FREEDOM OF INFORMATION
AND
PRIVACY ACTS

SUBJECT: CUSTODIAL DETENTION

SECURITY INDEX

FILE NUMBER: 100-358086

SECTION : 21

FEDERAL BUREAU OF INVESTIGATION

NOTICE

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SAC, New Haven

March 13, 1952

Director, FBI ([redacted])

SECURITY INDEX

Cancel 2 SI Cards

Security Index Card Canceled
3.19.52 ec

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following-named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

[redacted] - Bufile [redacted]
[redacted] - Bufile [redacted]

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the General Security Index.

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative ticker for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants, subject's [redacted] residence must be verified, the [redacted] and that background information should be contained in each report.

RECORDED - 160

EX-32

Note: Yellow Only:

Authority is Executives' Conference Memorandum dated February 19, 1952.

PLC:mjt

MAR 28 1952

MAR 14 1952

MAR 4 1952

E. E. Leonard

The Director

February 19, 1952

The Executives Conference

PROMINENT INDIVIDUALS SECTION
SECURITY INDEX - GENERAL

The Executives Conference on February 19, 1952, consisting of Messrs. , considered the status of the Prominent Individuals Section of the Security Index.

You will recall that the Security Index is maintained for the purpose of providing a ready reference to subversives who are included in this index so that they might be apprehended in the event of war or a security emergency. A duplicate set of the cards are maintained in each Field Division on those individuals residing in the respective Field Divisions of the Bureau. The master list is maintained at the Seat of Government. Included in this list are a number of well-known figures, some of whom might be considered prominent. They are indexed in this file when the facts are considered sufficient to justify their apprehension in case of war or security emergency.

There is a special list of thirty-five names indexed in the same way, but they are maintained separately in what is called the "Prominent Individuals Section" of the Security Index. This section was established as a separate section because there was some uncertainty as to whether an airtight case existed that would justify their apprehension and detention; because they were prominent individuals; and because it was anticipated that on the outbreak of a security emergency or war, Departmental authority would be specifically sought concerning these individuals before they were apprehended. Included among these thirty-five names are such as

A survey was conducted including a review of the summarized information in these files. Consideration was given to such facts as whether the individual named had

publicly renounced Communism; whether they had offered to cooperate with the Bureau; whether the case against them was strong or weak; and whether it might jeopardize the entire Security Index (DETCOM) program if some of these prominent but controversial figures were apprehended, with public protests and an inability on the part of the hearing board to reach a decision for a continued detention of the individuals. During the survey it was suggested that some of the names be eliminated and followed up on ticklers and some of the names be included in the regular general index for apprehension.

This matter was then discussed with and his Supervisory staff handling the Security Index file.

EXECUTIVE CONFERENCE CONSIDERATION:

recommended and the Conference unanimously concurred that the following action be taken:

1. That the Bureau continue to follow up the Department frequently in order to try to get a decision as to whether the thirty-five subjects in the Prominent Individuals Section should be included in the Security Index or removed. This, of course, is a dexision which the Department should make. Reports have been submitted to the Department and the Department has long since been requested to render a decision which they have not done.

2. Due to a failure on the part of the Department to date to render decisions in these cases; due to the fact that the individuals are controversial figures and there is no certainty that the evidance which could be presented would cause hearing boards to continue to detain them; due to the undesirability to have a special section labeled "Prominent Individuals Section" of the Security Index; and due to the possibility that the apprehension of these individuals or at least some of them would lead to criticism of the entire DETCOM program, it was recommended that this Special Section of the Security Index should be discontinued.

3. It was further recommended that in discontinuing this special section that the Security Index cards on all thirty-five of these subjects, both in the Field and at the Seat of Government, be cancelled.

4. It was recommended that ticklers be continued at the Bureau in order to permit following the Field Offices closely on these cases in accordance with existing instructions, but that these records be maintained in regular tickler files instead of in the special section as heretofore.

2-19-52

5. It was recommended that there be no change in the instructions to the Field as far as the requirement that the Field keep the Bureau advised of important developments in these cases, that they should submit a report at least once each six months, that they should keep the case Pending or Pending Inactive at all times, and that the cases be followed in the Field by regular administrative tickler to see that the above is done.

6. That in the event of an emergency calling for the placing into effect of the Security program prior to the receipt of the decision from the Department concerning these thirty-five individuals, then the names in this special group on which ticklers would be maintained should be taken up immediately with the Attorney General for his instructions or authorization.

7. That in continuing to follow the Department concerning these thirty-five individuals, the Department be informed that since the Bureau has not received a reply from the Department to the Bureau's memorandum of May 24, 1951, with reference to the individuals in this Prominent Individuals Section of the Security Index and since the facts presented to the Department on these individuals require a decision of the Department of a specific type, therefore the names of these individuals are being removed from the Security Index pending such decision. This action appears advisable since the Bureau furnishes the Department with a list of the individuals on the Security Index including the names of these thirty-five individuals in this special section, and the removal of the names should, therefore, be called to the attention of the Department and the reason for the removal is because of the failure of the Department to render a decision.

On the above matters the Conference was in unanimous agreement in recommending favorably and action will be taken based upon the Director's decision.

Respectfully
For the Conference

Director's Notation:
"O.K." H.

3

2-2?-52

The Attorney General

February 29, 1952

Director, FBI

PROGRAM FOR APPREHENSION AND DETENTION
OF PERSONS CONSIDERED POTENTIALLY
DANGEROUS TO THE NATIONAL DEFENSE AND
PUBLIC SAFETY OF THE UNITED STATES
FBI File

In my memorandum to dated May 2h, 1951, I pointed out that in view of the tremendous responsibility of both the Department and the Bureau with respect to the Emergency Detention Program it would be appreciated if he would cause the review of all Security Index cases to be completed as soon as possible and would advise in each separate case whether he approved or disapproved the listing of the subject thereof in our Security Index. In addition, I also requested advice as to whether the names of prominent and nationally known individuals specifically identified in our Security Index list furnished to the Department each month should be retained in our Security Index.

In addition to conferences with representatives of the Department relating to our Security Index and Security Index standards, by memorandum to dated October 24, 1951, and memoranda to dated October 15, 1951, and January 16, 1952, I urged that the review of all Security Index cases be completed by the Department at the earliest possible date in order that there will be Department approval of all persons listed for apprehension in an emergency, including the group of nationally known individuals mentioned above.

To date no advice has been received as to whether the Department approves or disapproves the listing of any name on our Security Index list.

In view of the fact that I have not received advice from the Department as to whether any of the prominent and nationally known individuals included on our Security Index list should be continued on that list, I am at this time removing their names from the list until such time as this Bureau receives specific instructions from the Department in each case as to whether the name should or should not be included in our Security Index.

DIRECTOR
2-19-52

In view of the importance of this matter, I desire to stress that it is imperative a decision be made and I be advised whether these nationally known individuals should be included in our Security Index. I again request an early reply in each case as the review is completed and the decision is made.

1158 changed to 5-27

March 10, 1952

SAC, Boston

Director, FBI

SECURITY LETTER

The Prominent Individuals subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in each report. In those instances when subjects are employed in key facilities which have been designated by the Secretary of Defense the reports should contain the pertinent information required in cases of that type.

1159 changed to 11-28

SAC, Cleveland

Director, FBI

March 13, 1952

SECURITY MATTER - C

SECURITY INDEX

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index card for
is carried in the Prominent Individuals Subdivision of your Security Index at this time.

The file on the above-mentioned individual has been reviewed at the Bureau and his Security Index card is being cancelled at this time and you should destroy both Security Index cards for this individual. For your information, this case has been presented to the Department for an opinion as to whether the subject's name should be carried in our Security Index. Upon receipt of a reply from the Department, you will be advised as to whether the subject's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded this case. As outlined in SAC Letter Number 23 dated March 3, 1951, this case should be maintained in a pending or pending-inactive status and you should maintain an administrative ticker to be certain that a report is submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written, and that background information must be contained in the report.

1160

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 29, 1952

FROM SAC, Oklahoma City ( )

AMSD

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Remylet 1/3/52 entitled Summary Reports in Security Index Cases and No Number SAC Letter I, Series 1952, dated 3/14/52, as captioned above.

This office has at present 68 Security Index Subjects, one Subject having been deleted since mylet of 1/3/52. The status of these cases is as follows, by categories described in referenced SAC letter:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted	Expected Date of Completion
2	1	1	0	
4	0	0	0	
5	60	30	30	6/1/52
6	7	7	0	
	68	38	30	

It will be noted that all of the above security cases have had investigative reports in which pertinent derogatory information has been submitted since 1/1/49. In addition, it will be noted that in 17 of the remaining 30 cases in which summary cases are to be submitted are investigative reports which were accompanied by letters requesting authority to interview subjects. It is anticipated that these interviews will be conducted and summary reports submitted by 6/1/52.

48-27

Office Memorandum • UNITED STATES GOVE

TO : Director, FBI

FROM : SAC, San Juan (

DATE: March [illegible], 1952

C O N F I D

SUBJECT: SUMMARY REPORTS
SECURITY INDEX CASES

Re No Number SAC Letter I, Series 1952, there is set forth below the required quarterly information reflecting the status of captioned project in this office:

	Total No. of Cases.	No. of initial Summary Reports Submitted to Date.	No. of Summary Reports to be Submitted	Expected Date
Category 2	2	0	2	4/21/52
Category 4	2	0	2	5/16/52
Category 5	297	20	277	3/ 9/53

The above figures do not include the following Nationalist Party of Puerto Rico cases for which Summary Reports are not being scheduled at this time:

a. Thirty-six cases in which the subjects are incarcerated having received sentences in Insular courts as a result of their participation in the Nationalist uprising of 1950. The subjects of all these cases have appealed their sentences and scheduling of Summary Reports in these cases is being held in abeyance pending the outcome of these appeals.

b. Thirty three cases in which the subjects are presently incarcerated awaiting trial in Insular court on charges arising from their alleged participation in the Nationalist uprising of 1950. Scheduling of Summary Reports in these cases is being held in abeyance pending the outcome of the trials of these subjects.

1161 changed to
48-27

Re: Summary Reports, Security Index Cases

c. Four cases involving subjects who are at present in foreign countries.

d. Three cases in which Bureau permission has been received to interview the subjects. Scheduling of summaries in these cases is being held in abeyance pending completion of interviews with these subjects in view of the possibility of their being removed from Security Index.

