved 6/20/58, providing increases in pay for all employees paid under the Classification Act contained a new pay computation formula for obtaining the hourly, daily, weekly, biweekly, and other rates for all employees in the Federal Government, except the heads of agencies, elected officials, Federal Judges, and certain other specific employees. The new formula provides for first computing the hourly pay by dividing the annual salary rate by 2080 hours (260 pay days in year multiplied by 8 hours) and multiplying the hourly rate thus obtained by 8, 40, or 80 as the case may be to get the daily, weekly, or biweekly pay. In addition, any fraction of a cent in any computation is converted to a whole cent. The old formula provided for obtaining the biweekly rate by dividing the annual rate by 26 pay periods; the biweekly rate divided by 80, adjusted to the nearest cent provided the hourly rate, and the daily rate was obtained by multiplying the hourly rate by 8.

The new formula simplifies many pay computations, however, in many instances it results in employees receiving in a year slightly more than the annual rates of pay. This matter has been discussed with officials in the office of the General Counsel, GAO, who advised that such higher payments are legal. The new pay formula was recommended to Congress by that office, with the full knowledge it would result in such higher payments in some instances; estimated total yearly payments in excess of annual rates for entire Government approximately \$4, 500, 000; GAO felt additional cost would be more than offset by savings through simplification of pay computations; bulk of excess payments caused by the conversion of fractional cents to whole cents.

For information purposes the effect of the new pay computation formula may be seen in the biweekly salary payments for the Director and the Associate Director under the old and new formulas, as shown in attached tabulations.

RECOMMENDATION:

None. Submitted only for informational purposes. 145

Enclosure

W. J. Williams
(9)

561-335

89

JP: 1/8

DIRECTOR

	<u>Old</u>	<u>New</u>	<u>Difference</u>
<u>Gross Biweekly Pay</u> (before deductions)	\$846.15	\$846.40 (✓)	\$0.25
(Note: Total annual payments for 26 pay periods)	(\$21, 999.90)	(\$22, 006.40) (✓)	(\$6.50)
<u>Deductions:</u>			
1 - Retirement	\$55.00	\$55.02	\$0.02
2 - Federal Income Tax	306.13	306.13	--
3 - D. C. Income Tax	26.54	26.54	--
4 - Insurance	5.00	5.00	--
Total Deductions	\$392.67	\$392.69 (✓)	\$0.02
Net Biweekly Pay	<u>\$453.48</u>	<u>\$453.71</u> (✓)	<u>\$0.23</u>

ASSOCIATE DIRECTOR

	<u>Old</u>	<u>New</u>	<u>Difference</u>
<u>Gross Biweekly Pay</u> (before deductions)	\$769.23	\$769.60 (✓)	\$0.37
(Note: Total annual payments for 26 pay periods)	(\$19, 999.98)	(\$20, 009.60) (✓)	(\$9.62)
<u>Deductions:</u>			
1 - Retirement	\$ 50.00	\$50.02 (✓)	\$0.02
2 - Federal Income Tax	271.36	271.36	--
3 - D. C. Income Tax	23.67	23.67	--
4 - Insurance	5.00	5.00	--
Total Deductions	\$350.03	\$350.05 (✓)	\$0.02
Net Biweekly Pay	<u>\$419.20</u>	<u>\$419.55</u> (✓)	<u>\$0.35</u>

67-561-335

137

May 9, 1958

PERSONAL

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

I have the distinct pleasure of advising of the approval by the Efficiency Awards Committee of the Department of an Outstanding annual performance rating covering your services from April 1, 1957, to March 31, 1958. Attached is a copy of this rating which you may retain.

In further acknowledgment and appreciation of your sustained outstanding performance I have approved an incentive award for you which you have certainly earned. There is enclosed a check in the amount of \$410.00, which represents an award of \$500.00 less withholding tax. I realize this is small recognition for the exceptional services rendered by you over the last year but I hope it will serve as a reminder of the tremendous contributions you have made to the continued growth and efficiency of the Bureau.

You have been a most indefatigable and inspirational worker, a truly valued executive and I hope we will have the benefit of your superior services for years to come.

Sincerely,

W. J. Edgar

Enclosures (2)

CRD:ksr (3) 67-9524 Award #377-58

Based on memo Mr. Mohr to The Director, 5/8/58, JPM:mjs

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____

MAIL ROOM

4524-367

4

REC'D-READING ROOM
FBI

MAY 9 11 15 AM '58

SENT FROM D. O.	DATE	TIME
10/20/57	5-9-58	11:15

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Office Memorandum • UNITED STATES GOVERNMENT

TO : J. Edgar Hoover, Director,
Federal Bureau of Investigation

DATE: May 2, 1958

FROM : S. A. Andretta
Administrative Assistant Attorney General

SUBJECT: "Outstanding" performance ratings

Belmont & Spink
Clyde H. Tolson

This refers to your recommendations for "Outstanding" performance ratings for Mr. ~~Walter~~ A. Olson, Mr. John F. Mohr, and Mr. Donald J. Parsons for the period covering April 1, 1957 through March 31, 1958.

The ratings have been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished to each of the above employees.

033-396

41

17-033-396
Letters to
Tolson, Olson,
Mohr & Parsons
5/8/58
hl

3-uh

Mr. Lawrence E. Walsh
Deputy Attorney General

April 9, 1958

Director, FBI

CLYDE A. TOLSON
Associate Director
Federal Bureau of Investigation
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1957, through March 31, 1958, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved, in order that it can be considered official. To facilitate such processing, my signature on the rating as rating officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

JPM:mjs
(4)

NOTE: Based on memo from Mr. Mohr to Director, 4/8/58. JPM:mjs

Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐

9524-366

4

Handwritten signature

Personally delivered to Mr. Tolson in Jack Callahan's office. Will expedite and follow up. 4/10/58

93

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FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSONWhere Assigned: Director's Office
(Division) (Section, Unit)Official Position Title: Associate DirectorRating Period: from April 1, 1957 to March 31, 1958ADJECTIVE RATING: OUTSTANDING
Outstanding, Excellent, Satisfactory, UnsatisfactoryEmployee's
InitialsRated by: J. Edgar Hoover Director 4/8/58
Signature Title DateReviewed by: _____
Signature Title DateRating Approved by: _____
Signature Title Date

TYPE OF REPORT

☒ Official
☒ Annual☐ Administrative
☐ 30-Day
☐ Transfer
☐ Separation from Service
☐ Special

9524-365

41

44

2. hll
rell

**CLYDE A. TOLSON
ASSOCIATE DIRECTOR
ENTERED ON DUTY APRIL 2, 1928
DIRECTOR'S OFFICE**

Mr. Tolson earned an Outstanding performance rating for the period April 1, 1954, through March 31, 1955, and for the same period in 1955 and 1956 as well as in 1956 and 1957. Since then his performance has continued on an even higher level of efficiency and without question he again merits a rating of Outstanding for the annual rating period from April 1, 1957, through March 31, 1958.

Mr. Tolson, as Associate Director and my top aide, has been compelled to assume the major portion of the ever-increasing responsibilities of the Bureau. As the burdens and responsibilities of the Bureau have increased, his share of these burdens and responsibilities has increased in direct proportion. He has displayed an extraordinary ability to analyze the most complex and important problems that arise and must be handled judiciously at the very highest level in the Bureau. By assuming a tremendous share of the executive functions of the Bureau, he relieves me, as Director, in order that I might focus more attention on those matters not susceptible of delegation.

Mr. Tolson has been an aggressive and tireless worker in the meticulous supervision of the Bureau's budget, and he personally directs our planning to make certain our operations are carried out with the highest degree of efficiency and economy. His acute awareness of domestic and international situations has permitted him to shoulder major responsibilities pertaining to matters in the security, criminal, and civil fields over which the Bureau has jurisdiction. Additional legislation and programs of the executive branch have required the Bureau to assume increased obligations, and Mr. Tolson has played a major role in insuring that these additional responsibilities are smoothly discharged. During the rating period the success realized by the Bureau in cases of major significance has been quite extraordinary, and this success in most instances can be attributed to the key role assumed by Mr. Tolson in his direction of top-level planning and supervision in Washington. His judgment has been unerring. His

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insight into the vital operations of the Bureau has been most remarkable, and his ability always to take the right course of action in matters of major significance clearly reflects the most profound thinking.

Mr. Tolson recently completed his thirtieth year of service in the Bureau, most of which time has been in top-level executive, supervisory and administrative positions. His value to the Bureau has increased in tremendous proportions with each passing year, and is undoubtedly due to his enormous capacity for work; his unequalled knowledge of the Bureau's procedures, policies, and operations; his keen intellect; and his dedicated determination to serve the Bureau to the very best of his ability. Mr. Tolson's value to the Bureau, the Department, and the entire Government service is immeasurable, and without him in the prominent, top-level position which he occupies the Bureau could not have enjoyed the success it has. He personifies all the attributes desired of an outstanding Government executive, and he certainly has earned for himself an Outstanding performance rating, as direct evidence of his meritorious performance.

Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: April 8, 1958

FROM : J. P. Mohr

SUBJECT: CLYDE A. TOLSON
ASSOCIATE DIRECTOR

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Clayton	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

J.C. Ray Davidson

OUTSTANDING ANNUAL PERFORMANCE RATING

Pursuant to your instructions, there is attached an annual performance rating covering Mr. Tolson's services from April 1, 1957, through March 31, 1958, in which he has been given the adjective rating of Outstanding.

It is respectfully suggested that your signature be affixed to the original and copy of the rating, which are attached, showing you as the Rating Official. The rating will then be forwarded to Deputy Attorney General Lawrence E. Walsh for approval by the Efficiency Awards Committee of the Department, in accordance with the provisions of the Performance Rating Program.

Upon return of the approved rating from the Department, a copy will be furnished to Mr. Tolson, together with a letter of appreciation from you. In addition, he will be eligible for a cash incentive award, and it has been customary in the past to approve awards of \$500 for officials of Mr. Tolson's rank for Outstanding performance ratings. This is in accordance with provisions of the Incentive Awards Plan.

RECOMMENDATIONS:

It is recommended that

1. You, as Rating Official, sign the original and copy of the Outstanding performance rating for Mr. Tolson, and upon approval of rating he be approved for incentive award of \$500.

2. The attached memorandum go forward to Mr. Walsh, transmitting the Outstanding rating for final approval by the Efficiency Awards Committee of the Department.

Enclosures
JPM:mjs 43
(2)

Sent 4/10/58

Letter to Mr. Tolson 5/1/58

OK

J.P. Mohr

Sent

1958

9594-364

APR 11 1958

U.S. DEPARTMENT OF JUSTICE

FD-281a (Rev. 2-20-56)

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

4-21-58

I certify that I have ~~EXAMINED~~ the following Government property for official use:
returned

Special Transportation Pass #2

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

9 MAY 1 1958

FILE

3-M

PER rwk

Very truly yours,

C. A. Tolson
C. A. Tolson

145

Walter Winchell

of New York

Man About Town

The Earl of Suffolk and lovely Joan Collins have been painting Movietown red at Ben Blue's jam-packed laugh-riot spot. Ben goes under the ether for major surj at California hosp this week. Movie and TV stars subbing... The column's "find" (brunettiful Carmen Phillips, a Lou Walters showgel a few months ago) has her initial role in MGM's "Party Girl" (Pasternak officiating) opposite Lee J. Cobb. He plays a gangster—Carmen's his Girl Friday-gunnoll... F. Costello now owns a co-op apartment in midtown. May peddle his Sands Point mansion... Anna Massey (lovely dghter of stars Raymond Massey and Adrienne Allen) is expected to become the bride of actor Brett Huggins this Spring... Russell Patterson's ditto (Roselle) and Hit Parade star Thomas Leonetti make a handsome coosome at the Warwick's Raleigh Room. (End of plug)... The leading pursuitor of Janet Burgess (ex-Latin Quarter eyeful) is a renowned zillionaire silent screen star... The Lindbergh of Italy (Maner Luaidi) is on the verge of a dirge from his wife Cicci. She will wed a wealthy Italo-industrialist... Our Sinatra-Bacall reports, we see, have been confirmed.

Rita Hayworth takes Prince Aly Khan to the courts again any day. Alleging arrears to support their image... Sammy Davis, Jr., Rhonda Fleming, Anita Ekberg, Jackie Coogan, the Ritz Bros., Keenan Wynn, Billy Gray and talented Saints and Sinners author Sid Kuller (plus One Guess) were the first to volunteer as guest stars for ailing Ben Blue at his popular place... One of the younger off-Broadway producers (he co-produced an ex-Bway hit) was picked up on suspicion of rape.

Rowan & Martin star at the Mocambo June 10th. Roberta Sherwood return-dates there April 11th. Her best colyumist friend will be there at each perf... Frances Faye (The Frantic One) records messages for her trio of poodles when she tours... Helen Kane, now a feature on the De Castro Sisters' Moulin Rouge (H'wood), starrer, claims it is about time that credit was flung at AGVA, the actor's union. She says they paid all costs when she was hit by the big "C" years ago. Now a doll, again. Thanks (Helen adds) to Margie Coates and that group's welfare fund... Peggy Maley's large click in the next-to-last Desilu (WWV File) show was so good the Hollywood biggies still gab about it.

Song star Rosalind Paige ankled MGM rekkids in a huff. (Down, girl!)... Don't invite Jeannette McDonald and mag writer Geo. Frazier to the same littree freeload party... Eileen Barton gave Academy Award champ songsmith Sammy Cahn a solar telescope. Grateful for the swelegant act he auth'd for her... Mrs. Gus Edwards' new book merits Random House or any publisher's attention. The title: "I Love to Remember." The thrilling saga of my first show-biz boss (Gus Edwards), composer of "Sunbonnet Sue," "School Days," "By the Light of the Silvery Moon" and scads of other song hits, Mrs. Edwards (still a girl in her 80s) carries a likeness of Walter Winchell in her motor car license wallet and when a traffic cop stops her she shows it and says: "Know who this is?"... The officer invariably grunts: "Who's it supposed to be, Eisenhower?"... "No," says Mrs. Edwards, "that's my adopted son, Walter"... She always gets the ticket.

Tolson ☒
Boardman ☒
Belmont ☒
Mohr ☒
Nease ☒
Parsons ☒
Rosen ☒
Tamm ☒
Trotter ☒
Clayton ☒
Tele. Room ☒
Holloman ☒
Gandy ☒

file
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Clyde Tolson

Wash. Post and Times Herald _____
Wash. News _____
Wash. Star _____
N. Y. Herald Tribune _____
N. Y. Journal-American _____
N. Y. Mirror 10
N. Y. Daily News _____
N. Y. Times _____
Daily Worker _____
The Worker _____
New Leader _____

Date _____

APR 7 1958

145
5 APR 15 1958

SEE Pg 2
NOT RECORDED-5
PAR. FILES

146

The official gov't report (CAA) on Todd's ill-fated "Lucky Liz" goes like this: "The plane was never in tip-top flight condition"... Don't miss the April 16th "This Is Your Life" TV program, please. (It's not whom you think!)... Barbara Heller (Ben Blue's female Alec Guinness) has distinguished herself via the Ida Lupino, Dean Martin and Eddie Fisher-George Gobel shows. The "Tonight" show wants her now that she has scaled the heights via her own mountain-climbing... All Washington is talking about a popular Senator (from the Northeast) and a certain redhead, an ex-Wac... Lana Turner, Stephen Crane and their daughter Cheryl in the Beverly Hills Police Station looked more dead than the slain lover boy... Said several members of the Movietown papers to us: "That kid doesn't know it, but she performed a public service."

Norma Douglas' latest Unique platter rates the quick attention of all disc jox. "Be It Resolved" is the title. We prefer the flip side: "Joe He Gone." Toe-tappy beat... The WW File (Desilu) resumes April 15th via Mr. and Mrs. Desi Arnaz' newly-acquired RKO H'wood studios. The new series will be network'd in the Fall, mebbe sooner... WW has been signed by ABC to resume newscasting (largest network hook-up in history, 363 radio stations plus 134 ABC-TV depots). Starting date pending on sponsor... Att'n Michel Quinn (also known as Mickey Cohen): You need a manager... We suspect he is attracting front-page publicity to help sell his life saga now being auth'd by Ben Hecht, a master at headline-making.

Coast artist Walter Keane is en route to an exhibition in France. Talented chap... "Tell Me Your Troubles" (by Joe Bushkin) is a hit song, if ever we enjoyed one. Sinatra heard it once and will echo it for Capitol Records... People who do not depend on what'll happen next week are investing in Palm Springs, Calif., property. Pat Boone, Elena De Vinci, John Haskell, trixample... Ruth Olay (Mercury's newest vocallure) has a new album named "Olay" which rates orchids. She was Ralph Edwards' Girl Friday two years ago... Red Buttons (embraced by Hollywood via the Academy Award experts) stars at the Concord on Decoration Day. Don't miss this talented man... Look mag's tribute to Sinatra should reconcile them... Clyde Tolson (G-Man Hoover's right-hander) celebrated his 30th ann'y as a G-Man last week. (Happy 30 more, Clyde)... Overheard at the House of Blondes: "How long do you have to wait to be a success on Broadway?"... "You mean, how long do you have to starve?"... Eavesdropped at the Tender Trap: "Boring? She's a member of dulcoholics anonymous!"

Getting up close to Lana Turner and daughter, Cheryl and the child's father (Steve Crane) at the Beverly Hills Police Station was a painful assignment. There is no definition in the dictionaries for the word agony which tortured them all from 10 p.m. Friday until we left them at Los Angeles Juvenile Hall at 1:30 the following afternoon... The Column wishes to advertise the wonderful cooperation between Clinton H. Anderson, the popular Police Chief of Beverly Hills, Calif., and his entire staff with the large press corps... We told our City Editor (over the ld phone) we had never witnessed such liaison between police and press in New York... This patty cake, Chief Anderson, even though we were put out of the police car after permission was granted to ride with Cheryl and a Policewoman to represent the entire newspaper crowd... The Beverly Hills City Attorney had us dispossessed from our front row pew alleging "in case of accident and you got hurt we would be violating our insurance policy, etc"... Telegram from Lana Turner and Stephen Crane: "Thank you for the courtesy and consideration you and the other newspapermen and photographers have shown our daughter Cheryl. We are most appreciative."

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April 2, 1958

PERSONAL

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

Congratulations on your thirtieth year of FBI service which you celebrate today. To remind you of this noteworthy anniversary I am privileged to present your Thirty-Year Service Award Key, hoping it will serve as a cherished token of our great appreciation of your distinguished help for these many years.

In a truer sense, I feel this occasion calls for the organization to congratulate itself on its good fortune in having you as one of its highest ranking career executives. I am especially qualified to fully appreciate what your efforts have meant to the FBI and to me. In simplest terms, I can only say that the FBI story has been tremendously enriched by your talents and toils. Everyone in the Bureau and all whom it serves owe you immeasurable gratitude.

May the future equally bless the Bureau by vesting in you the health and inclination to continue in its service for many years to come.

Sincerely,

9524-362

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[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

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Enclosure

Tolson _____
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Belmont _____
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Tele. Room _____
Holloman _____
Sandy _____

1 - Mr. Holloman (direct)

HLE:MAH

(5)

67-9524

Based on memo from J. P. Mohr to
Director, 2-25-58. WSH:cn

MAIL ROOM ☐

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE: 2-25-58

FROM : J. P. MOHR

SUBJECT: CLYDE A. TOLSON
Associate Director
SERVICE AWARD LETTER
30th Anniversary - 4-2-58

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
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Tele. Room _____
Holloman _____
Gandy _____

For your information, Mr. Clyde A. Tolson celebrates his 30th Anniversary with the Bureau on 4-2-58.

Undoubtedly, you will desire to present Mr. Tolson's letter and Key personally. A suggested letter is attached.

Enclosure

1 - Mr. Holloman (direct)
WSH:cw
(3)

on books
& cards
2/25/58
RJR

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149



**UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION**

WASHINGTON 25, D. C.

*In Reply, Please Refer to
File No.*

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA CLYDE A. TOLSON
(type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship _____ Date 2/17/58
Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name ESTATE Relationship _____ Date 2/17/58
Address _____

FEB 24 1958

Very truly yours,

Clyde A. Tolson
Special Agent

150

3:48 PM

January 16, 1958

225. F. R. 10

MEMORANDUM FOR MR. TOLSON
MR. NEASE

67-561-330

Honorable Robert Gray, Deputy Assistant to the President, called from the White House to offer his congratulations and to advise me that a total of five men have been selected to receive the President's Award for Distinguished Federal Civilian Service, and I was among the five listed. He stated the services would be held on January 27, Monday, at 3:00 o'clock at the White House and inquired if there was anyone I would like to attend this ceremony. I stated I would like to have the Associate Director, Mr. Clyde Tolson attend. I also expressed my appreciation for his call.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

JAN 16 1958

cc-Mr. Holloman

JEH:EH (8)

SENT FROM D. O.	
TIME	5:15 PM
DATE	1-16-58
BY	WJH

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Tolson _____
Boardman _____
Belmont _____
Mohr _____
Nease _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Clayton _____
Tele. Room _____
Holloman _____
Gandy _____

MAIL ROOM ☐

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr *5*

DATE: 1/8/58

FROM : H. L. Edwards *44E/eng*

SUBJECT: ~~FOREIGN DECORATION~~
~~OF FBI PERSONNEL~~

Tolson _____
Belmont _____
Mohr _____
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Trotter _____
Nease _____
Tele. Room _____
Holloman _____
Gandy _____

By memo 12/27/57, Mr. Andretta of the Department forwarded a copy of a letter he wrote 12/27/57 to Secretary Dulles requesting the names of former Assistant to the Director L. B. Nichols and former Special Agent George J. Starr be included in a bill to authorize their acceptance of certain foreign decorations now in State Department custody.

Decorations conferred upon Federal employees by foreign Governments are held by the State Department until that Department is authorized by Act of Congress to deliver the decorations to the individual. The State Department usually holds the decorations until the individual retires from the service. A Presidential Directive requires the Secretary of State to prepare for submission to the Second Session of each alternate Congress an Omnibus Bill authorizing retired personnel to accept the decorations in question. Such a bill will be presented to the current session of Congress.

In addition to decorations for Mr. Nichols and Mr. Starr, the Department of State is also holding decorations for the Director, Mr. Tolson and Special Agents Clark D. Anderson, Joseph B. Garcia, Henry C. Johnson and Howard P. Winter.

Mr. Nichols, who just recently retired would receive the Cross of Taxiarch of our Order of the Phoenix. Mr. Nichols was advised of this honor by letter from the Ambassador of Greece, 12/10/51, stating that upon recommendation of the Greek Embassy in Washington, D. C., King Paul I of Greece had conferred the decoration upon Mr. Nichols.

RECORDED - 133

Searched *73*

Starr retired 1/6/47. He had left the Bureau in 1942 for military service. While absent he served as an Assistant Military Attache in the American Legation at Tangier, France. For his services, Lieutenant Colonel Starr was awarded the grade Commander in the Order of Ouissam Alaouite. He was reinstated in the Bureau 5/2/46. Starr, after retiring from the Bureau, obtained employment in the Department 3/27/47. On 8/13/56 he entered on duty with the Central Intelligence Agency. He remained there about 6 months, according to Fred Hall of CIA. His present activities are not known.

WEC:HJ/jem
(3)
1 - Mr. Travers

JAN 14 1958

CRIME REC.

THREE
152

The Director's decoration is the Order of the Star of Roumania in the degree of Commander. This was awarded by the Roumanian Minister in Washington, D. C., in 1933 on behalf of the King of Roumania. The Director acknowledged the award at the time and transmitted the award to the State Department. State Department records further reflect the award to the Director of the rank of Commander of the Order of the Crown of Roumania in 1934.

Mr. Tolson in 1938 was awarded the Star of Roumania with the degree of Officer. He was notified of this by a Roumanian police official and the award was made on behalf of the King of Roumania and is presumably in the custody of the State Department.

The decorations of Special Agents Anderson and Garcia are the awards of Orden Del Merito Policiaco from the Cuban Government and were made in 1950. The Bureau had sent a training mission to Cuba composed of these two Agents in 1948 and they conducted courses in connection with a Cuban Police School and also acted as advisors to Cuban police officials. The graduation ceremonies were held at the police school in 1950. SA Anderson is now assigned at Havana; SA Garcia at Mexico City.

SA Henry C. Johnson is now assigned at Mexico City. He was assigned to the Office of the Legal Attache at Bogota, Colombia, during the SIS period. He was awarded the Colombia National Police Medal in 1946 at a ceremony held at the police school in Bogota. He had served as Police Liaison Agent

SA Howard P. Winter, now assigned at WFO, was assigned as Civil Attache to the American Embassy at Port-au-Prince, Haiti, during his SIS service. In 1944 he was awarded the decoration of Chevalier in the Haitian National Order of Honor and Merit, from the Police Chief at Port-au-Prince.

RECOMMENDATION

None. For information.

GRC
1/9 *V* *JRM* *→*

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR

DATE: December 26, 1957

FROM : P. G. TRAVERS

SUBJECT: ~~FOREIGN DECORATION~~

Tolson
Boardman
Belmont
Mohr
Parsons
Rosen
Tamm
Trotter
Clayton
Tele. Room
Holoman
Gandy

Mr. Sargent in Mr. Adler's office, Personnel, Department of Justice, called and advised that he has received a letter from the State Department listing names of Department employees who are being considered for decorations from a foreign country. Mr. Sargent did not know the substance of the decoration or type of award available. This foreign decoration under the law, according to Mr. Sargent, is available to former employees. On the list received by the Department from State were the names of the following former Bureau employees: Mr. Louis B. Nichols and Mr. George J. Starr. He stated that on this list they received from the State Department are the following present employees of the Bureau who are not eligible for the foreign decoration until they retire or leave the Government: Director, John Edgar Hoover; Mr. Clyde Tolson; Mr. Clark D. Anderson; Mr. Joseph B. Garcia; and Mr. Henry C. Johnson; and Mr. Howard P. Winter.

Mr. Sargent stated that before he answered the State Department letter he wanted to know if it was satisfactory to advise that department that Mr. Nichols and Mr. Starr are eligible to receive such foreign decoration. He pointed out that it is necessary for the State Department to submit a bill in Congress on the names of the persons who are eligible for such decoration and Congressional approval must be granted to make the applicants eligible to receive such an award.

Mr. Sargent stated that he was answering the letter today and would appreciate a prompt reply if it is satisfactory to furnish the State Department with the names of Mr. Nichols and Mr. Starr as being former employees of the Bureau.

ADDENDUM: PGT:cam 12/26/57

According to the personnel files of Mr. Nichols, it is noted a letter dated January 23, 1952, from the State Department states as follows: "The Secretary of State informs the Attorney General of the receipt of the Cross of Taxisarch of Our Order of the Phoenix, together with the related diploma,

PGT:cam
(2) 145

20 JAN 14 1958

conferred by the Government of Greece upon Mr. Lewis B. Nichols of the Federal Bureau of Investigation, and recently brought to the Department by a member of Mr. Nichols' staff."

The personnel files of Mr. Starr reflect that on August 30, 1946, the New York Office received a letter from the American Diplomatic Agent in Tangier advising that the Sultan of the Shereefian Empire had conferred upon Mr. Starr through the Residence General of France in Morocco the grade of Commander in the Order of Ouissam Alaouite.

RECOMMENDATION:

That Mr. Sargent be advised that Messrs. Nichols and Starr are no longer employed by the Bureau.

*Mr. Sargent was advised that
Messrs. Nichols and Starr are
former employees of the Bureau and
ok to advise State. 11/26/57 JST*

*JST
11/26. V. GRC
12/27
GK
D*



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to
File No.

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

There is submitted below a list of the Bureau property
in the possession of Clyde A. Tolson :

ARTICLE	CONDITION		
	Good	Fair	Poor
Bureau Badges #4 (and #6023) Commission Card with case #2 Zipper brief case Grand Master Key Special Transportation Pass #2 .32 Cal. Colt Pocket Positive Revolver #156482 (revolver stored in Safe in Room 5524) <i>I do not have this badges 12/6/57.</i> PLEASE FILE IN THE PERSONNEL FILE OF CLYDE A. TOLSON, PER MR. MOHR. LWL			

*noted
on property
control
card
ll*

Very truly yours,

Clyde A. Tolson

Special Agent in Charge

7 DEC 11 1957

42

3/ll

156

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: November 22, 1957

FROM : G. A. NEASE *gan*SUBJECT: "NEW YORK JOURNAL-AMERICAN"
ISSUE OF 11-22-57
DON SHEARD STORY

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Clayton	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

At 2:20 P.M. today, ASAC McCabe of the New York Office telephoned and told Wick that in today's issue of the Journal-American, page 1, a by-line article by Don Sheard relates to the hinted ouster of Robert J. Mangum (colored), Deputy Police Commissioner, who tried to fix an arrest for a negress.

The article goes on to state, "Among those believed under consideration for replacement of Mangum is Clyde Tolson, former assistant to FBI Director J. Edgar Hoover." Continuing, the article says, "Tolson, Hoover, and Kennedy have been close friends since the Commissioner attended the FBI Academy and started the drive to make his department operate along FBI lines."

ACTION:

For record. We are obtaining a copy of the clipping this afternoon.

RECORDED - 244

9524-361	
Searched	<i>gan</i>
Numbered	<i>gan</i>
8 NOV 29 1957	
FEDERAL BUREAU OF INVESTIGATION	

cc-Mr. Boardman
cc-Mr. Tamm
cc-Mr. Jones
REW:jmr

(5)

31 *gan*

20 NOV 26 1957

CRIME

FBI

157



FD-253 (11-22-54)

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATIONIn Reply, Please Refer to
File No.WASHINGTON 25, D. C.
May 7, 1957Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship _____ Date May 7, 1957

Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name ESTATE Relationship _____ Date May 7, 1957

Address _____

Very truly yours,

Ceyde A. Falcon
Special Agent

MAY 8 1957

158

April 11, 1957

Personal and Confidential

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

It is my sincere pleasure to tell you that you have earned an Outstanding performance rating for your services covering the period April 1, 1956, through March 31, 1957. There is attached a copy of this rating which you may retain.

It also gives me extreme pleasure to advise you that in deep appreciation for your valued services I have approved an incentive award for you and there is enclosed a check in the amount of \$410.00, which represents an award of \$500.00, less withholding tax. This recognition is certainly deserving yet, actually, it is but small compensation for the superior and faithful services you have rendered the FBI and me as its Director over the years.

You have discharged your many and burdensome responsibilities with the highest possible degree of efficiency. I consider myself indeed fortunate to have a man of your competence and loyalty as my associate.

Sincerely yours,
J. Edgar Hoover

Enclosures (2)

CC: Mr. Hereford (sent direct)

CRD:jad
(4)

Based on memo from J. P. Mohr to the Director 4-3-57 JPM:hwc

67- 9524-360

MAILED 4
APR 11 1957
COMM-FBI

Tolson
Nichols
Boardman
Belmont
Cason
Mohr
Rosen
Tamm
Trotter
Tele. Room
Holloman
Gandy

159

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 4/3/57

FROM : J. P. MOHR

SUBJECT: CLYDE A. TOLSON
Associate Director
OUTSTANDING ANNUAL PERFORMANCE RATING

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

There is attached a memorandum to Mr. William P. Rogers, Deputy Attorney General, transmitting the annual performance rating on Mr. Tolson covering his services from April 1, 1956, to March 31, 1957, on which you have given him the adjective rating of OUTSTANDING.

Your signature is required on the original and copy, which are attached, showing you as the rating official. Mr. Tolson will be furnished the copy of the rating after approval by the Efficiency Awards Committee of the Department.

Upon receipt of the Department's approval of this rating an appropriate communication will be prepared to Mr. Tolson furnishing him with the copy, as well as notification that you have approved an Incentive Award of \$500.00 for his outstanding services.

RECOMMENDATIONS

It is recommended that

1. You, as rating official, sign the original and copy of the OUTSTANDING performance rating for Mr. Tolson; and

2. The attached memorandum go forward to Mr. Rogers transmitting the OUTSTANDING rating for final approval by the Efficiency Awards Committee of the Department.

Enclosure sent 4-4-57
JPM:hwc:ur
(2)

054

Author & letter
4-11-57
hwh/jed

3 pm 160

RECORDED-12
67-9524-359
41

[Handwritten signature]

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

GIR DATE: April 1, 1957

FROM : L. B. Nichols *LB*SUBJECT: ARTICLES IN
NEW YORK JOURNAL AMERICAN
APRIL 1, 1957

Tolson —
Nichols —
Boardman —
Belmont —
Mohr —
Parsons —
Rosen —
Tamm —
Trotter —
Nease —
Tele. Room —
Holloman —
Gandy —

ASAC McCabe, New York, called to advise there were two articles in today's issue of the New York Journal American, one concerning the Director and the other concerning yourself. In Dorothy Gallagher's column, "Voice of Broadway," one paragraph is devoted to the following, "Eye Hoover for FBI Film." This paragraph goes on to state that Warner Brothers desires that the Director play himself in the forthcoming film based upon the book, "The FBI Story."

The second item is an article by E. V. Durling entitled "Clyde Tolson--The Missouri Hawkshaw." This article reflects that the ~~Associate~~ Director of the FBI has great talent as an Investigator but also has an unusual inventive ability. The article reflects that you have invented a bottle cap and that you have been offered the sum of \$1,000,000 for the patent rights.

Nice sounding sum!

McCabe is sending both articles to the Bureau.

ACTION:

For information.

cc - Mr. Jones

CDD:sak *YX*
(3)

RECORDED - 53

INDEXED-53

94-8-113-340

APR 4 1957

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. J. Edgar Hoover
Director, Federal Bureau of Investigation

DATE: April 11, 1957
A-8

FROM : S. A. Andretta
Administrative Assistant Attorney General

SUBJECT: "Outstanding" Performance Ratings

This refers to your recommendations for "Outstanding" performance ratings for the following employees covering the period April 1, 1956 through March 31, 1957.

Mr. Clyde A. Tolson
Mr. Louis B. Nichols
Mr. John P. Mohr

The ratings have been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished to each of the above employees.

67- 7534-357

Searched
Numbered 39

8 ... 1 ... 57

FEDERAL BUREAU OF INVESTIGATION

Enclosed
Letter
4/10/57
3-16-57
162

Mr. William P. Rogers
Deputy Attorney General

April 4, 1957

Director, FBI

1
CLYDE A. TOLSON
Associate Director
Federal Bureau of Investigation
Outstanding Performance Rating

There is enclosed the annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1956, to March 31, 1957, wherein he has been given the adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when the rating has been approved in order that it can be considered official. To facilitate such processing, my signature on the rating as approving officer will also serve as approval in my capacity as a member of the Efficiency Awards Committee.

Enclosure

CRD:HLE:jad;MAH
(4)

JPM

2

57- 9524-356
Searched
Indexed <i>39</i>
8 APR 12 1957
FEDERAL BUREAU OF INVESTIGATION

Based on memo Mr. Mohr to the Director 4-2-57 JPM:hwc

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

4/4/57
Original sent personally
to J. Adler who will
signify and follow.
Hickman

90

163

Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: April 2, 1957.

FROM : J. P. Mohr

SUBJECT: CLYDE A. TOLSON
ASSOCIATE DIRECTOR
OUTSTANDING PERFORMANCE RATING

Tolson _____
 Nichols _____
 Boardman _____
 Belmont _____
 Mohr _____
 Tolson _____
 Rosen _____
 Tamm _____
 Trotter _____
 Nease _____
 Tele. Room _____
 Holloman _____
 Gandy _____

Last year you approved an outstanding performance rating for Mr. Tolson and in connection therewith you also approved a \$500 incentive award for him.

You may recall that all outstanding performance ratings must be approved by the Efficiency Awards Committee in the Department of Justice. Under the Incentive Award Program, cash awards are in order in connection with outstanding performance ratings. By delegation from the Attorney General, you have the authority to approve cash awards up to \$500 without referral to the Department. In connection with the current annual performance ratings, you may again desire to afford Mr. Tolson an outstanding rating and an appropriate cash award of \$500 in connection therewith. In the event you agree, the necessary documents of justification will be prepared for your approval.

JPM:akc
 (2)

86
l. concur.
H

67-9524-355
Searched _____
Indexed _____
39
8 APR 15 1957
FEDERAL BUREAU OF INVESTIGATION

*Let to Dept
 11/4/57
 CRD/mas*

6 APR 15 1957 90

3-mlh

164

Mr. Tolson	✓
Mr. Boardman	✓
Mr. Belmont	
Mr. Mohr	
Mr. Parsons	
Mr. Rosen	
Mr. Tamm	
Mr. Trotter	
Mr. Nease	
Tele. Room	
Mr. Holloman	
Miss Gandy	

On The Side:

It Was His Idea

BY E. V. DURLING

(Copyright, 1957, King Features Syndicate, Inc.)

"MY FAIR LADY," based on G. B. Shaw's "Pygmalion," may turn out to be the most profitable musical show of all time. That "Pygmalion" could be the basis of a successful musical was first suggested in this column. That was about seven years ago. If the claim is questioned, I will call Lisa Kirk as my star witness. Lisa agreed with the suggestion quite enthusiastically and dropped me a note to say so. I only refer to this to inspire the clientele to honor the suggestions made here with their careful consideration. You may find one you can do something with.

Horses And Women

To what extent, if any, do women find it displeasing to be kissed by a man with a beard or mustache? Our Horses and Women experts have been trying to check on that vital question for some time with no appreciable degree of success. However, we note one authority on female beauty says being kissed repeatedly by a man with a

beard is very bad for the complexion. She does not comment on the effect of such osculation on feminine feelings. Another commentator freely confesses she enjoys being kissed by a man with a mustache, adding that it has "a little tickle that can be pleasing."

Passing By

Clyde Tolson. The Missouri Hawkshaw. Right-hand man of J. Edgar Hoover of the FBI. In addition to his talent as an investigator, Clyde is possessed of unusual inventive ability. He recently invented a bottle cap for the patent rights of which he has been offered a million dollars.

Ridiculous Ratings

Badly informed scribes continue to give out with ridiculous ratings. As for example I note Swaps referred to as "the greatest horse that ever lived." Why, sir, you don't even have to go back from the present to name a better horse than Swaps. That is Ribot, the Italian thoroughbred. Even more ridiculous is the reference to Liberace as "the world's greatest pianist." He isn't even as good as Oscar Levant. Then there is the repeated reference to Marlene Dietrich as "the world's most glamorous grandma." I know dozens of grandmas who are more glamorous than Marlene. You probably can say the same.

SEARCHED.....	INDEXED.....
SERIALIZED.....	FILED.....
APR 1 1957	
F. B. I. SEATTLE	

6 APR 12 1957

SEATTLE POST-INTELLIGENCER

PAGE 11 COL 3

APR 1 1957

NOT RECORDED-1
165

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols *mn*

DATE: November 28, 1956

FROM : M. A. Jones *MAJ*

SUBJECT: Clyde A. Tolson *0*

There are attached excerpts concerning the above-captioned case taken from "The FBI Story, A Report to the People," by Don Whitehead published by Random House, 1956. These excerpts are from page(s) 119-121, 336 of the book.

The full text of the book may be found in the FBI Library.

Enclosure

ENCLOSURE
(ATT)

~~NOT RECORDED~~

~~5 MAR 11 1957~~

9
MAR 14 1957

~~CRIME RECORDS~~

~~PERM. FILES~~
can

DURING the gang-busting 1930's, J. Edgar Hoover became "Mr. FBI."

Through the years, the FBI was shaped in the image of this man's ideas and ideals. No other agency in the federal government bears the imprint of a single personality as clearly as the Federal Bureau of Investigation.

Hoover is the FBI. But his position of strength—and the strength of the FBI—isn't merely a matter of one man's personality. The real secret lies in the fact that Hoover has around him a group of top-flight executives who climbed from the ranks of the FBI's special agents. They came up the hard way, by merit and not as somebody's political pets. Hoover trusted them to make decisions. In turn, these men have repaid the trust with loyalty and fierce pride in the FBI. They accept without question the FBI policy of anonymity. Their names are not widely known beyond the doors of the FBI's Headquarters. And yet they hold in their hands much of the responsibility for the nation's safety.

This inner circle is composed of nine men of whom Hoover has said, "You can't buy the kind of energy and devotion they have given to the FBI."

Hoover's top lieutenants gather each Monday and Wednesday and if need be each weekday at 10:30 A.M. in what is known as "the FBI Executives Conference." The presiding officer is Clyde A. Tolson, who came to the Bureau on April 2, 1928.

*Page 119 of "The FBI Story,
A Report to the People" by
Don Whitehead*

ENCLOSURE

167

Tolson is "the man who came to dinner" at the FBI. He intended to stay just long enough to get a little experience and enough money to start practicing law at Cedar Rapids, Iowa, where he had gone to business school. Tolson stated his short-term views on the FBI job in his application, causing a stir in the Chief Clerk's Office, which had grown accustomed to having applicants describe their ambitions for a lifelong career in the organization. The unusual letter found its way to Hoover.

"Hire him, if he measures up after the examination and investigation," Hoover said. "He will make us a good man."¹

Several months after joining the FBI as a special agent, Tolson was brought to Headquarters as Chief Clerk, and then he moved up fast. He became an Assistant Director in 1931 and five years later he was named Assistant to the Director. In 1947, Hoover gave him the title of Associate Director—formal recognition that Tolson was the Number 2 G-Man.

Tolson, like Hoover, is a bachelor. The two men have become such close friends over the years that their intimates say they have even reached the point where they think alike. Tolson carries much of the administrative load which Hoover handled himself for many years, and serves in effect as Hoover's chief of staff.

The third man in the line of command is Louis B. Nichols, who handles a tremendous number of chores for the Director in addition to running the Records and Communications Division and representing the FBI in matters not handled personally by Hoover. Nichols is an Assistant to the Director, a title also held by the Number 4 man, Leland V. Boardman.²

Below Tolson, Nichols and Boardman, there are six assistant directors who are the operating chiefs of the Identification, Training and Inspection, Administrative, Domestic Intelligence, Investigative and Laboratory Divisions.³

These men did not reach their positions by being yes-men. They arrived by being willing to accept hard work, make decisions and take on responsibilities while submerging their own personalities in the FBI. They push themselves harder than they do their subordinates. It isn't unusual for them to work twelve or even fifteen hours a day. They do it because there is work to be done—and their work comes first.

In the conference room, each executive is expected to say what he thinks, whether the problem deals with his own work or the work of someone else. But he had better be ready to defend the position he takes, and have his reasons ready. These are strong-willed men and there are, at times, clashes of opinion. In questions of basic policy or

in dealing with grave issues, the conference passes the decision on up to Hoover, but always with a recommendation as to what course should be followed. If there is disagreement, an alternative recommendation is also made. And then the decision is up to Hoover.

But when these men walk out of the conference room, they walk out as a team. The decisions have been made and each man knows where he is going and what he is to do. Their shoulder-to-shoulder teamwork is one of the keys to the FBI's reputation for unity and efficiency.

None of these men seems to see anything unusual in accepting anonymity as a part of the job. Any one, or all of them, could leave the organization and go into private industry at a large increase in salary. But they stick to the FBI.

Tolson once explained it this way: "I think most of them stay for the same reason I do. You get something out of working for the FBI that is more important than a pay check."

Another key to the FBI's efficiency is the exacting attention that is paid to small details. A typist who makes a mistake in a word or a number, and anyone else who overlooks the error, has done a sloppy job. Mistakes are never disregarded.

The effort to achieve accuracy in work details is time-consuming and might even be regarded in private industry as a waste of time and energy. But to the FBI, this effort is the essence of doing the job properly. Tolson said: "Precision is the cardinal virtue of an investigating agency. Many a criminal has been convicted, and many an innocent person absolved, because somebody took pains to be accurate about an 'unimportant little fact.'"

*Excerpt from page 121 of
"The FBI Story, A Report
to the People" by Don*

¹Tolson, fifty-six, born in Laredo, Missouri, came to Washington, at eighteen, from Cedar Rapids, Iowa, to work as a clerk in the War Department. At nineteen, he was handling routine correspondence for Secretary of War Newton D. Baker. Tolson thought Baker was one of the most brilliant men he ever knew. He once told a friend; "If Baker had been two inches taller, I believe he would have been President of the United States." Baker thought so highly of Tolson he made him his confidential secretary, and for eight years Tolson worked also as confidential secretary to Secretaries of War John Weeks and Dwight Davis. During this time he attended night school at The George Washington University, getting an A.B. degree in 1925 and a law degree in 1927.

Excerpt from page 336

169

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

Name of Employee: Clyde A. Tolson

Where Assigned: Director's Office

(Division)

(Section, Unit)

Official Position Title: Associate Director

Rating Period: from April 1, 1956 to March 31, 1957

ADJECTIVE RATING: OUTSTANDING

Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by:

J. Edgar Hoover
Signature

Director
Title

3/31/57
Date

Reviewed by:

Signature

Title

Date

Rating Approved by:

Signature

Title

Date

TYPE OF REPORT

☒ Official
☒ Annual

67-9524-354
Searched
() Administrative 1 39
() 60-Day
() Transfer: Apr 12 1957
() Separation from Service
() Special Bureau of Investigation

RECORDED

94
4 APR 1957

3-21h
70

**CLYDE A. TOLSON
ASSOCIATE DIRECTOR
ENTERED ON DUTY 4/2/28
DIRECTOR'S OFFICE**

Mr. Tolson earned Outstanding performance ratings for the periods April 1, 1954, through March 31, 1955, and again for the same period in 1955 and 1956. Since then his services have continued at the highest possible level of efficiency and most assuredly he again deserves the rating of Outstanding for the annual rating period from April 1, 1956, through March 31, 1957.

Justification in Support Follows:

The responsibilities of the Bureau have continued to increase during the last year resulting in the assumption of even greater burdens by the top-level executive staff. Mr. Tolson, as Associate Director, has had to shoulder a major share of the increased responsibilities. He has done this in an extraordinarily efficient manner. His judicious handling of his multiple executive duties in directing top-level policy and operations at both the Seat of Government and in the field has been outstanding and has relieved me as Director so that I might concentrate on those responsibilities not susceptible of delegation. Mr. Tolson has meticulously supervised our budget and has tirelessly and constantly directed our planning to insure maximum economy with the highest degree of efficiency. The continuing acuteness of the international situation has meant an even greater increase in the Bureau's responsibilities in the security field thus increasing the Bureau's over-all work load. New legislation and additional programs of the executive branch have also resulted in the necessary assumption of additional obligations by the Bureau. Mr. Tolson has been primarily responsible for the continuous smooth functioning of the Bureau notwithstanding these additional responsibilities. During the past year continued success has been enjoyed by the Bureau in solving cases of national implication such as the Kidnaping case involving the infant Weinberger child, the arrest of Jack and Myra Soble and Jacob Albam, espionage subjects, and the Obstruction of Justice case in which Victor Riesel was the victim. All of these cases had tremendous ramifications and required adroit top-level planning, supervision and direction from headquarters in Washington. Mr. Tolson played a vital part in the successful solution of each of these cases.

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The quality of Mr. Tolson's services during the rating period has even surpassed the high calibre of his services of past years. This is attributable to the additional experience he has gained during his 29 years of Bureau service in top-level executive, supervisory and administrative positions. His value to the Bureau, to the Department and to the entire Government service cannot be measured; however, it can be unequivocally stated that the success realized by the Bureau over the years is due to a substantial degree to the superior capabilities, the selfless devotion to duty and the unerring judgment and acumen displayed by Mr. Tolson in every aspect of his work. His contributions to the efficient functioning of the Bureau cannot be overemphasized. Without the benefit of his keen perception, vast knowledge of the Bureau and its responsibilities, and his self-sacrificing loyalty to his career, the organization would truly suffer. It is a pleasure to recognize his splendid performance by rating it OUTSTANDING.

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Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. LEONARD *ael*

DATE: February 21, 1957

FROM : J. P. MOHR

SUBJECT: MR. TOLSON'S WITHHOLDING
TAX DEDUCTIONS (1957)*C. A. TOLSON*

Mr. Tolson has instructed me to arrange for the following deductions to be made from his biweekly salary checks, beginning with the check to be received by him on March 8, 1957:

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Deductions: Biweekly Salary Checks
March 8, 1957

Federal Tax	\$271.36
D. C. Tax	23.67
Retirement	50.00
Insurance	5.00
TOTAL DEDUCTIONS	<u>\$350.03</u>
 Gross Salary	 \$769.23
Total Deductions (above)	<u>350.03</u>
NET TAKE-HOME PAY	<u>\$419.20</u>

The foregoing will confirm telephonic instructions from Mr. Gunsser today to comply with Mr. Tolson's instructions.

JPM:vlj

(4)

RECORDED - 84

9 524-353

THIS WILL BE DONE

2-21-57

ael

84

FEB 21 1957

91

J. P. Mohr

173

January 31, 1957

PERSONAL

0
Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

I want to take this occasion to express to you not only my personal appreciation, but my official commendation for the excellent manner in which the material was prepared for my use in my appearance before the Subcommittee of the Appropriations Committee of the House of Representatives.

I know the long hours and effort which this entailed upon your part, and, had it not been for your dedicated attitude in the preparation of the material, I would have been faced with an insurmountable problem to become properly prepared for the hearings.

It is again another instance of your loyalty and devotion to the FBI and to me as its Director.

Sincerely,

9 524-352
J. Edgar Hoover 150

JEH:EDM (3)
edm

RECORDED

EB 1 10 31 AM '57

02 DEB 10 31 AM '57

SENT FROM D. O.	
TIME	1:57 PM
DATE	1-31-57
BY	JWH

91
8 FEB 7 1957

174

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE: November 1, 1956

FROM : Clyde Tolson

SUBJECT: REINSTATEMENTS

Tolson ✓
 Nichols ✓
 Boardman ✓
 Belmont ✓
 Mohr ✓
 Parsons ✓
 Rosen ✓
 Tamm ✓
 Trotter ✓
 Nease ✓
 Winterrowd ✓
 Tele. Room ✓
 Holloman ✓
 Gandy ✓

In response to your inquiry, please be advised that in the past I have forwarded to you, with recommendations, requests for reinstatements of Special Agents. I have personally passed upon requests for reinstatements of former clerical employees which are many.

If you desire, I will be very glad in the future to send all requests for reinstatements on the part of clerical employees to your office.

cc - Mr. Mohr
 Mr. Nease

CT:LCB
 (4)

No. But as a matter of policy I don't think we should make any reinstatements of persons who try to pick their spots in the Bureau.

67-0-9650
 9
 1 DEC 17 1956
 RECORDED 145

6/

300
 4/5
 175

44-33356-37

September 27, 1956

RECORDED-90

90-108

AIRMAIL

Mr. Gilbert Costa
Public Information
The Lighthouse
111 East 59th Street
New York 22, New York

Dear Mr. Costa:

Your letter of September 25, 1956, has been received, and you may be sure it will be a pleasure to assist you in connection with the part of your article which pertains to Mr. Clyde Tolson, Associate Director of the FBI.

In this connection, I am enclosing a copy of an article by Louis Cassels from the December, 1954, issue of "Nation's Business" which contains considerable data of possible interest.

Sincerely yours,

J. Edgar Hoover

MAILED 6
SEP 27 1956
COMM - FBI

Enclosure

Described above

SEP 27 2 15 PM '56
RECEIVED READING ROOM
FBI
U.S. DEPT. OF JUSTICE

J.B.H.

m

- Tolson
- Belmont
- Mohr
- Parsons
- Rosen
- Tamm
- Nease
- Winterrowd
- Tele. Room
- Holloman
- Gandy

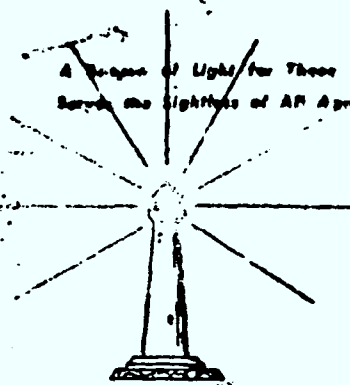
NOTE: Bufiles reflect nothing identifiable with Mr. Costa or his publication. New York telephonically advised they have no record of their files on Costa.

2 DEPT. OF JUSTICE
(U) B I

75-

176

A Beacon of Light for Those Who Live in Darkness . . .
 Scatter the Nightmares of All Ages . . . All Races . . . All Creeds



The Lighthouse

THE NEW YORK ASSOCIATION FOR THE BLIND • ELDORADO 5-2200
 111 EAST 59TH STREET, NEW YORK 22, N. Y.

Sept. 25, 1956

Dear Mr. Hoover:

INCORPORATED 1906

Under the Patronage of the
 President of the United States
 Founder Mrs. Winifred Holt Mather

OFFICERS

Percival S. Howe, Jr., President
 Mrs. William Armour, Vice-President
 George Dwight, Vice-President
 Clarence G. Michalis, Vice-President
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 Vice-President and Assistant Treasurer
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Pl. Rev. M. W. B. Donegan, D.D.
 Hon. Henry W. Goddard
 Admiral William F. Halsey
 Miss Helen Keller
 Rev. Dr. Julius Mark
 Francis Cardinal Spellman, D.D.

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Philip S. Platt, Ph.D.

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 M. Adams Ashforth
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 Frederic Pruyn
 Hon. Francis E. Rivers
 Ezra Hodge
 Elwood H. Sken
 Mrs. Donald S. Stralen
 William B. Weaver, Jr.
 William Ziegler, Jr.
 • Deceased.

I am writing an article in which I am devoting a small part to Mr. Clyde Tolson of your department. Frankly, all I have been able to find out about him is what I have read in Who's Who's and similar publications. Unfortunately, this is not quite enough.

Therefore, upon the suggestion of your New York office I am sending along this request. Would you please furnish me with one or two anecdotes concerning Mr. Tolson--that would in no way encroach upon the privacy of the gentleman or your organization. Some major case, perhaps, that he had a hand in. Or some occurrence that endeared him to you and the department, without, of course, embarrassing him.

May I further explain my position. Although I am a public information officer of the Lighthouse, I am also a freelance writer. For this particular story, I have been assigned by the editors of Pageant Magazine. In the November, 1955 issue of Argosy Magazine, I wrote an article on anti-Communist movements in Rumania. In a forthcoming issue of that same magazine (probably Dec. or Jan.) there will appear under my by-line a story on the methods used by the Russians to get defectors to redefect. In other words, I am a great believer in the F.B.I and C.I.A. and as such perhaps you will be persuaded to agree with my request for the anecdotes on Mr. Tolson.

Thank you for your cooperation. May I add that I need the material by the 2d of October to meet Pageant's deadline.

Very sincerely,

Gilbert Costa
 GILBERT COSTA
 PUBLIC INFORMATION

EX-103
 PROC.

SEP 26 1956
 RECORDED-5074-3335-39

LIGHTHOUSE SERVICES

Social Service and Adjustment
 Medical Social Service
 Speech and Hearing
 Prevention of Blindness
 Home Visitation and
 School Visitation
 Guidance and Counselling for Blind and

Research
 Ophthalmological Foundation
 Training and Education
 Vocational Counselling
 Psychological Counselling
 Legal Aid

Machine Dictation and Transcription
 Typing
 Pre-school Counselling
 Nursery School
 Music School
 Scholarships
 Artistic Training and Training in Music

EX-103

Business and Industry Placements
 Part-time Work Center
 Recreation
 Social, Physical and Creative
 Development

Public Information
 Public Education
 Publications
 Radio and Television
 Telephone and Mail

FD-281a (Rev. 2-20-56)

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

9-10-56

I certify that I have ~~received~~ the following Government property for official use:
returned

1 Grand Master Key

67-NOV-REC-1000
10 SEP 20 1956

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

C. A. Tolson
Clyde A. Tolson

178

Lab
2/24/49

August 1, 1956

PERSONAL AND CONFIDENTIAL

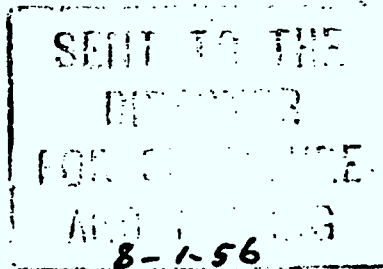
Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

It gives me great pleasure to advise you that your salary has been increased to \$20,000 per annum, effective July 1, 1956. This was made possible as a result of the Federal Executive Pay Act of 1956.

Sincerely,

MA:lab
(2)



Aug 1 1956
RECEIVED READING ROOM
U.S. DEPT. OF JUSTICE

Pay adjustment covering Executive position of Mr. Tolson specifically provided for in Federal Executive Pay Act of 1956.

Tolson _____
Nichols _____
Boardman _____
Belmont _____
Mason _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Nease _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

19

87

gza

AM

man

ALV

179

April 18, 1956

Personal and Confidential

Mr. Clyde Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

I am certainly happy to let you know that you have been afforded an over-all rating of Outstanding covering your performance for the period April 1, 1955, to March 31, 1956, and that the Department has given its approval to this rating under the Attorney General's Performance Rating Plan. You are being furnished with a copy of the rating with this letter in accordance with the regulations pertaining to Outstanding ratings.

It is a real pleasure for me to again extend to you this recognition. Your exceptional services to the Bureau cannot be measured by monetary standards; however, I have approved a cash award for you in the amount of \$500.00 in view of the invaluable contributions you have continued to make to the carrying out of our heavy responsibilities. You will receive a check for this amount, less withholding tax, at an early date.

With best wishes and kind regards, 9 524-349

Sincerely,

J. Edgar Hoover

[Handwritten signature]

[Handwritten initials]

Enclosure

CRD:mol (3)
67-9524

Award #406-56

Based on memo Edwards to Mohr 4/18/56 CRD:mol

Mr. Tolson _____
Mr. Nichols _____
Mr. Boardman _____
Mr. Belmont _____
Mr. Mason _____
Mr. Mohr _____
Mr. Parsons _____
Mr. Rosen _____
Mr. Tamm _____
Mr. Winterrowd _____
Tele. Room _____
Mr. Holloman _____
Miss Gandy _____

SENT FROM D. O.
TIME 1:30 PM
DATE 4-18-56
BY *[Handwritten signature]*

47 APR 25 1956

[Handwritten initials]

[Handwritten signatures and initials]

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: April 18, 1956

FROM : H. L. Edwards *HL*SUBJECT: CLYDE A. TOLSON
ASSOCIATE DIRECTOR
OUTSTANDING PERFORMANCE RATING

Tolson	_____
Nichols	_____
Boardman	_____
Belmont	_____
Mason	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Nease	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Reference is made to your memorandum to the Director dated April 5, 1956, in which it was pointed out that Mr. Tolson was given an OUTSTANDING performance rating for the period from April 1, 1955, through March 31, 1956. His rating was forwarded to the Department to be approved by the Efficiency Awards Committee, and after Departmental approval, Mr. Tolson was to be furnished with the copy of the rating. You also informed that when we received word from the Department of approval of the rating, an appropriate communication would be prepared to Mr. Tolson furnishing him with the copy as well as notification of the Director's approval of a \$500 Incentive Award for his outstanding performance.

By memorandum dated April 17, 1956, from Mr. Andretta the Director was advised that Mr. Tolson's OUTSTANDING performance rating had been approved and a copy of the justification should be furnished to him.

As you will recall, authority has been delegated to the Director by the Attorney General to approve cash awards to Bureau personnel in amounts up to and including \$500. Awards in excess of \$500 must still be referred to the Department for approval of the Committee on Awards. Under the approved table utilized in determining the amount of awards to be given under the Incentive Awards Program, it is felt that Mr. Tolson's services should be classified for the purposes of this award as of major value and broad application, which category justifies an award of from \$500 to \$725.

RECOMMENDATIONS:

It is recommended

RECORDED-64

9524-348

1) that Mr. Tolson be advised of the official approval of his OUTSTANDING performance rating and be furnished a copy of the rating in accordance with the Department's instructions.

HL Edwards

Enclosures

HL
 CRD: mol
 (2)

APR 25 1956

HL
 (OVER)

RECOMMENDATIONS (continued)

2) that Mr. Tolson be granted a cash award in the amount of \$500.00. If you approve, the letter to him and authorization for the award are attached.

W. Edwards

J. F. M.
4/18 *J. F. M.*

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 4/5/56

FROM : J. P. MOHR

SUBJECT: CLYDE A. TOLSON
Associate Director
OUTSTANDING ANNUAL PERFORMANCE RATING

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

There is attached a memorandum dated April 5, 1956 to Mr. William P. Rogers, Deputy Attorney General, transmitting the annual performance rating on Mr. Tolson covering his services from April 1, 1955 to March 31, 1956, in which he is being given an adjective rating of OUTSTANDING by you.

Your signature is required on the original and the copy attached showing you as the Rating Official. After Departmental approval by the Efficiency Awards Committee of the Department, Mr. Tolson will be furnished with the copy of the rating.

When we receive word from the Department that the rating has been approved, an appropriate communication will be prepared to Mr. Tolson furnishing him with the copy as well as notification of your approval of a \$500 Incentive Award for his outstanding performance.

RECOMMENDATIONS

1. It is recommended that you as the Rating Official sign the original and copy of the OUTSTANDING efficiency rating for Mr. Tolson for the rating period ending March 31, 1956.

2. It is recommended that the attached memorandum go forward to Mr. Rogers transmitting the OUTSTANDING rating for final approval by the Efficiency Awards Committee of the Department.

J. P. Mohr

RECORDED

9524-347

145

JPM:DW

(2)

Enclosure

sent 4-5-56

47 APR 25 1956

3. er

183

Mr. William P. Rogers
Deputy Attorney General

April 5, 1956

Director, FBI

CLYDE A. TOLSON
Associate Director
Federal Bureau of Investigation
Outstanding Performance Rating

Transmitted herewith is an annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1955, to March 31, 1956, wherein he has been given an adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. It will be appreciated if you will promptly advise me when this rating has been approved so that it can be considered official.

Enclosure

CRD:bak:js
(4)

~~Re: Mr. Tolson's rating for the period April 1, 1955, to March 31, 1956, CRD:bak.~~
Cover memo Mr. Mohr to the Director dated 4/5/56; JPM:DW

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
 Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

delivered by
special messenger
9:15 am 4/6/56
JPM

RECORDED-51

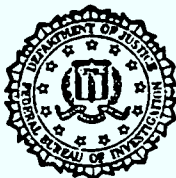
9524-346
145

JPR

thw

184

APR 25 1956



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

FD-253 (11-22-54)

In Reply, Please Refer to
File No.

WASHINGTON 25, D. C.
February 13, 1956

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship _____ Date 2/13/56
Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name ESTATE Relationship _____ Date 2/13/56
Address _____

3/BNB

FEB 13 1956

Very truly yours,

Coyde A. Gerson
Special Agent

185

Office Memorandum • UNITED STATES GOVERNMENT

Mr. Tolson	_____
Mr. Nichols	_____
Mr. Boardman	_____
Mr. Belmont	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Nease	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

TO : Mr. J. Edgar Hoover
Director, Federal Bureau of Investigation

DATE: April 17, 1956
A-8

FROM : S. A. Andretta
Administrative Assistant Attorney General

SUBJECT:

This refers to your memorandum of April 5, 1956, transmitting an "Outstanding" performance rating for Mr. Clyde A. Tolson, covering the period April 1, 1955 through March 31, 1956.

The rating has been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished Mr. Tolson.

Memo Edwards to Mohr

4/18/56 CRD:mdc

Letter & authorization

for back award

4/18/56 CRD:mdc

107

47 APR 25 1956

EXP. PROC.

APR 17 1956

9 524-345

145

3. CRD:mdc

186

October 14, 1955

Mr. Joseph H. Lesh
Assistant to the Deputy Attorney General
United States Department of Justice
Washington, D. C.

Dear Mr. Lesh:

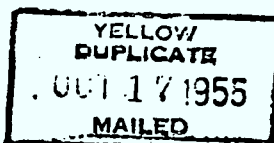
Thank you for your thoughtful letter of October 10, 1955, concerning the recent United States Attorneys Conference and your letter of October 11, 1955, regarding the report of the FBI for Fiscal Year 1955.

Rest assured that we in the FBI enjoyed assisting at the time of the Conference. I am advising Messrs. C. A. Tolson, L. B. Nichols, Alex Rosen, G. C. Gearty, and C. J. Moran of your generous remarks.

I am indeed pleased that you have found our report for the Fiscal Year 1955 both interesting and instructive.

Sincerely yours,

- ✓ cc - Personnel File of Mr. Tolson, with copy of incoming-10/10/55
cc - Personnel File of Mr. Nichols, with copy of incoming 10/10/55
cc - Personnel File of Mr. Rosen, with copy of incoming 10/10/55
cc - Personnel File of Mr. Gearty, with copy of incoming 10/10/55
cc - Personnel File of Mr. Moran, with copy of incoming 10/10/55
cc - Mr. Tolson, with copy of incoming - 10/10/55
cc - Mr. Nichols, with copy of incoming - 10/10/55
cc - Mr. Rosen, with copy of incoming - 10/10/55
cc - Mr. Gearty, with copy of incoming - 10/10/55
cc - Mr. Moran, with copy of incoming - 10/10/55



Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR *Wm*

FROM : CLYDE TOLSON

SUBJECT :

DATE: 7/25/56

Mr. Tolson	_____
Mr. Nichols	_____
Mr. Boardman	_____
Mr. Belmont	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Nease	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

For record purposes, you are advised that as of

August 1, 1956, my address will be changed to Apartment 1316,
4000 Massachusetts Avenue, N. W., Washington 16, D. C.