It is to be noted that additional agent personnel is under transfer to this office and it is hoped that with this additional personnel the date of completion of Summary Reports in Category 5 may be appreciably advanced.

1152
Changed to
34-57

SAC, New York

March 10, 1952

Director, FBI

SECURITY INDEX

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name ~~should be Added to~~ the general Security Index.

34-57

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in each report.

1163
changed
to
45-16

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 3/25/52

FROM : SAC, San Diego (

SUBJECT: SECURITY INDEX

To facilitate the maintenance of the Security Index box the Bureau is requested to advise whether it is permissible for the San Diego office to record the date that subject's address was verified on the reverse side of the alphabetical Security Index card as well as the name of the agent to whom assigned for apprehension under the Detcom Program.

Bureau's advice in this matter is requested as soon as possible.

1103 Chapel St.
46-6

April 14, 1952

SAC, San Diego

Director, FBI

SECURITY INDEX

Reurlet dated March 25, 1952, requesting advice as to whether it is permissible to record the date a subject's address was verified on the reverse side of the alphabetical Security Index card as well as the name of the agent to whom the case is assigned for apprehension under the Emergency Detention Program. Notations regarding verification of addresses of Security Index subjects should not be placed on the reverse side of Security Index cards maintained in the alphabetical section of your Security Index.

While there is no rule set forth by the Bureau concerning the administrative procedure to follow periodically the verification of addresses of Security Index subjects, it is necessary in each case to check the case file to determine when the last check of the address of a subject was made. This verification may have been accomplished as a result of investigation and incorporated in an investigative report or the verification may have been as a result of the six-month periodic address check.

The information concerning the fact that the address was checked must be reflected in the case file. In view of this it appears undesirable as well as a duplication of work to place notations on Security Index cards filed in the alphabetical section.

In connection with apprehension assignments under the Emergency Detention Program, if you believe it will be of assistance to you in following the assignments, you are authorized to place a pencil notation showing the name of the agent responsible for the apprehension of the Security Index subject on the reverse side of that subject's Security Index card which is filed in the alphabetical section of your Security Index. You are instructed, however, to make certain no notation pertaining to the assignment in the case is made on the Security Index card [illegible] the case file and that the assignments are maintained in an up-to-date status.

list

Assistant Attorney General [redacted]
Criminal Division

March 14, 1952

Director, FBI

SECURITY INDEX LIST [redacted]

There is attached hereto a current list of the names of the individuals maintained in the Security Index. This list is subdivided alphabetically under the field office of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

1 Attachment

Delivered personally to Mr. Whearty to Department. Old list picked up & destroyed. PLC

Note on Yellow Only:

1. Espionage Section of the Special Section not included.

2. Prominent Individuals Section has been discontinued and all 35 cards cancelled and names removed from list to Department.

PLC:mjt

RECORDED - 56 [redacted]

EX-83

17 MAR 18 1952

FBI

176-3
enclosure
13-18

SAC, Denver

Director, FBI

, Wa.

INTERNAL SECURITY - R

March 13, 1952

The Prominent Individuals subdivision of the Special section of the Security Index is [illegible] discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the General Security Index because of their prominence.

The Security Index card for
is carried in the Prominent Individuals Subdivision of your Security Index at this time.

The file on the above-mentioned individual has been reviewed at the Bureau and his Security Index card is being cancelled at this time and you should destroy both Security Index cards for this individual. For your information, this case has been presented to the Department for an opinion as to whether the subject's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised as to whether the subject's name should be added to the General Security Index.

There is no change in existing instructions as to the investigative attention to be afforded this case. As outlined in SAC Letter Number 23 dated March 3, 1951, this case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler to be certain that a report is submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the results of [illegible] contacts with confidential informants. [illegible] employment and residence [illegible] report is [illegible] contained in the report.

March 13, 19[illegible]

[illegible], Chicago

Director, FBI

INTERNAL SECURITY - C

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index card for [illegible] is carried in the Prominent Individuals Subdivision of your Security Index at this time.

The file on the above-mentioned individual has been reviewed at the Bureau and his Security Index card is being cancelled at this time and you should destroy both Security Index cards for this individual. For your information, this case has been presented to the Department for an opinion as to whether the subject's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised as to whether the subject's name should be added to the General Security Index.

There is no change in existing instructions as to the investigative attention to be afforded this case. As outlined in [illegible] dated March 23, 1951, [illegible] inactive status and you should maintain an administrative tickler so that a report is submitted at least [illegible] which event it should contain all active results of [illegible] of employment and residence [illegible] such reports [illegible] should be submitted in duplicate.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVE

TO : DIRECTOR, FBI

DATE: March

FROM: SAC, OMAHA (

PERSONAL - CONFIDENTIAL

SUBJECT: SECURITY INDEX
OMAHA OFFICE

Re no number SAC Letter I, 3-14-52, entitled: "SECURITY INDEX - PREPARATION OF SUMMARY REPORTS. Re Omaha letter 1-3-52.

The following is the status of the summary report project in the Omaha Office:

Category	Total No. of Cases	Number of initial summary reports submitted to date	Number of summary reports to be submitted	Expected date of completion
2	0			
4	0			
5	38	9	29	12-1-52

1135
enclosure
39-26

Office Memorandum • UNITED STATES GOVERNMENT

Director, FBI

DATE: March 26, 1952

SAC, Pittsburgh (

SUMMARY REPORTS IN
SECURITY INDEX CASES

V

Re SAC letter number 95 dated September 22, 1951, and no number SAC letter dated March 14, 1952.

In accordance with instructions contained in referenced SAC letters, there is set forth below information showing the status of the project (submission of summary reports in categories 2, 4 and 5) in the Pittsburgh Office.

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted	Expected Date of Completion
2 - Special Section cases	2	0	2	5-15-52
4 - No pertinent derogatory information in report form since January 1, 1949	179	8	171	4-1-53
5 - All others	17	15	2	5-1-52

The expected date of completion of summary reports in category 4 is based on the present rate of progress in preparing these reports. Another agent has been recently assigned to this project and it is expected that with a decrease in the volume of applicant work in the office one or more additional agents will be assigned to the preparation of summary reports in the above categories.

1159

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 14, 1952

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX--PREPARATION OF SUMMARY REPORTS

Relet from Seattle 2/25/52, relet from Los Angeles 1/23/52, relet from Portland 1/4/51 and remylet 1/18/52.

In connection with the practical problems which have arisen out of the program of endeavoring to prepare a summary report on every Security Index subject, it is felt that the following additional observations by this office may be of some assistance to the Bureau in resolving these problems.

In the first place this office subscribes to the use of a letter rather than leads in reports as a means of obtaining documentations. The reasons for this are those cited by Los Angeles in paragraph two of its letter. We are already undertaking to obtain documentations in this way. Our intention is to submit amended administrative pages for the summary report after we receive the documentations from the various offices to which we have directed letters in the particular case. In other words, this office has adopted a procedure combining the Los Angeles suggestion and certain features of the procedure suggested by Portland.

In connection with the suggestion made by the Seattle Division of using a form for incorporating under appropriate headings all information needed for documentation, this office does not feel it would be a desirable procedure. It appears that the use of this form would result principally in the saving of stenographic time. It is agreed that the use of such a form which would eliminate transcription would eliminate entirely the possibility of typographical errors. However, it is the opinion of this office that this suggestion unduly emphasizes or stresses the occurrence of such errors. It is felt that the chance of error would be far greater if an office were subjected to the task of deciphering the handwriting of an Agent located in another field division. Such a form could be utilized as a work sheet in preparing a letter, but the forwarding of the handwritten form in lieu of a letter is not considered desirable by this office. As a further observation, if the use of such a form is approved, it is suggested that the form be limited to standard-size paper in order that it can be conveniently placed in an investigative file.

An early response to mylet of 1/18/52 would be appreciated.

1169

SAC, Seattle (

March 31, 1952

Director, FBI
EX-25
SECURITY MATTER
PREPARATION OF SUMMARY REPORTS

Re Seattle letter dated February 25, 1952, and New York letter dated March 14, 1952. (

Your attention is directed to No Number SAC Letter dated March 14, 1952, wherein on page 13 the method of obtaining necessary information for documentation of summary reports is set forth.

The Bureau appreciates the suggestion of the Seattle Division concerning the utilization of a form for this purpose, however, it is felt that this matter should be handled by separate letter as instructed in No Number SAC Letter dated March 14, 1952.

As pointed out in the SAC Letter the information to be included in the administrative pages should be set out in tabulated form. It is suggested that when requesting necessary information for documentation from other offices the letter may set out in tabulated form items already in the possession of the requesting office with the spaces left blank where the information is desired. This will facilitate the handling of this matter in instances where extensive documentation is requested from another office.

37-33

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI DATE: 3/31/52

FROM : SAC, Philadelphia

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Re No Number SAC Letter I.

The following is the compilation of statistics regarding summary reports requested in re SAC letter:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted	No. of Summary Reports to be Submitted	Expected Date of Completion
2	6	2	4	4/15/52
4	49	4	45	7/1/52
5	665	15	650	12/31/52

With regard to Category #2, there are two pending cases in which this office has authority to interview the subject. No summary report will be submitted in these cases until the interview has been conducted since, if warranted, request will be made to cancel security index cards. One other Category #2 case is pending in which it is not expected that a summary report will be submitted. In this case authority to interview the subject was denied because there was no showing that the subject was an actual member of the CP. Upon Bureau instructions, this case will be reviewed when a decision has been reached by the Loyalty Review Board and consideration will be given to requesting his security index card be cancelled.

The preparation of summary reports in Categories #4 and #5 has not yet been started as a project because all available manpower is working on Category #1 and #2 cases. Category #3 cases are being handled as they come up on tickler for a six-months review. It is anticipated that the [illegible] to begin allocating manpower to handle Categories #4 and #5 cases on or before 5/1/52. Of course, as the back log of Category #1 cases continues to decrease, additional manpower will be assigned so that the project can be completed at the earliest possible date.

1171
changed
to
43-21

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 27, 1952

FROM : SAC, Minneapolis (

SUBJECT: SUMMARY REPORTS IN SECURITY
INDEX CASES

Re SAC Letter 95 dated September 22, 1951, and No Number SAC Letter I dated March 14, 1952.