CT:DSS

46 (34)

✓

5. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.

NO 30452

3/enc

188

NOTIFICATION OF PERSONNEL ACTION

| | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------|
| 1. NAME (MR.-MISS-MRS.-FIRST-MIDDLE INITIAL-LAST)
MR. CLYDE A. TOLSON 00002 | | 2. DATE OF BIRTH
5-22-00 | 3. JOURNAL OR ACTION NO.
F. B. I.
2977 | 4. DATE
7-31-56 |
| This is to notify you of the following action affecting your employment: | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)
PAY ADJUSTMENT | | 6. EFFECTIVE DATE
7-1-56 | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
EXCEPTED BY LAW | |
| FROM | | TO | | |
| Associate Director

\$17,500 per annum

Assoc. Director's Office
D. C. | | 8. POSITION TITLE

9. SERVICE, SERIES,
SALARY, GRADE

10. ORGANIZATIONAL
DESIGNATIONS

11. HEADQUARTERS | Associate Director

\$20,000 per annum

Same
Same | |
| <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | |
| 13. VETERAN'S PREFERENCE
NONE <input checked="" type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT
DISAB. OTHER | | 14. POSITION CLASSIFICATION ACTION
NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/> | | |
| 15. SEX
M | 16. RACE | 17. APPROPRIATION S. & E., FBI
18. FROM:
18. TO: Same | | 19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) |
| APPROVED
J. E. Hoover
DIRECTOR, F. B. I. | | 18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)
Yes | | |
| 20. LEGAL RESIDENCE
<input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED
STATE: | | 19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) | | |
| REMARKS:

This action is being taken in accordance with Federal Executive Pay Act of 1956. (Public Law #854, approved 7-31-56) | | | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | |

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

0
Name of Employee: CLYDE A. TOLSON

Where Assigned: DIRECTOR'S OFFICE
(Division) (Section, Unit)

Payroll Title: Associate Director

Rating Period: from April 1, 1955 to March 31, 1956

ADJECTIVE RATING: OUTSTANDING
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by: J. Edgar Hoover Director 3/31/56
Signature Title Date

Reviewed by: _____
Signature Title Date

Rating approved by: _____
Signature Title Date

TYPE OF REPORT

(x) Official
(x) Annual

() Administrative
() 60-day
() Transfer
() Separation from service
() Special

9-524-347

145

190

CLYDE A. TOLSON
ASSOCIATE DIRECTOR
EOD 4/2/28
DIRECTOR'S OFFICE

For the annual rating period from 4/1/54 through 3/31/55 Mr. Tolson was rated OUTSTANDING. He has continued to occupy the same position and because his work performance has continued at an equal or even higher level of efficiency, he again deserves the rating of OUTSTANDING for the annual rating period from 4/1/55 through 3/31/56.

Justification in support follows:

There have been substantial increases in responsibilities without any increase in the top-level executive staff. Efficient handling of these additional burdens has been possible largely through the outstanding efficiency and extraordinary effort and judgment of Mr. Tolson as Associate Director, including much sacrifice of personal time and foregoing of leave, plus constant planning in the interest of maximum efficiency and economy. Additional delegations of responsibilities to me as Director have necessitated increased reliance upon the Associate Director to administer many of the Bureau's top-level duties and responsibilities in order to relieve me for handling the essential items which cannot be delegated. Increases in our work load have come about through much new legislation, numerous new programs of the Executive Branch, and sustained increasing emphasis on security because of the acute international situation. All of these have created tremendous problems for the Associate Director, who has primary responsibility for top-level budget and personnel matters, training and inspection matters, as well as for screening top policy and procedures covering both the administrative and investigative phases of the Bureau's work. He also coordinates top policy direction of various service units of the Bureau including the Records and Communications Division, the Identification Division and the technical laboratory.

Mr. Tolson's outstanding performance is attributable to a combination of his 28 years of Bureau experience, most of which has been in top-level executive, supervisory and administrative capacities; his extraordinary personal qualifications of perception, judgment, keen understanding, and great interest in public service and the work of the Federal Bureau of Investigation; his selfless devotion and loyalty to his official duties and responsibilities; and his complete awareness of all pending problems, both actual and potential. It is impossible to estimate the value of his services in terms of replacement.

141

CC-5a

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

5/1/56

I certify that I have received the following Government property for official use:

~~XXXXXXXXXX~~

SPECIAL TRANSPORTATION PASS #2

38

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

FILE

3-M

PER pat

Very truly yours,

Assoc. Director C. A. Tolson

192

UNITED STATES DEPARTMENT OF JUSTICE

OFFICE OF THE DEPUTY ATTORNEY GENERAL

WASHINGTON, D. C.

October 10, 1955

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
Department of Justice
Washington, D. C.

Dear Mr. Hoover:

I want you to know how much I appreciated the very fine help that was given to us by the FBI during our United States Attorneys Conference last week. In particular, I would like to single out Mr. Tolson, Mr. Nichols, Mr. Rosen, Mr. Gearty and Mr. Moran.

I enjoyed seeing you at the Reception but I was sorry that we could not have had a little more of a visit.

Very best wishes.

Sincerely,


Joseph H. Lesh

Assistant to the Deputy Attorney General

193

Mr. J. Edgar Hoover
Director, Federal Bureau of Investigation
S. A. Andretta
Assistant Attorney General

April 22, 1955
A-8

This refers to your memorandum of April 13, 1955 transmitting an "Outstanding" performance rating for Mr. Clyde A. Tolson, covering the period April 1, 1954 through March 31, 1955 for approval.

The rating has been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished Mr. Tolson.

*Per instructions from
Dept. this memo and
attached material to be
filed in Bureau personnel
file of Mr. Tolson.*

*E. J. Ingram
5/13/55*

PERSONNEL
REC'D
MAY 15 2 15 PM '55
Mr. Andretta
Office file
Personnel files
Extra

47
18 MAY 19 1955

U.S. DEPARTMENT OF JUSTICE
MAY 15 2 12 PM '55
11 55 AM '55


NOT RECORDED
194

Office Memorandum • UNITED STATES GOVERNMENT

TO : Committee on Awards

FROM : S. A. Andretta
Secretary, Committee on Awards

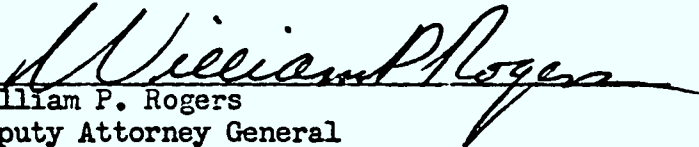
DATE: April 14, 1955
A-8


SUBJECT: 

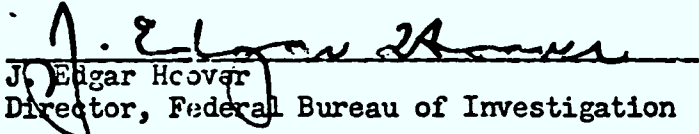
There is attached a recommendation from the Director of the Federal Bureau of Investigation together with the report of performance rating and detailed justification for a rating of "Outstanding" for Mr. Clyde A. Tolson of the Bureau.

The recommendation is submitted for your consideration in accordance with the performance rating plan approved for the Department which requires that all recommendations for "Outstanding" ratings must be approved by the Committee on Awards.

Approved:


William P. Rogers
Deputy Attorney General


John V. Lindsay
Executive Assistant to the Attorney General


J. Edgar Hoover
Director, Federal Bureau of Investigation

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. S. A. Andretta
Administrative Assistant Attorney General

DATE: April 13, 1955

FROM : Director, FBI

SUBJECT: CLYDE A. TOLSON
Associate Director
Federal Bureau of Investigation
Outstanding Performance Rating

Assistant
Budget Office
Accts. Branch
Personnel Br.
Services Br.
Records Br.
Procurement Sec.

Transmitted herewith is an annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1954, to March 31, 1955, wherein he has been afforded an adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. It will be appreciated if you will promptly advise me when this rating has been approved so that it can be considered official.

Enclosure



RECEIVED
APR 14 10 10 AM '55
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

RECEIVED
APR 14 1 03 PM '55
PERSONNEL OFFICE
U.S. DEPARTMENT OF JUSTICE

196

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: DIRECTOR'S OFFICE
(Division) (Section, Unit)

Payroll Title: Associate Director

Rating Period: from April 1, 1954 to March 31, 1955

ADJECTIVE RATING: OUTSTANDING
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by: J. Edgar Hoover Director 3/31/55
Signature Title Date

Reviewed by: _____
Signature Title Date

Rating approved by: _____
Signature Title Date

TYPE OF REPORT

(☒) Official
(☒) Annual

() Administrative
() 60-day
() Transfer
() Separation from service
() Special

197

**CLYDE A. TOLSON
ASSOCIATE DIRECTOR
EOD 4-2-28
DIRECTOR'S OFFICE**

During the previous rating period the performance of Mr. Tolson was rated outstanding and he has continued to perform his duties as Associate Director during the present rating period on the same high plane. His performance in every phase of the duties assigned to him has been particularly outstanding.

(A) As Associate Director of the Federal Bureau of Investigation, Mr. Tolson has primary responsibility for determining the needs of the Bureau from a budget standpoint. He has carefully analyzed the various operations of the Bureau in determining the budget limits to be set for these operations. He has consistently displayed an outstanding knowledge and understanding of the Bureau's budget matters.

(B) As Associate Director, he also has primary responsibility for the proper distribution and assignment of personnel. As a result of his exceptional knowledge of the work to be performed in the various field divisions and at the Seat of Government he has been able to assign personnel where their services are most needed. He has also fulfilled his responsibility of assigning executive personnel both at the Seat of Government and in the field in an outstanding manner. This has been possible through his exceptional knowledge of Bureau personnel as well as the needs of the service from a personnel standpoint.

(C) As Associate Director, it is his responsibility to supervise and oversee the Bureau's training and inspection programs. He possesses a keen insight into the Bureau's needs with the result that he has been able to materially assist in the improvement of our inspection and training programs. He has been able to analyze facts presented to him in such a manner that weaknesses and strong points in the Bureau's service are quickly spotted, thereby permitting him to make appropriate recommendations regarding action to be taken. Invaluable streamlining procedures with resultant savings to the Bureau have resulted from his outstanding knowledge of the Bureau's operations.

(D) As Associate Director, he has further responsibility for supervising various service units of the Bureau such as the Records and

Communications Division, the Identification Division, and the Technical Laboratory. Even though his other duties have been particularly heavy he has followed closely on developments in these divisions. His superior knowledge of the work and responsibilities of each division has made it possible for him to render extremely valuable assistance in the handling of the work in these divisions.

(E) As Associate Director, he passes on Bureau policy and procedures of the investigative division as well as the administrative and service divisions. He has consistently sought opportunities for improving the Bureau's investigative procedures and techniques and has been able to render invaluable assistance to the Bureau's investigative staff. His ability to analyze facts pertaining to criminal, civil, and internal security investigative matters has been particularly outstanding and he has been able to render prompt decisions and issue instructions concerning such matters in a concise manner. His assistance in these fields has been exemplary and deserving of special recognition.

Throughout the rating period, Mr. Tolson has performed many hours of voluntary overtime service without regard for his personal convenience. He is depended upon by me for valuable assistance at all times.

I rate him outstanding in all phases of his activities.

0
Clyde R. Tolson 4/4/56

[Handwritten signature]

MEMORANDUM FOR THE DIRECTOR

Last year Mr. Tolson was rated OUTSTANDING on his annual efficiency report and in accordance with the regulations under the Incentive Awards Program, he was given a \$500 cash award.

OUTSTANDING efficiency ratings must be approved by the Department and the employee is furnished a copy of such a rating. Under the Incentive Awards Program, an OUTSTANDING rating would be tantamount to sustained work performance meriting an incentive award.

If you desire, we will again prepare the necessary justification for an OUTSTANDING rating for Mr. Tolson and upon its approval by the Department, the necessary justification for an incentive award for \$500 will be prepared. An award of \$500 is the maximum award which you may approve for an employee in the Bureau. Anything in excess of that would require the Attorney General's approval.

[Handwritten signature]
J. P. MOHR

Yes by all means.
H.

RECORDED-94

9 524-343

145

142

[Handwritten initials]

200

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. J. Edgar Hoover
 Director, Federal Bureau of Investigation

FROM : S. A. Andretta
 Administrative Assistant Attorney General

SUBJECT: *Handwritten initials*

DATE: April 22, 1955

| | |
|----------------|---|
| Mr. Tolson | ✓ |
| Mr. Nichols | |
| Mr. Belmont | |
| Mr. Parsons | ✓ |
| Mr. Rosen | |
| Mr. Tamm | |
| Mr. Sizoo | |
| Mr. Winterrowd | |
| Tele. Room | |
| Mr. Holloman | |
| Miss Gandy | |

N. L. Edwards

This refers to your memorandum of April 13, 1955 transmitting an "Outstanding" performance rating for Mr. Clyde A. Tolson, covering the period April 1, 1954 through March 31, 1955 for approval.

The rating has been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished Mr. Tolson.

18 MAY 19 1955

56

memo from J.P. Mohr
 to Director
 JPM - Lark 4-24-55

67-9524-342

Searched _____

Numbered 54

2 MAY 16 1955

FEDERAL BUREAU OF INVESTIGATION

Handwritten initials and marks

201

Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: April 28, 1955

FROM : J. P. Mohr

SUBJECT: CLYDE A. TOLSON
ASSOCIATE DIRECTOR
OUTSTANDING PERFORMANCE RATING

| | |
|------------|-------|
| Tolson | _____ |
| Boardman | _____ |
| Nichols | _____ |
| Belmont | _____ |
| Mohr | _____ |
| Parsons | _____ |
| Rosen | _____ |
| Tamm | _____ |
| Sizoo | _____ |
| Winterrowd | _____ |
| Tele. Room | _____ |
| Holloman | _____ |
| Gandy | _____ |

You will recall Mr. Tolson received an Outstanding performance rating covering his services from April 1, 1954 to March 31, 1955 and on April 13, 1955 the rating was transmitted to the Department for the approval of the Committee on Awards. This action was in accordance with the Attorney General's Performance Rating Plan.

In a memorandum from Mr. S. A. Andretta, Administrative Assistant Attorney General, dated April 22, 1955 the Bureau was advised that Mr. Tolson's rating had been approved and that a copy of the rating should be made available to him.

Mr. Tolson in being rated outstanding on each and every aspect of his performance over a one-year period has met one of the standards for a cash award under the new Incentive Awards Program. Based on an evaluation of Mr. Tolson's services as of major value and general application to the Bureau's work he would be entitled to a cash award of from \$725 to \$1000. In this connection you will recall that authority has been delegated to you by the Attorney General to approve cash awards to Bureau personnel in amounts up to and including \$500. Awards in excess of \$500 must still be referred to the Department for approval of the Committee on Awards.

Although Mr. Tolson received an Outstanding performance rating last year he was not recommended to receive a meritorious salary increase since the legislation governing such increases was limited to classified employees. The new program covers all employees and officials of the Bureau regardless of grade and salary and there appears to be no reason why his services should not be recognized in the form of a cash award.

JPM:bak
(2)56
18 MAY 19 1955

| | |
|---------------------------------|-------|
| 67-9524-341 | |
| Searched | _____ |
| Numbered | 54 |
| 2 MAY 16 1955 | |
| FEDERAL BUREAU OF INVESTIGATION | |

202

RECOMMENDATIONS:

It is recommended:

(1) That Mr. Tolson be advised of the official approval of his Outstanding performance rating and be furnished a copy of the rating in accordance with the Department's instructions.

OK
H.
Letter to Mr. Tolson
4/29/55
EJI/aw.

(2) That Mr. Tolson be granted a cash award in the amount of \$500 with his services being classified for purposes of this award as of major value and broad application which category justifies an award of from \$500 to \$725. The granting of an award in this amount would not require departmental approval.

[Signature]

OK.
H.

[Signature]
Authorized for
Award - 4/29/55
EJI/aw

April 29, 1955

Personal and Confidential

0
Mr. Clyde Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

It is indeed a pleasure to advise you that your performance during the period from April 1, 1954 to March 31, 1955, has been rated Outstanding and this rating has been approved by the Department under the provisions of the Attorney General's Performance Rating Plan. I am enclosing a copy of the rating for your personal file in accordance with the regulations pertaining to Outstanding ratings.

I am happy to be able to advise you of this recognition of your invaluable services to me and to the Bureau during the past year. As a further token of appreciation for your exemplary performance, I have approved a cash award for you in the amount of \$500.00 and a check for this amount, less withholding tax, will be forwarded to you in the near future.

With best wishes and kind regards,

Sincerely,

RECEIVED
550 JY
DATE 4-29-55
BY [Signature]

Enclosure

EJI:tlw/dw 2 10 64.22
(3)
Award 146-55

Based on memo from Mr. Mohr to the Director 4/28/55
JPM:bak- 56

18 MAY 19 1955

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

67-9524-340
Searched _____
Numbered 54
2 MAY 16 1955
FEDERAL BUREAU OF INVESTIGATION

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: DIRECTOR'S OFFICE
(Division) (Section, Unit)

Payroll Title: Associate Director

Rating Period: from April 1, 1954 to March 31, 1955

ADJECTIVE RATING: OUTSTANDING
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by: J. Edgar Hoover Director 3/31/55
Signature Title Date

Reviewed by: J. F. Mohr Assistant Director MAY 16 1955
Signature Title Date

Rating approved by: J. F. Mohr Assistant Director MAY 16 1955
Signature Title Date

TYPE OF REPORT

(x) Official
(x) Annual

| | |
|---------------------------------|-------------|
| 67-9524-339 | |
| () Administrative | |
| () Searched | |
| () 60-day | |
| () Numbered | 17 |
| () Transfer | |
| () Separation from service | |
| () Special | MAY 11 1955 |
| FEDERAL BUREAU OF INVESTIGATION | |

68
53 MAY 17 1955

**CLYDE A. TOLSON
ASSOCIATE DIRECTOR
EOD 4-2-28
DIRECTOR'S OFFICE**

During the previous rating period the performance of Mr. Tolson was rated outstanding and he has continued to perform his duties as Associate Director during the present rating period on the same high plane. His performance in every phase of the duties assigned to him has been particularly outstanding.

(A) As Associate Director of the Federal Bureau of Investigation, Mr. Tolson has primary responsibility for determining the needs of the Bureau from a budget standpoint. He has carefully analyzed the various operations of the Bureau in determining the budget limits to be set for these operations. He has consistently displayed an outstanding knowledge and understanding of the Bureau's budget matters.

(B) As Associate Director, he also has primary responsibility for the proper distribution and assignment of personnel. As a result of his exceptional knowledge of the work to be performed in the various field divisions and at the Seat of Government he has been able to assign personnel where their services are most needed. He has also fulfilled his responsibility of assigning executive personnel both at the Seat of Government and in the field in an outstanding manner. This has been possible through his exceptional knowledge of Bureau personnel as well as the needs of the service from a personnel standpoint.

(C) As Associate Director, it is his responsibility to supervise and oversee the Bureau's training and inspection programs. He possesses a keen insight into the Bureau's needs with the result that he has been able to materially assist in the improvement of our inspection and training programs. He has been able to analyze facts presented to him in such a manner that weaknesses and strong points in the Bureau's service are quickly spotted, thereby permitting him to make appropriate recommendations regarding action to be taken. Invaluable streamlining procedures with resultant savings to the Bureau have resulted from his outstanding knowledge of the Bureau's operations.

(D) As Associate Director, he has further responsibility for supervising various service units of the Bureau such as the Records and

Communications Division, the Identification Division, and the Technical Laboratory. Even though his other duties have been particularly heavy he has followed closely on developments in these divisions. His superior knowledge of the work and responsibilities of each division has made it possible for him to render extremely valuable assistance in the handling of the work in these divisions.

(E) As Associate Director, he passes on Bureau policy and procedures of the investigative division as well as the administrative and service divisions. He has consistently sought opportunities for improving the Bureau's investigative procedures and techniques and has been able to render invaluable assistance to the Bureau's investigative staff. His ability to analyze facts pertaining to criminal, civil, and internal security investigative matters has been particularly outstanding and he has been able to render prompt decisions and issue instructions concerning such matters in a concise manner. His assistance in these fields has been exemplary and deserving of special recognition.

Throughout the rating period, Mr. Tolson has performed many hours of voluntary overtime service without regard for his personal convenience. He is depended upon by me for valuable assistance at all times.

I rate him outstanding in all phases of his activities.



FD-253 (11-22-54)

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to
File No.

WASHINGTON 25, D. C.
May 3, 1955

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship _____ Date 5/3/55
Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name ESTATE Relationship _____ Date 5/3/55
Address _____

[Handwritten signature and initials]

MAY 4 1955

Very truly yours,

Clyde A. Tolson
Special Agent

208

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: 4/12/55

FROM : H. L. Edwards *HL*SUBJECT: *0*
CLYDE A. TOLSON
Associate Director
Outstanding Performance

| | |
|------------|-------|
| Tolson | _____ |
| Boardman | _____ |
| Nichols | _____ |
| Belmont | _____ |
| Harbo | _____ |
| Mohr | _____ |
| Parsons | _____ |
| Rosen | _____ |
| Tamm | _____ |
| Sizoo | _____ |
| Winterrowd | _____ |
| Tele. Room | _____ |
| Holloman | _____ |
| Gandy | _____ |

There is attached for transmittal to the Department an annual performance rating on Mr. Tolson covering his services from April 1, 1954, to March 31, 1955, in which he was afforded an adjective rating of Outstanding by the Director. This procedure is in accordance with the Attorney General's performance rating plan, which provides that all Outstanding ratings be approved by the Efficiency Awards Committee of the Department before they become official.

Appropriate copies of the report have been made for retention in the Bureau's files.

RECOMMENDATION:

It is recommended that the attached performance rating on Mr. Tolson be transmitted to the Department for approval. A letter of transmittal is attached for use if this recommendation is approved.

Acct
4-13-55

John
4/13

✓

Det.
Enclosures (2)
EJI:alh
(2)

OK

| | |
|---------------------------------|-------|
| 67-9524-338 | |
| Searched | _____ |
| Numbered | _____ |
| 6 APR 15 1955 | |
| FEDERAL BUREAU OF INVESTIGATION | |

91
26 APR 19 1955

209

Mr. S. A. Andretta
Administrative Assistant Attorney General

April 13, 1955

Director, FBI

0
CLYDE A. TOLSON
Associate Director
Federal Bureau of Investigation
Outstanding Performance Rating

Transmitted herewith is an annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1954, to March 31, 1955, wherein he has been afforded an adjective rating of Outstanding.

In accordance with existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. It will be appreciated if you will promptly advise me when this rating has been approved so that it can be considered official.

Enclosure

EJI:alh
(4)

Based on memo to Mohr from Edwards dated 4/12/55, EJI:alh

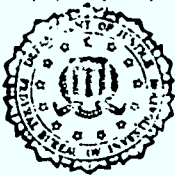
Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

58 APR 15 1955

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| 67-9524-337 | |
| Searched | _____ |
| Numbered | _____ |
| APR 13 1955 | |
| FEDERAL BUREAU OF INVESTIGATION | |
| RECEIVED RECORDING ROOM | |
| PM 5:30 | |

COMM - FBI
APR 13 1955
MAILED 26

210



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

Dallas 2, Texas

In Reply, Please Refer to
File No.

March 30, 1955

PERSONAL

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Hoover:

The agents assigned Dallas join me in expressing deep appreciation to you, Mr. Tolson, and Mr. Mohr for your able presentation of the request for supplemental appropriation to cover the Fringe Benefits funds for agent personnel for the period April 1 to June 30, 1955.

All of us recognize the prompt and energetic action taken by you to insure that the agent personnel of the Bureau are recognized in such a material way under the provisions of this statute.

Respectfully,

W. A. MURPHY
Special Agent in Charge

WAM:MB

RECEIVED
FEDERAL BUREAU OF INVESTIGATION
APR 1 1955
RECEIVED PERSONNEL SECTION
APR 1 1955

| | |
|---------------------------------|---------|
| 67-80752-44 | |
| Searched | INDEXED |
| Number | 28 |
| 6 APR 4 1955 | |
| FEDERAL BUREAU OF INVESTIGATION | |

26 APR 21 1955

Mr. Tolson ✓
Mr. Boardman
Mr. Nichols
Mr. Belmont
Mr. Mohr
Mr. Parsons
Mr. Tamm
Mr. Sizoo
Mr. Winterrowd
Tele. Room
Mr. Holloman
Miss Gandy

1. New York
2. H. Edwards

THREE

FBI Directors' Aide Avoids Public Notice; One of Busiest in Service

WASHINGTON, Oct. 3 —One of the more important persons of the government service as far as domestic security is concerned, in this city of "big names" is a man little known to the public.

Clyde A. Tolson, 53, Missouri-born bachelor, likes it that way.

For years, he has been top aide to FBI Chief J. Edgar Hoover. Since 1947, he has borne the title of associate director of the Federal Bureau of Investigation. The job he holds is even more important than the title.

Although a constant companion of his boss, Tolson has deliberately managed to avoid publicity and public notice. Retiring and reserved, he prefers to remain in the background.

BUSIEST OF MEN

Yet he is one of the busiest and most active men in the government. As the FBI's top executive officer, he supervises the day-to-day nation-wide activities of the G-men and serves as chairman of the FBI executives conference which submits major policy recommendations for Hoover

on his arrest of some of the most dangerous kidnapers and bank-robbers of the 1930's.

Tolson first entered the government service as a War Department clerk in 1918, three years after he was graduated from Laredo, Mo., high school. Two years later, he was made confidential secretary to the Secretary of War. He served as confidential secretary to Secretaries Newton D. Baker, John W. Weeks and Dwight E. Davis for eight years while attending George Washington University.

MUTUALLY RESPECTED

While in law school, Tolson met Hoover, who had been appointed FBI director a few years previously. Each impressed the other. Their mutual respect decided Tolson's fate. In 1923, he became an FBI special agent.

He first was assigned to the FBI's Boston office, then was transferred to Washington headquarters where he was promoted to inspector in 1929 and to assistant FBI director in 1930.

Hoover assigned Tolson to accompany him on special missions. Tolson accompanied Hoover

on his arrest of some of the most dangerous kidnapers and bank-robbers of the 1930's. Tolson was made assistant to Hoover in 1938. In 1942, he and Hoover supervised the FBI's round-up of Roger Touhy and his gang, the notorious Detroit kidnapers who escaped from an Illinois penitentiary.

Four years later, Tolson was named the FBI's associate director a title unique in the FBI's history. His associates say he has a photographic memory, sound judgment and the ability to go directly to the heart of the problem.

Tolson has received many accolades, but, in FBI circles, the most coveted is this tribute by Hoover:

"I regard him as my strong right arm."

San Diego Union 10-4-53
San Diego Evening Tribune
Peoples Daily World
La Mesa Pictorial
Oceanside Daily Blade Tribune
Santa Ana Register
Imperial Valley Weekley
Callexico Chronical
Corona Daily Independent
Perris Progress
Riverside Daily Press
Riverside Enterprise
Inland Empire
Escondido Daily Times-Advocate

87-1007-10000-15
212

October 28, 1954

Mr. Louis W. Cassels
6815 Wahly Drive
Bethesda, Maryland

Clyde Tolson

Dear Mr. Cassels:

I thought it was very kind of you to let us see the profile you prepared on Mr. Tolson for a forthcoming issue of Nation's Business Magazine.

From an investigative standpoint, I must say you did a most creditable job in the short period of time which was allotted to you and I thoroughly concur with the many fine things you have to say about Mr. Tolson. He has been my strong right arm and has contributed so much to the development of the Bureau.

With best wishes and kind regards,

Sincerely yours,

/s/J. Edgar Hoover

LEN:MP

RECORDED - 10

18 NOV 8 1954

| |
|---------------|
| 67-9524-336 |
| SEARCHED |
| INDEXED 91 |
| 12 NOV 5 1954 |

213

74-34-303-25-

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE: 9/6/54

FROM : CLYDE TOLSON

SUBJECT: FEDERAL EMPLOYEES GROUP LIFE INSURANCE

I wish to hereby designate my estate as my beneficiary on the recently issued Federal Employees Group Life Insurance policy.

CT:DSS

Clyde Tolson

Witnesses:

J. P. Mohr
858 D. Ivy St.
Arlington, Va.

W. P. Callahan
1301 Buchanan St. N.E.
Washington 17 D.C.

3 - JPM

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: July 2, 1951

FROM : Mr. Mohr

SUBJECT: POSITION CLASSIFICATION MATTERS
AUTHORITY TO SIGN JOB DESCRIPTION SHEETSTolson
Ladd
Nichols
Belmont
Clegg
Glavin
Harbo
Rosen
Tracy
Mohr
Winterrowd
Tele. Rm.
Holloman
Miss Gandy

In reply to your inquiry as to whether authority exists for you to sign job description sheets as Associate Director in lieu of the existing practice of having such sheets signed by the Director you are advised that such authority does not exist because the Attorney General's order of December 27, 1951, which delegated authority to classify positions to the Bureau expressly stated that "the above delegation of authority is made to you personally as Director of the Federal Bureau of Investigation". I do not feel that any effort should be made at this time to secure an additional authorization from the Attorney General permitting the Associate Director to sign these job sheets. For ready reference I am attaching a photostatic copy of the Attorney General's order in question.

I do suggest, however, that instead of having these job descriptions sent to the Director for signature as is presently being done, that we revert to the former practice of having them signed in the reading room after approval in your office.

I therefore recommend that the suggested change be authorized immediately after which arrangements will be made to return to the former practice of having job descriptions signed in the reading room.

I agree
7-3HLE:ep
Attachment

JUL 10 1951

89 JUL 16 1951

REC'D RECORDS DIV

JUL 5 1951

FBI

RECORDED - MOHR

02-5036

JUL 2 1951

JUL 18 1951

RECORDED - MOHR

215



Office of the Attorney General
Washington, D.C.

December 27, 1951

ORDER NO. _____

Supplement No. _____

MEMORANDUM TO MR. HOOVER

DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

Per your request for delegation of authority to handle appointments to all positions in the Federal Bureau of Investigation, classification of positions and auditing your own vouchers, please be advised that I am delegating the authority to you to appoint all personnel, with the exception of Assistant Directors, which appointments will continue to be cleared through this office. The authority is also given to you to handle all classifications of positions to grades provided by the Classification Act of 1949, insofar as such authority has been delegated to the Department of Justice pursuant to the provisions of said Act.

The functions of the auditing of the Federal Bureau of Investigation vouchers and the maintenance of general ledger accounts covering the Federal Bureau of Investigation's appropriations, heretofore performed by the Administrative Division of the Department, are hereby transferred to you. It will be appreciated if any of the present personnel assigned to the audit section could be given consideration for appointment with the Bureau.

The above delegation of authority is made to you personally as the Director of the Federal Bureau of Investigation.

J. Howard M. ...
Attorney General

JAN 25 1952

*Memo to Casarella
w/enc 12/13/51*

11-05-1952

June 9, 1954

PERSONAL AND CONFIDENTIAL

0
Mr. Clyde Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

It is with a great deal of pleasure that I advise you that you have been given an Outstanding performance rating for the period April 1, 1953 to March 31, 1954.

I am happy to advise you that the Department in conformance with their performance rating plan has approved this Outstanding rating, which you justly deserve. In accordance with the regulations, there is enclosed a copy of the justification for your personal file.

I am very happy to make this copy available to you and to again express to you my appreciation for the fine service which you have rendered to the Bureau not only during the past rating year but for many years previously.