The following is the status of summary reports due in this office:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	None	None	None	0
4	40	25	15	7-30-52
5	348	99	249	7-1-53

1113
Original
to
2-18

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: [illegible]

FROM : [illegible], Atlanta ( ) - Bufile [illegible] Atl [illegible]

SUBJECT: [illegible]

Re SAC letter 195, series 1951.

This office is presently in the process of reviewing informants for the preparation of summary reports on security index subjects.

To date no summaries have been completed, however, this office is presently giving full attention to this and other responsibilities in the security field. It is hoped to have [illegible] by the completion of those [illegible].

1174
Enclosure to
52-17

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 27, 1952

FROM : SAC, Springfield

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES
INTERNAL SECURITY - C

Re SAC Letter #95, Section B, dated 9-22-51, and No Number SAC Letter I dated March 14, 1952.

Set forth below is the progress report for this office in the submission of summary reports through March, 1952:

Category	Total Number of Cases	Number of Initial Summary Reports Submitted To Date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	0	0	0	- -
4	15	3	12	1-1-53
5	71	17	54	1-1-53

In addition to the above, there have been 13 other summary reports submitted by this office, for a total of 33 summary reports.

1175
changed
to
23-16

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 29, 1952

FROM : SAC, Kansas City (

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES
KANSAS CITY DIVISION

Remylet 12/27/51.

There are a total of 37 Security Index cards maintained by this office and in these cases 17 summary reports have been written to date. It is estimated that the balance of 20 reports will be completed by June 15, 1952.

There are no cases coming within categories 2 and 4 as set out in No Number SAC Letter I dated 3/14/52.

1176

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 28, 1952

TO :

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 67 new cards were added to the Security Index and 19 cards were cancelled, a net increase of 48 cards.

The Security Index count as of today is 18,137.

1177
Original
to
2-17

M NO. 64

Office Memorandum • UNITED S. GOVERNMENT

TO : Director, FBI

DATE: March 28, 1952

FROM : SAC, Atlanta

SUBJECT: SECURITY MATTER

Re SAC letter 27, Series 1952. Please be advised that the Security Index in the Atlanta Division does not contain a subdivision for prominent individuals, or a special section.

47-

Office Memorandum • UNITED STATES GOVERN

TO : DIRECTOR, FBI

DATE: March 29, 1952

FROM : SAC, San Francisco ( )

CONFIDENTIAL

SUBJECT: SECURITY INDEX - PREPARATION OF SUMMARY REPORTS

Re SAC Letter No. 95, Series 95, Series 1951, dated September 22. 1951 and mylets captioned as above, dated October 20, 1951 and January 10, 1952.

The status of the project of writing summary reports in Security Index cases is as follows:

	2 Special Section	Top Functionaries	Key Figures	3 Key Facilities	4 All Others No report since 1/1/49	sir 1/
Number of subjects in categories as of 10/20/51	13	3	84	163	52	148
New SI subjects added to each category 10/20/51 - 1/5/52	0	0	1	6	0	91
Subjects added to category by category change during 1/5/52 - 3/28/52	1	0	0	6	0	15
Subject removed from SI in San Francisco territory	0	0	1	6	0	23
Subjects deleted from category by category change	1	0	1	13	0	7
Number of subjects in each category as of 3/28/52	13	3	83	157	52	1562
Summary reports in each category 10/21/51 - 3/28/52	2	3	43	39	0	10

Legal
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47-38

SAC, San Francisco

April 10, 1952

Director, FBI

SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS
[illegible]-1C

Bourlet dated March 29, 1952.

Your attention is directed to pages 4 and 5 of No Number SAC Letter I, dated March 14, 1952, which set forth the prescribed form for reporting the status of your summary report project. In your letter of reference you did not furnish the Bureau with the estimated dates of completion of summary reports in categories 2, 4 and 5. Please submit this information at this time.

It is suggested that in submitting your next quarterly status letter you utilize the form suggested in No Number SAC Letter I.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 3/31/52

FROM : SAC NEW ARK (100-33417)

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

In compliance with instructions contained in no number SAC Letter I dated 3/14/52, the following table is set forth showing the status of the summary report project in this office in regard to categories 2, 4, and 5.

Category	Total No. of Cases	Number of Initial Summary reports submitted to date	Number of Summary reports to be submitted	Expected Date of Completion
2	1	0	1	5/15/52
4	28	2	26	5/15/52
5	436	20	416	5/1/53

STANDARD FORM NO. 64

Office Memorandum · UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 31, 1952

FROM : SAC, Cleveland

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Re SAC Letter Number 95 dated September 22, 1951, and No Number SAC Letter 1, Series 1952, dated March 14, 1952.

There is set forth below the following information regarding the status of the summary report project in categories 2, 4 and 5 in the Cleveland Office:

Category	Total Number of Cases	Number of Initial Summary Reports Submitted to Date	Number of Summary Reports to be Submitted	Expected Date of Completic
2	2	2	0	
4	7	0	7	By 6-1-52
5	263	27	236	By 10-1-52

1182
cBrigel+
3-21

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 4/1/52

FROM : SAC, BALTIMORE (

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Re SAC Letter #95, Section B, dated 9/22/51, and No Number SAC Letter I, dated 3/14/52.

The status of the summary report program in the Baltimore Division is as follows:

Category	Total Number of Cases	Number of Initial Summary Reports Submitted to date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	9	6	3	April 1952
4	14	0	14	June 30, 1952
5	235	5	230	December 31, 1952

1183
changed
to
40-18

Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 29, 1952

TO , DIRECTOR, FBI

FROM SAC, PORTLAND

SUBJECT: SUMMARY REPORT IN SECURITY INDEX CASES

Re SAC Letter Number 95 series 1951 and
no-number SAC Letter series 1952 Letter I.

Category	Total No. Cases	No. of Summaries	To Be Submitted	Expected Date of Completion
2	1	1	0	completed
4	3	3	0	completed
5	149	31	118	10-1-52

1184 Chapter 4

5-29

Office Memorandum • UNITED STATES GOVERNMENT

TO : [illegible], SAC

DATE: March 26, 1952

FROM : [illegible]

SUBJECT: [illegible]

Re no number SAC letter I, series 1952 dated Feb 14, 1952.

Page 5 of the [illegible] SAC letter dated [illegible] with respect to the [illegible] the five elements essential to [illegible] It is further noted that the instructions set forth that if these items "are not included either in the details or the administrative portion of the report, the report is not fully documented."

Thereafter, the suggestion is set forth that the procedure of recording the necessary documentation on Administrative Pages under appropriate headings is being followed in many Field Divisions in lieu of a narrative form and thereafter on Page 7, there is an outline of suggested type of documentation.

It is assumed that the suggestion referred to above relating to the inclusion of this documentation either in the details or the administrative portion of the report does not mean that if items 1 through 5 are included in the administrative section of the report that the details need only set forth an identification of the source under appropriate symbol.

Under such circumstances, the date the information was developed as well as the date of the activity being reported would not be available for examination unless the administrative page of the report was also available, and such not being the case in [illegible] reports, this office will generally continue to set forth material under the headings 1, 2, and 3 in the details of the report with items 4 and 5 being included in the administrative section.

With further reference to the general item of documentation, Paragraph 1, Page 7, states that in the matter of documentation as it relates to the location of the original exhibit in the office files that the "file and serial number of the informant's original report" be used as identification with respect to the location of the material utilized.

1184
changed
to
5-29

Subj[illegible], it is noted that material is set forth in the suggested outline from the informant and the file numbers where the material is to be found are in the [illegible] classification which covers investigation matters rather than [illegible] informative matters and further that it would appear the reference as contained on page 7 refers to the file [illegible] where pertinent information is contained rather than the file where the original informant's report is serialized.

If the file number related to the original informant's report, the file numbers would be identical with the exception of the item referred to as an exhibit, and the variation would be in the serial number as it related to each informant's report.

It has been the practice of this office, over an extended period of time, to prepare channelizing memoranda for individual case files where information has been received from live informants which memoranda would set forth the various items of identification referred to on Page 6 of the referenced no number 3:0 letter but could not set forth the serial in the informant's file where the original informant's report was located.

The usual reference is as follows: "The original report of the informant is being retained in Boston File - - - ".

It is the desire of this Office to closely follow the instructions set forth in the referenced letter and to utilize such instructions in connection with documentation of investigative reports presently being prepared pertaining to both summary reports as well as investigative reports.

As indicated above, if the Bureau will permit recording as the source where the material is located, the Boston file and Serial number containing the channelizing memorandum prepared from the informant's report in lieu of a search being made for the specific location of the informant's report, it will greatly expedite the preparation of such reports as in all instances, the channelizing memorandum has been prepared from the original informant's report, or if not, it is the report of an oral interview.

1184 [illegible]

5-29

[illegible] 10, 1952

[illegible]

[illegible] March 26, 1952.

[illegible] will [illegible] included in the administrative [illegible] details of the report. [illegible] the [illegible] administrative portion of [illegible] the documentation [illegible] report. [illegible] the [illegible] in No Number SAC Letter [illegible] 1952, [illegible] there are numerous items of information [illegible] one informant, the date [illegible] in the administrative portion of the report to further identify the item of information with the data [illegible] in the administrative portion of the report. You will note on page 8 of that SAC Letter that [illegible] are single items of information received from different sources and the date of activity was not placed in the example appearing on that page. The date the information was received should in all instances appear in the documentation information inasmuch as it will further correlate the information appearing in the details with the administrative data.

In your letter you call attention to the file numbers which were included in the SAC Letter. These numbers were merely set forth as examples and it was not intended that they reflect the location of channelizing memoranda as concluded by you. You will note that throughout the SAC Letter [illegible] that documentation of [illegible] included in [illegible] should be as [illegible] as possible [illegible] file [illegible] to locate the original [illegible], [illegible] file reviews should [illegible]. The file [illegible]

Note on Yellow Only: [illegible] items of information referred to [illegible] of activity [illegible] source. Information [illegible] the [illegible] original [illegible]

1184
changed to
5-29

original exhibit is located will not necessarily be that of the channelizing memoranda. It will be the file and serial location where the informant's original report, original surveillance log or other original exhibit is located. Therefore, you should not proceed with your suggestion that the documentation be confined thereto. In the location of the channelizing memoranda, if the channelizing memoranda reflect the file and serial number of the original exhibit, such information should be included in the documentation of reports and it will not be necessary to conduct a review of files to locate the original exhibit; otherwise such review should be made.

Your attention is directed to your letter of April 2, 1952, your file , bearing the caption of instant memorandum which set forth the status of the summary report project in your office. You did not advise of the expected date of completion of summary reports in categories 4 and 5. Please do so at this time.

1185 changed to 6-19

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, [illegible]

DATE: April 1, 1952

FROM : SAC, Buffalo

SUBJECT: SECURITY MATTER
PREPARATION OF SUMMARY REPORTS
BUFFALO DIVISION

Re No # SAC Letter I, March 14, 1952, and SAC Letter No. 95, September 22, 1951, requesting status reports on Summary-Report projects as of April 1, 1952.

Review of SI cards reflects the following:

	CATEGORY	TOTAL NUMBER OF CASES	NUMBER OF INITIAL SUMMARY REPORTS SUBMITTED NO DATE	NUMBER OF SUMMARY REPORTS TO BE SUBMITTED	EXPECTED DATE OF COMPLETION
2.	Special Section	2*	0	2*	-
3.	Vital Facility	44	9	35	7/1/52
4.	No Summary Reports Since January 1, 1949	10	0	10	8/1/52
5.	All Others	180	6	174	12/1/52
6.	Top Functionaries & Key Figures	35	6	29	3/1/53
		271	21	250	

* Both subjects are in the Armed Services and reports will not be submitted [illegible].

1185
enlarged to
6-19

[illegible]

[illegible]

will not [illegible] to [illegible].

[illegible] tly [illegible] Inactive [illegible] in the [illegible] in the Special [illegible] for persons in the [illegible] services. It [illegible] subjects.

1165
Chapel
2
18-17

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 31, 1952

TO : Director, FBI

FROM : [illegible], Hamblin

SUBJECT: SECURITY FILES
PREPARATION OF SUMMARY REPORTS

Re No Number SAC Letter I, 3/14/52.

The project of preparing summary reports on all Security Index subjects for this office is as follows:

Category	Total No. of Cases	Number of Initial Summary Reports Submitted To Date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	0	-		
4	2	0	2	6/30/52
5	94	15	79	12/31/52

In Category 5 above there is shown a total of 15 summary reports submitted to date. Of this total, five of the summaries submitted were on subjects of Ober - Espionage-R cases and ten were on Security Index subjects. A year from the date on which these reports have been submitted summary reports will be prepared and documented in accordance with the latest Bureau instructions.

18-17

SAC, Honolulu

April 10, 1952

Director, FBI

SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

Reurlet dated March 31, 1952.

It is noted that you state that 5 summary reports have been prepared in the past on subjects of Labor Management Relations Act cases who are also Security Index subjects.

Summaries prepared in LMRA cases will not suffice for the summaries to be prepared in connection with the Security Index summary report project.

It should be noted that while detailed information is required in the LMRA summaries dating from the date that a subject signed his non-Communist affidavit, such detailed information is not required concerning his activities prior to the date of his signing the affidavit. It should also be noted that if Security Index subjects are apprehended the summary reports required under the caption of this memorandum will be utilized for presenting the cases of these subjects to the proper legal bodies. It is not desired that the LMRA reports be used for this purpose. Therefore, you are to prepare summary reports in the security investigations on those individuals against whom you have LMRA cases.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVER

TO : Director, FBI

DATE: March 31, 1952

FROM : SAC, Louisville

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re no number SAC letter I, dated March 14, 1952.

Category	Total Number of Cases	Number of Initial Summary Reports Submitted To Date	Number of Summary Reports to be Submitted	Expected Date of Completion
1	13	3	10	July 15, 1952
4	3	0	2 *	July 31, 1952
5	14	2	11	September 31, 1952
6	1	0	1	October 15, 1952
TOTALS	31	5	24	

(* Eliminated by interview.)

It is to be noted that the above figures do not compare with the figures submitted by my letter of October 25, 1952, or December 29, 1951. The difference is accounted for by the opening of new cases in category 1, and the addition of subjects in category 5 by reason of their moving into Louisville territory from other divisions.

The time estimated for the completion of the project has been extended. This is caused by the fact that other investigative activity in this division has necessitated utilizing personnel assigned to security work on other matters, reassignment of personnel to other types of work including a supervisory position, two specials, and the assignment of personnel to inspections.

Two of the four agents assigned to this phase of investigative activity have been replaced and are presently familiarizing themselves with the work.

The schedule as set out by the Bureau will be adhered to in the future, however, [illegible] cases contain[illegible] reports [illegible] the previous schedule. Rather than abandon the work already done on this case, [illegible]

assigned to
27-16

One case in category 5 involves a subject who has moved from this division. The summary in this case will be submitted as soon as possible without regard to the schedule.

1188
Cong. Int.
10-19

TO : [redacted]

FROM : [redacted]

DATE: April 1, 1952

SUBJECT: [redacted]

Category	Total No. of Cases	No. of Initial Summary Reports submitted to date	No. of Summary Reports delivered to date	Expected date of completion
2.	0	0	0	--
4.	1	0	1	4/30/52
5.	123	7	116	10/1/52

1189
Changed to
53-15

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: April 1, 1952

FROM : SAC, WFO (

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Re no number, SAC letter 1, 1952 and mvlet of December 29, 1951.

The following is a tabulation of the security index cases of this office falling into categories 2, 4 and 5, upon which summary reports will have to be prepared:

CATEGORIES	TOTAL NUMBER OF CASES	NUMBER OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE	NUMBER OF SUMMARY REPORTS TO BE SUBMITTED	EXPECTED DATE OF COMPLETION
2	26	11	12	Next 60 days
4	19	3	16	Next 60 days
5	173	8	164	Approximately January, 195

In connection with category 2, it is to be noted letters to the Bureau recommending the removal of three security index cards have been prepared.

Of the cases falling in category 5, 67 of these cases are now assigned and have been placed in line for the writing of summary reports. One of these cases will be prepared by the Milwaukee Office. The remaining cases in category 5 will be scheduled for summary reports as soon as the assigned cases are completed.

1-20

STANDARD FORM NO. 64

Office Memorandum • UNITED ... GOVER

TO : Director, FBI [redacted]

DATE: April 1, 1952

FROM : [redacted]

SUBJECT: [redacted] PROGRESS OF SURVEY REPORTS

Re See letter [illegible], Series 1951, Section D, and to Number SAC letter "I", Series 1952, 3/24/52.

The following is the status of the project in the Albany Office.

Category	Total Number of Cases	Number of Initial Summary Reports Submitted to Date	Number of Summary Reports to be Submitted	Expected Date of Completio
2	2	2	None	
4	29	1	28	12/31/52
5	120	4	116	7/31/53

UNITED STATES GOVERNMENT

DATE:

2	1	0	1	5/10/2
4	14	1	13	Unknow
5	296	21	275	Unknow

33-15

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 27, 1952

FROM : SAC, New Orleans (no)

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES
NEW ORLEANS DIVISION

Re Paragraph B, SAC Letter No. 94, dated September 22, 1951, and No Number SAC Letter I, Series 1952, dated March 14, 1952.

In accordance with instructions contained in SAC Letter I, the following information is set forth concerning the summary reports in Security Index cases in the New Orleans Division:

Category	Total Number of Cases	Number of Initial Summary Reports Submitted To Date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	0	0	0	--
4	9	4	2	June 1, 1952
5	42	0	42	January 1, 1953

In connection with the cases under Category 4, a review of the files of three of the Security Index subjects reflected that no summary is needed and requests for Bureau authority to interview these individuals have been submitted.

In addition to the four summaries in Category 4 which have already been submitted, the New Orleans Office has also submitted summaries on three Smith Act Subjects, five Key Figures and nine Security Index subjects who were employed in vital facilities.

The New Orleans office will endeavor to complete submission of the remaining summaries as expeditiously as possible.

1773
Encl
1

34-60

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (DATE: 6/1/52

FROM : SAC, New York (

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Reylet 1/2/52; re SAC Letters #95 and #121, dated 9/22/51 and 12/20/51, respectively; and re no number SAC Letter I, 3/14/52.

Following is the Status of the project in this office:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted To Date	Number of Summary Reports To Be Submitted	Expected Date of Completion
2	103	72	31	9/1/52
4	204	1	203	4/1/53
5	2667	65	2602	Indefinite

1194
-changed to
19-13

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : [illegible], SAC

DATE: March 31, 1952

FROM : [illegible], SAC

SUBJECT: [illegible] SECURITY MATTER

Re SAC No Number Letter [illegible] 3/31/52.

In the matter of [illegible], the following information is being set forth:

CATEGORY	TOTAL NUMBER OF CASES	TOTAL OF ENTIRE REPORTS SUBMITTED TO [illegible]	TOTAL OF SUMMARY REPORTS TO BE [illegible]	EXPECTED DATE OF COMPLETION
2	No	No	No	- - - -
3	4	3	1	4/25/52
5	43	No	~~No~~ 43	9/15/52

For the information of the Bureau, it is to be pointed out that the Houston Office has submitted six reports on individuals who are considered Key Figures in the Houston Field Division.

By September 15, 1952, it is anticipated that summary reports on all subjects of Security Index cards will have been submitted to the Bureau.

AIR MAIL

GPO FORM NO. 61

UNITED STATES GOVERNMENT

TO : [illegible], [illegible]

DATE: March 31, 1952

FROM : [illegible], [illegible] ( )

SUBJECT: [illegible]

Re [illegible] dated [illegible], 1952, titled March 14, 1952.

[illegible]

Category	Total Number of Cases	Number of Initial Summary Reports submitted to date	Number of Summary Reports to be submitted	Expected Date of Completion
2	9	2	7	6/31/52
4	97	64	33	6/31/52
5	703	4	699	12/31/52

In addition to the above it is pointed out that a number of individuals in categories four and five have been the subjects of requests for authorized interviews to determine their present sympathies. No tabulation for both categories has been maintained, hence no total figure can be supplied. A review of cases in category number four, however, reflects that [illegible] this group have received approval for interview or a request for authority to interview is pending with the Bureau.

All remaining cases in category number four are presently assigned for the preparation of a summary report and cases in category number five are being assigned on a regular basis.

This [illegible] investigation and supervision in order that it may be expeditiously completed.

61-17

March 13, 1952

SAC, Mobile

Director, FBI

SECURITY MATTER - C

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index card for is carried in the Prominent Individuals Subdivision of your Security Index at this time.