With best wishes and kind regards,

Sincerely,
J. Edgar Hoover

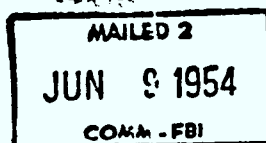
9524-335

180

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Enclosure

JUN 16 1954



John
10/25

JUN 9 9 29 AM '54

RECEIVED DIRECTOR
U. S. DEPT. OF JUSTICE

217

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. J. Edgar Hoover
 Director, Federal Bureau of Investigation

FROM : S. A. Andretta
 Administrative Assistant Attorney General

SUBJECT: Performance rating of Mr. Clyde A. Tolson

DATE: June 7, 1954
A/8

| | |
|----------------|-------------------------------------|
| Mr. Tolson | <input checked="" type="checkbox"/> |
| Mr. Boardman | <input checked="" type="checkbox"/> |
| Mr. Nichols | <input checked="" type="checkbox"/> |
| Mr. Belmont | <input checked="" type="checkbox"/> |
| Mr. Parsons | <input checked="" type="checkbox"/> |
| Mr. Rosen | <input checked="" type="checkbox"/> |
| Mr. Tamm | <input checked="" type="checkbox"/> |
| Mr. Sizoo | <input checked="" type="checkbox"/> |
| Mr. Winterrowd | <input checked="" type="checkbox"/> |
| Tele. Room | <input checked="" type="checkbox"/> |
| Mr. Holloman | <input checked="" type="checkbox"/> |
| Miss Gandy | <input checked="" type="checkbox"/> |

This refers to your memorandum of May 17, 1954 transmitting an "outstanding" performance rating for Mr. Clyde A. Tolson, covering the period April 1, 1953 through March 31, 1954 for approval.

The rating has been approved and in accordance with the Department's performance rating plan a copy of the justification should be furnished Mr. Tolson.

9524-334
44

*Letter to
Mr. Tolson
6/9/54
S.A.*

JUN 16 1954

EX-117
JUN 8 1954
PROC.

218

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

Name of Employee: Tolson, Clyde A.

Where Assigned: Director's Office
(Division) (Section, Unit)

Payroll Title: Associate Director

Rating Period: from 4-1-53 to 3-31-54

ADJECTIVE RATING: Outstanding
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by:

J. Edgar Hoover
Signature

Director
Title

3-31-54
Date

Reviewed by:

Signature

Title

Date

Rating approved by:

Signature

Title

Date

TYPE OF REPORT

☒ Official
☒ Annual

☐ Administrative
☐ 60-day
☐ Transfer
☐ Separation from service
☐ Special

219
JPM
JPM

CLYDE A. TOLSON
ASSOCIATE DIRECTOR
EOD 4-2-28
DIRECTOR'S OFFICE

During the rating period Mr. Tolson has continued to perform his duties as Associate Director in an exceptionally outstanding manner. His performance in every phase of the duties assigned to him has been particularly outstanding.

(A) As Associate Director of the Federal Bureau of Investigation, Mr. Tolson has primary responsibility for proper evaluation of the Bureau's needs budgetwise. He has carefully analyzed the various needs of the Bureau in determining budget limits to be set for the various activities of the Bureau. His understanding of the Bureau's budget needs has been particularly outstanding.

(B) As Associate Director, he also has primary responsibility for proper distribution and assignment of personnel. Through his knowledge of the work confronting the various Divisions at the Seat of Government and Divisions in the field he has been able to assign personnel where their services are most needed. It is also his responsibility to assign executive personnel both at the Seat of Government and in the field. His knowledge of Bureau personnel and the needs of the service is such that his assignments have been outstanding.

(C) As Associate Director, it is his responsibility to supervise and oversee the Bureau's training and inspection programs. He possesses a keen insight to the Bureau's needs with the result that he has been able to materially assist in the improvement of our inspection and training programs. He has ability, through an analysis of the facts presented to him, to spot weaknesses as well as strong factors in the Bureau's service, and to make appropriate recommendations as to action to be taken. Due to his knowledge of the Bureau's operations and an analysis of the facts presented, he has been able to inaugurate streamlining procedures which have resulted in economizing in the Bureau's operations.

(D) As Associate Director, he has further responsibility for supervising various service units of the Bureau such as the Records and Communications Division, the Identification Division, and the Technical Laboratory. Even though his duties

have been particularly heavy he has kept himself abreast of developments in these Divisions. He has been able to be of tremendous assistance in the handling of the work in these Divisions as a result of his superior knowledge of the work and responsibilities of each Division.

(E) As Associate Director, he passes on Bureau policy and procedures, not only relating to administrative and service divisions of the Bureau but also those of the investigative divisions. He is continuously alert to opportunities to improve the Bureau's investigative procedures and techniques, resulting in his being able to render invaluable assistance to the Bureau's investigative staff. Mr. Tolson has a faculty to quickly analyze facts in investigative matters, whether they be of a criminal, civil, or internal security nature, and to render prompt decisions and issue instructions in a concise manner. His assistance in this particular phase of the Bureau's activities has been exceptionally noteworthy.

Throughout the rating period, as in past years, Mr. Tolson has rendered long hours of voluntary overtime service. He is depended upon by me for valuable assistance at all times.

I rate him outstanding in all phases of his activities.

Mr. S. A. Andretta
Administrative Assistant Attorney General
Director, FBI

May 17, 1954

CLYDE A. TOLSON
Associate Director
Federal Bureau of Investigation
Outstanding Performance Rating

Transmitted herewith is an annual performance rating on Mr. Clyde A. Tolson, Associate Director of the Federal Bureau of Investigation, covering the period from April 1, 1953, through March 31, 1954, wherein he has been afforded an adjective rating of "Outstanding."

In accordance with the existing requirements, this rating is transmitted for final approval by the Efficiency Awards Committee of the Department. It will be appreciated if you will promptly advise me when this rating has been approved so that it can be considered official.

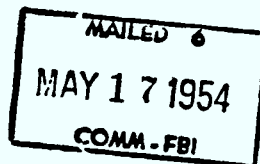
Attachment

EJI:jbe

RECORDED - 7

9524 - 332

101



Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Gearty _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____

5133-2
MAY 20 1954

38

Handwritten signatures and initials, including "H. H. V." and "J. E. I."

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: May 17, 1954

FROM : H. L. Edwards

SUBJECT: CLYDE A. TOLSON
Associate Director
Outstanding Performance

| | |
|------------|---|
| Tolson | ✓ |
| Ladd | ✓ |
| Nichols | ✓ |
| Belmont | ✓ |
| Clegg | ✓ |
| Glavin | ✓ |
| Harbo | ✓ |
| Rosen | ✓ |
| Tracy | ✓ |
| Mohr | ✓ |
| Trotter | ✓ |
| Winterrowd | ✓ |
| Tele. Room | ✓ |
| Holloman | ✓ |
| Miss Gandy | ✓ |

There is attached for transmittal to the Department an annual performance rating on Mr. Tolson covering his services from April 1, 1953, to March 31, 1954, in which he was afforded an adjective rating of Outstanding by the Director. This procedure is in accordance with the Attorney General's performance rating plan, which provides that all outstanding ratings be approved by the Efficiency Awards Committee of the Department before they become official.

Appropriate copies of the report have been made for retention in the Bureau's files.

RECOMMENDATION

It is recommended that the attached performance rating on Mr. Tolson be transmitted to the Department for approval. A letter of transmittal is attached for use if this recommendation is approved.

EJI:ak

Attachments (2) Sent. 5-17-54

7-9524-331

25

38
89 MAY 20 1954

3-18-54

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CERTIFICATE0
CLYDE A. TOLSON

Name (Please type or print)

Office or Division

1. Are you now or have you ever been a member of, contributed to, affiliated or associated with, any organization listed on the attachment to this certificate?

NO

Answer "Yes" or "No"

2. If your answer is "Yes" state the name of the organization, dates of membership and extent of participation. An explanation regarding membership in any of these organizations may be attached hereto on a separate sheet of paper, if you desire to explain the circumstances of your membership.

NameAddressFromTo Office HeldCERTIFICATION

I hereby certify that the above information is correct and complete to the best of my knowledge and belief. I make this statement with the understanding that it will be used by the Department of Justice in carrying out the provisions of Executive Order 10450 and with knowledge that any false statement or omission of material fact may be sufficient cause for my dismissal or rejection of my application, and, further, may be cause for punishment as a violation of law including Section 1001, Title 18, U. S. Code.

April 12, 1954

(Date)

Clyde A. Tolson

(Usual Signature)

152
APR 23 1954

67-NOT RECORDED-9

March 23, 1954

ORGANIZATIONS DESIGNATED BY THE ATTORNEY GENERAL OF THE
UNITED STATES PURSUANT TO EXECUTIVE ORDER 10450.

Abraham Lincoln Brigade
Abraham Lincoln School, Chicago, Illinois
Action Committee to Free Spain Now
Alabama People's Educational Association (See Communist
Political Association)
American Association for Reconstruction in Yugoslavia, Inc.
American Branch of the Federation of Greek Maritime Unions
American Christian Nationalist Party
American Committee for European Workers' Relief (See Socialist
American Committee for Protection of Foreign Born Workers Party)
American Committee for the Settlement of Jews in Birobidjan, Ind.
American Committee for Spanish Freedom
American Committee to Survey Labor Conditions in Europe
American Committee for Yugoslav Relief, Inc.
American Council for a Democratic Greece, formerly known as
the Greek American Council; Greek American Committee
for National Unity
American Council on Soviet Relations
American Croatian Congress
American Jewish Labor Council
American League Against War and Fascism
American League for Peace and Democracy
American Lithuanian Workers Literary Association (also known
as Amerikos Lietuviu Darbininku Literaturos Draugija)
American National Labor Party
American National Socialist League
American National Socialist Party
American Nationalist Party
American Patriots, Inc.
American Peace Crusade
American Peace Mobilization
American Poles for Peace
American Polish League
American Polish Labor Council
American Rescue Ship Mission (a project of the United
American Spanish Aid Committee)
American-Russian Fraternal Society
American Russian Institute, New York, also known as the
American Russian Institute for Cultural Relations with
the Soviet Union
American Russian Institute, Philadelphia
American Russian Institute of San Francisco
American Russian Institute of Southern California, Los Angeles

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American Slav Congress
 American Women for Peace
 American Youth Congress
 American Youth for Democracy
 Armenian Progressive League of America
 Associated Klans of America
 Association of Georgia Klans
 Association of German Nationals (Reichsdeutsche Vereinigung)
 Association of Lithuanian Workers
 (also known as Lietuviu Darbininku Susivienijimas)
 Ausland-Organization der NSDAP, Overseas Branch of Nazi Party
 Baltimore Forum
 Black Dragon Society
 Boston School for Marxist Studies, Boston, Massachusetts
 Bulgarian American People's League of the United States of
 America
 Bridges-Robertson-Schmidt Defense Committee
 California Emergency Defense Committee
 California Labor School, Inc., 321 Divisadero Street,
 San Francisco, California
 Carpatho-Russian People's Society
 Central Council of American Women of Croatian Descent,
 Also known as Central Council of American Croatian Women,
 National Council of Croatian Women
 Central Japanese Association (Beikoku Chuo Nipponjin Kai)
 Central Japanese Association of Southern California
 Central Organization of the German-American National
 Alliance (Deutsche-Amerikanische Einheitsfront)
 Cervantes Fraternal Society
 China Welfare Appeal, Inc.
 Chopin Cultural Center
 Citizens Committee to Free Earl Browder
 Citizens Committee for Harry Bridges
 Citizens Committee of the Upper West Side (New York City)
 Citizens Emergency Defense Conference
 Citizens Protective League
 Civil Rights Congress and its affiliated organizations,
 including:
 Civil Rights Congress for Texas
 Veterans Against Discrimination of Civil Rights
 Congress of New York
 Columbians
 Comite Coordinador Pro Republica Espanola
 Committee to Aid the Fighting South
 Committee for Constitutional and Political Freedom
 Committee to Defend Marie Richardson
 Committee for the Defense of the Pittsburgh Six
 Committee for a Democratic Far Eastern Policy
 Committee for Nationalist Action
 Committee for the Negro in the Arts
 Committee for Peace and Brotherhood Festival in Philadelphia
 Committee for the Protection of the Bill of Rights
 Committee to Uphold the Bill of Rights

Committee for World Youth Friendship and Cultural Exchange
 Commonwealth College, Mana, Arkansas
 Communist Party, U. S. A., its subdivisions, subsidiaries
 and affiliates.
 Communist Political Association, its subdivisions, subsidiaries
 and affiliates, including:
 Alabama People's Educational Association
 Florida Press and Educational League
 Oklahoma League for Political Education
 People's Educational and Press Association of Texas
 Virginia League for People's Education
 Congress of American Revolutionary Writers
 Congress of American Women
 Connecticut Committee to Aid Victims of the Smith Act
 Connecticut State Youth Conference
 Council on African Affairs
 Council of Greek Americans
 Council for Jobs, Relief and Housing
 Council for Pan-American Democracy
 Croatian Benevolent Fraternity
 Dai Nippon Butoku Kai (Military Virtue Society of Japan
 or Military Art Society of Japan)
 Daily Worker Press Club
 Daniels Defense Committee
 Dante Alighieri Society (between 1935 and 1940)
 Dennis Defense Committee
 Detroit Youth Assembly
 Emergency Conference to Save Spanish Refugees (founding
 body of the North American Spanish Aid Committee)
 Families of the Baltimore Smith Act Victims
 Families of the Smith Act Victims
 Federation of Italian War Veterans in the U. S. A., Inc.
 (Associazione Nazionale Combattenti Italiani,
 Federazione degli Stati Uniti d'America)
 Finnish-American Mutual Aid Society
 Florida Press and Educational League (See Communist
 Political Association)
 Frederick Douglass Educational Center
 Freedom Stage, Inc.
 Friends of the New Germany (Freunde des Neuen Deutschlands)
 Friends of the Soviet Union
 Garibaldi American Fraternal Society
 George Washington Carver School, New York City
 German-American Bund (Amerikadeutscher Volksbund)
 German-American Republican League
 German-American Vocational League (Deutsche-Amerikanische
 Berufsgemeinschaft)
 Harlem Trade Union Council
 Hawaii Civil Liberties Committee

Heimuska Kai, known as Nokubei Heiteki G. usha Kai,
 Zaihei Nihonjin, Heiyaku Gimusha Kai, and Zaihei Heimuska
 Kai (Japanese residing in America Military Conscripts
 Association)
 Hellenic-American Brotherhood
 Hinode Kai (Imperial Japanese Reservists)
 Hinomaru Kai (Rising Sun Flag Society -- a group of Japanese
 War Veterans)
 Hokubei Zaigo Shoke Dan (North American Reserve Officers
 Association)
 Hollywood Writers Mobilization for Defense
 Hungarian-American Council for Democracy
 Hungarian Brotherhood
 Independent Socialist League
 Industrial Workers of the World
 International Labor Defense
 International Workers Order, its subdivisions, subsidiaries
 and affiliates
 Japanese Association of America
 Japanese Overseas Central Society (Kaigai Dobo Chuo Kai)
 Japanese Overseas Convention, Tokyo, Japan, 1940
 Japanese Protective Association (Recruiting Organization)
 Jefferson School of Social Science, New York City
 Jewish Culture Society
 Jewish People's Committee
 Jewish People's Fraternal Order
 Jikyoku Iinkai (The Committee for the Crisis)
 Joint Anti-Fascist Refugee Committee
 Joint Council of Progressive Italian-Americans, Inc.
 Joseph Weydemeyer School of Social Science, St. Louis,
 Missouri
 Kibei Seinen Kai (Association of U. S. Citizens of Japanese
 Ancestry who have returned to America after studying in Japan)
 Knights of the White Camellia
 Ku Klux Klan
 Kyffhaeuser, also known as Kyffhaeuser League (Kyffhaeuser
 Bund), Kyffhaeuser Fellowship (Kyffhaeuser Kameradschaft)
 Kyffhaeuser War Relief (Kyffhaeuser Kriegshilfswerk)
 Labor Council for Negro Rights
 Labor Research Association, Inc.
 Labor Youth League
 League of American Writers
 Lictor Society (Italian Black Shirts)
 Macedonian-American People's League
 Mario Morgantini Circle
 Maritime Labor Committee to Defend Al Lannon
 Massachusetts Minute Women for Peace
 Maurice Brauerman Defense Committee

Michigan Civil Rights Federation
 Michigan School of Social Science
 Nanka Teikoku Gungyukan (Imperial Military Friends Group
 or Southern California War Veterans)
 National Association of Mexican Americans (also known as
 Asociacion Nacional Mexico-Americana)
 National Blue Star Mothers of America (not to be confused with
 the Blue Star Mothers of America organized in February 1942)
 National Committee for the Defense of Political Prisoners
 National Committee for Freedom of the Press
 National Committee to Win the Peace
 National Conference on American Policy in China and the
 Far East (a conference called by the Committee for a
 Democratic Far Eastern Policy)
 National Council of Americans of Croatian Descent
 National Council of American-Soviet Friendship
 National Federation for Constitutional Liberties
 National Labor Conference for Peace
 National Negro Congress
 National Negro Labor Council
 Nationalist Action League
 Nationalist Party of Puerto Rico
 Nature Friends of America (since 1935)
 Negro Labor Victory Committee
 New Committee for Publications
 Nichibei Kogyo Kaisha (The Great Fujii Theatre)
 North American Committee to Aid Spanish Democracy
 North American Spanish Aid Committee
 North Philadelphia Forum
 Northwest Japanese Association
 Ohio School of Social Sciences
 Oklahoma Committee to Defend Political Prisoners
 Oklahoma League for Political Education (See Communist
 Political Association)
 Original Southern Klans, Incorporated
 Pacific Northwest Labor School, Seattle, Washington
 Palo Alto Peace Club
 Partido del Pueblo of Panama (operating in the Canal Zone)
 Peace Information Center
 Peace Movement of Ethiopia
 People's Drama, Inc.
 People's Educational Association (Incorporated under name
 Los Angeles Educational Association, Inc.), also known as
 People's Educational Center, People's University,
 People's School
 People's Educational and Press Association of Texas
 People's Institute of Applied Religion
 People's Radio Foundation, Inc.
 Philadelphia Labor Committee for Negro Rights
 Philadelphia School of Social Science and Art
 Photo League (New York City)
 Political Prisoners' Welfare Committee

Polonia Society of the IWO
 Progressive German-Americans, also known as Progressive
 German-Americans of Chicago
 Proletarian Party of America
 Protestant War Veterans of the United States, Inc.
 Provisional Committee of Citizens for Peace, Southwest Area
 Puertorriquenos Unidos (Puerto Ricans United)
 Quad City Committee for Peace
 Revolutionary Workers League
 Romanian-American Fraternal Society
 Russian American Society, Inc.
 Sakura Kai (Patriotic Society, or Cherry Association--
 composed of veterans of Russo-Japanese War)
 Samuel Adams School, Boston, Massachusetts
 Santa Barbara Peace Forum
 Schappes Defense Committee
 Schneiderman-Darcy Defense Committee
 School of Jewish Studies, New York City
 Seattle Labor School, Seattle, Washington
 Serbian-American Fraternal Society
 Serbian Vidoudan Council
 Shinto Temples
 Silver Shirt Legion of America
 Slavic Council of Southern California
 Slovak Workers Society
 Slovenian-American National Council
 Socialist Workers Party, including American Committee
 for European Workers' Relief
 Socialist Youth League
 Sokoku Kai (Fatherland Society)
 Southern Negro Youth Congress
 Suiko Sha (Reserve Officers Association, Los Angeles)
 Tom Paine School of Social Science, Philadelphia, Pennsylvania
 Tom Paine School of Westchester, New York
 Tri-State Negro Trade Union Council
 Ukrainian-American Fraternal Union
 Union of American Croats
 Union of New York Veterans
 United American Spanish Aid Committee
 United Committee of Jewish Societies and Landsmanschaft
 Federations, also known as Coordination Committee of
 Jewish Landsmanschaften and Fraternal Organizations
 United Committee of South Slavic Americans
 United Harlem Tenants and Consumers Organization
 United May Day Committee
 United Negro and Allied Veterans of America
 Veterans of the Abraham Lincoln Brigade

Veterans Against Discrimination of Civil Rights Congress
of New York (See Civil Rights Congress)
Virginia League for People's Education (See Communist
Political Association)
Voice of Freedom Committee
Walt Whitman School of Social Science, Newark, New Jersey
Washington Bookshop Association
Washington Committee to Defend the Bill of Rights
Washington Committee for Democratic Action
Washington Commonwealth Federation
Washington Pension Union
Wisconsin Conference on Social Legislation
Workers Alliance (since April 1936)
Workers Party, including Socialist Youth League
Yiddisher Kultur Farband
Young Communist League
Yugoslav-American Cooperative Home, Inc.
Yugoslav Seamen's Club, Inc.

WILLIAM H. WILLIAMS

1010 Federal Office Building
Omaha 2, Nebraska
February 19, 1954

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
United States Department of Justice
Washington 25, D. C.

Dear Mr. Hoover:

I have learned that Coe College, Cedar Rapids, Iowa, is presently considering awarding honorary degrees to you and Mr. Tolson at the Spring commencement exercises. This matter is in the initial stages and is to come up for final consideration in the near future. I do not know if the college is considering awarding other degrees at this time or not. I have not been advised of this matter officially by representatives of the college but learned of it from an individual who is friendly with a member of the Board of Trustees.

The above is for your information, and in the event that I receive any inquiry, I will suggest that any communications be directed to you and Mr. Tolson.

I am enclosing a brief outline concerning Coe College, which may be of interest to you.

Sincerely yours,

William H. Williams

WILLIAM H. WILLIAMS
Special Agent in Charge

Placed in tele room
2-25-54 AU

RECORDED 15

MAR 5 1954

WILLIAM H. WILLIAMS

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COLLEGE
CEDAR RAPIDS, IOWA

President: Howell Harris Brooks, B. A. (President since 1952)

Board of Trustees: Owen K. Elliott (1907), President
James E. Hamilton (1895), First Vice President
William B. Norton, Second Vice President
Van Vechter Shaffer, Secretary
Roy L. Currey, Treasurer
H. W. Neece, Business Manager, Assistant Treasurer and
Assistant Secretary
Hesse E. Letcher (1947), Bursar and Assistant Business
Manager
Everett Obrecht (1931), Assistant Treasurer

Honorary Life Member: George Laird (1923), Retiree, General Manager, Quaker
Oats Company

HISTORY

Coe College was first organized in 1851 when Reverend Williston Jones opened a school in his own home for 16 Cedar Rapids young people. In 1853 Mr. Daniel Coe presented a gift of money to Reverend Jones to establish a permanent institution of learning in Cedar Rapids. The first building was erected in 1854 on an 80-acre tract of land which was purchased from the funds obtained from Daniel Coe.

Coe College was finally incorporated in 1871 and in 1919 absorbed Leaning Church and Western Colleges. Since 1907 the college has participated in the Carnegie Foundation for the Advancement of Teaching. Because of this relationship with the Carnegie Corporation, the college severed its ties with the Presbyterian Church in 1907 but has maintained an informal affiliation with the Presbyterian Board of Christian Education.

ACCREDITING

Coe College is a charter member of the National Commission on Accrediting and is accredited by the North Central Association of Colleges and Secondary Schools.

The college also holds a membership in the Association of American Colleges, American Council of Education, Presbyterian College Union, National Conference of Church-Related Colleges, the National Collegiate Athletic Association and Mid-Western Intercollegiate Athletic Conference.

94-46396-1

233

COUNCIL OF INSTRUCTION

Division of Fine Arts
Division of Language and Literature
Division of Philosophy, Psychology, Education and Religion
Division of Biological Sciences
Division of Physical Sciences and Mathematics
Division of Social Studies
Department of Air Science and Tactics

ENROLLMENT

1951-52 - 320 students.

DEGREE

Four years are normally required to fulfill the requirements for the two degrees offered: Bachelor of Arts (B.A.), and Bachelor of Music (B.M.).

COMMENCEMENT AND GRAD

The 1952 commencement exercises are scheduled for Sunday, June 16, at 2:30 P.M.

HONORARY DEGREES

At the Coe's Centennial Commencement on June 18, 1952, the following degrees were awarded:

Doctor of Science - Benjamin Douglas Van Dine
Doctor of Humanities - Nell Quinn Rea
Harrison Ray Anderson
Doctor of Divinity - William Blakeman Dwyer
Doctor of Laws - Virgil Melvin Hancher
Carlos D. Romulo

The files of the Omaha Office are negative as to derogatory information regarding the President and members of the Board of Trustees of Coe College.

TO : Mr. Tolson

FROM : L. B. Nichols

SUBJECT:

DATE: FEB. 1., 1954

C. A. Tolson

94-304-317-358

Jack Wilson, of Look Magazine, advised Mr. McGuire that the piece he wrote some weeks ago on Mr. Tolson, Mr. Ladd and myself would appear in next week's issue of Look Magazine, and that since Mr. Ladd is now retiring, Wilson had in mind doing a short newspaper piece rather than a magazine piece for the Minnesota papers on Lee Boardman as Mr. Ladd's successor. Wilson stated that all he would need would be a short paragraph of biographical data for a news item.

I see no objection in this and unless instructed to the contrary, I will furnish this to Wilson.

cc: Mr. Boardman
Mr. Jones

JJM:arm

| |
|-------------|
| 67-9524-329 |
| 161 |

14 MAR 8 1954

44 MAR 9 1954

235

Mr. Tolson _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Belmont _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Harbo _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Gearty _____
Mr. Mohr _____
Mr. Winterrowd _____
Tele. Room _____
Mr. Holloman _____
Miss Gandy _____

Watchdog Security

[illegible]

Clyde A. Tolson

Honolulu Advertiser
October 5, 1953

82 JAN 18 1954

~~SECRET~~
FEB 24 1978

234



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

3-122

In Reply, Please Refer to
File No.

WASHINGTON 25, D. C.

November 4, 1953

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent, of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent. I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship _____ Date 11/4/53
Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

NAME ESTATE Relationship _____ Date 11/4/53
Address _____

23 NOV 10 1953 NOV 4 1953

Very truly yours,

Wayne A. Tolson
Special Agent

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols *[initials]*

DATE: September 8, 1953

FROM : M. A. Jones *[initials]*

SUBJECT:

C. A. Tolson

Attached is material on Mr. Tolson which you might desire
to give to James Donovan of United Press.

Attachment *Handled Separately*

-ECK:mnf

RECORDED - 81

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|------------|
| 9524-328 |
| 157 |
| OCT 2 1953 |

138
82 OCT 14 1953
Original to Tolson
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RECORDED - 81

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Gearty _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Sitton _____
Miss Gandy _____

238

Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: Sept. 14, 1953

FROM : L. B. Nichols

SUBJECT:

C.A. Tolson

Tolson _____
 Ladd _____
 Nichols _____
 Belmont _____
 Clegg _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tracy _____
 Gearty _____
 Mohr _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Sizoo _____
 Miss Gandy _____

With regard to the material on Mr. Tolson which was requested by James Donovan of the United Press, the plan we had was to submit the background material as reflected on the attached yellow of Mr. Jones' memorandum to me dated September 8, to Donovan after its approval by your office. This material was sent through to Mr. Tolson and was routed by him to your office. The original was furnished to Mr. Donovan today for his background information on its return to this office. Should Donovan have additional inquiries to make or desire to personally see Mr. Tolson, we will then set up an interview with Mr. Tolson at a time mutually agreeable. Donovan indicated, however, that he felt he had sufficient material on which to predicate a good profile.

*Donovan will later see
 the copy*
Jm

JJM:ps:mtd

67-9524-397

Be
 No

102

20 OCT 13 1953

RECEIVED

180
 20 OCT 15 1953

3939

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: August 29, 1953

FROM : L. B. NICHOLS

SUBJECT:

C. A. Tolson

Tolson ✓
Ladd ✓
Nichols ✓
Belmont ✓
Clegg ✓
Glavin ✓
Harbo ✓
Rosen ✓
Tracy ✓
Gearty ✓
Mohr ✓
Winterrowd ✓
Tele. Room ✓
Holloman ✓
 Sizoo ✓
Miss Gandy ✓

James Donovan of the United Press, who covers the building here, has talked to both Mr. McGuire and me about a feature story on Mr. Tolson. In checking the United Press morgue, Donovan found nothing pertaining to Mr. Tolson's personal background and career in the Bureau, and he would like to do such a story for a weekend piece for the United Press and then to utilize it for a magazine article, possibly for a publication like Coronet. Donovan was wondering if there is any possibility of getting background data and he would also like to interview Mr. Tolson to secure such information as he could which would make a good story. He would like personal details regarding Mr. Tolson's background, his activities in the Bureau, etc. I told Donovan that I thought this was an excellent idea and we would see what could be worked out in the next few days.

It would be my recommendation that Mr. Tolson see Mr. Donovan and help him out as much as possible.

LBN:arm

*This I will not do.
It would merely
develop into
another Expose
type of smear
article*

*I want this done.
It won't be an -
other smear
article if
properly handled.*

*memo
Jones to
9/5/53
Eck*

OCT 19 1953

RECORDED-23

[Handwritten signature]

[Handwritten signature]

TO: Mr. Nichols

September 29, 1953

FROM: M. A. Jones

SUBJECT: "THE INVESTIGATOR"

Clyde A. Tolson⁰

The Director has suggested that the feature story by the United Press concerning Associate Director Clyde A. Tolson and based on data furnished in a release to the United Press in Washington, D. C., be reprinted in "The Investigator."

The November, 1953, issue of "The Investigator" is presently in the make-up stage in the Exhibits Section and this particular item will be reprinted for publication in this November, 1953, issue.

LJH:ral

94-3-2-1264

ORIGINAL FILED IN

20 OCT 13 1953

RECORDED - 55

| | |
|---------------------------------|-----|
| 67- 9524-325 | |
| Searched | 171 |
| Number | |
| 12 OCT 9 1953 | |
| FEDERAL BUREAU OF INVESTIGATION | |

241

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

DATE: Sept. 23, 1953

FROM : L. B. Nichols

SUBJECT:

CLYDE A. Tolson

Tolson _____
 Ladd _____
 Nichols ✓
 Belmont _____
 Clegg _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tracy _____
 Laughlin _____
 Mohr _____
 Winterrowd _____
 Tele. Rm. _____
 Holloman _____
 Gandy _____

Mr. James Donovan, of the United Press, stopped by tonight and left the attached copy of an article he has written regarding you.

You recall the Director approved us furnishing background material to Donovan for this purpose. Donovan asked for a glossy photograph of you. The article is very favorable and with your approval, we will furnish Donovan with a glossy photograph of your official Bureau photograph.

Attachment

cc: Mr. Jones

JJM:arm

D a
OK9-24-53
Jett
HWS
1539/23/53
Donovan advised
Jm

RECORDED-14

89 OCT 6 1953

67-9524-324
 101
 11 OCT 2 1953
 FEDERAL BUREAU OF INVESTIGATION

242

COPY

(overniter)

Washington, Sept. --(UP)--Ask any schoolboy in America the name of the head of the FBI, and he'll snap back with the answer: J. Edgar Hoover. Everybody knows that.

But ask the same schoolboy--or even some of the most notorious know-it-alls and name-droppers around Washington--the name of the Number 2 G-man, and you're likely to draw the blank look. And the man in question likes it that way.

He is clyde a. tolson, a 53-year-old, Missouri-born bachelor who has been Hoover's top aide for years. Since 1947, he has borne the title of Associate Director of the Federal Bureau of Investigation.

Although a constant companion of his famous boss, Tolson has deliberately managed to avoid publicity and public notice. Retiring and reserved by nature, he prefers to remain in the background.

jfd more

67-9524-324

ENCLOSURE

243

add Tolson washington x x x in the background.

And yet, he is one of the busiest and most active men in the government. As the FBI's top executive, he supervises the day-to-day nation-wide activities of the G-men and serves as chairman of the FBI executives conference which submits major policy recommendations for Hoover's personal consideration.

Tolson was born near Lpredo, Mo., on May 22, 1900. He attended Lpredo public schools and graduated from Lpredo High School in 1915. In high-school, he played first base and pitched for the baseball team, and threw the javelin and sprinted on the track team.

After graduation from High School, Tolson attended business college in Cedar Rapids, Ia. In 1918, he obtained a job as clerk in the office of the Chief of Staff in the War Department here. Two years later, he was made confidential secretary to the Secretary of War.

Tolson served as confidential secretary to Secretaries Newton D. Baker, John W. Weeks and Dwight F. Davis for eight years while attending George Washington University at night. He received his A. B. in 1925 and his LL. B. in 1927.

jfd more

244

add Tolson washington x x x x 1927.

While in Law School, Tolson met Hoover who had been appointed FBI director only a few years previously. Each impressed the other, and their mutual respect decided Tolson's fate. In 1928, he became an FBI special agent.

Tolson's rise in the FBI was meteoric. He was first assigned to the FBI's Boston office, but ^{Charles Thompson} ~~within two years~~, he was transferred to Washington headquarters where he was promoted to Inspector in 1929 and to Assistant FBI Director in 1930.