The file on the above-mentioned individual has been reviewed at the Bureau and his Security Index card is being cancelled at this time and you should destroy both Security Index cards for this individual. For your information, this case has been presented to the Department for an opinion as to whether the subject's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised as to whether the subject's name should be added to the General Security Index.

There is no change in existing instructions as to the investigative attention to be afforded this case. As outlined in the Letter dated March 3, 1951, this case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler to be certain that a report is submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and this background information should be contained in the report.

3-20

March 13, 1952

SAC, Baltimore

Director, FBI

SECURITY INDEX

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in each report.

Note On Yellow Only;
Authority is Executives' Conference
Memorandum dated 2-19-52.

1198

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 3/29/52

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of March 16, 1952.

1198

KEY

FIELD OFFICE

The first four letters of the field office are used in all cases except St. Louis, which is coded STLO.

NATIONALISTIC TENDENCY OR ORGANIZATIONAL AFFILIATION

COM	Communist Party, USA
BUL	Bulgarian
ISL	Independent Socialist League
NPR	Nationalist Party of Puerto Rico
PPA	Proletarian Party of America
RWL	Revolutionary Workers League
RUS	Russian
POL	Polish.
SWP	Socialist Workers Party
YUG	Yugoslavian
UPR	Union of the people for the establishment of the Republic of Puerto Rico
ULP	United Labor Party
HUN	Hungarian
MIS	Miscellaneous(any Nationalistic Tendency or Organizational Affiliation not listed)

DANGEROUSNESS CLASSIFICATION

DC	Priority Detention in the event of an Emergency (DetCom)
CS	Potential Communist Saboteurs (ComSab)
KF	Key Figures
TF	Top Functionary

CITIZENSHIP STATUS

NB	Native Born
NA	Naturalized
AL	Alien
UN	Unknown

SPECIAL SECTION

AEP	Atomic Energy Program employees
ESP	Espionage subjects
FGE	Foreign Government employees
GOV	United States Government employees
~~PRO~~	~~Prominent in press~~
UNE	United Nations employee
YUG	Pro-Tito

END

SECURITY INDEX CAR
BASED ON STATISTICAL S

SEE KEY ATTACHED

FIELD OFFICE	TOTAL	CON	NAT	ISL	NSP	PPA	REL	RUS	SCL	SOC	YUG	UPR	ULP	HTS	MIS	I
	19313	18936	3	110	254	20	2	38	1	587	16	10	2	1	5	75
[illegible]	247	244						2		1						1
[illegible]	51	51								1						
[illegible]	28	26		1												
[illegible]	12	12								4						2
[illegible]	355	348		3												
[illegible]	13	13														1
[illegible]	441	424				2		1		14						1
[illegible]	272	236	1	2				2		31						
[illegible]	78	78														
[illegible]	48	48														
[illegible]	1057	982		15	4	11		1	1	38	5					5
[illegible]	179	178								1						
[illegible]	507	474	1	3			1			24	2		2			7
[illegible]	42	42														
[illegible]	155	155														
[illegible]	1153	1093		4		1				53	1				1	6
[illegible]	15	15														
[illegible]	96	96														
[illegible]	65	61								4						
[illegible]	229	224				3				1	1					1
[illegible]	37	36		1												
[illegible]	8	8														
[illegible]	2375	2257		15		2		7		91	3					
[illegible]	18	18														
[illegible]	18	18														
[illegible]	104	104														
[illegible]	261	238								23						
[illegible]	460	385		1						74						
[illegible]	5	5														
[illegible]	596	582		3						11						
[illegible]	458	452						1		5						
[illegible]	67	67														
[illegible]	3384	3254	1	20	26			14		62	4			1	2	
[illegible]	18	18														
[illegible] CITY	68	67						1								
[illegible]	38	38														
[illegible]	824	774		13				2		40						
[illegible]	96	95				1										
[illegible]	337	315		1						21						
[illegible]	176	175		1												
[illegible]	26	26														
[illegible]	195	187		2						6						
[illegible] CITY	62	62														
[illegible]	16	16														
[illegible]	99	99														
[illegible]	1876	1800		16			1	2		57						
[illegible]	370	97			263								10			
[illegible]	5	5														
[illegible]	627	595		9						23						
[illegible]										2						
[illegible]	112	110						6								
[illegible]	231	225			1											

End 2

CARD STATISTICS - FIELD OFFICE
L SECTION RECORDS AS OF MARCH 15, 1952

1198

DC	CS	KF	TF	SEX MALE	SEX FEMALE	CITIZENSHIP STATUS NB	NA	AL	UN	RACE WHITE	RACE NEGRO	RACE OTHERS	SPECIAL ASP	HSP	FGE	GOV	UNE	YNG
7538	5091	1289	53	12671	5354	13813	3581	473	158	15908	1823	234	2		44	51	29	16
124	84	40		160	78	195	48	6	8	221	24	2						
23	18	7		35	16	46	3	2		48	1	1						
4	3			24	4	22	6			27	1							
4	4			8	4	11		1		10	2							
217	129	51	2	233	122	273	75	6	1	309	46					5		
12	6	4		10	3	13				12	1							
164	89	23	3	307	134	338	90	8	5	416	25					1		
141	68	36	1	190	82	227	37	6	2	222	50							
39	26	16		60	18	71	7			78								
26	20	4		31	17	48				39	9							
513	444	134	7	789	268	693	314	45	5	885	166	6			1	2		5
77	35	25		133	46	147	29		3	139	40							
295	201	57	3	372	135	382	115	9	1	450	57							2
23	16	4		31	11	36	3	3		37	5							
40	15	15		116	39	130	13	8	4	141	10	4				1		
593	394	51	4	854	299	780	318	40	6	961	188	4			1	1		1
7	6	1		10	5	12	2	1		15								
44	9	32		75	21	80	7	8	1	28	1	67						
33	22	13		46	19	58	7			50	15							
111	92	18	1	171	58	165	54	8	2	197	32							1
15	13	3		27	10	35	2			35	2							
4	4			7	1	6	2			8			2					
5	1	1		5	3	7	1			3	5							
892	616	81	1	1535	840	1774	516	60	25	2204	141	30				3		3
9	7	1		15	3	17	1			17	1							
8	6	2		12	6	18				13	5							
47	35	4		68	36	65	36	2	1	99	5					1		
115	101	11	2	190	71	207	48	5	1	244	13	4						
161	147	24	1	323	137	388	62	9	1	441	18	1						
2	1			4	1	5				1	4					1		
214	110	97		443	153	466	116	7	7	540	56							
181	156	30	1	304	154	305	143	5	5	414	44					1		
31	17	6		52	15	60	5	2		49	17	1						
927	568	172	16	2431	953	2463	756	125	40	3105	232	47			22	14	27	4
5	3	3		15	3	12	6			13	5							
33	19	7		54	14	65	2	1		55	13					1		
19	15	3		30	8	37		1		35	3							
355	301	63	3	570	259	649	170	8	2	724	104	1				6		
23	9	5		61	35	69	23	1	3	77	19							
131	106	28	1	258	79	248	78	7	4	290	47					2		
65	43	20	1	127	49	148	20	3	5	172	4					1		
11	10	4		18	8	22	2	2		23	3							
	52	26		137	58	159	33	2	1	152	43							
35	24	13		44	18	59	3			56	6							
10	3	3		9	7	16				14	2							
40	8	7		67	32	78	17	3	1	89	5	5						
828	679	78	3	1203	673	1533	283	48	12	1622	217	37				7		
160	37	13		341	29	363	2	5		318	38	14				1		
3	2	1		4	1	4	1			4	1							
273	208	31	2	416	211	550	54	16	7	574	45	8				1		
52	42	6		92	20	92	18	2		94	18							
103	65	13	1	145	86	165	53	8	5	195	34	2			20	2	2	

ENC 3

46-17

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVER

TO : DIRECTOR, FBI

DATE: 3/31/52

FROM : SAC, San Diego

SUBJECT: SECURITY INDEX
SUMMARY REPORTS.

CONFIDENTIAL

Re SAC Letter 95 dated 9/22/51
SAC Letter "I" No Number dated 3/14/52.

The status of the Security Index Summary Report Project is as follows in the San Diego Office:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted	Expected Date of Completion
1		5	12	12/1/52
2	0	0	0	
3	3	0	3	12/1/52
4	0	0	0	
5	92	7	85	12/1/52
6	7	1	6	12/1/52

1200 [illegible] 15-19

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, F.B.I.

DATE: March 28, 1952

FROM : SAC, DENVER

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re SAC letter 95 dated 9-22-51 and No Number SAC letter "I" dated March 14, 1952.

CATEGORY	TOTAL NUMBER OF CASES	NUMBER OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE	NUMBER OF SUMMARY REPORTS TO BE SUBMITTED	EXPECTED DATE OF COMPLETION
2	1	1	0	
4	7	0	7	7-1-52
5	139	6	133	(18 will be completed 7-1-52)

Under this program it is to be noted that a total of 25 summary reports have been submitted including:

Special Section	1
Vital Facility Cases	4
All Other S.I. Cases	7
Key Figures	13

During the past three months, prior to receipt of No. Number SAC letter "I" dated March 14, 1952, this office prepared summary reports on the Key Figures which were the more difficult and took a greater length of time.

It is to be noted that there are only seven Security Index Cases in the Denver Office which have not had reports since January 1, 1949. These have been assigned and will be submitted expeditiously.

It is felt that this program will be accelerated depending upon the release of Agents who are presently working on expedite applicant type investigations.

It is difficult at this time to estimate when the program will be completed, however, it is felt that the remaining reports will not take as much time as the Key Figure

1200
changed
to
13-19

DIRECTOR, F.B.I.

March 28, 1952

RE: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

and the Agents will be able to handle more summary reports than they have in the past three months.

All Agents handling security work have received instructions regarding the preparation of summary reports as set forth in the No Number SAC Letter and this matter will receive my personal attention.

25-15

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 31, 1952

FROM : SAC, Little Rock

SUBJECT: SUMMARY REPORTS
SECURITY INDEX CASES
INTERNAL SECURITY - C

Re SAC LETTER NO. 95 dated 9-22-51 and NO NUMBER SAC LETTER I, Series 1952, dated 3-14-52.

This is to advise that the Little Rock Division presently has eight subjects carried in the Security Index. One of the eight Security Index subjects is listed as a key figure, namely, , Bufile . The Security Index subjects are classified in the following categories, and reports will be submitted as set forth:

Category	Total Number of Cases	Number of Initial Summary Reports Submitted To Date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	None	None	None	None
3	None	None	None	None
4	3	None	3	4-15-52
5	4	None	4	4-15-52
6	1	1	None	None

In addition to the above, a summary report was submitted on , was - INTERNAL SECURITY - C, Bufile , who was carried as a key figure in the Little Rock Division and is presently residing in the Philadelphia Division, upon the Philadelphia Office being made office of origin.

1202
enlarged
to
7-17

m. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 17, 1952

FROM : SAC, Butte

SUBJECT: SECURITY INDEX -
PREPARATION OF REPORTS

CONFIDENTIAL

Re No Number SAC Letter (I) dated March 14, 1952.

Since any Agent preparing a summary report pertaining to security matter cases will need a copy of No Number SAC Letter (I) in his possession to assist him in the preparation of the report, the Bureau is being requested to furnish nine additional copies of this SAC Letter. These copies will be kept under lock and key and will be charged out only to those Agents who need them for the purpose of preparing summary reports.

1202
changed
to
7-17

SAC, Butte

4/26/52

Director, FBI

PERSONAL AND CONFIDENTIAL

SECURITY INDEX
PREPARATION OF REPORTS

Reurlet 4/17/52.

In accordance with your request, there are enclosed herewith nine additional copies of No Number SAC Letter (I) dated 3/14/52.

As you have stated in referenced letter, a strict accounting must be maintained of all copies received by your office. In the event you desire to make suitable disposition of any such copies, a notation in the file must reflect the disposition and date of same.

Files changed to 26-32

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 1, 1952

FROM : SAC, Los Angeles (

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Re No Number SAC Letter I, Series 1952, dated March 14, 1952.

The following reflects the total number of summary reports submitted from the beginning of the Summary Report Program to March 31, 1952:

Category	Total Number of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted	Expected Date of Completion
2	10	6	3	6-1-52
4	536	42	494	4-1-53
5	1642	58	1584	4-1-53
1 (S. I. Requests)		83		
3 (Key Facilities)	106	60	46	6-1-52
6 (Key Figures)	79	62	17	
		TOTAL 311		

Office Memorandum • UNITED STATES GOVERNMENT

1204 changed to

TO : DIRECTOR, FBI

DATE: April 3, 1952

30-20

FROM : SAC, Milwaukee

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CARDS

Re SAC Letter dated 9-22-51 and No Number SAC Letter 1 Series 1952.

The following is the status of submission of summary reports in Security Index cases in the Milwaukee office, using the category numbers as set out in referenced No Number SAC Letter:

1) NEW SECURITY INDEX CASES

Five summary reports have been submitted in cases in which the subject is not as yet on the Security Index. It is, of course, not possible to state in how many cases the activities of the subject will warrant the preparation of a summary report. Cases in this category will receive top priority.

2) SPECIAL SECTION CASES

None

3) VITAL FACILITY CASES

Thirty-two. Seventeen summaries completed. Fifteen assigned for preparation. These will receive attention in accordance with the new schedule as set out in referenced no number SAC letter.

4) The Milwaukee Office has no Security Index cases in which reports have not been submitted since 1-1-49, and accordingly a schedule in this category is not being set up.

5) ALL OTHERS - Security index subjects not falling under categories 1 to 4 or category 6:

TOTAL NO. OF CASES	NUMBER OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE	NUMBER OF SUMMARY REPORTS TO BE SUBMITTED	EXPECTED DATE OF COMPLETION
214	40	174	12-31-52 unless category 1 above will prove greater than anticipated or requirements for S.I. subjects are changed to increase volume

1204 changed to
30-20

6) TOP FUNCTIONARIES AND KEY FIGURES

The Milwaukee office has two top functionaries and 12 Key Figures. Summary reports have been submitted on all of these subjects.

1205
Changed
to
21-17

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 3, 1952

FROM : SAC, Indianapolis

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re no number SAC letter I dated March 14, 1952.

The first quarterly status letter of 1952 will be submitted to the Bureau by April 7, 1952.

1206
changed
to
24-14

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 4/2/52

TO : DIRECTOR, FBI

FROM : SAC, KNOXVILLE

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re No Number SAC letter I, dated 3/14/52.

Summary reports on all SI subjects of this office have now been completed.

1207 Serv
4-16

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 1, 1952.

FROM : SAC, Birmingham ( )

SUBJECT: SECURITY INDEX,
PREPARATION OF SUMMARY REPORTS.

Re No Number SAC Letter I, dated 3/14/52.

The following are total number of cases in categories 2, 4 and 5 in the Birmingham Office:

Category	Total Number of Cases	Number of initial Summary Reports Submitted To Date	Number of Summary Reports to be Submitted	Expected Date of Completion.
2	None	None	None	-----
4	None	None	None	-----
5	1	9	1	4/30/52.

The one Security Index subject remaining in this office on whom we have not submitted a summary report is , Bureau file . It is expected that this subject will be interviewed by Special Agents of the Birmingham Office upon coverage of outstanding leads in that case. If the subject is then recommended to remain in the Security Index, a report will be prepared; otherwise the case will be closed.

62-11

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 31, 1952

FROM : SAC, Albuquerque (

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Re SAC Letter #95 and No Number SAC Letter I requesting that the Bureau be advised of the status of the above captioned project monthly. As of April 1, 1952, the following is the status of this project in the Albuquerque Division:

Category	Total Number of Cases	Number of Initial Summary Reports submitted To Date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	0	0	0	
3	7	5	2	5/1/52
4	1	0	1	5/1/52
5*	35	28	5	5/1/52
6	7	5	2	5/1/52

*It should be noted that the summary reports on two subjects presently residing in this Division will be prepared by the Boston Division.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 1, 1952

FROM : SAC, Miami ( )

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Reference is made to No Number SAC Letter I, Series 1952, dated March 14, 1952 concerning the preparation of security reports in Security Index cases.

Pursuant to the instructions contained in the reference letter, the following figures are supplied:

Category	Total Number of Cases	Number of Initial Summary Reports Submitted To Date	Number of Summary Reports to be Submitted
2	1	0	1
4	0	0	0
5	108	63	45

It will be noted from the above figures that during the past 18 months, 63 summary reports have been prepared by the Miami Office. Of these 63, 51 were submitted over 1 year ago and consequently the annual supplemental report is now due or overdue. Thus, it will be noted that Miami has as of this date 46 summaries to prepare and 51 annual supplemental summary reports, making a total of 97 reports to be prepared at this time.

Further reference is made to mylet of January 3, 1952, which was the Quarterly Status Report on this program due as of that date. In this letter I pointed out that the Miami Office has been under a tremendous burden of special Civil Rights and other top priority investigations which has required the use of practically all of the manpower assigned to this office. The investigation of these special matters has continued since the

29-16

Letter to Director, FBI
From SAC, Miami

writing of the referenced letter of January 3, 1952, and in fact the burden has been increased in recent weeks as a result of the convening of a Federal Grand Jury at Miami, Florida, which Grand Jury has requested this office to [illegible] of information requiring extensive file review and the use of all available manpower.

The Agents normally assigned to security work in the Headquarters City have been spending most of their time on these special projects and, in addition, have managed to work the day-line Loyalty and Espionage leads that require prompt and immediate attention.

In addition, the Agent [illegible] of the security work in the Jacksonville Resident Agency, which Resident Agency has a considerable number of security cases, has recently been removed from Jacksonville and assigned to Washington on a 6-months' special. This of course has been another set-back so far as the security work of the Miami Office is concerned.

At the present time, there is some indication that within the immediate future the special investigations which have required the use of so much manpower will [illegible] me to assign additional men to security work.

The importance and necessity of the preparation of these summary reports in security investigations is [illegible] me and as soon as the agents can be [illegible] assignments they are now performing, they will [illegible] security work in an effort to effect the preparation of the summary reports and the annual supplemental summary reports as the Bureau desires.

I sincerely hope that the Bureau will bear with me while I understand the problems confronting the Miami Division at this time and I feel certain that, when the [illegible] summary letter is submitted on July 1, 1952, it will reflect a report and show that substantial progress has been made in accordance with the Bureau's instructions.

1210 Chicago Tr
45-15

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: April 1, 1952

FROM : SAC, SA. ANTONIO (

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Reference No Number SAC Letter 1, Series 1952, dated March 14, 1952.

Referenced SAC Letter contained instructions to the field regarding status of the project of preparing summary reports on subjects who are included on the Security Index.

The following information is submitted:

Category	Total Number of Cases	Number of Initial Summary Reports Submitted To Date	Number of Summary Reports to Be Submitted	Expected Date of Completion
2	0			
4	1	1	0	
5	12	6	~~6~~ 6?	2/24/53

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 4, 1952

FROM : SAC, Detroit

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX
[illegible] REPORTS

Reference is made to SAC Letter Number 55 (2), dated September 4, 1951 and No Number SAC Letter I, Series 1952.

In accordance with instructions contained in referenced No Number SAC Letter, the Summary Reports prepared by the Detroit Division on Security Index Subjects from the date of initiation of this program to April 1, 1952 are set out in the following prescribed manner.

Category	Total Number of Cases	Number of Initial Summary Reports Submitted To Date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	2	2	0	-
4	11	1	10	June 1952
5	580	3	577	December 1952

In regards to category five above, it is noted that in the schedule of priorities, Subjects employed in a Vital Facility (priority three) carry a higher priority than routine Security Index Subjects in category five. There are presently over 1,100 persons in the Security Index of this office and almost half of these subjects are employed in a Vital Facility. Emphasis has been placed on the preparation of reports on these Vital Facility Subjects in view of their importance. As the volume of these cases is large, it has not been possible, with the available personnel, to properly complete the preparation of Summary Reports on categories four and five above (Security Index Subjects who carry no priority) and for each a report setting forth basic identifying data will be submitted by April 1, 1952.

12-13

STANDARD FORM NO. 64

Office M[illegible]n • UNITED [illegible]ERN

TO : DIRECTOR, FBI AMSD

DATE: 4-2-52

FROM: SAC, DALLAS (

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

PERSONAL AND CONFIDENTIAL

(10)

Re SAC Letter No. 95 dated 9-22-51, and No Number SAC Letter I, dated 3-14-52.

The Dallas Office has no subjects in Category 2.

There were a total of three cases in Category 4 (formerly Category 6). All three summary reports have been written.