Hoover soon began to assign Tolson to accompany him on special missions, and he was at Hoover's side when the FBI chief personally arrested the notorious Public enemy and bandit, Alvin' Karpis, in New Orleans in May, 1936.

Tolson also accompanied Hoover on his arrest of some of the most dangerous kidnappers and bank-robbers of the 1930's, including Harry Campbell, as associate of Karpis; John Henry Seadlund, the kidnapper of Charles S. Ross of Chicago; and Bank Robber Harry Brunette.

jfd more

245

add Tolson washington x x x Brunette.

1936

Tolson was made the Assistant to Hoover in 1938, and, in that capacity, he and Hoover personally supervised in 1943 the FBI's roundup of Roger Touhy and his gang, the notorious Detroit kidnappers who escaped from an Illinois Penitentiary in 1942. Hoover personally commended him for his courage on that case.

Four years after the Touhy arrests, Tolson was named the FBI's Associate Director--a title unique in the FBI's history. To that post, his associates say, he has brought a photographic memory, sound judgment and the ability to go directly to the heart of a problem.

In his private life, Tolson is a rabid sports fan. He has retained his high school love for baseball and he enjoys boxing and horse-racing. He keeps himself trim and is regarded as a neat, conservative dresser.

Tolson has received many accolades in his life, including the Alumni Achievement Award of George Washington University, but, in FBI circles, the most highly regarded is this one-sentence summation of him by Hoover:

"I regard him as my strong right arm."

jfd

246

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

Name of Employee: 0 CLYDE A. TOLSON

Where Assigned: _____
(Division) (Section, Unit)

Payroll Title: ASSOCIATE DIRECTOR

Rating Period: from 4/1/52 to 3/31/53

ADJECTIVE RATING: SATISFACTORY
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by: JOHN EDGAR HOOVER DIRECTOR 3/31/53
Signature Title Date

Reviewed by: J. Edgar Hoover _____
Signature Title Date

Rating approved by: J. Edgar Hoover _____
Signature Title Date

TYPE OF REPORT

(2) Official
(2) Annual

() Administrative
() 60-day
() Transfer
() Separation from service
() Special

140
86 JUN 5 1953

67-9524-323

3-841-2

247

April 22, 1953

0
Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

I thought you might like to have the
attached Memento commemorating your twenty-fifth
anniversary with the FBI.

It is extremely attractive, and I know
it will prove to be a source of great pleasure in
the years to come.

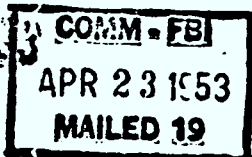
Sincerely,

J. E. H.

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Gearty _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
 Sizoo _____
Miss Gandy _____

JTH:pa PP

80 ADD 30 121



9521-1322

NY

Handwritten signature/initials

Handwritten initials

248

| | |
|----------------|-------|
| Mr. Tolson | _____ |
| Mr. Ladd | _____ |
| Mr. Nichols | _____ |
| Mr. Belmont | _____ |
| Mr. Clegg | _____ |
| Mr. Glavin | _____ |
| Mr. Harbo | _____ |
| Mr. Rosen | _____ |
| Mr. Tracy | _____ |
| Mr. Gearty | _____ |
| Mr. Mohr | _____ |
| Mr. Winterrowd | _____ |
| Tele. Room | _____ |
| Mr. Holloman | _____ |
| Mr. Sizoo | _____ |
| Miss Gandy | _____ |

Walter Winchell

MY FAVORITE handsome G-Man crush (Clyde Tolson) celebrates his 25th year with the FBI as John Edgar's right-hander on April 2.

Handwritten signature: "Walter Winchell" with "sm 7 m" written below it.

Large handwritten signature: "Tolson" written vertically.

WEEKLY WORLD-AMERICAN
 Diamond Edition
 Date MAR 27 1953
 Page 89 APR 2 1953

244

April 2, 1953

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

Twenty-five years ago today you entered on duty with the Federal Bureau of Investigation. In acknowledgment of this anniversary, I am greatly pleased and honored to extend my warmest personal congratulations, and to present to you on behalf of the Bureau your Twenty-five-Year Service Award Key. I know it would not be possible for me as an individual nor the FBI as an organization to make an accurate estimate of the value of your services over these years, but I do hope you will receive this Key as a symbol of our gratitude and pride which arise from the fact that you have contributed your unusual talents toward the growth and progress of this organization.

It is sometimes customary to offer congratulations "for a job well done." In your case this is not enough. I would face the future tasks to be met with far less assurance if I did not believe that your wise and steady influence would be present to help meet such problems. Your faculty for concise, direct and intelligent action has consistently enabled the Bureau to discharge its many and complex obligations with greater dispatch. In this ever-expanding period of the Bureau's responsibilities, it is a great source of satisfaction to know that your many talents and wealth of experience are near at hand.

The loyalty, faithfulness and intelligence which have accompanied your period of duty serve as a living reminder of the quality of your service. Your complete devotion to duty stands and will continue to stand as an inspiration for us all. I can only hope that this Bureau and our nation will continue to benefit from your unselfish devotion to duty in the years ahead.

With best wishes and kindest personal regards,

Sincerely yours,

personally presented by
J. Edgar Hoover

| | |
|-------------------|----------|
| LETTER FROM D. C. | |
| TIME | 8:45 AM. |
| DATE | 4-2-53 |
| BY | W. H. C. |

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Laughlin _____
Mohr _____
Tele. Rm. _____
Holloman _____
Gandy _____

EG: [unclear] 01 03

89 APR 9 1953
Enclosure

WSH:jmw

122

250

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

DATE: March 3, 1953

TO : Mr. Nichols

FROM : M. A. Jones

clerk 0
SUBJECT: ASSOCIATE DIRECTOR TOLSON'S
TWENTY-FIFTH ANNIVERSARY
INVESTIGATOR

Mr. Tolson will have his anniversary on
April 2, 1953.

We would like to carry the attached write-
up on the inside front cover.

We would appreciate, of course, Mr. Tolson's
not seeing the write-up. We plan to use his official
picture, a copy of which is attached.

Attachments (2)

ECK:pa :dmr

DIRECTOR'S NOTATION "OK. H."

1-57347

ORIGINAL FILED IN

94-3-2-1199

47
89 APR 8 1953

| | |
|---------------------------------|-------|
| 67-9524-320 | |
| Searched | _____ |
| Numbered | 34 |
| 12 APR 6 1953 | |
| FEDERAL BUREAU OF INVESTIGATION | |

951

DISTINGUISHED SERVICE

CLYDE A. TOLSON

25 Years In FBI

Associate Director Clyde A. Tolson completed his twenty-fifth year in the FBI on April 2.

Mr. Tolson, a resident of Missouri, left his home state and came to Washington in order to further his education. He attended evening classes at George Washington University. His pre-FBI employment, that of confidential secretary to Secretary of War Newton D. Baker and his two successors, prepared him for the responsibilities he would one day assume at the Bureau. For his excellent service as confidential secretary, Mr. Tolson received a special citation from Secretary Baker for "meritorious service."

In 1927, Mr. Tolson received his LL.B degree from the George Washington University Law School and was admitted to the District of Columbia Bar. On April 2, 1928, he became a Special Agent. He served in the Washington and Boston Offices, was made Chief Clerk at Headquarters, and was appointed an Inspector.

67-9524-320

ENCLOSURE

258

Mr. Tolson's rapid rise in the FBI, his ability and willingness to assume responsibility, and his excellent judgment, attracted Director Hoover's attention. Less than three years after he entered on duty Mr. Tolson was appointed an Assistant Director, and on July 1, 1936, became Assistant to the Director. He subsequently was designated Associate Director.

Understandably, Associate Director Tolson handles a variety of problems which reach his desk but to adequately describe his function, we quote Director Hoover who referred to Mr. Tolson as "My strong right arm."

CC-5a

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

3/18/53

I certify that I have received the following Government property for official use:
~~returned~~

2 ea Grand Master Keys

*Returned, Key to Door
Key to Cloak*

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

*File
3 wry
File*
Clyde Tolson
Very truly yours,

254

TO : MR. GLAVIN

DATE: January 15, 1953

FROM : H. L. EDWARDS

SUBJECT: WILLIAM S. HYDE
Special Agent Supervisor
Personnel Section

Special Agent Supervisor E. R. Clayton will report on transfer from the Personnel Section to Mr. Tolson's Office effective 1/19/53 as a replacement for SA Supervisor Robert Gresham who has resigned. Agent Clayton was Unit Chief of the Personnel Services Unit, GS-14 and as such he had overall supervision of that unit which included the personnel counseling service, personnel action matters, classification matters, service award matters, clerical placement and transfer, movement, vocation records, service record requests, Special Employee matters, housing and testing and clerical supervisory program, Agent physical matters, employee compensation cases and the Health Service.

To fill this vacancy as Unit Chief, SA Supervisor William S. Hyde is recommended as being the best qualified candidate.

A permanent brief of Agent Hyde's personnel file is attached.

He has been in the Bureau since 11/18/40, except for a brief gap of eight months in 1947 when he had to resign because of a personal problem. He has been assigned to the Personnel Section since 4/17/50, and has been in GS-13 since 6/24/51. He is a qualified, experienced Inspector's Aide and in a recent inspection of the Records Section where he assisted the Inspector in charge stated that his background and experience in personnel matters enabled him to perform in excellent manner and he contributed a great deal to the inspection, that his paper work required minimum supervision, his evaluation of personnel situations in the Records Section was excellent. Hyde has had very broad experience in the work of the Personnel Section during his almost three years assignment and at the present time he has responsibility for supervising Movement Unit, Vocation Records Unit, service record requests, Special Employee matters, assisting in clerical placement and transfer, and numerous specialized assignments. He has also worked on administrative action matters and applicant interviews and related matters. He has previously been authorized to act in the absence of Agent Clayton as Unit Chief.

The only other Agent Supervisor in the section in GS-13 who has comparable qualifications is W. S. Tavel. However, Tavel has less overall Bureau service, having entered on duty 9/8/41, has been in the division since 7/9/50, and Tavel's experience has been almost completely in applicant recruitment except since August, 1952, when he was re

ATTACHMENT

HLE, rfd

JAN 28 1953

255

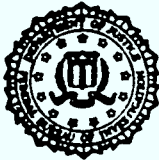
Memo to Mr. Glavin - (Continued)

assigned to the Administrative Action Unit to acquire additional experience. He is a far above average supervisor, however, and will certainly be kept in mind for future vacancies of promotional type.

RECOMMENDATION

That SA Supervisor William S. Hyde be approved on a trial assignment to assume the position of Unit Chief of the Personnel Services Unit.

A permanent brief of the Personnel file of Agent Tavel is also attached.



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

3-122

In Reply, Please Refer to
File No.

WASHINGTON 25, D. C.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

November 7, 1952

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent, of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent. I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship _____ Date 11/7/52
Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

NAME ESTATE Relationship _____ Date 11/7/52
Address _____

85 NOV 13 1952 NOV 12 1952

Very truly yours,

Wm. Clyde A. Tolson
Special Agent

257

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: CLYDE A. TOLSON

Where Assigned: _____
(Division) (Section, Unit)

Payroll Title: ASSOCIATE DIRECTOR

Rating Period: from 4/1/51 to 3/31/52

ADJECTIVE RATING: SATISFACTORY
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

Rated by: John Edgar Hoover Director 3/31/52
Signature Title Date

Reviewed by: _____
Signature Title Date

Rating approved by: [Signature] Director 6-17-52
Signature Title Date

TYPE OF REPORT

(x) Official
(x) Annual

() Administrative
() 60-day
() Transfer
() Separation from service
() Special

89 JUL 1 1952

9524-319

[Signature]

258

67-9524-317,318

CLYDE A. TOLSONIN THIS FILE SKIPPED DURING
SERIALIZATION.1341-11-61

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

AC

6-452

I certify that I have received the following Government property for official use:

~~deleted~~

✓ New Commission Card with case # 2
Associate Director

RETURNED

✓ Old Commission Card with case # 2
Associate Director

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

ALPHABETICAL

FILE
WRG

PER JB

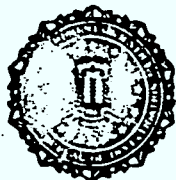
Very truly yours,

Clyde A. Tolson
Clyde A. Tolson

NOT RECORDED
17 JUN 20 1952
Special Agent
Associate Director

68 JUN 23 1952 148

260



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



March 18, 1952

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship _____ Date 3/18/52

Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name ESTATE Relationship _____ Date 3/18/52

Address _____

Very truly yours,

Ceyde A. Tolson
Special Agent

74
MAR 24 1952

(PLEASE TYPE OR PRINT ALL INFORMATION)

FD 195

NAME TOLSON CLYDE A.
LAST FIRST MIDDLE

2. OFFICE OF ASSIGNMENT Associate Director, FBI

NOTE: PLEASE READ THESE INSTRUCTIONS BEFORE COMPLETING FORM.

IF IN BUREAU 15 YEARS FROM EOD LISTED UNDER ITEM 8 AND NO LEAVE WITHOUT PAY IN EXCESS OF 6 MONTHS IN ANY ONE CALENDAR YEAR, AS LISTED UNDER ITEM 10, IT WILL ONLY BE NECESSARY FOR YOU TO CERTIFY YOUR STATUS BY PLACING A CHECK MARK IN THE "15 YEARS OR OVER" BOX IN THE "TOTAL FEDERAL SERVICE" SPACE AT THE TOP OF THIS PAGE, AND SIGNING THE FORM. DO NOT FILL IN OTHER INFORMATION IN SUCH CASES.

TOTAL FEDERAL SERVICE

(CHECK ONE, PER ITEM II)

LESS
THAN
3 YRS.

3 YRS. BUT
LESS THAN
15 YRS.

15 YRS.
OR
OVER

(AS OF CLOSE OF BUSINESS ON JANUARY 6, 1952)

DATE YOU WILL REACH NEXT CATEGORY:

MONTH DAY YEAR

| 3. PREVIOUS CIVILIAN
GOVERNMENT SERVICE
(GIVE COMPLETE NAME OF AGENCY
AND BRANCH) | DATE EOD | DATE SEPARATED | TOTAL LENGTH OF SERVICE
WITH EACH AGENCY | | | TOTALS
ITEMS 4, 6, 8
9, 10, and 11 |
|--------------------------------------------------------------------------------------------|----------|----------------|---------------------------------------------|------|------|------------------------------------------|
| | | | YRS. | MOS. | DAYS | |
| | | | | | | YRS. MOS. DAYS |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| 4. TOTAL LENGTH OF PREVIOUS CIVILIAN GOVERNMENT SERVICE
(ADD ALL TIME LISTED UNDER ITEM 3, DIVIDE TOTAL DAYS BY 30, TOTAL MONTHS BY 12 - GIVE TOTAL IN EXACT YEARS, MONTHS AND DAYS SERVED) | 5. MILITARY SERVICE
(INDICATE BRANCH - ARMY, NAVY, MARINE CORPS, COAST GUARD, AIR FORCE, ETC. IF NO MILITARY SERVICE, WRITE "NONE" IN THIS SPACE) | DATE ENTERED ON
ACTIVE DUTY
DATE GIVEN ON SEPARATION DOCUMENT | DATE DISCHARGED
DATE GIVEN ON SEPARATION DOCUMENT | TOTAL SERVICE WITH
MILITARY (EACH BRANCH) | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------|----------------------------------------------|------|------|
| | | | | YRS. | MOS. | DAYS |
| | | | | | | |
| | | | | | | |
| | | | | | | |

FOLD ON THIS LINE

| 6. TOTAL MILITARY SERVICE
(ADD ALL TIME LISTED UNDER ITEM 5, DIVIDE TOTAL DAYS BY 30, TOTAL MONTHS BY 12 - GIVE TOTAL IN EXACT YEARS, MONTHS AND DAYS SERVED) | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| 7. STATUS AT TIME
OF ENTRANCE ON
DUTY WITH ARMED
FORCES (CHECK ONE) | ON MILITARY LEAVE FROM
CIVILIAN GOVERNMENT
SERVICE | RESIGNED FROM CIVILIAN
GOVERNMENT SERVICE TO
ENTER ARMED FORCES | ENTERED ARMED FORCES FROM
PRIVATE EMPLOYMENT OR
SCHOOL |
| | | | |
| 8. PRESENT FBI
SERVICE
(IF REINSTATED, LIST DATES
OF PREVIOUS SERVICE WITH
FBI UNDER ITEM 3) | LATEST EOD
DATE
4 2 28
MONTH DAY YEAR | TO CLOSE OF BUSI-
NESS JAN. 6, 1952 | TOTAL SERVICE SINCE
LAST EOD DATE
YRS. MOS. DAYS
CARRY THIS FIGURE
IN COLUMN ON RIGHT |
| | | | |

| 9. FEDERAL SERVICE TIME - GROSS TOTAL
(ADD ITEMS 4, 6, AND 8, DIVIDE TOTAL DAYS BY 30, TOTAL MONTHS BY 12 - GIVE TOTAL IN EXACT YEARS, MONTHS AND DAYS SERVED.) |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| |
| 10. LEAVE WITHOUT PAY (EXCLUDING MILITARY) IN EXCESS OF SIX MONTHS TAKEN DURING
ANY ONE CALENDAR YEAR. (LIST TOTAL IN YEARS, MONTHS, AND DAYS) |
| |
| 11. FEDERAL SERVICE TIME - NET TOTAL
(SUBTRACT ITEM 10 FROM ITEM 9. THIS WILL GIVE YOU YOUR ACTUAL SERVICE TIME.) |
| |

67-N CERTIFY THAT THE ABOVE INFORMATION IS COMPLETE AND CORRECT TO THE BEST OF MY
KNOWLEDGE AND BELIEF.

(SIGNED)

(DATE)

Clyde A. Tolson

1/2/52

(WRITTEN SIGNATURE)



262

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: January 7, 1952

FROM : H. L. Edwards *HL*SUBJECT: [REDACTED] *C*

B1

With reference to the attached memorandum dated 1-4-52 which sets out details regarding disclosure of information in the captioned matter on the part of SAS [REDACTED] and [REDACTED] of the Memphis Office, the Director has inquired, "Why is it an incident occurring Nov. 20 doesn't reach me for final action until Jan. 5?"

This matter was initially reported to the Bureau by letter from the Memphis Office dated 12-3-51 which was received in the Bureau on 12-5-51. A memorandum was thereafter prepared by the Domestic Intelligence Division under date of 12-7-51 recommending that explanations be obtained from SAS [REDACTED] and [REDACTED] as to their actions in this matter. This recommendation was approved and these explanations were requested by Bureau teletype to Memphis dated 12-7-51. The requested explanations were furnished by the Memphis Office under date of 12-10-51 and were received in the Bureau on 12-12-51. Thereafter a memorandum was prepared by the Domestic Intelligence Division under date of 12-13-51 setting forth the facts of this matter together with the explanations furnished by the Agents involved, and making recommendations as to administrative action. This memorandum was apparently received in Mr. Tolson's office on the afternoon of Friday, 12-14-51 and thereafter was routed to the Administrative Division with the request that permanent briefs of the personnel files of the Agents involved be prepared and attached to the memorandum. The memorandum was received in the Personnel Briefing Unit of the Administrative Division during the afternoon of 12-17-51. Thereafter permanent briefs of the Agents' personnel files were prepared and attached to the memorandum and this material was sent through to Mr. Tolson's office where it was stamped in on Thursday, 12-20-51.

The memorandum prepared by the Domestic Intelligence Division was then returned by routing slip dated 12-21-51 (Friday) from Mr. Tolson's office to the Administrative Division for summarization and recommendations. It was received in the Administrative Action Unit after the Christmas Holidays on Wednesday, 12-26-51. On that same day it was assigned for handling but since there were a number of other matters which required immediate and expeditious handling, including the preparation of summaries on SACS Wall and Hood who had been instructed to report to the Seat of Government on Saturday, 12-29-51, a review of the [REDACTED] matter was not made until late Saturday afternoon,

FDH:ps

Attachments

14 JAN 31 1952

Tolson ✓
Ladd ✓
Nichols ✓
Belmont ✓
Clegg ✓
Glavin ✓
Harbo ✓
Rosen ✓
Tracy ✓
Mohr ✓
Tele. Rm. ✓
Holloman ✓
Gandy ✓

263

12-29-51. It was dictated on the next work day, Wednesday, 1-2-52, which was immediately following the New Years Week End Holidays. The memorandum was typed up and sent through on Friday, 1-4-52.

In accordance with the recommendation which has been approved by the Director, there is attached a letter of censure to SA [REDACTED] placing him on probation and removing him as a Resident Agent because of his handling of an inquiry received by him regarding the captioned matter.

This took entirely too long and some of the delay seems to be attributable to me. The Dec 14 reference to the Adm. Div. should have instructed that a summary and recommendations be prepared

1-8

*For
1/7/52*

This is just a
farce. Such
shilly-shallying
is inexcusable.
H-

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols

FROM : M. A. Jones

SUBJECT: LETTER TO DAVID W. SOWERS
December 10, 1951

DATE: December 17, 1951

Reference is made to the inquiry from the Director as to why Mr. Sowers was not addressed as "Dear Dave."

The card on Sowers on the Crime Records Section mailing list reflects the salutation as "Dear Dave." This letter was handled by Miss [redacted] in the Crime Records Section. Miss [redacted] checked the mailing list and as reflected in the attached memorandum submitted by her, she failed to follow the correct salutation because of "a careless oversight." This is inexcusable on Miss [redacted]'s part and I have most forcefully called to her attention the absolute necessity of being careful and using good judgment in the preparation of outgoing mail. I feel sure that she will not repeat such a mistake.

The dictation of this letter was SA [redacted] who is relatively new on correspondence and had no personal knowledge of how Dave Sowers should be addressed. He knew Miss [redacted] had checked the mailing list and relied on her accuracy. The fact remains that in view of the circumstances Mr. [redacted] should have checked the files if he did not know the identity of Sowers and, of course, would have noted the proper salutation there.

This particular letter was initialed for this Section during my absence on leave by Special Agent Youngblood who has been helping out in this regard recently. Mr. Youngblood is now in Florida in view of the death of his mother and it is not known why he failed to catch this mistake.

It is regretted that this mistake occurred and I have today cautioned all stenographers and typists with regard to such an error.

RECOMMENDATION:

It is recommended that a letter of censure be sent Miss [redacted] in this regard.

MAJ:mrh

ADDENDUM: FCH:mb 12-17-51 Mrs. Elaine Tuttle in the Reading Room read this letter and noted that the yellow carried a note indicating that the mailing list had been checked and, therefore she presumed that the salutation was in accordance with the

26 FEB 5 1952

Letter of censure to [redacted]

26

1-25-52

JAK

265

Memo to Mr. Nichols from Mr. Jones
Re: Letter to David W. Sowers
December 10, 1951

December 17, 1951

mailing list in the Crime Records Section. On this basis, she did not check the special index of salutations maintained in the Reading Room. She is one of the newer employees in the Reading Room and was not personally acquainted with the fact that Mr. Sowers should be addressed as "Dear Dave."

Holloman in my office approved the letter for me. He recalls handling this letter and noted that the yellow carried a notation indicating that the mailing list had been checked and, therefore, presumed that the salutation was in accordance with our mailing list. Holloman, of course, knows that Mr. Sowers is a good friend but was not personally acquainted with how the Director addresses him. It is regretted that this was not caught in my office and that too much dependence was placed on the individual who had checked the mailing list and typed up the letter. This regret is accentuated with the knowledge that this error will cause the Director personal embarrassment.

Vigorous steps have been taken in order to prevent mistakes of this kind in this Division.

I also failed to
note the improper
salutation

12/18

Holloman
should have
known better -

H.

And they are always
recurring

NOTIFICATION OF PERSONNEL ACTION

Prepared by *Jup*
Checked by *Dfc*

| | | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------|--|--------------------------------------|--|---------------------------------------------------------------------------------|--|--------------------------------|--|----------------------------------------------|--|
| 1. NAME (MR. - MISS - MRS. - FIRST - MIDDLE INITIAL - LAST)
MR. CLYDE A. TOLSON | | | | 2. DATE OF BIRTH
5-22-1900 | | 3. JOURNAL OR ACTION NO.
F.B.I. 10116 | | 10-22-51 | | | |
| This is to notify you of the following action affecting your employment: | | | | | | | | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)
PROMOTION | | | | 6. EFFECTIVE DATE
10-22-51 | | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Schedule A Part 6.103 (F) | | | | | |
| FROM | | | | TO | | | | | | | |
| Associate Director | | | | 8. POSITION TITLE | | Associate Director | | | | | |
| \$14,000 per annum | | | | 9. SERVICE GRADE, SALARY | | \$17,500 per annum | | | | | |
| Associate Director's Office | | | | 10. ORGANIZATIONAL DESIGNATIONS | | Associate Director's Office | | | | | |
| D. C. | | | | 11. HEADQUARTERS | | D. C. | | | | | |
| <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | | | 12. FIELD OR DEPT'L | | <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | | | | |
| 13. VETERAN'S PREFERENCE | | | | | | 14. POSITION CLASSIFICATION ACTION | | | | | |
| NONE | | 5 PT. | | 10 POINT | | WWII | | WWI | | OTHER | |
| <input checked="" type="checkbox"/> | | | | DISAB. WIFE WIDOW | | | | | | | |
| 15. SEX | | | | | | 16. RACE | | 17. APPROPRIATION S. & E., FBI | | 18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) | |
| | | | | | | | | FROM: | | 19. DATE OF OATH (ACCESSIONS ONLY) | |
| | | | | | | | | TO: | | 20. LEGAL RESIDENCE | |
| | | | | | | | | 708 | | D. C. | |
| REMARKS | | | | | | | | | | | |
| This action is pursuant to Public Law #163 approved 10-22-51, 1st Session, 82nd Congress. Also refer to Senate Report #597 dated 8-21-51 accompanying H. R. 4743. | | | | | | | | | | | |
| The provisions of the Veterans' Preference Act of 1944 and/or the Selective Service Extension Act of 1950 have been complied with. | | | | | | | | | | | |
| V. | | | | | | | | | | | |
| 73 50 1951
file | | | | | | | | | | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | | | | | | | |

8. FILE

267

Repa on 6, 1951
by: [signature]
Filed by: [signature]

October 22, 1951

0
Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

I am very happy to advise you that the President has today approved the Bureau's Appropriation Bill for the fiscal year 1952 which contains the proviso that the salary of your position as the Associate Director of the Federal Bureau of Investigation shall be \$17,500 per annum. This change in salary is effective October 22, 1951.

Sincerely yours,

J. Edgar Hoover

9524-316

23 29

JW/dl

SEARCHED
SERIAL PM
DATE 10-22-51
BY 10/15

Ref

268

11 OCT 25 1951

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

FROM : N. P. CALLAHAN

SUBJECT:

DATE: July 13, 1951

Mr. Tolson ✓
 Mr. Clegg ✓
 Mr. Glavin ✓
 Mr. Ladd ✓
 Mr. Nichols ✓
 Mr. Rosen ✓
 Mr. Tracy ✓
 Mr. Egan ✓
 Mr. Gurnea ✓
 Mr. Harbo ✓
 Mr. Mohr ✓
 Mr. Pennington ✓
 Mr. Quinn Tamm ✓
 Tele. Room ✓
 Mr. Nease ✓
 Miss Holmes ✓
 Miss Gandy ✓

C.A. TOLSON

Pursuant to your inquiry this morning, you are advised that your present salary of \$14,000 per annum is provided in Public Law #359 of the 81st Congress, which is the so-called Executives Pay Act. Yours, together with the other positions provided for in this Act, is an unclassified "no grade" position, that is, the positions do not fall within the classification Act grades of GS-1 through GS-18.

I have spoken to Mr. George Moore, Clerk of the Senate Post Office and Civil Service Committee, which committee is handling the present pay raise legislation, and I have been advised by him that the positions in Public Law #359 being unclassified positions are not covered by the present pay raise legislation being considered by the Senate committee.

He further advised that the pay raise legislation will only affect those positions coming under the classified service, which includes those positions under the Classification Act of 1949 which established Grades GS-16, 17 and 18.

AUG 4 1951

RECORDED-11

NPC:amb

✓

9524-315

47

JUL 28 1951

U.S. GOVERNMENT PRINTING OFFICE

269

CHIEF REG.

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

W. C. C. Jones

Name of Employee: 0 CLYDE A. TOLSON

Where Assigned: _____
(Division) (Section, Unit)

Payroll Title: ASSOCIATE DIRECTOR

Rating Period: from APRIL 1, 1950 to MARCH 31, 1951

ADJECTIVE RATING: Satisfactory Employee's Initials _____
Outstanding, Satisfactory, Unsatisfactory

Rated by: J. EDGAR HOOVER DIRECTOR 3-31-51
Signature Title Date

Reviewed by: _____
Signature Title Date

Rating approved by: _____
Signature Title Date

TYPE OF REPORT

() Official
(X) Annual

() Administrative
() 60-day
() Transfer
() Separation from service
() Special

133

38868

070

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee CLYDE A. TOLSON Title ASSOCIATE DIRECTOR
Rating Period: from 4-1-50 to 3-31-51

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared.

- Rate items as follows:
- + Outstanding (exceeding excellent and deserving special commendation).
 - ✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
 - Unsatisfactory.
 - No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <u> </u> (1) Personal appearance. <u> </u> (2) Personality and effectiveness of his personal contacts. <u> </u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). <u> </u> (4) Physical fitness (including health, energy, stamina). <u> </u> (5) Resourcefulness and ingenuity. <u> </u> (6) Forcefulness and aggressiveness as required. <u> </u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives. <u> </u> (8) Initiative and the taking of appropriate action on own responsibility. <u> </u> (9) Planning ability and its application to the work. <u> </u> (10) Accuracy and attention to pertinent detail. <u> </u> (11) Industry, including energetic consistent application to duties. <u> </u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. <u> </u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application. <u> </u> (14) Technical or mechanical skills. <u> </u> (15) Investigative ability and results: <ul style="list-style-type: none"> <u> </u> (a) Internal security cases <u> </u> (b) Criminal or general investigative cases <u> </u> (c) Fugitive cases <u> </u> (d) Applicant cases <u> </u> (e) Accounting cases <u> </u> (16) Physical surveillance ability. | <ul style="list-style-type: none"> <u> </u> (17) Firearms ability. <u> </u> (18) Development of informants and sources of information. <u> </u> (19) Reporting ability: <ul style="list-style-type: none"> <u> </u> (a) Investigative reports <u> </u> (b) Summary reports <u> </u> (c) Memos, letters, wires (Consider: <u> </u> conciseness; <u> </u> clarity; <u> </u> organization; <u> </u> thoroughness; <u> </u> accuracy; <u> </u> adequacy and pertinency of leads; <u> </u> administrative detail.) <u> </u> (20) Performance as a witness. <u> </u> (21) Executive ability: <ul style="list-style-type: none"> <u> </u> (a) Leadership <u> </u> (b) Ability to handle personnel <u> </u> (c) Planning <u> </u> (d) Making decisions <u> </u> (e) Assignment of work <u> </u> (f) Training subordinates <u> </u> (g) Devising procedures <u> </u> (h) Emotional stability <u> </u> (i) Promoting high morale <u> </u> (j) Getting results <u> </u> (22) Ability on raids and dangerous assignments: <ul style="list-style-type: none"> <u> </u> (a) As leader <u> </u> (b) As participant <u> </u> (23) Organizational interest, such as making of suggestions for improvement. <u> </u> (24) Ability to work under pressure. <u> </u> (25) Miscellaneous. Specify and rate: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): _____

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): _____

C. (1) Is employee available for general assignment wherever needs of service require? (If answer is not 'yes', explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? (If so, explain in narrative comments.)

ADJECTIVE RATING: _____
Outstanding, Satisfactory, Unsatisfactory

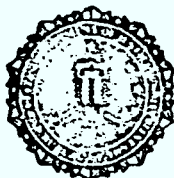
271

C. A. TOLSON
67-9524-313

67-332387-72X
RICHARD L. CROMWELL

3-14-51 blr

272



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.
January 9, 1951



Director
 Federal Bureau of Investigation
 United States Department of Justice
 Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY-ORDER~~) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name ESTATE Relationship _____ Date 1/9/51

Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name ESTATE Relationship _____ Date 1/9/51

Address _____

Very truly yours,

Ceyda A. Galson
 Special Agent

JAN 25 1951 76

ack 3
 JAN 20 1951 *wrg*
BP

Phil. C. ...