There were a total of 33 cases in Category 5 (formerly Category 7). All 33 summary reports have been written.

San Francisco recently changed the office of origin to Dallas in the case entitled, " , was. - SECURITY MATTER -C", Bufile . They did not appropriately forward serials to this office, and it is not known whether or not a summary has been submitted. San Francisco has been requested to prepare a summary if this has not already been done. For the information of the Bureau, the summary report project is now completed in the Dallas Office. Summary reports have been prepared in all categories. No further quarterly letters will be submitted to the Bureau concerning this matter UACB.

March 13, 1952

SAC, Albany

Director, FBI

SECURITY INDEX

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following-named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in each report. In view of the fact that is employed at a facility which has been designated a key facility by the Secretary of Defense, future reports in that case should contain the pertinent information required in cases of that type.

1214

STANDARD FORM NO. 64

Office .....m • UNITED ... OVERNMENT

TO :

DATE: April 4, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 63 new cards were added to the Security Index and 8 cards were cancelled, a net increase of 55 cards.

The Security Index count as of today is 18,192.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: April 4, 1952

TO : Director, FBI

FROM : SAC, Indianapolis

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re No Number SAC Letter I March 14, 1952.

The following is being furnished for your information in accordance with the instructions set forth in referenced letter.

Category	Total Number of Cases	Number of Initial Summary Reports Submitted to Date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	0	0	0	-----
4	12	0	12	7-1-52
5	75	4	71	9-1-52

This office has approximately ninety summary reports to prepare on Security Index subjects, which are employed in a vital facility. (Category # 3)

This project is proceeding as rapidly as possible.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVE

TO : Director, FBI

DATE: [illegible]

FROM : SAC, St. Louis

SUBJECT: [illegible]

Re no number SAC Letter I, Series 1952 dated March 14, 1952

Pursuant to instructions in the above referenced SAC Letter, a complete review has been made of all Security Index cases in this office and the following schedule is herewith submitted:

Category	Total Number Of Cases	Number of Initial Summary Reports Submitted To Date	Number of Summary Reports to be Submitted	Expected Date of Completion
2	0	--	--	--
4	16	0	16	6-1-52
5	134	0	134	12-1-52

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERN

TO : Director, FBI

DATE: April 5, 1952

FROM : SAC, Oklahoma City ( )

CONFIDEN

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re No Number SAC Letter I, Series 1952, dated 3/14/52, Subsection Documentation of Summary Reports.

A review of the files of this office reflects that prior to 1945 little or no effort was made to identify written reports of informants, particularly those of and , who are still active.

This review also reflects that for a certain period of time written reports of informants were block stamped and mutilated with punch holes in filing. These reports, although signed by the informant, in many instances were not initialed or dated by the Agents to whom delivered. If the report was more than one page, the informant did not sign or initial any of the pages other than the last. These reports in their present state cannot be documented as required. It is believed that they could now be exhibited to the appropriate informant and that he could sign each page and acknowledge it as having been prepared by him on the earlier date. The agent at that time could intial the report.

Please advise if this procedure may be adopted.

SAC, Oklahoma City

April 21, 1952

Director, FBI

SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

Reurlet dated April 5, 1952, wherein you advised that prior to 1945, little or no effort was made in your office to identify written reports of informants. You suggest that the reports should now be exhibited to the appropriate informants so that they can sign each page and acknowledge the reports as having been prepared by them on the earlier dates and an Agent could sign the initial reports at this time.

It is not desired that you take this action at this time inasmuch as no purpose will be served by so doing. Page 9 of No Number SAC Letter I, dated March 14, 1952, points out that when documentation information is not contained in the files that fact should be shown in the administrative pages of reports in security investigations. You should follow this procedure.

You should also be certain that you are now following the correct procedure in handling reports of your informants.

list

SAC, Omaha

April 7, 1952

Director, FBI

PERSONAL AND CONFIDENTIAL
REGISTERED MAIL
AIR MAIL SPECIAL DELIVERY
RETURN RECEIPT REQUESTED

SECURITY INDEX - GENERAL.

ReBulet dated December 29, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the General and Special Sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

Enclosure

APR 9 1952
APR 7 - 1952
497357

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changed to
41-17

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR DATE: 4-8-52

FROM : SAC, RICHMOND

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES.

Re SAC Letter No. 95, Series 1951, dated 9-22-51 and No Number SAC Letter I, Series 1952, dated 3-14-52.

Attached hereto is the status report of this project at the Richmond Office as of April 1, 1952..

SUMMARY REPORTS IN SECURITY INDEX CASES.
RICHMOND DIVISION.
STATUS REPORT- APRIL 1, 1952.

Category	Total Number Of Cases.	Number of Initial Summary Reports Submitted To Date.	Number Of Summary Reports To Be Submitted.	Expected Date Of Completion.
1		1	1	5/1/52
2	None	None	None	
3	3	3	None	
4	None	None	None	
5	18	6 1- WFO	11	8/1/52
6	5	5	None	
Totals-	26	16	12	

84

44-1
ENC

1220
charged to
56-16

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 4/8/52

TO : Director, FBI

FROM : SAC, Norfolk

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Re SAC Letter #95, 9/22/51, Section (B).

Summary reports have been prepared on all Security Index subjects in this division except one, who is being interviewed in the near future and on whom a summary report may not be necessary.

(22) [illegible]
3/-57

SAC, Pittsburgh

April 7, 1952

Director, FBI (

CONFIDENTIAL

[illegible]
PREPARATION OF REPORTS

Documentation of Information
[illegible]

Re My Number SAC Letter (I) dated March 14, 1952, which set forth instructions pertaining documentation of information contained in security reports.

The question has been raised as to the necessity for fully documenting information which was received from Bureau sources.

The Bureau has followed the procedure in the past of transmitting photostats of the reports of Bureau sources to the field. Copies of all such reports which were transmitted to the offices concerned with the information contained therein should now be available to those offices in their files.

For security reasons it is not desired that the reports of these informants be documented further than the information which is now available from the copies of the informants' reports now in possession of the field.

39-27

The date of activity of a subject will be reflected in each copy in your possession. The date received from the informant can be shown by you in your security reports as the date of the informant's report which will also be reflected in the copies of the reports in your possession. The documentation in the security reports which you will submit should reflect the location of the copy of the informant's report in your office files and you should state in the documentation that the source is a Bureau source. The following is an example illustrating the manner of setting forth the documentation information in the administrative portion of security reports when it pertains to a Bureau source:

Identity of Source	Date of Activity and/or Description of Information	Date Received	Agent to Whom Furnished	File Number Where Located
	3-22-47	3-24-47	Bureau Source	

This will make it unnecessary for you to request documentation information concerning reports of Bureau sources when copies thereof are in your possession. Of course, in some instances you find that you have not been furnished with a copy of a written report of a Bureau source and you find that it is necessary to include the information in a report concerning the subject of a security investigation, you may request that the Bureau furnish you with a photostat of the original report of the Bureau source.

1222
Charged
To
38-18

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERN

TO : Director, FBI

FROM : SAC, Phoenix (

REGISTERED

CONFIDENTIAL

DATE: April 8, 1952

SUBJECT: SUMMARY REPORTS IN SECURITY [illegible] CASES

Re bulet to Phoenix dated March 21, 1952.

CATEGORY	TOTAL NO. OF CASES	NO. OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE	NO. OF SUMMARY REPORTS TO BE SUBMITTED	EXPECTED DATE OF COMPLETION
			0	
2	0	0	0	0
4	0	0	62	1/1/53
5	87	25		

1223
charged to
4-15

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : SAC, [illegible]

DATE: March 26, 1952

FROM :

SUBJECT:
Preparation of Summary Reports
PERSONNEL [illegible]

Re SAC Letter [illegible]-5, 9-21-51.

This is to advise that the project of submitting summary reports in [illegible] cases is completed in this office with the following exceptions:

In the case entitled - ESPIONAGE - R, Birmingham [illegible], consideration is being given to interviewing subject. If the Bureau approves the contemplated interview and if subject is still retained in the security index after the interview, a summary report will be submitted.

In the case entitled - [illegible] MATTER - C, Bureau file , subject was employed at Oak Ridge, Tennessee and was a security index subject in the Knoxville Office. His employment was terminated at Oak Ridge, Tennessee. Subject secured employment with Wilson Dam, Alabama. His family continued to reside at Knoxville. Knoxville [illegible]d instant case to Birmingham by report of SA , 1-30-52. Subject was laid off by on January 30, 1952 and apparently returned to his home at Knoxville, Tennessee. It is contemplated that Form FD-28 will be sent to Knoxville as soon as that office has verified his return to Tennessee.

Kansas City
46-18

SAC, San Diego March 31, 1952

Director, FBI

[illegible] -
PREPARATION OF SUMMARY REPORTS

Bulet dated February 8, 1952, captioned "Preparation of Summary Reports and Other Reports in Security Type Cases," relative to use in your office of a guide for Agents in preparing security reports.

The Bureau has no objection to the use of this guide by any Agent in your office who desire to utilize it, however, it is not believed that it should be mandatory for Agents to use this type of guide. If the Agent believes that it will facilitate his handling of a case and preparation of a report he may utilize the method suggested.

It is noted that the guide set up by you contains excerpts of SAC letters. Your attention is directed to SAC Letter Number 25 dated March 22, 1952, which reiterates that SAC letters are not to be reproduced. Any guide used by Agents in your office should not contain verbatim excerpts from SAC letters. It would be permissible, however, for the guide to contain a summarization of the information to be placed in the different headings utilized therein.

For your information, Section 87C of the Manual of Instructions is currently being revised and will contain detailed instructions concerning the preparation of security reports.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: April 11, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

The following is a report on the increase in the Security Index since the last count was furnished to you on March 14, 1952.

Week of	New Cards Added	Cards Cancelled	Net Increase
March 15-21	80	51	29
March 22-28	67	19	48
March 29 - April 4	63	8	55
April 5 - 11	69	9	60
	279	87	192

The Security Index count as of today is 18,252.

For your information, during the preceding four-week period 240 cards were added and 72 cards were cancelled, a net increase during the period of 168 cards.

1226
Changed To
28-14

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: April 17, 1952

FROM : SAC, MEMPHIS (66-1264)

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Reference no number SAC Letter I dated March 14, 1952.
The following information is being submitted pursuant thereto.