October 16, 1950

W. H. ...

MEMORANDUM FOR MR. TOLSON
MR. NICHOLS

Administrative

This evening there came through for me to sign a series of letters to the newly elected officers of the IACP. Normally I would sign these letters rather hurriedly, as it is generally routine procedure, but I happened just by chance to look at several of them and I noticed that we are congratulating Mr. John F. Murray, Chief of Police, Perth Amboy, New Jersey, who was elected as Treasurer of the IACP, and also Mr. Lawrence J. Benson as Treasurer of the IACP. I had not known that the IACP had decided to establish two Treasurers so I had to stop and look in the attached correspondence and I find in Mr. Clegg's memorandum that Mr. Murray was elected Secretary of the IACP and not Treasurer. All these letters have been initialed by Mr. Nichols and by Mr. Tolson and they were prepared by some supervisor with the initials DDC. It is obvious to me that no one actually reviewed any of these letters, for if they had done so it would have been patent that there had been some mistake relative to the designation of the Treasurer.

I am returning all of these letters to Mr. Tolson and Mr. Nichols to have them carefully checked because I am not certain that the other letters are correct in view of this utterly sloppy and incompetent handling of this very simple project.

I have previously indicated that I wanted the mail to be carefully checked before it is sent to me for signature. I have neither the time nor the inclination to stop and meticulously examine each letter to see whether it is addressed to the right person and dealing with the right subject matter. However, I apparently am expected to do this while the other officials of the Bureau luxuriate in a stratosphere of more responsible matters.

Very truly yours,

John Edgar Hoover
Director

**Improper handling of correspondence mail*
**Handling of correspondence*

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Belmont
- Mohr
- Tele. Room
- Nease
- Gandy

JEH:EH

RECEIVED
OCT 17 1950
FBI - NEW YORK
BY [Signature]

1950 OCT 17
RECORDED

OCT 17 11 55 AM '50
BRIEFING SECTION

DESIGNATION OF BENEFICIARY
UNPAID COMPENSATION OF
DECEASED CIVILIAN EMPLOYEE

IMPORTANT
Read instructions
on back of duplicate
before filling in this form

INFORMATION CONCERNING THE EMPLOYEE:

NAME— (Last) (First) (Middle) DATE OF BIRTH (Month, day, year)
TOLSON **CLEDE** **ANDERSON** **5/22/1900**

DEPARTMENT OR AGENCY IN WHICH EMPLOYED

U. S. DEPARTMENT OF JUSTICE **FEDERAL BUREAU OF INVESTIGATION**
(Department or agency) (Bureau) (Division)

I, the employee identified above, canceling any and all previous Designations of Beneficiary heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any UNPAID COMPENSATION due and payable under existing law after my death. I understand that this Designation of Beneficiary relates solely to Unpaid Compensation as defined in section 2 of the act of August 3, 1950, Public Law 636, and in nowise will affect the disposition of any benefit which may become payable under the Retirement Act applicable to my Government service. I further understand that this Designation of Beneficiary will remain in full force and effect, unless or until canceled by me in writing, so long as I am continuously employed in the above department or agency.

INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES:

| Type or print first name, middle initial, and last name of each beneficiary | Type or print address of each beneficiary | Relationship | Share to be paid to each beneficiary |
|-----------------------------------------------------------------------------|-------------------------------------------|--------------|--------------------------------------|
| ESTATE | | | ALL |
| | | | |
| | | | |
| | | | |
| | | | |

I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. I understand that this Designation of Beneficiary shall be void if none of the designated beneficiaries is living at the time of my death.

I hereby specifically reserve the right to cancel or change any designation of beneficiary at any time in the manner and form prescribed by the Comptroller General of the United States, and without knowledge or consent of the beneficiary.

December 7, 1950

(Date of execution—month, day, year)

Clyde A. Tolson
(Signature of employee)

WITNESSES TO SIGNATURE:

Dorothy S. Skillman **575 Addison Road Seat Pleasant Md**
(Signature of witness) (Number and street) (City, zone number, and State)
Lillian G. Brown **2702 Wisconsin Ave, Washington 7, D.C.**
(Signature of witness) (Number and street) (City, zone number, and State)

PRINT OR TYPE NAME AND ADDRESS OF EMPLOYEE

┌

┐

└

┘

**THIS SPACE RESERVED FOR RECEIVING DATA
OF EMPLOYING AGENCY**

Received Chief Clerk's Office
12/7/50

(Indicate date and by whom received)

DELIVER BOTH COPIES TO THE PROPER OFFICER OF YOUR AGENCY—DUPLICATE WILL BE NOTED AND RETURNED

275

IMPORTANT—The filing of this form will completely cancel any designation you may have previously filed. Be sure to name in this form all persons you wish to designate as beneficiaries of any unpaid compensation payable at your death.

EXAMPLES OF DESIGNATIONS

HOW TO DESIGNATE ONE BENEFICIARY

| Type or print first name, middle initial, and last name of each beneficiary | Type or print address of each beneficiary | Relationship | Share to be paid to each beneficiary |
|-----------------------------------------------------------------------------|-------------------------------------------|--------------|--------------------------------------|
| Catherine M. Jackson* | 2808 Southern Avenue, Williams, Ind. | Sister | All |
| | | | |
| | | | |

HOW TO DESIGNATE MORE THAN ONE BENEFICIARY

| Type or print first name, middle initial, and last name of each beneficiary | Type or print address of each beneficiary | Relationship | Share to be paid to each beneficiary |
|-----------------------------------------------------------------------------|-------------------------------------------|--------------|--------------------------------------|
| Susan L. Brown** | 110 Prince Street, Anniston, N. Y. | Aunt | One-fourth |
| Mary Joe Carson | 230 Duke Street, Anniston, N. Y. | Niece | One-fourth |
| Elizabeth H. Howard | 2301 State Street, Weaver, Ohio | Mother | One-half |

HOW TO DESIGNATE A CONTINGENT BENEFICIARY

| Type or print first name, middle initial, and last name of each beneficiary | Type or print address of each beneficiary | Relationship | Share to be paid to each beneficiary |
|-----------------------------------------------------------------------------|-------------------------------------------|--------------|--------------------------------------|
| William J. Johnson, if living | 244 South Ann Street, Olney, Ga. | Father | All |
| Otherwise to:
Sarah L. Johnson | 244 South Ann Street, Olney, Ga. | Sister | All |
| | | | |

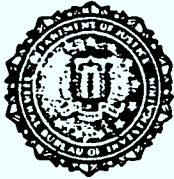
HOW TO CANCEL A DESIGNATION OF BENEFICIARY SO THAT AMOUNT DUE WILL BE PAYABLE AS PROVIDED IN THE LAW

| Type or print first name, middle initial, and last name of each beneficiary | Type or print address of each beneficiary | Relationship | Share to be paid to each beneficiary |
|-----------------------------------------------------------------------------|-------------------------------------------|--------------|--------------------------------------|
| Cancel prior designations | | | |
| | | | |
| | | | |

*Do not write name as C. M. Jackson or as Mrs. John H. Jackson.

**Be sure that the shares to be paid to the several beneficiaries add up to 100 percent.

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United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



August 21, 1950

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Estate Relationship _____ Date 8/21/50
Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Estate Relationship _____ Date 8/21/50
Address _____

ack

Very truly yours,

0 3/WR L
Clyde A. Tolson
Special Agent

AUG 21 1950
DM

277

ANNUAL
REPORT OF
EFFICIENCY RATING

Form approved
Budget Bureau No. 50-R012.3.

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL: REGULAR () SPECIAL ()
PROBATIONAL ()

As of 3-31-50 based on performance during period from 4-1-49 to 3-31-50

Tolson, Clyde A. 903296 Associate Director

(Name of employee)

(Title of position, service, and grade)

Federal Bureau of Investigation, U. S. Dept. of Justice, Washington, D. C.

(Organization—Indicate bureau, division, section, unit, field station)

| | | |
|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| ON LINES BELOW
MARK EMPLOYEE

✓ if adequate
- if weak
+ if outstanding | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.
b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE:

Administrative, supervisory, or planning _____ <input type="checkbox"/>
All others _____ <input type="checkbox"/> |
|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>— (1) Maintenance of equipment, tools, instruments.</p> <p>— (2) Mechanical skill.</p> <p>— (3) Skill in the application of techniques and procedures.</p> <p>— (4) Presentability of work (appropriateness of arrangement and appearance of work).</p> <p>— (5) Attention to broad phases of assignments.</p> <p>— (6) Attention to pertinent detail.</p> <p>— (7) Accuracy of operations.</p> <p>— (8) Accuracy of final results.</p> <p>— (9) Accuracy of judgments or decisions.</p> <p>— (10) Effectiveness in presenting ideas or facts.</p> <p>— (11) Industry.</p> <p>— (12) Rate of progress on or completion of assignments.</p> <p>— (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)</p> <p>— (14) Ability to organize his work.</p> <p>— (15) Effectiveness in meeting and dealing with others.</p> <p>— (16) Cooperativeness.</p> <p>— (17) Initiative.</p> <p>— (18) Resourcefulness.</p> <p>— (19) Dependability.</p> <p>— (20) Physical fitness for the work.</p> | <p>— (21) Effectiveness in planning broad programs.</p> <p>— (22) Effectiveness in adapting the work program to broader or related programs.</p> <p>— (23) Effectiveness in devising procedures.</p> <p>— (24) Effectiveness in laying out work and establishing standards of performance for subordinates.</p> <p>— (25) Effectiveness in directing, reviewing, and checking the work of subordinates.</p> <p>— (26) Effectiveness in instructing, training, and developing subordinates in the work.</p> <p>— (27) Effectiveness in promoting high working morale.</p> <p>— (28) Effectiveness in determining space, personnel, and equipment needs.</p> <p>— (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.</p> <p>— (30) Ability to make decisions.</p> <p>— (31) Effectiveness in delegating clearly defined authority to act.</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

STATE ANY OTHER ELEMENTS CONSIDERED

9524-312

- (A) _____
- (B) _____
- (C) _____

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated.

Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.

Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.

Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.

Minus marks on at least half of the underlined elements.

Adjective Rating

Excellent

Very Good

Good

Fair

Unsatisfactory

Rating official EXCELLENT

Reviewing official _____

Rated by John Edgar Hoover Director
(Signature of rating official) (Title)
Reviewed by _____ Federal Bureau of Investigation
(Signature of reviewing official) (Title)

3-31-50 (Date)
6-21-50 (Date)

Rating approved by efficiency rating committee _____ (Date)
Report to employees _____ (Adjective rating)

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

May 10, 1950

| | |
|-------------|--|
| Mr. Tolson | |
| Mr. Ladd | |
| Mr. Clegg | |
| Mr. Glavin | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Harbo | |
| Mr. Belmont | |
| Mr. Mohr | |
| Tele. Room | |
| Mr. Nease | |
| Miss Gandy | |

Dear Clyde: **TOLSON**

I want to thank you and through you the other members of the Executives Conference for the beautiful flowers which you sent to me on my twenty-sixth anniversary as Director of the FBI. To me these flowers are symbolic of the fine relationship we have built up over the years and the teamwork and cooperation manifested by you have been a source of real inspiration to me.

With best wishes,

Sincerely,

J. E. H.

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

95-24-311

26

51

(11/11/50)

Jan



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Estate Relationship _____ Date _____
Address _____

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Estate Relationship _____ Date 13 MAR 23 1950
Address _____

Very truly yours,

Ceyde A. Tolson
Special Agent

27/10/50 Ask
MAR 10 1950
ECR

W. J. ...

December 23, 1949

MR. CLYDE A. TOLSON
C/O MIAMI FIELD DIVISION

URGENT

A VERY MERRY CHRISTMAS AND A JOYOUS NEW YEAR. YOUR PATIENT GUIDANCE AND SYMPATHETIC UNDERSTANDING HAVE GIVEN US RENEWED FAITH TO FACE THE PROBLEMS OF THE NEW YEAR. WE ARE HAPPY TO SHARE IN THE WORK OF THE BUREAU, AND THROUGH THE FBI HELP PROMOTE THE BEST INTERESTS OF THE COUNTRY. WE JOIN, ONE AND ALL, IN WISHING YOU A MOST ENJOYABLE HOLIDAY SEASON AND A BOUNTIFUL NEW YEAR, FILLED WITH THE BLESSINGS OF HAPPINESS AND GOOD CHEER.

RECORDS AND COMMUNICATIONS DIVISION

FCS:mab

JP

0 JAN 13 1950

9524-310

9

mm

~~*[Signature]*~~

mm

[Signature]

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

DEC 24 1949

WESTERN UNION

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Tracy _____
Mohr _____
Tele. Rm. _____
Nease _____

11-317

EL

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FEDERAL BUREAU OF INVESTIGATION

 Prepared by: *JCH*
 Checked by: *JCH*
 Filed by:

WASHINGTON 25, D. C.

MR. CLYDE A. TOLSON

*Mr. Clyde A. Tolson*Nature
of ActionSALARY INCREASE THROUGH ENACTMENT OF
PUBLIC LAW 350

Date

Oct-Nov 24, 1949

Personnel Action Number

F.B.I.

5573

Legal Authority

Effective

October 16, 1949

| | FROM | TO |
|--------------------------|-------------------------------------------|--------------------------------|
| Position | Associate Director | Associate Director |
| Grade | CAP 15 | ----- |
| Salary | \$10,350 | \$14,000 |
| Division | Associate Director's Office | Associate Director's Office |
| and | | |
| Section | D. C. | D. C. |
| Headquarters | | |
| Appropriations | S & E, F. B. I. | S & E, F. B. I. |
| Departmental
or Field | <input checked="" type="checkbox"/> Dept. | <input type="checkbox"/> Field |

NATURE OF POSITION

| a. VICE | b. ADDITIONAL IDENTICAL | c. NEW |
|---------------|-------------------------|--------------|
| P. C. NO. | P. C. NO. | P. C. NO. |
| Date of Birth | | Date of Oath |

REMARKS

 Due to enactment of Executive Pay Raise Bill,
 Public Law 350, approved 10-15-49.

59 OCT 24 1949

*JCH**[Signature]**[Signature]**[Signature]*

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M

DATE: November 8, 1949

To : Mr. J. Edgar Hoover
Director, Federal Bureau of Investigation
From : S. A. Andretta
Administrative Assistant to the Attorney General
Subject:

Clyde Tolson

I have your memorandum of October 20, 1949 addressed to the Attorney General submitting recommendations under Public Law 429 for positions in your Bureau to be allocated to grades GS-17 and 18.

In view of the limitation placed by Congress upon the number of positions in these grades it has been necessary for the Attorney General to limit his recommendations to a minimum. As you know, only twenty-five grade GS-18 positions are permitted for the entire Executive Branch. There has been approved for your Bureau therefore, one grade GS-17 for the position of Assistant to the Director and two grade GS-16 Assistant Directors, the latter to be designated by you.

I advised Mr. Andretta, in accordance with Mr. Tolson's instructions, that Mr. Ladd was designated for Grade GS 17 and Mr. Clegg and Mr. Nichols for Grade GS 16.

WRG

15 DEC 1 1949
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Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: September 30, 1949

FROM : W. R. GLAVIN

Clyde A. Tolson

SUBJECT: MR. ANDERSON'S COMMENTS ON
FLOOR OF SENATE RE PROPOSED
INCREASE FOR ASSOCIATE
DIRECTOR, FBI

CRITICISM

| | |
|----------------|--|
| Mr. Tolson | |
| Mr. E. A. Tamm | |
| Mr. Clegg | |
| Mr. Glavin | |
| Mr. Ladd | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Egan | |
| Mr. Gurnea | |
| Mr. Harbo | |
| Mr. Mohr | |
| Mr. Pennington | |
| Mr. Quinn Tamm | |
| Mr. Nease | |
| Miss Gandy | |

Pages 13789 to 13800 of the Congressional Record for Thursday, September 29, 1949, contain a debate concerning an amendment proposed by Mr. Bridges to H. R. 1689, the executive pay raise bill, to increase the salary of the Associate Director of the FBI to \$14,000 per annum. The amendment was agreed to by the Senate, but prior to agreement, there was considerable debate concerning the subject. The main opponent of the amendment was Mr. Anderson (Democrat of Albuquerque, New Mexico, and former Secretary of Agriculture) whose remarks are summarized as follows:

Comment-Commendation

On page 13791, Mr. Anderson stated that if we continue to try to load down the pay bill with "nice people," before long we shall have a bill which will be recommitted. He stated that although Mr. Tolson has been in the Bureau for 22 years, salaries of Cabinet officers are not being based on the number of years of service, and he feels it is unfortunate to have this issue dragged in. He stated, "I have never commented on the work of the FBI. I am not one of those who believe that everything that is done by the FBI is perfect. While it may be regarded as extremely unpopular to express the belief that not everything it has done has been perfect, I wish to say that the Congress appropriated \$700,000 to investigate subversive activities and at the conclusion of the investigation the report of the FBI did not disclose a single individual who was definitely said to be subversive." He stated that Mr. J. Edgar Hoover appeared as a witness before a committee of the House of Representatives investigating the report of the Dies committee, and that the answer the Committee got over and over again was that the FBI merely investigates; it does not convict.

At this point Mr. Cordon assured Mr. Anderson that the very essence of the work of the FBI is that of investigation and that the judiciary takes care of the matter from the time the facts are submitted.

Mr. Anderson stated that if the FBI submitted facts, that would be an extremely interesting thing. He stated, "I have read their reports and they read something like this: 'The witness A says that a certain man saw Susie Jones, who came to his house after dark. The curtains were drawn. Witness B denies it.' 'What are the facts: No facts.

3m
J. Edgar Hoover

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are submitted. There is a difference of opinion in every case.."
Mr. Anderson stated that if we are to start reforming the bill, he would like to start with the 60,000 employees of the Department of Agriculture. He gave as one example the Director of the Agricultural Research Administration, Dr. P. V. Cardon, stating that if there are more distinguished employees of the United States Government than Dr. Cardon, he is not acquainted with them. "Yet no one would think to place his position in this bill because he does not have under him a stream of people running over the country. He has not been in that position for 22 years, but he has been there for a long time."

On page 13792, Mr. Anderson stated that he voted on the substitute bill to reduce from \$25,000 a year to \$22,500 a year the proposed salary for Cabinet officers rather than try to increase it because he thinks it is important that something be done. "It is on that basis that I shall oppose the effort to bring Clyde Tolson under the terms of this bill." Mr. Anderson also mentioned other men in the Department of Agriculture who, he felt, are deserving of increases and stated, "We shall not try to remedy that situation by boldly taking that man's salary out of the limited category in which it now is and increasing it, because to do so might disturb the equilibrium. I am not quarreling with that attitude, although I should like to see his salary increased. But neither shall I agree to jeopardize the whole system by agreeing to make a special exception, by way of an increase in salary, in the case of a nice guy like Clyde Tolson, who also is an extremely efficient administrator."

Mr. McCarthy stated, "I wonder if he (Mr. Anderson) is not doing the FBI an injustice. In connection with the discussion of the FBI, I think it should be pointed out that it was not the task of the FBI to decide what individuals or organizations were subversive. The Attorney General assigns the FBI the task of gathering information on persons or organizations, as requests may be made of it by the Attorney General. The Attorney General is the one who issued the list of subversive organizations. The FBI did not list those organizations as being subversive; it did not do so, because that was not its job...So when it is pointed out that the FBI did not charge anyone with being subversive, I think the Senator who makes that point is not being fair to the FBI, because that was not the FBI's job...So I think it should be clear that we are not condemning the FBI for not doing a job which was not assigned to it."

Mr. Anderson stated, "I do not wish to be unfair to the FBI, and of course it is true that their letter of instructions did not direct them to determine which persons or organizations were subversive. On the other hand, if they

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could not determine that, who could? The Department of Justice could not do anything in such matters, because there was nothing conclusive. So if the FBI could not make that determination, there was no other agency which could do it...I do not mean to imply that, in the main, the work of the FBI has not been extremely good. I was only trying to say that it seems to be characteristic that we develop our 'sacred cows,' and we think that nothing should be said against them. If Senators will look at the great study the FBI made of subversive organizations in the United States, and will read carefully their report, which I delight in possessing, I think Senators will find that there was no decision at any time, at any place, on any organization or individual."

Mr. Langer asked Mr. Anderson if he did not think the FBI earned the thanks of the entire country when it captured the eight saboteurs who had come to the United States by submarine, and captured them before they could do any damage to industrial plants in the United States.

Mr. Anderson stated, "I do not wish the distinguished Senator to misunderstand me. I think we owe a great debt of gratitude to the FBI for that performance and for many other of its performances. I merely wish to say that there are in the Government departments many persons to whom we owe a great debt of gratitude; and if we are to start paying off debts of gratitude, let us do so in the case of all Government employees who have done good jobs in the past 25 years."

On page 13793, Mr. Anderson stated, "I do not want to hold the floor any longer. I simply say I believe we must proceed to consider this question on the basis of positions, not personalities. Mr. Tolson is a fine man, a splendid gentleman. He probably is entitled to every dollar the amendment would provide. But I can give the names of 50 people in the Department of Agriculture, whose names the Senator has never heard, who are equally entitled to increased compensation.

On page 13797, Mr. Mundt stated, "I wish to take just a very few minutes to correct what I am very much afraid may be a false impression which the country generally might get from the remarks of the Senator from New Mexico (Mr. Anderson) in discussing the FBI. Knowing the Senator as I do, and having served with him so long in the other body, I know he shares with me my high regard for the FBI. I am afraid that an erroneous conclusion might be drawn by the hasty reader of the Congressional Record, to the effect that not only was the Senator critical of the FBI, as I know he was not, but that he was charging to them a dereliction of duty, as I am sure he would not do..." "Then we made available some \$700,000 for the loyalty check, which was very tardily engaged in, which certainly should have been engaged

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in energetically long before, I do not want the record to stand unchallenged that nobody was removed from Government office because of that FBI check. The \$700,000 were not wasted. The FBI did make its examination, it did make its check, it did supply the information to the proper sources, which were the departments involved in employing the disloyal people who were checked..." "Therefore I do not think that the FBI should by any remote chance of misinterpretation be charged before the country as having conducted a \$700,000 investigation which produced no results."

Mr. Anderson replied, "I fully agree with what the Senator from South Dakota (Mr. Mundt) has said. The only thing I regret is that the burden had to fall back upon administrative officials to make decisions which it was difficult for them to make. I am sure that sometimes people had the finger pointed at them when it should not have been, and possibly others escaped entirely."

I suggest Mr. Nichols & I am annoyed
tasked Anderson on at Anderson's
his references to the attack. It
loyalty program is unsound
& unwarranted
as coming from him!
9-30 H.

9/20
letters will be written
to McCarthy - Mundt
& Gordon for their
defense of the FBI
yes.

Mr. Peyton Ford, The Assistant
To the Attorney General
Director, FBI

August 30, 1949

0
GENERAL

Pursuant to your telephonic request of Mr. Ladd of
this Bureau, I am attaching hereto a list of the officials of
the FBI with a brief statement of the functions of the section
over which they have jurisdiction.

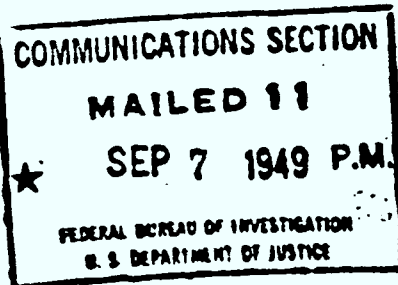
1 Enc. P
Attachment

18 OCT 21 1949
INDEXED - 21

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| 67-0-6834 | |
| Searched | _____ |
| Numbered | _____ 6 |
| Filed | _____ 26 |
| 6 SEP 15 1949 | |
| FEDERAL BUREAU OF INVESTIGATION | |

NPG: tgh

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy



REC'D
SEP 10 1949

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August 30, 1949

JOHN EDGAR HOOVER
Director
FEDERAL BUREAU OF INVESTIGATION

Clyde A. Tolson
Associate Director
FBI

Assists the Director in the overall operations of the Federal Bureau of Investigation.

D. Milton Ladd
Assistant to the Director

Coordinates the activities of the investigative units at the Seat of Government and throughout the Field.

Hugh H. Clegg
Assistant Director
In Charge Of
Training and Inspection Division

Responsible for training activities in connection with new Agent appointees and overall supervision of in-service training, both in Washington, D. C., and throughout the Field. He is further responsible for the inspection staff of the FBI which makes periodic inspections of its divisions at the Seat of Government and its fifty-one divisional offices to determine that they are functioning efficiently and in accordance with the Bureau's regulations. Also supervises training program of National Academy attended by representatives of local law enforcement agencies.

W. Richard Glavin
Assistant Director
In Charge Of
Administrative Division

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

Responsible for the preparation of the annual budget estimate; for the recruitment, classification, and placement of personnel; and other general administrative activities such as purchases of supplies and equipment, space management, duplicating plant, et cetera.

ENCLOSURE

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Rolf T. Harbo
Assistant Director
In Charge Of
FBI Laboratory

The FBI Laboratory facilities are available not only to afford assistance to the FBI in connection with its investigative activities but, as well, the Laboratory makes its services and experts available for testimony to other Federal and local law enforcement agencies.

Louis B. Nichols
Assistant Director
In Charge Of
Records and Communications Division

This Division is responsible for the maintenance of the Bureau's communications system and is also custodian of the Bureau's investigative, personnel, and administrative records.

Alex Rosen
Assistant Director
In Charge Of
General Criminal Investigative Division

This Division has jurisdiction over such Federal criminal matters as the Antitrust Laws, Bank Robbery, Bankruptcy, Bribery, Civil Rights, Election Frauds, Extortion, Kidnaping, Frauds Against the Government, Federal Reserve Act, Illegal Wearing of the Uniform, Impersonation, National Motor Vehicle Theft Act, Thefts from Interstate Shipment, Selective Service Act, and other Federal Statutes.

**

Stanley J. Tracy
Assistant Director
In Charge Of
Identification Division

This Division is responsible for the maintenance and servicing of fingerprint records, both criminal and non-criminal, received from law enforcement agencies throughout the United States and various foreign countries.

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

August 3, 1949

✓
RECORDS SECTION

Mr. Leonard E. Edwards
3565 Martha Custis Drive
Alexandria, Virginia

Dear Mr. Edwards:

0
CLYDE A. TOLSON

I wanted you to know how deeply I personally appreciated the interest which Senator Inye and you have taken in the position of the Associate Director of the FBI. It was most encouraging that the Senator and you would initiate the matter and regardless of the outcome I do want you to know of my personal appreciation, which I wish you would also convey to the Senator.

With best wishes and kind regards,

Sincerely yours,

67-9524-308
Searched _____
Numbered _____

(e) J. Edgar Hoover
MAILED BY THE FBI
5 AUG 25 1949

FEDERAL BUREAU OF INVESTIGATION

LBN:hmc

13 SEP 29 1949

June

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

U.S. DEPT. OF JUSTICE
F. B. I.
RECEIVED READING ROOM
AUG 3 10 57 AM '49

Aug 3 11 54 AM '49

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CLIN D. JOHNSTON, S. C., CHAIRMAN
 KENNETH MCINTYLLAR, TEXAS
 RUSSELL B. LONG, LA.
 MATTHEW M. NEELY, W. VA.
 J. ALLEN FREAR, JR., DEL.
 ROBERT M. HUMPHREY, MINN.
 FRANK P. GRAHAM, N. C.
 WILLIAM LANGER, R.
 RALPH E. FLANDERS, N. Y.
 RAYMOND E. BALDWIN, ILL.
 EDWARD A. THYE, MO.
 SALES H. ECTON, MO.
 ROBERT C. HENDERSON, N. J.

A. AUSTIN LATIMER, CHIEF CLERK

United States Senate

COMMITTEE ON POST OFFICE
AND CIVIL SERVICE

Washington, D. C.

July 22, 1949

| | |
|----------------|---|
| Mr. Tolson | ✓ |
| Mr. Vadd | ✓ |
| Mr. Clegg | ✓ |
| Mr. Glavin | ✓ |
| Mr. Ladd | ✓ |
| Mr. Nichols | ✓ |
| Mr. Rosen | ✓ |
| Mr. Tracy | ✓ |
| Mr. Egan | ✓ |
| Mr. Gurnea | ✓ |
| Mr. Harbo | ✓ |
| Mr. Mohr | ✓ |
| Mr. Pennington | ✓ |
| Mr. Quinn | ✓ |
| Mr. Nease | ✓ |
| Miss Gandy | ✓ |

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Hoover:

CLYDE A. TOLSON

I am sending you herewith for your information a copy of ~~S. 1422~~ S. 1422, an act to increase rates of compensation of the heads and assistant heads of executive departments and independent agencies, and a copy of an amendment introduced by Senator Thye (for himself and Senator Baldwin) which would include the Associate Director of the Federal Bureau of Investigation in the list of heads of executive departments and independent agencies and departments whose rate of basic compensation is fixed by law to \$15,000 per year.

INDEXED - 21

Also enclosed is a copy of a letter which Senator Thye has sent to Senator Clin D. Johnston, Senate Post Office and Civil Service Committee, and a copy of a press release.

67-9524-307
 SEARCHED _____
 SERIALIZED _____
 INDEXED _____
 FILED _____
 AUG 23 1949
 FEDERAL BUREAU OF INVESTIGATION

I hope that the Senate will act favorably on Senator Thye's amendment.

Sincerely yours,

Leonard E. Edwards
 Leonard E. Edwards
 Executive Secretary to Senator Thye

RECORDS SECTION

Note to G
Ack at this time

LEE:ew
 Enc. Inc.
 cc: Clyde A. Tolson
 Louis E. Nichols

*Let to Edwards
 8-3-49
 LBN*

3 AUG 16 1949

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91ST CONGRESS
1ST SESSION

H. R. 1689

IN THE SENATE OF THE UNITED STATES

JULY 11 (legislative day, JUNE 2), 1949

Read twice and ordered to be placed on the calendar

JULY 14 (legislative day, JUNE 2), 1949

Referred to the Committee on Post Office and Civil Service

AN ACT

To increase rates of compensation of the heads and assistant heads of executive departments and independent agencies.

1 *Be it enacted by the Senate and House of Representa-*
2 *tives of the United States of America in Congress assembled,*

3 That the rate of basic compensation of the head of each
4 executive department and of the Secretary of Defense shall
5 be \$25,000 per annum.

6 SEN. 2. (a) The rate of basic compensation of the
7 Administrator for Economic Cooperation, the Comptroller
8 General of the United States, the Chairman of the Council
9 of Economic Advisers, the Director of the Bureau of the
10 Budget, the Chairman of the National Security Resources
11 Board, the Federal Security Administrator, the Adminis-

ENCLOSURE

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1 trator of Veterans' Affairs, the Administrator of General
2 Services, each Under Secretary of an executive department,
3 the Assistant to the Attorney General, the Solicitor General
4 of the United States, and the First Assistant Postmaster
5 General shall be \$20,000 per annum.

6 (b) Section 105 of title 3 of the United States Code is
7 amended to read as follows:

8 "COMPENSATION OF SECRETARIES AND EXECUTIVE, AD-
9 MINISTRATIVE, AND STAFF ASSISTANTS TO PRESIDENT

10 "§ 105. The President is authorized to fix the com-
11 pensation of the six administrative assistants authorized to
12 be appointed under section 106 of this title, of the Executive
13 Secretary of the National Security Council, and of five other
14 secretaries or other immediate staff assistants in the White
15 House Office as follows: Two at rates not exceeding \$20,000
16 per annum, three at rates not exceeding \$18,000 per annum,
17 and seven at rates not exceeding \$16,000 per annum."

18 (c) The first sentence of section 106 of title 3 of the
19 United States Code is amended to read as follows: "The
20 President is authorized to appoint not to exceed six admin-
21 istrative assistants and to fix their compensation in accordance
22 with section 105 of this title."

23 SEC. 3. (a) The rate of basic compensation of the
24 Housing and Home Finance Administrator, the Chairman
25 of the Atomic Energy Commission, the Chairman of the

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1 Munitions Board, the Chairman of the Research and De-
2 velopment Board, the Deputy Administrator for Economic
3 Cooperation, the Assistant Comptroller General of the
4 United States, the Assistant Director of the Bureau of the
5 Budget, and the Deputy Administrator of Veterans' Affairs
6 shall be \$18,000 per annum.

7 (b) The first sentence of section 603 of title 28 of the
8 United States Code (relating to the salary of the Director
9 of the Administrative Office of the United States Courts)
10 is amended to read as follows:

11 "The Director shall receive a salary of \$15,000 a year."

12 (c) The rate of basic compensation of the Public Printer,
13 the Librarian of Congress, the members (other than the
14 Chairman) of the Council of Economic Advisers, the Direc-
15 tor of Central Intelligence, the Federal Mediation and Con-
16 ciliation Director, the Assistant Federal Security Adminis-
17 trator, and Director, Federal Bureau of Investigation, shall
18 be \$17,500 per annum.

19 SEC. 4. The rate of basic compensation of the members
20 of the Board of Governors of the Federal Reserve System;
21 the Director of Aeronautical Research of the National Ad-
22 visory Committee for Aeronautics; members of the Civil
23 Aeronautics Board; the Chairman of the Board of Directors
24 of the Export-Import Bank of Washington; members of the
25 Federal Communications Commission; members of the Board

26

1 of Directors of the Federal Deposit Insurance Corporation
2 (including the Comptroller of the Currency) ; members of
3 the Federal Power Commission; members of the Federal
4 Trade Commission; members of the Interstate Commerce
5 Commission; members of the National Labor Relations
6 Board; members of the National Mediation Board; members
7 of the Railroad Retirement Board; the Chairman of the
8 Board of Directors of the Reconstruction Finance Corpora-
9 tion; members of the Securities and Exchange Commission;
10 members of the Board of Directors of the Tennessee Valley
11 Authority; members of the Civil Service Commission; the
12 Chairman of the United States Maritime Commission;
13 members of the United States Tariff Commission; members
14 (other than the Chairman) of the Atomic Energy Com-
15 mission; the General Counsel of the National Labor Rela-
16 tions Board; the Architect of the Capitol; and the Deputy
17 Administrator of General Services shall be at the rate of
18 \$16,000 per annum.

19 SEC. 5. (a) The rate of basic compensation of the
20 Housing Expediter; the Director of the Bureau of Federal
21 Supply; the Director of Selective Service; the Archivist of
22 the United States; the Assistant Architect of the Capitol;
23 members of the Displaced Persons Commission; members
24 of the Indian Claims Commission; members of the War
25 Claims Commission; members of the Philippine War Dam-

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1 age Commission; each Assistant Secretary of an executive
2 department (including the Fiscal Assistant Secretary of the
3 Treasury); each Assistant Attorney General; the Assistant
4 Solicitor General of the United States; the Counselor of
5 the Department of State; the Second, Third, and Fourth
6 Assistant Postmasters General; the Associate Federal Medi-
7 ation and Conciliation Director; the Deputy Director of
8 Central Intelligence; the Philippine Alien Property Ad-
9 ministrator; the Chief Assistant Librarian of Congress; the
10 Deputy Public Printer; members (other than the Chairman)
11 of the Board of Directors of the Export-Import Bank of
12 Washington; members (other than the Chairman) of the
13 Board of Directors of the Reconstruction Finance Corpora-
14 tion; members (other than the Chairman) of the United
15 States Maritime Commission; Administrator, Production and
16 Marketing Administration; Commissioner of Internal Reve-
17 nue; Director of the Bureau of Prisons; Commissioner of
18 Public Roads; Commissioner of Public Buildings; Commis-
19 sioner of Community Facilities; Commissioner of Immigra-
20 tion and Naturalization; Administrator of Civil Aeronautics;
21 Administrator, Rural Electrification Administration; Com-
22 missioner for Social Security; Commissioner of Reclamation;
23 Chief, Soil Conservation Service; Commissioner of Customs;
24 Commissioner of Narcotics; Governor of the Farm Credit
25 Administration; Chief Forester of the Forest Service; Ad-

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1 ministrator of the Farmers Home Administration; Manager
2 of the Federal Crop Insurance Corporation; the three
3 Special Assistants to the Secretary of Defense; and of the
4 Governors of Alaska, Hawaii, the Virgin Islands, and the
5 Panama Canal shall be at the rate of \$15,000 per annum.
6 Notwithstanding section 30 of the Act of May 24, 1924,
7 as amended (U. S. C., title 5, sec. 152a), the salary of
8 the Legal Adviser of the Department of State shall continue
9 to be at the rate of \$10,330 per annum.

10 (b) The second sentence of section 603 of title 28 of
11 the United States Code (relating to the compensation of the
12 Assistant Director of the Administrative Office of the United
13 States Courts) is amended to read as follows: "The Assistant
14 Director shall receive a salary of \$10,000 a year."

15 (c) The rate of compensation of the Legislative Counsel
16 of the House of Representatives and of the Legislative
17 Counsel of the Senate shall be \$12,000 per annum.

18 SEC. 6. In any case in which the chairman or other head
19 of a board or commission and the other members of such
20 board or commission receive the same rate of basic compen-
21 sation under this Act, and such chairman or other head has
22 important duties or responsibilities not imposed upon other
23 members of such board or commission, the President is
24 authorized in his discretion to fix the compensation of such
25 chairman or other head at the rate of \$18,000 per annum.

258

1 SEC. 7. The applicable appropriation for the fiscal year
2 ending June 30, 1950, shall be available for payment of com-
3 pensation at the rate established for any position by or
4 pursuant to this Act unless it is specifically provided that
5 such appropriation shall not be available for such purpose.

6 SEC. 8. This Act shall take effect on the first day of the
7 first pay period which begins after the date of enactment of
8 this Act.

Passed the House of Representatives July 8, 1949.

Attest:

RALPH R. ROBERTS,

Clerk.

81st CONGRESS
1st Session

H. R. 1689

AN ACT

To increase rates of compensation of the heads
and assistant heads of executive departments
and independent agencies.

JULY 11 (legislative day, JUNE 2), 1949

Read twice and ordered to be placed on the calendar

JULY 14 (legislative day, JUNE 2), 1949

Referred to the Committee on Post Office and Civil
Service

81st CONGRESS
1st Session

H. R. 1689

IN THE SENATE OF THE UNITED STATES

JULY 20 (legislative day, JUNE 2), 1949

Referred to the Committee on Post Office and Civil Service and ordered to be printed

AMENDMENT

Intended to be proposed by Mr. THYE (for himself and Mr. BALDWIN) to the bill (H. R. 1689) to increase rates of compensation of the heads and assistant heads of executive departments and independent agencies, viz:

- 1 On page 5, line 4, after the semicolon insert "the
- 2 Associate Director of the Federal Bureau of Investigation;"

7-20-49—E

30

COPY

Washington, D. C.
July 21, 1949

Senator Olin D. Johnston
Chairman
Senate Post Office and Civil Service Committee
Washington, D. C.

Dear Senator Johnston:

Senator Baldwin and myself have introduced an amendment to H. R. 1689 which would include the Associate Director of the Federal Bureau of Investigation in the list of officials of agencies and departments who would be eligible for salary increases.

The salary bill, as you know, is now pending before the committee. It would make a number of assistants, deputies, and associates eligible to receive compensation at the rate of \$15,000 per annum, but it makes no provision for increasing the salary of the Associate Director of the Federal Bureau of Investigation who is Mr. J. Edgar Hoover's first assistant.

In the event that a bill to raise the pay of top level federal executive and administrative positions is passed, I believe that such legislation should provide an increase for the F.B.I.'s number 2 man who has a highly important executive position of great public trust and responsibility. In my opinion, it would be unfair and unjust not to do so.

Mr. Clyde A. Tolson, the Associate Director of the F.B.I. has been with the organization for more than 21 years and since 1931 he has held positions as Assistant Director, Assistant to the Director and Associate Director. For many years, Mr. Tolson has worked directly under and rendered able assistance to Director J. Edgar Hoover in coordinating and supervising F.B.I. work at the Washington headquarters and in the 51 field division offices. He has also made a valuable contribution toward the creation of the F.B.I.'s organizational structure.

I fully recognize the importance of this position, and it is my conviction that it should be included in the salary increase bill that is under consideration. I sincerely hope the amendment that Senator Baldwin and I are proposing will meet with the committee's approval.

Sincerely yours,

Edward J. Thye, U.S.S.

EJT:ew

cc: Senator Russell B. Long

Mr. J. Austin Latimer ~~ENCLOSURE~~

302

FROM THE OFFICE OF S. SENATOR EDWARD J. THYE (Republican, Minnesota)

FOR PRESS RELEASE - Release Morning papers - July 23, 1949

Senator Edward J. Thye (R., Minnesota) today announced that he would seek an amendment to pending legislation for increasing the salaries of top government officials to include the associate director of the Federal Bureau of Investigation in the list of assistant heads of government agencies and departments who would be eligible for salary increases under H. R. 1689. Senator Baldwin (R., Connecticut) is co-sponsor with Senator Thye in introducing an amendment to the bill.

The salary increase bill, which has passed the House and has been supported by the Truman administration, is pending before the Senate committee on Post Office and Civil Service. It would place the salaries of a number of assistants, deputies and associates ~~eligible~~ at \$15,000 a year, but it makes no provision for increasing the salary of the associate director of the FBI, who is J. Edgar Hoover's first assistant.

In offering the amendment for himself and Senator Baldwin, Senator Thye said:

"In the event that a bill to raise the pay of top level federal executives and administrative positions is passed during this session, I believe that such legislation should provide an increase for the F.B.I.'s number 2 man who has a highly important executive position of great public trust and responsibility. It would be unfair and unjust not to do so."

Mr. Clyde A. Tolson is the Associate Director of the F.B.I.. He has been with the organization for more than 21 years and since 1931 he has held positions as Assistant Director, Assistant to the Director, and Associate Director. For many years Mr. Tolson has worked directly under and rendered able assistance to Director J. Edgar Hoover in coordinating and supervising F.B.I. work at the Washington headquarters and in all of the 51 field division offices. He has also made a valuable contribution toward the creation of the F.B.I.'s organizational structure. In conclusion Senator Thye said:

"I fully recognize the importance of this position and it is my conviction that it should be included in the salary increase bill that is under consideration. I sincerely hope that the amendment that Senator Baldwin and I are proposing will meet with the approval of both the Senate and House of Representatives."

ENCLOSURE

303

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: July 26, 1949

FROM : D. M. Ladd

CLYDE TOLSON

SUBJECT:

| | |
|----------------|---|
| Mr. Tolson | ✓ |
| Mr. Clegg | |
| Mr. Glavin | |
| Mr. Ladd | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Egan | |
| Mr. Gurnea | |
| Mr. Harbo | |
| Mr. Mohr | |
| Mr. Pennington | |
| Mr. Quinn Tamm | |
| Tele. Room | |
| Mr. Nease | |
| Miss Holmes | |
| Miss Gandy | |

POSITION CLASSIFICATIONS

Peyton Ford called me at 5:15 PM on Friday night, July 22. He stated that he was calling in connection with the Government pay bill and that he was under instructions to have all amendments to the pay bill withdrawn; that this would include the amendments covering Mr. Andretta of the Department and Mr. Tolson of the Bureau. He stated he would also have to withdraw from the bill the provision covering three of the principal U. S. Attorneys and that he is immediately withdrawing Andretta's amendment. He stated that these were orders not from the Attorney General but was administration strategy, that the administration felt it would open the door to too many amendments and that it would probably result in no bill being passed.

I told Mr. Ford that I could not agree to any such proposal and he stated he was not asking me to agree, that he was merely passing on instructions which he had obtained from the White House. I advised Mr. Ford that the Bureau was not in a position to do anything as this had not been inspired by the Bureau, that the Bureau had had nothing to do with the introduction of the amendment and, therefore, was not in a position to ask anyone to withdraw an amendment, that it seemed to me that if a Congressman or a Senator introduced an amendment on his own volition, that there was no way that the Bureau could prevent him from doing so.

Mr. Ford indicated that if the amendments were withdrawn it might be possible to have the amendments included by the conferees at a later date. I pointed out to him that this was entirely fallacious, that the conferees considering a bill could never add any amendment that was not included in one of two proposals before them. He insisted that this was incorrect and I again pointed out to him that he was wrong. He told me that he had endeavored to call Mr. Tolson and in his absence he was calling me and asked that I pass this information on to Mr. Tolson.

On the morning of July 25, while talking to Mr. Ford on other matters, I asked him the status of the pay bill and he stated that he had just been passing on the White House instructions to me, that he had called Andretta to have his amendment withdrawn and that he was leaving the amendment on Mr. Tolson up to the Bureau.

DML:dad

304

I again pointed out to Mr. Ford that the Bureau could not do anything as this bill was not inspired by the Bureau and that if a Senator or a Congressman introduced a bill on their own volition, the Bureau was not in a position to go up and instruct them to withdraw it. I again made it very clear to him that the Bureau had not in any way inspired or arranged for the introduction of this amendment.

ANNUAL
REPORT OF
EFFICIENCY RATING

Form approved.
Budget Bureau No. 50-R0123.

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL: REGULAR () SPECIAL ()
PROBATIONAL ()

of 3-31-49 based on performance during period from 4-1-48 to 3-31-49

903296
Tolson, Clyde A.

(Name of employee)

Associate Director, CAF-15

(Title of position, service, and grade)

Federal Bureau of Investigation, U. S. Department of Justice, Washington, D. C.

(Organization—Indicate bureau, division, section, unit, field station)

| | | |
|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| ON LINES BELOW
MARK EMPLOYEE

✓ if adequate
— if weak
+ if outstanding | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.
b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE:

Administrative, supervisory, or planning _____ <input type="checkbox"/>

All others _____ <input type="checkbox"/> |
|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

0 JUL 20 1949 01-9524-305

STATE ANY OTHER ELEMENTS CONSIDERED

| | |
|-------------|-------|
| — (A) _____ | 55 |
| — (B) _____ | 31-26 |
| — (C) _____ | 22 |

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| STANDARD
Deviations must be explained on reverse side of this form | Adjective Rating
Excellent
Very Good
Good
Fair
Unsatisfactory | Adjective Rating
Rating official <u>EXCELLENT</u>

Reviewing official _____ |
| Plus marks on all underlined elements, and check marks or better on all other elements rated _____ | | |
| Check marks or better on all elements rated, and plus marks on at least half of the underlined elements _____ | | |
| Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance _____ | | |
| Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance _____ | | |
| Minus marks on at least half of the underlined elements _____ | | |

Rated by John Edgar Hoover Director 3-31-49 (Date)
(Signature of rating official) (Title)
Reviewed by John Edgar Hoover Assistant Director 6-30-49 (Date)
(Signature of reviewing official) (Title)
Rating approved by efficiency rating committee _____ (Date) Report to employee _____ (Adjective rating)

300



United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE NO. _____

June 21, 1949

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 31, 1949, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Estate Address _____
Relationship _____ Dated _____

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Estate Address _____
Relationship _____ Dated _____

Very truly yours, 0

Clyde A. Tolson
Special Agent

ack
6-21
Na

15 JUN 24 1949

3/8 Na

307

Office Memorandum • UNITED STATES GOVERNMENT

TO : W. R. GLAVIN
 FROM : H. L. EDWARDS *HL*
 SUBJECT: STATE DEPARTMENT AWARDS

DATE: 3/7/49

| | |
|----------------|-------------------------------------|
| Mr. Tolson | |
| Mr. E. A. Tamm | |
| Mr. Clegg | |
| Mr. Glavin | |
| Mr. Ladd | |
| Mr. Nichols | <input checked="" type="checkbox"/> |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Egan | |
| Mr. Gurnea | |
| Mr. Harbo | |
| Mr. Mohr | |
| Mr. Pennington | |
| Mr. Quinn Tamm | |
| Tele. Room | |
| Mr. Nease | |
| Miss Gandy | |

Miss Nichols of the State Department, extension 5938, telephonically contacted me and stated that the State Department, as we have previously been informed, is holding certain types of merit awards for the following Bureau employees and she desired to know whether they were still in the active service inasmuch as the State Department was getting together some information regarding a Bill to be presented to Congress to permit the presentation of these awards to retired employees. She was informed after checking that the following individuals were still in the active service:

O Tolson, Clyde
~~A~~landori, Hugo
~~J~~ohnson, Henry C.
~~W~~inter, Howard

RECORDED 3 MAR 17 1949

HLE:FWE

| |
|------------------------|
| 67-9524-304 |
| SEARCHED |
| INDEXED 10 |
| 7 |
| 4 MAR 11 1949 |
| U. S. DEPT. OF JUSTICE |

308



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE NO. _____

107-28148

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to November 30, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Es Jata Address _____
Relationship _____ Dated _____

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mrs JW Tolson Address 524-12th St SE
Relationship mother Dated Cedar Rapids

Very truly yours,

Jowa

Recd
10/29/48
CWO

1 3 NOV 5 1948

Clyde A. Tolson
Special Agent

7

309

ANNUAL
**REPORT OF
EFFICIENCY RATING**

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL: REGULAR () SPECIAL ()
PROBATIONAL ()

As of 3-31-48 based on performance during period from 4-1-47 to 3-31-48

Tolson, Clyde A.

(Name of employee)

Associate Director, CAF-15

(Title of position, service, and grade)

Federal Bureau of Investigation, U. S. Dept. of Justice, Wash. D. C.

(Organization—Indicate bureau, division, section, unit, field station)

| | | |
|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| ON LINES BELOW
MARK EMPLOYEE

✓ if adequate
- if weak
+ if outstanding | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.
b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE:

Administrative, supervisory, or planning _____ <input type="checkbox"/>
All others _____ <input type="checkbox"/> |
|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|

- ___ (1) Maintenance of equipment, tools, instruments.
- ___ (2) Mechanical skill.
- ___ (3) Skill in the application of techniques and procedures.
- ___ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ___ (5) Attention to broad phases of assignments.
- ___ (6) Attention to pertinent detail.
- ___ (7) Accuracy of operations.
- ___ (8) Accuracy of final results.
- ___ (9) Accuracy of judgments or decisions.
- ___ (10) Effectiveness in presenting ideas or facts.
- ___ (11) Industry.
- ___ (12) Rate of progress on or completion of assignments.
- ___ (13) Amount of acceptable work produced. (Is mark based on production records? 1)
- ___ (14) Ability to organize his work.
- ___ (15) Effectiveness in meeting and dealing with others.
- ___ (16) Cooperativeness.
- ___ (17) Initiative.
- ___ (18) Resourcefulness.
- ___ (19) Dependability.
- ___ (20) Physical fitness for the work.

- ___ (21) Effectiveness in planning broad programs.
- ___ (22) Effectiveness in adapting the work program to broader or related programs.
- ___ (23) Effectiveness in devising procedures.
- ___ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- ___ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- ___ (26) Effectiveness in instructing, training, and developing subordinates in the work.
- ___ (27) Effectiveness in promoting high working morale.
- ___ (28) Effectiveness in determining space, personnel, and equipment needs.
- ___ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- ___ (30) Ability to make decisions.
- ___ (31) Effectiveness in delegating clearly defined authority to act.

57-9524-303
STATE ANY OTHER ELEMENTS CONSIDERED

- ___ (A) Numbered 58
- ___ (B) 7-1
- ___ (C) 4 JUN 1948

| | | |
|--------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------------------|
| STANDARD
Deviations must be explained on reverse side of this form | | Adjective Rating |
| Plus marks on all underlined elements, and check marks or better on all other elements rated. | Excellent | |
| Check marks or better on all elements rated, and plus marks on at least half of the underlined elements. | Very Good | Rating official <u>EXCELLENT</u> |
| Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance. | Good | |
| Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance. | Fair | |
| Minus marks on at least half of the underlined elements. | Unsatisfactory | Reviewing official _____ |

Rated by John Edgar Hoover Director 3-31-48
(Signature of rating official) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)

310

April 9 - 1948

Mr. John Edgar Hoover, Director
The Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:-

I enclose herewith a
clipping from the Los Angeles Examiner
April 9, 1948. A syndicated article
by Colonel George Jackson, in which
the article may have appeared
your attention. I am enclosing
it to you with my best wishes
for your continued patriotic and
brave contributions of the Patriotic
and Undisruptible Service of the
Organization. You have fought and what
to know and fight and the world
to the F. B. I. You are a member of
the highest Command on the ground that you
are a member and member of the F. B. I. I
have and I can have more and more
organization and the world on a
Respectfully,
Edgar Hoover

WASHINGTON SCENE

BY GEORGE DIXON

Gift Watch for No. 26 Man

WASHINGTON—A group of 100 Olympic athletes, mostly young Americans, this morning began to consider that did not pass a bill to make playing in the stadium a Washington problem, with the hard labor of a few days in the first year. Can't people host the games?

A person's youth (yellow) when eyes are becoming crystalline (occasional) came from Frank Steinhilber of Bowls Exporting & Importing, a New York City firm, pointing out that having a yellow

the following information:
 they are the same I think
 twenty years in the past
 they are the same I think

...the ...
...the ...
...the ...
...the ...

The following information is provided for the purpose of identifying the person or persons who are the subject of the investigation. The information is not to be used for any other purpose.

Westminster College has been selected as one of the top 100 liberal arts colleges in the United States by U.S. News & World Report.

eight years, left eight children and
intended to go back home to
Laredo, Mex. (population 1,000)
(Tina) and the children.

But he heard that Hoover was taking on young lawyers and pursued a risky expedient of brooding nabbing might be good for him. And so a young man in a suit...

It was there at York before
even made that bonny bag and
which seemed stronger in those
who knew their pale beauty bag

...and they are...
...that...
...being...
...\$500...
...that...

...school Mr. Tolson with the head
...to the ...
...with ...
...with the ...

The switch, which was not
has explained. They have in-
signed him to a number of cases
with him and E. Jack never

Mr. Tolson having been in the office after six months, one year, three

and a good director in 1948. He
made things look like they had been
pretty exciting and coming with
plenty of excitement from the

The thing, he says, was
John Marple came out to meet
me with his hands over his head.

100-443887-100

was Frank Brown, No. 12, The
Hibernian Building, 1000 Broadway,
New York, N. Y., who told the
investigator that he had been
in the building and had seen

1. The first step is to identify the problem. This involves understanding the current situation and what needs to be changed.

match and Edward G. Brennan, banker, of the same city, getting \$200,000 ransom. We finally ran him to earth in a house in

...THAT heading, one must argue, is
...ing kept beating away until
... was almost ripping the ...
... speak with ...

Finally, her coming with such news that her husband had died with her still barely enough time to tell her. However, her children were

[illegible]

100-443887-100

Mr. Tolson said that Karpis
did not feel he was entitled to
one international broadcast
and he said apologetically, "I

Family Book of Instructions
 Call the State Department
 Open the door to the world
 Call "TV"

100

1. **Business** - The business of the company is the sale of...
 2. **Product** - The product is a...
 3. **Market** - The market is...
 4. **Competition** - The competition is...
 5. **Revenue** - The revenue is...
 6. **Profit** - The profit is...
 7. **Assets** - The assets are...
 8. **Liabilities** - The liabilities are...
 9. **Equity** - The equity is...
 10. **Debt** - The debt is...

1. **General Information:**
 Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____

11

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

THE WORLD

Selective Service Served Needs

CLYDE TOLSON

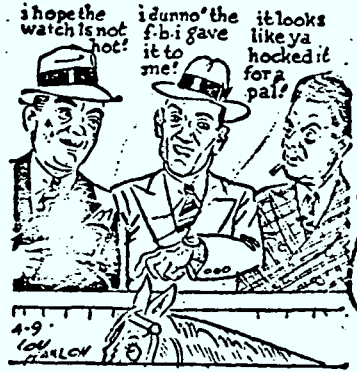
WASHINGTON SCENE

By GEORGE DIXON

PROMPTED by its adoration for President Truman, the Mississippi legislature considered (but did not pass) a bill to make playing of "The Missouri Waltz" a prison offense—with life at hard labor if played on the piano.

If at first you don't succeed, try, try again—!

A pleasant young fellow, whose eyes can become very steely on occasion, came into Frank Stevens' box at Bowie sporting a brand new wrist watch with impressive gold band.



Naturally, knowing how these things go at race tracks, we took it for granted that one of his suddenly-impooverished acquaintances had hocked it with him for some betting cash.

"This watch is mine," said the fellow, "in fee simple, as they say in the law. I finished twenty years in the F.B.I. yesterday and they presented me with it."

"I hope it is not hot," murmured J. Edgar Hoover. "It would not look well for the associate director of the Federal Bureau of Investigation to be grabbed with a heisted ticker."

"I have every reason to believe this was paid for," returned Clyde Tolson. "I am also very touched. Twenty years ago I was a clerk in Mr. Hoover's organization and hardly knew the time of day and now I have a watch to keep me posted."

WELL, associate director Tolson got reminiscing about his two decades in the F.B.I. He is a lawyer who has never practiced law. was graduated from George Washington university here after eight years of night classes and intended to go back home to Laredo, Mo. (pop. 1,000) to set up practice.

But he heard that Hoover was taking on young lawyers and figured a year's experience at crook-nabbing might be good experience for a young mouthpiece.

"I was there a year before I ever met the boss," he said, which seems strange to those who know the pair today because they are constant companions. "That wouldn't be as unusual today because we have 3,800 agents. But then we had only 300."

I asked Mr. Tolson why he had never gone on to the law and he said he got too busy with the kidnapers.

"The snatch racket was on" he explained. "The boss assigned me to a number of cases with him and I just never got time to think about becoming a lawyer again."

MR. TOLSON became an inspector after a couple of years, then assistant to the director in 1934 and associate director in 1944. He said things had always been pretty exciting and I asked which piece of excitement stood out in his memory.

"The time," he replied, "when Alvin Karpis came out to meet us with his hands over his head and said he had hated shooting at the boss because they had a hobby in common."

"This was in 1935," he continued, "when Alvin (Bo) Karpis was Public Enemy No. 1. The kidnaper-bank robber-terrorist was very proud of being the most hunted man in America and tried to keep his score high."

"He kidnaped Theodore A. Hamm Jr., son of the big St. Paul brewer; then he put the snatch on Edward G. Bremer, banker of the same city, getting \$200,000 ransom. We finally ran him to earth in a hideout in New Orleans."

"He had a one-man arsenal and kept blasting away until we almost ripped the joint apart with machine-gun fire. Finally he came out and saw the boss leveling at him with a bellygun. 'Hi, there, Mr. Hoover!' he cried."

"The boss said: 'How did you know who I was?'"

"Oh," said Karpis, "I saw a picture of you in the paper catching a sailfish in Miami. I have been trying to catch a sailfish for three years down there without any luck."

MR. TOLSON said that Karpis did not feel it was cricket for one fisherman to be blasting at another and apologized profusely. But a further infraction of the social amenities developed.

"We discovered we had no handcuffs," said Mr. Tolson, "so we had to pinion him with a necktie. We got into a cab and started for the jail—only to discover that not one of us knew where the New Orleans hoosegow was located."



"I remembered having heard it was in the old Post Office building. Karpis said he was sorry he couldn't help."

"I don't know where the old Post Office building is," he apologized, "but I can tell you where the new one is. I was planning to rob it tomorrow."

WELL, Karpis is now in Alcatraz and reported to be doing nicely in the laundry. And Associate Director Tolson has a watch.

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WASHINGTON TIMES HERALD

PAGE: 23

DATE: 4-9-48

File
HIT

66

313

April 2, 1948

Mr. Clyde A. Tolson
Federal Bureau of Investigation
Washington, D. C.

Dear Clyde:

Today completes your twentieth year of FBI service. It is a source of deep pleasure and honor to extend personal and official congratulations to you on this anniversary and to present to you the Bureau's Twenty Year Service Award Key.

In your time the Bureau has achieved an enviable stature. I think it can safely be said that the FBI has become a seasoned institution in the field of law enforcement and humanitarian service. Although it has been said that "an institution is the lengthened shadow of one man," I am convinced that the Bureau is the product of the thoughts and deeds and spirits of all its loyal and devoted personnel, exemplified by yourself, who have traded their rich store of talents for an unselfish career in it.

Your own influence on the Bureau's growth during its formative and pathfinding years has been most profound - a fact conclusively borne out by your rapid and meritorious advancement to the position of Associate Director. No one appreciates more intimately than I how heavily we have leaned upon your administrative capacity and judicious grasp of perplexing problems which have daily confronted the Bureau in the discharge of its tremendous responsibilities.

For the continued betterment of the FBI and this great Nation whose history you are enriching in its service, I sincerely hope we shall be privileged to have the benefit of your valuable services in years to come.

With kindest personal regards,

Sincerely,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

HLE:FWE

| |
|-----------------------|
| SENT FROM D. O. |
| TIME <u>10:10 AM</u> |
| DATE <u>4-2-48</u> |
| BY <u>[Signature]</u> |

for

82
8

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin *[Signature]*
 FROM : H. L. Edwards
 SUBJECT: AWARDS, ETC., BEING HELD FOR
 OUR EMPLOYEES BY STATE DEPARTMENT

DATE: 3/25/48

Mr. Tolson ✓
 Mr. Clegg ✓
 Mr. Glavin ✓
 Mr. Ladd ✓
 Mr. Nichols ✓
 Mr. Rosen ✓
 Mr. Tracy ✓
 Mr. Carson ✓
 Mr. Egan ✓
 Mr. Gurnea ✓
 Mr. Harbo ✓
 Mr. Hendon ✓
 Mr. Pennington ✓
 Mr. Quinn Tamm ✓
 Tele. Room ✓
 Mr. Nease ✓
 Miss Holmes ✓
 Miss Gandy ✓

On 3/23/48, Miss Bush of the Protocol Section, State Department, Extension 5938, telephonically contacted me to ascertain the current status of the following individuals:

Clyde Tolson
 Hugo P. Blandori
 Henry C. Johnson
 N. J. L. Pieper
 Newell F. Williams
 Howard P. Winter

She desired to know whether they were still in service, whether they had retired or resigned. On being asked the reason for her inquiry she stated that the State Department was holding certain awards which could not be given to these men as long as they were in the Government service and she was just following her tickler on the matter. She was advised that all of the individuals were still in service with the exception of former employees Pieper and Williams and she was furnished with the resignation dates on those two.

She indicated that the State Department would probably forward their awards to the Bureau for transmittal to these former employees since they were no longer connected with the Government service.

HLE:rs

13 APR 1948

RECORDED
 INDEXED
 31

| | |
|---------------------------------|-------------|
| 67-9534-300 | |
| Searched | Numbered 77 |
| Filed 71 | |
| 4 MAR 29 1948 | |
| FEDERAL BUREAU OF INVESTIGATION | |

[Signature]
 RECORDS SECTION

315

UNITED STATES CIVIL SERVICE COMMISSION

Retirement Division
Washington 25, D. C.

March 19, 1948

Ret-D:MT:MS

Mr. Clyde A. Tolson
Federal Bureau of Investigation
9th and Pennsylvania Avenue, N. W.
Washington, D. C.

File
✓

The Commission has received your recent inquiry concerning the beneficiary designated by you under the Civil Service Retirement Act.

According to the records of this office, you have designated the following person(s) to receive any moneys credited to your account in the Civil Service Retirement and Disability Fund at the time of your death.

| NAME OF DESIGNATED BENEFICIARY: | RELATIONSHIP: | SHARE: |
|---------------------------------|---------------|--------|
| Estate | | All |

In the event that you desire to change or revoke the above designation, you should obtain Form 2806-1, "Designation, Change, or Revocation of Beneficiary," from the personnel office of the agency in which you are employed. When completed according to the instructions printed on the back, both copies of this form should be mailed direct to the United States Civil Service Commission, Washington 25, D. C.

Very truly yours,

Lewis H. Fisher
Lewis H. Fisher
Chief, Retirement Division

Warren E. Irons
Ret. Form 4778
Warren E. Irons May 1945
Chief, Retirement Division

RECORDED
11 MAR 24 1948
316

Enc

IMPORTANT.—Instructions and regulations on back of duplicate filling in this form.

(ORIGINAL)

DESIGNATION, CHANGE, OR REVOCATION OF BENEFICIARY

To the United States Civil Service Commission,
Washington, D. C.

I, _____, born on _____, (Type or print surname, first, and middle names of employee or annuitant) (Month) (Day) (Year)

an annuitant, or employed as _____ in _____ (Stenographer, clerk, engineer, etc.) (Department or independent establishment)

_____, (City and State), revoking any and all previous designations of beneficiary heretofore made by me, do now designate the beneficiary or beneficiaries named below, to whom I authorize and direct the United States Civil Service Commission of Washington, D. C., to pay at my death any money standing to my credit in the Retirement and Disability Fund:

| GIVE COMPLETE NAME AND ADDRESS OF EACH BENEFICIARY
<small>Read paragraphs 6, 7, and 8, Instructions</small> | RELATIONSHIP | STATE SHARE TO BE PAID TO EACH BENEFICIARY |
|----------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary or beneficiaries who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. If none survive me, then to my estate.

I hereby specifically reserve the right to remove or change any beneficiary at any time in the manner and form prescribed by the Civil Service Commission, and without the knowledge or consent of the beneficiary. In the event I withdraw the amount to my credit in the Retirement and Disability Fund, this designation of beneficiary shall immediately become null and void for any possible benefits from any future service or otherwise.

(If retired, state Claim No. _____)

If designator cannot write and he signs by mark, the person assisting him should also sign here and give his address.

(Written signature of designator in full—DO NOT PRINT)

(Number and street)

(City and State)

WITNESSES

We, the undersigned, having no financial interest in this subject matter, directly or indirectly, hereby certify that we are personally acquainted with the person subscribing thereto, and that this instrument was subscribed in our presence and in the presence of each other on the _____ day of _____, 194____, and declared to be his (or her) free act and deed.

(Signature of witness)

(Number and street)

(City and State)

(Signature of witness)

(Number and street)

(City and State)

(THIS SPACE IS RESERVED FOR THE USE OF THE CIVIL SERVICE COMMISSION)

IMPORTANT.—THE DESIGNATOR SHOULD FILL IN THE RETURN ADDRESS BLANKS AT BOTTOM OF DUPLICATE IN ORDER TO INSURE RECEIPT OF DUPLICATE COPY FOR PRESERVATION AND FUTURE REFERENCE.

ALL OUT BOTH ORIGINAL AND DUPLICATE COMPLETELY, TYPEWRITING PREFERRED, AND FORWARD BOTH COPIES TO THE CIVIL SERVICE COMMISSION, WASHINGTON, D. C.

Designation of
Beneficiary on file

317

IMPORTANT.—Read instructions and regulations on back of duplicate before filling in this form.

(DUPLICATE)

DESIGNATION, CHANGE, OR REVOCATION OF BENEFICIARY

To the United States Civil Service Commission,
Washington, D. C.

I, _____, born on _____, (Type or print surname, first, and middle names of employee or annuitant) (Month) (Day) (Year)

an annuitant, or employed as _____ in _____ (Stenographer, clerk, engineer, etc.) (Department or independent establishment)

(City and State)

, revoking any and all previous designations of beneficiary heretofore made by me,

do now designate the beneficiary or beneficiaries named below, to whom I authorize and direct the United States Civil Service Commission of Washington, D. C., to pay at my death any money standing to my credit in the Retirement and Disability Fund:

| GIVE COMPLETE NAME AND ADDRESS OF EACH BENEFICIARY
<small>Read paragraphs 6, 7, and 8, Instructions</small> | RELATIONSHIP | STATE SHARE TO BE
PAID TO EACH
BENEFICIARY |
|----------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary or beneficiaries who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. If none survive me, then to my estate.

I hereby specifically reserve the right to remove or change any beneficiary at any time in the manner and form prescribed by the Civil Service Commission, and without the knowledge or consent of the beneficiary. In the event I withdraw the amount to my credit in the Retirement and Disability Fund, this designation of beneficiary shall immediately become null and void for any possible benefits from any future service or otherwise.

(If retired, state Claim No. _____)

If designator cannot write and he signs by mark, the person assisting him should also sign here and give his address.

(Written signature of designator in full—DO NOT PRINT)

(Number and street)

(City and State)

WITNESSES

We, the undersigned, having no financial interest in this subject matter, directly or indirectly, hereby certify that we are personally acquainted with the person subscribing thereto, and that this instrument was subscribed in our presence and in the presence of each other on the _____ day of _____, 194____, and declared to be his (or her) free act and deed.

(Signature of witness)

(Number and street)

(City and State)

(Signature of witness)

(Number and street)

(City and State)

(Print or type name and address below to insure return of this copy)

(Name of designator)

(Number and street)

(City and State)

Reserved for Receiving Stamp of Civil
Service Commission

INSTRUCTIONS

1. The filing of a designation of beneficiary is optional with the employee or annuitant.
2. Form 2806-1, Designation, Change, or Revocation of Beneficiary, is for the purpose of enabling an employee or annuitant having money to his credit in the Retirement and Disability Funds administered by the United States Civil Service Commission, to designate the person or persons he desires to receive the money remaining to his credit at death or to change or revoke any designation he may have previously filed with the Commission. If the person or persons designated as beneficiary by the employee or annuitant do not survive him, or no designation of beneficiary has been duly filed with the Civil Service Commission by him, payment of the amount remaining to his credit at death will be paid in a lump sum to the executor or administrator of the estate, or in the absence of such fiduciary, to such person or persons as may appear in the judgment of the Commission to be legally entitled thereto.
3. The designation, change, or revocation of beneficiary must be in writing, typewriting or ink preferred, and signed in the handwriting of the designator. A printed or typed signature should not be used. If designator cannot write and his signature is by mark, it should be so indicated at the left thereof with name and address of person assisting him. The designation must be signed in the presence of two witnesses (not beneficiaries), and must show the date of execution. All spaces in the designation of beneficiary form must be completed. The duplicate copy of prior designation should accompany the change of beneficiary, if it is available.
4. The designation, change, or revocation of a beneficiary must be received by the Civil Service Commission prior to the death of the employee or annuitant to have full force and effect. A delay of even a day in the completion and the mailing of the designation may result in its invalidation; hence, the necessity for prompt mailing direct to the Civil Service Commission, Washington, D. C.
5. A designator who changes his or her name subsequent to the filing of a beneficiary form with the Commission should immediately file another such form, using his or her present name at the top of the form, followed, in parentheses, by the name under which the former designation was submitted; e. g., "Mary Elizabeth Jones (formerly Mary Elizabeth Smith)." It is not necessary to file a new designation where the address of the beneficiary or the designator has been changed or there has been a change in the position held by the designator.
6. If a beneficiary is a minor, his date of birth should be given. If a guardian or trustee is named for a minor, the designator should state whether qualification by a court of competent jurisdiction is intended. The Commission is not a probate court and cannot follow payments made to a natural guardian, trustee, etc.

7. SAMPLES OF DESIGNATIONS.

NAME OF BENEFICIARY:

Samuel Lawrence Jones (not S. L. Jones).
 Sarah Mitchell Jones (not Mrs. Samuel L. Jones).
 John Henry Smith and Mary Jones Smith (not Mr. and Mrs. J. H. Smith).

CONTINGENT BENEFICIARY:

| | | |
|-------------------------------------------|-----------|-----------|
| Mary Ann Smith | Wife. | All |
| If my wife predecease me, to— | | |
| Margaret A. Smith (born August 14, 1932). | Daughter. | One-half. |
| James R. Smith (born October 12, 1934). | Son. | One-half. |

WHERE TRUSTEE OR GUARDIAN IS NAMED:

| | | |
|---------------------------------------------------------------------------------------------|-----------|-----------|
| John Henry Smith (brother) Trustee to be (not to be) appointed by the court for benefit of— | | |
| Lucille Smith (born June 1, 1936). | Daughter. | One-half. |
| Henry A. Smith (born August 1, 1938). | Son. | One-half. |

If persons named be of legal age at my death, payment to be made to them direct.

REVOCATION ONLY:

To my estate (see paragraph 8, below).

8. Revocation of a prior designation may be effected without the naming of a new beneficiary by making out a new Form 2806-1 and inserting in the space provided for name of beneficiary, the words, "To my estate."
9. The "Designation of Beneficiary" form is not intended as a will, and miscellaneous provisions, such as payment of just debts, payment to the beneficiary on the monthly installment plan, payment to specified persons in event certain beneficiary survives designator and dies before collecting amount due, etc., should not be incorporated therein and will not be recognized.
10. Corrections or erasures in a "Designation of Beneficiary" form may, in case of a contest after death, result in nullification of the designation; hence, a designation free of erasures or alterations should be filed.
11. Where more than one person is designated as beneficiary, each beneficiary will receive an equal share, unless the share or percentage to be paid to each beneficiary is specified, in which case each beneficiary will receive the portion indicated.
12. Where a designation of beneficiary has been previously filed with the Commission, and Form 2806-1 is used in order to revoke, change, or to add beneficiaries, the beneficiaries originally designated who are to continue as beneficiaries must be again designated on the new form; otherwise they will be excluded as beneficiaries.

REGULATIONS

1. The designation, change, or revocation of beneficiary shall be in writing on the prescribed Form 2806-1, signed and acknowledged in the presence of two witnesses personally acquainted with the designator, neither of whom shall be named as beneficiary, and must be received in the Civil Service Commission prior to the death of the designator.
2. Any person, firm, corporation, or legal entity may be named as beneficiary.
3. A revocation or change of beneficiary may be made at any time and without the knowledge or consent of the previous beneficiary. Alterations or insertions restricting the right to change or revoke a designation cannot be given any force or effect. No change or revocation of beneficiary in a last will or testament, or in any other document not witnessed and filed as required by these regulations shall have any force or effect.
4. Where a writing, other than Form 2806-1, signed by the designator and duly witnessed by two persons, is received in the Commission prior to the death of the designator, in which a clear and unambiguous revocation or change of designation of beneficiary is made in substantially the same manner as that provided on Form 2806-1, and the designator dies without confirming the change or revocation by the execution of the prescribed Form 2806-1, the revocation or change shall be given the same effect as if executed on Form 2806-1: *Provided, however,* That the Civil Service Commission shall, upon receipt of said writing, forward a blank Form 2806-1 to the designator at the last address furnished by him for confirmation on that form of the previous writing which shall become null and void if (1) death occurs 60 days after the filing of the first form, and (2) if no confirmation is received on said Form 2806-1 within said period.
5. A designation of beneficiary or a change or revocation of beneficiary may be made only by an employee subject to the act whose name is borne on the rolls of the department or independent establishment at the time of execution thereof, or by an annuitant, actual or potential.
6. All regulations pertaining to designation, change, or revocation of beneficiary heretofore promulgated and inconsistent with these regulations are hereby revoked. Designations heretofore properly executed and filed with the Commission prior to the approval of these regulations will be given full force and effect.
7. These regulations apply to designations, changes, or revocations of beneficiary by employees or annuitants subject to the acts of May 29, 1930, March 2, 1931, and June 29, 1936, and amendments thereto, and shall be effective from and after January 1, 1940.

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United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 15, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK --~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Estate Address _____
Relationship _____ Dated _____

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mrs J. W. Tolson Address Cedar Rapids Iowa
Relationship mother Dated 1-8-48

Very truly yours,

Clyde A. Tolson
Special Agent

ack 6
1/12/48
c

JAN 19 1948

RECORDED

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Cyran A. Tolson

Department of Justice

Federal Bureau of Investigation

Associate Director
CAF 15

\$10,000

X

X

X

CA

X

As the first assistant to the Director, and subject only to his general policy determinations, exercises general supervision and direction over all of the activities of the Federal Bureau of Investigation; decides on questions which do not require the Director's personal attention, but which cannot be decided by chiefs of divisions or other officials; recommends action to the Director concerning major cases and in all respects serves as confidential assistant and alternate to the Director.

Employees Pay Act of 1946.

Classification Act of 1923 as amended by the Federal

1946
66
321

OFFICE MEMORANDUM

#

UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE : 7/23/47

FROM : CLYDE TOLSON

SUBJECT :

CONGRESSMAN Walter, of Pennsylvania, called me this morning stating that he had conferred with Congressman Michener with respect to the Associate Director bill. He says he is afraid it will not be possible to get action on the matter in this session. He does feel that it can be worked out later and he plans to hold hearings early next year to build up a record in support of the Bill. I thanked him for his interest and told him I would relay the message to you.

CT: DES

6 SEP 24 1947

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OFFICE MEMORANDUM

*

UNITED STATES GOVERNMENT

TO : MR. E.A. TAMM

DATE: 7/22/47

FROM : A. ROSEN

SUBJECT :

C.A. Tolson

By reference from Mr. Tamm's office, I spoke to the Attorney General at this time. He stated he was leaving for New York at 10:30 this morning and would probably return this afternoon. The Attorney General advised he had a matter which he thought should be attended to in connection with the Budget. The Budget reported adversely on the proposed bill to increase the salary of the associate Director. Mr. Clark stated the Budget's objections were based on two grounds: (1) that the regular salary for the Director's position would be less than the salary of the Associate Director; (2) that it is out of line with the other Departments.

The Attorney General said that Mr. Michner (Phonetic) wanted a report and since it was late in the Session, Mr. Clark wanted to know how the matter should be handled.

I told the Attorney General I would get his message to the Director as soon as I could, and he would be advised.

AR: TW

Director's notation,

I will talk to A. G. when he returns this afternoon.

H.

6 SEP 24 1947

66

323

OFFICE MEMORANDUM . UNITED STATES GOVERNMENT

TO : THE DIRECTOR
FROM : MR. D. K. LADD
SUBJECT:

DATE: 7-21-47

J. C. H. Tolson

Mr. Harold Baynton called and advised that he had now received a report from the Bureau of the Budget on the bill creating an Associate Director. He stated that the report was unfavorable. He went on to point out that the rate of pay provided by law for the Director of the FBI was \$10,000; that, however, a new bill raising the salary to \$14,000 was authorized only so long as you were Director, and that therefore the Budget Bureau questioned the desirability of establishing a basic rate of pay for an Associate Director at \$12,500, which would be higher than the basic pay normally provided for the Director of the FBI; namely, \$10,000. Mr. Baynton stated he had not taken this matter up with Mr. McGregor yet and asked me to treat it confidentially. He stated he was going to discuss the matter with Mr. McGregor to see what, if anything, the Department could do. He promised to keep me advised.

DML:ml

9 SEP 18 1947

Director's note: "This is popycock!"

H.

324

FEDERAL BUREAU OF INVESTIGATION

Room 5744 9-2 1947

TO: ☐ Director
☐ Mr. Edward Tamm
☐ Mr. Clegg
☐ Mr. Glavin
☐ Mr. Ladd
☐ Mr. Nichols
☐ Mr. Rosen
☐ Mr. Tracy
☐ Mr. Harbo
☐ Mr. Jones
☐ Mr. Mohr
☐ Mr. Nease
☐ Miss Gandy
☒ Personnel Files Section
☐ Records Section
☐ Mrs. Skillman

See Me For Appropriate Action

Send File Note and Return

File in my

personnel

file

Clyde Tolson

325

IMPORTANT.—Read instructions and regulations on back of duplicate before filling in this form.

(DUPLICATE)

DESIGNATION, CHANGE, OR REVOCATION OF BENEFICIARY

To the United States Civil Service Commission,
Washington, D. C.

I, TOLSON, CLYDE A., born on May 22 1900
(Type or print surname, first, and middle names of employee or annuitant) (Month) (Day) (Year)

an annuitant, or employed as Associate Director in U. S. Dept. of Justice - FBI
(Stenographer, clerk, engineer, etc.) (Department or independent establishment)

Washington, D. C., revoking any and all previous designations of beneficiary heretofore made by me,
(City and State)
do now designate the beneficiary or beneficiaries named below, to whom I authorize and direct the United States Civil Service Commission of Washington, D. C., to pay at my death any money standing to my credit in the Retirement and Disability Fund:

| GIVE COMPLETE NAME AND ADDRESS OF EACH BENEFICIARY
<small>Read paragraphs 6, 7, and 8, Instructions</small> | RELATIONSHIP | STATE SHARE TO BE
PAID TO EACH
BENEFICIARY |
|----------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------|
| <u>ESTATE</u> | | <u>ALL</u> |
| | | |
| | | |
| | | |
| | | |

I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary or beneficiaries who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. If none survive me, then to my estate.

I hereby specifically reserve the right to remove or change any beneficiary at any time in the manner and form prescribed by the Civil Service Commission, and without the knowledge or consent of the beneficiary. In the event I withdraw the amount to my credit in the Retirement and Disability Fund, this designation of beneficiary shall immediately become null and void for any possible benefits from any future service or otherwise.

(If retired, state Claim No. _____)

If designator cannot write and he signs by mark, the person assisting him should also sign here and give his address.

Clyde A. Tolson
(Written signature of designator in full—DO NOT PRINT)

The Marlyn Apartments
(Number and street)

Washington, D. C.
(City and State)

WITNESSES

We, the undersigned, having no financial interest in this subject matter, directly or indirectly, hereby certify that we are personally acquainted with the person subscribing thereto, and that this instrument was subscribed in our presence and in the presence of each other on the 25th day of July, 1947 and declared to be his (or her) free act and deed.

Lillian B. Brown 3126-16th St. N.W., Washington, D.C.
(Signature of witness) (Number and street) (City and State)
Dorothy S. Sullivan 525 Addison Road Seatons, N.H.
(Signature of witness) (Number and street) (City and State)

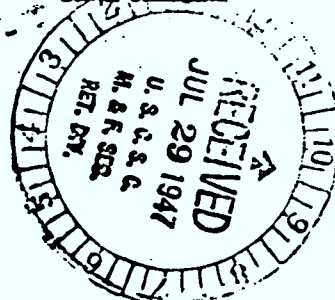
(Print or type name and address below to insure return of this copy)

Clyde A. Tolson
(Name of designator)

The Marlyn Apartments
(Number and street)

Washington, D. C.
(City and State)

Reserved for Receiving Stamp of Civil
Service Commission



1 SEP 4 1947

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INSTRUCTIONS

1. The filing of a designation of beneficiary is optional with the employee or annuitant.
2. Form 2806-1, Designation, Change, or Revocation of Beneficiary, is for the purpose of enabling an employee or annuitant having money to his credit in the Retirement and Disability Funds administered by the United States Civil Service Commission, to designate the person or persons he desires to receive the money remaining to his credit at death or to change or revoke any designation he may have previously filed with the Commission. If the person or persons designated as beneficiary by the employee or annuitant do not survive him, or no designation of beneficiary has been duly filed with the Civil Service Commission by him, payment of the amount remaining to his credit at death will be paid in a lump sum to the executor or administrator of the estate, or in the absence of such fiduciary, to such person or persons as may appear in the judgment of the Commission to be legally entitled thereto.
3. The designation, change, or revocation of beneficiary must be in writing, typewriting or ink preferred, and signed in the handwriting of the designator. A printed or typed signature should not be used. If designator cannot write and his signature is by mark, it should be so indicated at the left thereof with name and address of person assisting him. The designation must be signed in the presence of two witnesses (not beneficiaries), and must show the date of execution. All spaces in the designation of beneficiary form must be completed. The duplicate copy of prior designation should accompany the change of beneficiary, if it is available.
4. The designation, change, or revocation of a beneficiary must be received by the Civil Service Commission prior to the death of the employee or annuitant to have full force and effect. A delay of even a day in the completion and the mailing of the designation may result in its invalidation; hence, the necessity for prompt mailing direct to the Civil Service Commission, Washington, D. C.
5. A designator who changes his or her name subsequent to the filing of a beneficiary form with the Commission should immediately file another such form, using his or her present name at the top of the form, followed, in parentheses, by the name under which the former designation was submitted; e. g., "Mary Elizabeth Jones (formerly Mary Elizabeth Smith)." It is not necessary to file a new designation where the address of the beneficiary or the designator has been changed or there has been a change in the position held by the designator.
6. If a beneficiary is a minor, his date of birth should be given. If a guardian or trustee is named for a minor, the designator should state whether qualification by a court of competent jurisdiction is intended. The Commission is not a probate court and cannot follow payments made to a natural guardian, trustee, etc.

7. SAMPLES OF DESIGNATIONS.

NAME OF BENEFICIARY:

Samuel Lawrence Jones (not S. L. Jones).
 Sarah Mitchell Jones (not Mrs. Samuel L. Jones).
 John Henry Smith and Mary Jones Smith (not Mr. and Mrs. J. H. Smith).

CONTINGENT BENEFICIARY:

| | | |
|-------------------------------------------|-----------|-----------|
| Mary Ann Smith | Wife. | All |
| If my wife predecease me, to— | | |
| Margaret A. Smith (born August 14, 1932). | Daughter. | One-half. |
| James R. Smith (born October 12, 1934). | Son. | One-half. |

WHERE TRUSTEE OR GUARDIAN IS NAMED:

| | |
|---------------------------------------------------------------------------------------------|---------------------|
| John Henry Smith (brother) Trustee to be (not to be) appointed by the court for benefit of— | |
| Lucille Smith (born June 1, 1936). | Daughter. One-half. |
| Henry A. Smith (born August 1, 1938). | Son. One-half. |

If persons named be of legal age at my death, payment to be made to them direct.

REVOCATION ONLY:

To my estate (see paragraph 8, below).

8. Revocation of a prior designation may be effected without the naming of a new beneficiary by making out a new Form 2806-1 and inserting in the space provided for name of beneficiary, the words, "To my estate."

9. The "Designation of Beneficiary" form is not intended as a will, and miscellaneous provisions, such as payment of just debts, payment to the beneficiary on the monthly installment plan, payment to specified persons in event certain beneficiary survives designator and dies before collecting amount due, etc., should not be incorporated therein and will not be recognized.

10. Corrections or erasures in a "Designation of Beneficiary" form may, in case of a contest after death, result in nullification of the designation; hence, a designation free of erasures or alterations should be filed.

11. Where more than one person is designated as beneficiary, each beneficiary will receive an equal share, unless the share or percentage to be paid to each beneficiary is specified, in which case each beneficiary will receive the portion indicated.

12. Where a designation of beneficiary has been previously filed with the Commission, and Form 2806-1 is used in order to revoke, change, or to add beneficiaries, the beneficiaries originally designated who are to continue as beneficiaries must be again designated on the new form; otherwise they will be excluded as beneficiaries.

REGULATIONS

1. The designation, change, or revocation of beneficiary shall be in writing on the prescribed Form 2806-1, signed and acknowledged in the presence of two witnesses personally acquainted with the designator, neither of whom shall be named as beneficiary, and must be received in the Civil Service Commission prior to the death of the designator.

2. Any person, firm, corporation, or legal entity may be named as beneficiary.

3. A revocation or change of beneficiary may be made at any time and without the knowledge or consent of the previous beneficiary. Alterations or insertions restricting the right to change or revoke a designation cannot be given any force or effect. No change or revocation of beneficiary in a last will or testament, or in any other document not witnessed and filed as required by these regulations shall have any force or effect.

4. Where a writing, other than Form 2806-1, signed by the designator and duly witnessed by two persons, is received in the Commission prior to the death of the designator, in which a clear and unambiguous revocation or change of designation of beneficiary is made in substantially the same manner as that provided on Form 2806-1, and the designator dies without confirming the change or revocation by the execution of the prescribed Form 2806-1, the revocation or change shall be given the same effect as if executed on Form 2806-1: *Provided, however,* That the Civil Service Commission shall, upon receipt of said writing, forward a blank Form 2806-1 to the designator at the last address furnished by him for confirmation on that form of the previous writing which shall become null and void if (1) death occurs 60 days after the filing of the first form, and (2) if no confirmation is received on said Form 2806-1 within said period.

5. A designation of beneficiary or a change or revocation of beneficiary may be made only by an employee subject to the act whose name is borne on the rolls of the department or independent establishment at the time of execution thereof, or by an annuitant, actual or potential.

6. All regulations pertaining to designation, change, or revocation of beneficiary heretofore promulgated and inconsistent with these regulations are hereby revoked. Designations heretofore properly executed and filed with the Commission prior to the approval of these regulations will be given full force and effect.

7. These regulations apply to designations, changes, or revocations of beneficiary by employees or annuitants subject to the acts of May 20, 1930, March 2, 1931, and June 29, 1936, and amendments thereto, and shall be effective from and after January 1, 1940.

June 10, 1947

PERSONAL ATTENTION

MEMORANDUM FOR THE ATTORNEY GENERAL

Congressman Case of New Jersey has introduced H. R. 2818, a copy of which I am attaching hereto, which provides for the establishment in the FBI of one position of Associate Director with compensation at the rate of \$12,500 per annum. At the present time the Associate Director of the Bureau is Clyde A. Tolson and if this bill receives favorable consideration he would be the one who would be designated under the bill to receive this compensation.

I have been further advised that the Sub-Committee of the Committee on Judiciary is ready to act upon this bill but is waiting on a reply from a letter addressed to you as to whether the Attorney General has any objection to the bill.

I would appreciate it if you could give your personal consideration to this communication, which I understand has been received by the Department, and reply favorably to it as I feel very strongly that Mr. Tolson, who has been associated with this Bureau since April 2, 1928, and who has been for many years the senior Assistant in the Bureau, merits the increased compensation provided for under this legislation.

Respectfully,

J. Edgar Hoover
John Edgar Hoover
Director

Attachment

9524 - 299

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JEH:EH

SENT FROM D. O.
TIME 5 05
DATE 6-10-47
BY

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

143 full
mjo

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United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 15, 1947, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name ESTATE Address _____
Relationship _____ Dated 6-11-47

The following person is hereby designated as my beneficiary under the Chas. S. Rose providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name ESTATE Address _____
Relationship _____ Dated _____

Very truly yours,

ack 4/12/47
11 JUN 14 1947
0 67-NOV RECORDED 66
Clyde A. Tolson
Special Agent
3 Wyrup

329

6 to Receive Awards for Achievement



Tolson



Miss Newman



Girouard



Schoenfeld



Dr. Mead



Dr. Lucas

Helen Newman, librarian of the United States Supreme Court, will be one of six distinguished George Washington University graduates to receive the General Alumni Association's 1947 Achievement Award.

Presentation of the awards will be made by Dr. Alexander Weismore, association president, at the school's commencement exercises at 8 p. m. Wednesday in Constitution Hall.

Winners were selected for achieving distinction in their chosen professions.

Served at Law School

Miss Newman, a native Washingtonian, of 128 Kentucky ave. se., served as librarian of the George Washington Law School from 1927 until 1942, when the late Chief Justice Harlan Stone asked her to join the Supreme Court staff. She served as associate librarian until her recent appointment as librarian.

Girouard also holds the Medal for Merit and the Distinguished Civilian Service Award. Dr. Martha Bob Lucas, president of Sweet Briar College. The daughter of Mr. and Mrs. Robert H. Lucas, 140 Hesketh st., Chevy Chase, Md., Dr. Lucas formerly served as associate dean of Radcliffe College and dean of students at Westhampton College, University of Richmond.

With State Department

Rudolf Emil Schoenfeld, foreign service officer of the Division of British Commonwealth Affairs, State Department. He is the son of Mrs. Johanna Schoenfeld, 705 South Royal st., Alexandria, Va., and has served in the diplomatic service since 1916.

Dr. Sterling V. Mead, president of the American Dental Association. A practicing dentist since 1914, Dr. Mead operates a dental hospital at 1149 16th st. nw. He formerly taught in the Dental Schools at George Washington University and Georgetown University.

Clyde A. Tolson, associate director of the Federal Bureau of Investigation. Tolson has served as a special agent, inspector, and assistant director of the FBI. He lives at 4000 Cathedral ave. nw.

Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

11 JUN 11 1947

MAY 24 1947

WASHINGTON POST
Page 65

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ADMINISTRATIVE-UNOFFICIAL ()
 OFFICIAL:
 REGULAR () SPECIAL ()
 PROBATIONAL ()

(Organization—Indicate bureau, division, section, unit, field station)

STATE ANY OTHER ELEMENTS CONSIDERED

U. S. GOVERNMENT PRINTING OFFICE: 19-5177-1

**FREEDOM OF INFORMATION
AND
PRIVACY ACTS**

Subject: Tolson, Clyde A.

File Number: 67-9524

Section: Part 4



FEDERAL BUREAU OF INVESTIGATION

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DESCRIPTION OF FOLLOWING FILE MATERIAL

TOLSON, CLYDE A.

67-9524

Part IV

67-9524
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combined
Total of
1240 pages.

XXXXXX
XXXXXX
XXXXXX

266 pages

XXXXXXXXXXXXXXXXXXXXX
X NO DUPLICATION FEE X
X FOR THIS PAGE X
XXXXXXXXXXXXXXXXXXXXX

COVER SHEET NO. 2

ASSIGNMENT HISTORY OF

CLYDE A. TOLSON

ENTERED ON DUTY AT WASHINGTON, D.C.

ON APRIL 2, 1928

SS: 577-60-2204

[illegible][illegible]

Name: Clyde A. Olson

| Date | Typing Test | Stenographic Test |
|------|-------------|-------------------|
| | | |

| Date | Efficiency Rating |
|-----------|-------------------|
| May, 1929 | 95.54 |



C. A. TOLSON
1955

Leave as is per Lockhart

(F) NAMES OF ALL RELATIVES INCLUDING THOSE BY MARRIAGE NOW OR PREVIOUSLY EMPLOYED BY THE FBI:

| NAME | EXACT RELATIONSHIP | PRESENT EMPLOYEE | FORMER EMPLOYEE |
|---------------------|--------------------|------------------|-----------------|
| Hillory A. Tolson | Brother | Retired | Former emp1. |
| James Walter Tolson | Nephew | Do not know | " " |
| | | | |
| | | | |

(G) NAMES OF ALL RELATIVES INCLUDING THOSE BY MARRIAGE NOW IN GOVERNMENT SERVICE: (excluding FBI)

| NAME | EXACT RELATIONSHIP | GOVERNMENT AGENCY WHERE EMPLOYED |
|------|--------------------|----------------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

(H) ORGANIZATIONS: ALL EMPLOYEES list all organizations to which you presently belong - do not abbreviate. ONLY SPECIAL AGENTS list former membership in Boy Scouts (indicating exact rank attained) and affiliation with fraternal, honorary or professional groups while in college. NON-AGENTS need not list former memberships at any time.

| NAME | PRESENT
(All
Employees) | FORMER
(Agents
Only) | CITY AND STATE |
|---------------------------------------|-------------------------------|----------------------------|-------------------|
| Sigma Nu Fraternity | | | Washington, D. C. |
| Phi Delta Phi Fraternity | | | " " |
| Masonic Order | | | |
| L. A. C. P. | | | |
| Numerous State Law Enforcement Groups | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

(I) CURRENT SCHOOL ATTENDANCE STATUS (NON-AGENTS only): ARE YOU ATTENDING COLLEGE, OR ANY OTHER TYPE OF SCHOOL? ☐ NO ☐ YES INDICATE NAME OF INSTITUTION AND SUBJECTS IN WHICH ENROLLED.

(J) PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME Hon. J. Edgar Hoover RELATIONSHIP Associate
 STREET ADDRESS FBI
 CITY AND STATE Washington, D. C. ZIP CODE _____

Clyde A. Tolson
 (Signature)

Associate Director, FBI
 (Title)

VOCATION RECORD

DATE April 12, 1945

NAME TOLSON CLYDE ANDERSON TITLE OF POSITION ASS'T. TO THE DIRECTOR
 Last First Middle
 (Use legal signature and PRINT) PLACE OF ASSIGNMENT WASHINGTON, D. C.

EDUCATION:

College or University GEORGE WASHINGTON ENTERED ON DUTY APRIL 2 1928
 Month Day Year

Location WASHINGTON D C Degrees AB & LLB Major Minor
 City State

Federal U.S. SUPREME COURT Year 1935 CPA
 BARS: State DISTRICT OF COLUMBIA Year 1928 State Year

FOREIGN LANGUAGE ABILITY:

PROFICIENCY

Spanish
 Language Read: Excellent Good Fair
 Speak (Converse): Excellent Good Fair
 Understand: Excellent Good Fair
 Translate: Without dictionary With

Source of proficiency: Native Tongue Academic Years Studied 2 SIS

Foreign Travel Countries Length Dates

Language Read: Excellent Good Fair
 Speak (Converse): Excellent Good Fair
 Understand: Excellent Good Fair
 Translate: Without dictionary With

Source of proficiency: Native Tongue Academic Years Studied SIS

Foreign Travel Countries Length Dates

List any DIALECTS you are familiar with and your proficiency

PREVIOUS EMPLOYMENT: (Give detailed information regarding previous employment, it is not necessary to list name of employer, but state type of duties performed and what capacity.)

TYPE OF WORK and IN WHAT CAPACITY

PROFICIENCY

YEARS OF EXPERIENCE

SECRETARY TO SECRETARIES OF WAR

9 years

10 MAY 16 1946

card typed
 3-14-46

VOCATIONS and AVOCATIONS: Give detailed information regarding any special knowledge, abilities, talents, hobbies, trades, etc., you possess (including athletics.)

PROFICIENCY

YEARS OF
EXPERIENCE

ORGANIZATIONS: (List all organizations to which you belong, including FRATERNITIES)

Sigma Nu and Phi Delta Phi Fraternities

Washington

D.C.

City

State

International Ass'n of Chiefs of Police

City

State

International Ass'n for Iden

Advisory Board, International World Police

City

State

Iowa Ass'n of Chiefs of Police

Sheriff's and Peace Officers Ass'n of Oklahoma

City

State

Maryland Police Chiefs Association

FOREIGN TRAVEL: (List all foreign countries you have traveled in)

COUNTRY

IN WHAT CAPACITY

DATES (No. of months, etc)

MILITARY TRAINING: List any experience in any branch of the armed forces, or special training you have had. If you have had service in any military capacity, state branch, rank and number of years.)