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted	Expected Date of Completion
1	1	0	1	6-1-52
2	0	0	0	0
3	0	0	0	0
4	0	0	0	0
5	16	10	6	9-1-52
6	3	2	1	9-1-52
TOTALS --	21	12	9	

1223 changed to

45-16

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 4/18/52

FROM : SAC, SAN ANTONIO

SUBJECT: SECURITY INDEX

Reference SAC Letter 97, Series 1949, dated 10/19/49.
Reference SAC Letter 48, Series 1950, dated 7/25/50.

SAC Letter 97, 1949 sets forth certain provisions and instructions to be followed in the recommendation, preparation and maintenance of Security Index Cards. Among the items to be listed on the front of the Security Index Cards was the Office file number. The bureau advised, however, in SAC Letter 48, 1950, that the prior instructions would be largely superseded by the inauguration of the IBM System, which system is still in use. The latter SAC Letter instructed that the Division Office File Number, description and photograph should be placed on the reverse side of the geographical card. This letter instructed that no changes should ever be made to the face of the IBM cards without Bureau permission. This was amended by SAC Letter 69, Series 1950; which permitted that changes of address, etc. could be made in handwriting pending the receipt of corrected cards after submission of FD-122. SAC Letter 7, Series 1951, further amended the instructions to provide for the posting of information beneath the physical description on the geographical card that a Security Flash has been placed in the particular case.

A review of paragraphs 3 and 4 on pages 34 and 35, Section 87C, Manual of Instructions, however, indicates that these paragraphs are very similar in phraseology to SAC Letter 97, 1949 although the IBM System is still in use. Page 34 of the Manual was last changed on 4/14/51.

Page 34, Section 87C at the present time calls for the placing of the office file number on the front of the Security Index Card. The bureau is respectfully requested to advise whether it is desired that the file number be placed on the front or the reverse side of the geographical card and whether there is any objection to placing the file number on both the geographical and alphabetical cards.

1227
Serial #
45-16

SAC, San Antonio (

May 21, 1952

Director, FBI (

SECURITY INDEX

Reurlet dated April 18, 1952, requesting advice from the Bureau as to whether it is desired that the file number be placed on the front or the reverse of the Geographical Security Index card and whether there is any objection to placing the file number on both the Geographical and Alphabetical cards.

The file number should be placed on the front side of the Geographical card. There is no objection to placing the file number on the Alphabetical card inasmuch as to do so will readily provide the file number to personnel in your office checking the Alphabetical card. It will not be necessary to undertake a project to place this information on all of the Alphabetical Security Index cards in existence at this time. As new cards are received from the Bureau the file number may be placed thereon.

STANDARD FORM NO. 64

Office Memorandum · UNITED STATES GOVERNMENT

TO :

FROM: S.O. Appletts

SUBJECT:

Budget dated April 15, 1952.

Category	Number of Cases	Number Sub-mitted To Date	Number To Be Submitted	Expected Date of Completion
2	0			
4	0			
5	45	10	35	1/1/53

1230

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 2, 1952

FROM :

SUBJECT: SECURITY INDEX - GENERAL
PREPARATION OF REPORTS

Documentation of Information
Received From Bureau Sources

PURPOSE:

To recommend the transmittal of the attached letter to the Field regarding documentation of information in security reports which was received from Bureau sources under our TT-1 operation.

BACKGROUND:

The Field is under instructions to fully document information received from live informants when that information is set forth in security reports. As you know the Bureau has operated an informant arrangement through TT-1 which has been a highly confidential operation. We have transmitted copies of the reports of such Bureau sources to the interested offices.

Pittsburgh has requested the Bureau to furnish information to them to enable them to complete the documentation of the original reports of Bureau sources. That is, in addition to the other items necessary for complete documentation they want the Bureau to furnish the identities of the Bureau employees receiving the original written reports of the Bureau sources and the location of these originals in the Bureau's files.

RECOMMENDATION:

In view of the highly confidential nature of the TT-1 setup, I believe that we should refrain from further disclosing to the Field at this time the identities of the Bureau personnel receiving the reports of Bureau sources and the location of the originals in the Bureau's files bearing in mind that this information would appear in the administrative portion of numerous reports submitted on subjects of security investigations.

Since the Field is in possession of copies of the reports of Bureau sources they will be able to sufficiently document the information contained therein by reflecting in their security reports the fact that the source is a Bureau source and by identifying the location of the copy of the source's report in their office files. The dates of activity of the subjects will be reflected in the copies of the Bureau sources' reports which are in the possession of the office. The date that the information was received from the source can be shown by the date of the source's report which will be reflected on the copy in the possession of the office.

ACTION:

If you agree, the attached letter should be transmitted to the Field.

123/
Rangell to
7-17

Memorandum • UNITED STATES GOVER

TO : Director, FBI

FROM : SAC, Butte

SUBJECT: SECURITY INDEX -
PREPARATION OF REPORTS

DATE: April 17, 1952

CONFIDENTIAL

Re No Number SAC Letter (I) dated March 14, 1952.

Since any Agent preparing a summary report pertaining to security matter cases will need a copy of No Number SAC Letter (I) in his possession to assist him in the preparation of the report, the Bureau is being requested to furnish nine additional copies of this SAC Letter. These copies will be kept under lock and key and will be charged out only to those Agents who need them for the purpose of preparing summary reports.

1231
- chg w/ltr
7-17

SAC, Butte

4/23/52

Director, FBI

PERSONAL AND CONFIDENTIAL

PREPARATION OF REPORTS

Reurlet 4/17/52.

In accordance with your request, there are enclosed herewith nine additional copies of No Number SAC Letter (I) dated 3/11/52.

As you have stated in referenced letter, a strict accounting must be maintained of all copies received by your office. In the event you desire to make suitable disposition of any such copies, a notation in the file must reflect the disposition and date of same.

1232
changed
to
32-35

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 21, 1952

FROM : SAC, New Haven (

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re No Number SAC Letter I, Series 1952, and New Haven letter to Bureau, January 2, 1952.

The following shows the current status of the summary report project in the New Haven Office:

Category	No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted	Expected Date of Completion
2	2	2*	2	June, 1952
4	12	3	9	Sept., 1952
5	362	23	339	Feb., 1954

*Both cases for which these reports were prepared have subsequently been removed from SI of this office.

The two which require summary reports are new additions to this category.

[illegible]
charged to
37-28

SAC, Pittsburgh

April 10, 1952

Director, FBI

SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

Reference is made to your letters under the following captions on the following dates:

In all of the above letters you requested the Bureau to furnish documentation information concerning the Bureau sources.

Your attention is directed to the Bureau's letter to your office with copies to all other offices, dated April 7, 1952, containing instructions governing the handling of the documentation of information received from Bureau sources.

You are to handle this matter in line with the instructions contained in that letter.

Assistant Attorney General
Criminal Division

April 7, 1952

Director, FBI

SECURITY INDEX LIST - GENERAL

There is attached hereto a current list of the names of the individuals maintained in the Security Index. This list is subdivided alphabetically under the field office of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Attachment

NOTE ON YELLOW ONLY:

Espionage Section of the Special Section not included.

16-15

Office Memorandum • UNITED STATES (

TO : Director, FBI

DATE: April 1, 1952

FROM : SAC, El Paso (100-4884)

SUBJECT: SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

PERSONAL AND
AIR MAIL - SE

Re No Number SAC Letter I, dated March 14, 1952, and El Paso letters to Bureau, dated 11-5-51 and 12-28-51.

There follows the status of the project in the El Paso Office of preparing summary reports regarding Security Index subjects:

Category	Total Number of Cases	Number of Initial Summary Reports Submitted to date	Number of Summary Reports to be Submitted	Expected Date of Completion
2 (Special Section Cases)	0			
4 (No pertinent derogatory Information in Report Form since January 1, 1949)	0			
5 (All Others)	13	4	9	September 1, 1952

It should be noted that the letter of the two referenced El Paso letters was incorrect in that it indicated that two summary reports were in dictation. This should have read, two summary reports were being prepared for dictation.

For reasons of clarity the following is the status of all categories of summary reports in the El Paso Office:

Total of Security Index subjects - - - - - - - 5
Number of [illegible]
([illegible])
Number of cases currently [illegible]
[illegible]

1

16-15

Director, FBI

April 1, 1952

It should be noted that in addition to the 13 cases listed above in the "All Others" category, the El Paso office has one in "Vital Facility" category in which the report has already been written and one in "Key Figure" category (report not yet written).

It is planned that in the immediate future all cases will be assigned for the definite purpose of having summary reports written and it is hoped that the completion date will be sooner than listed above.

1235

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 18, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 73 new cards were added to the Security Index and 12 cards were cancelled, a net increase of 61 cards.

The Security Index count as of today is 18,313.

UNRECORDED

4-13-51

SECURITY CASES-EXPLANATION OF STATUS

The attached D.C letter instructs the field that it will be [illegible] necessary, when submitting summary reports in connection with the Security Index [illegible] to

92

4-18-52

attach cover letters pointing out that the summary report contains information obtained by the use of technical or microphone surveillance. In such of the [illegible] not received in time for review prior to the [illegible] a cover letter relative to procedure, it will [illegible] to attach a cover letter on every summary report submitted.

The field is under instructions to place an asterisk behind the symbol number of the technical and microphone surveillance [illegible] indicating such information in the administrative notes of security reports. This eliminates the necessity of separating file copies of reports [illegible] of the surveillance logs in the office files at this time.

Inasmuch as this procedure is now restricted to technical and microphone surveillances the [illegible] other types of sources must be fully described, it will [illegible] that the agents will have a better basis for [illegible] source when viewing the asterisk in security reports.

We have live informants who are on such high levels in subversive movements that knowledge by Agents of their identities should be kept as restricted as possible. If the field is instructed to handle the documentation of [illegible] received from these informants in the same manner as information received from technical and microphone surveillances the identities of such live informants will not be exposed to the Agents by the requirement that their original reports be located in office files. This will also place agents in the position of not being able to definitely conclude from viewing the asterisk behind an informant symbol number in [illegible] reports that the source is a technical or microphone surveillance. The attached SAC Letter includes these instructions.

ACTION:

It is recommended that the attached SAC Letters be approved for transmittal to the field.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 25, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 73 new cards were added to the Security Index and 17 cards were cancelled, a net increase of 56 cards.

The Security Index count as of today is 18,369.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 4-20-52

TO :

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

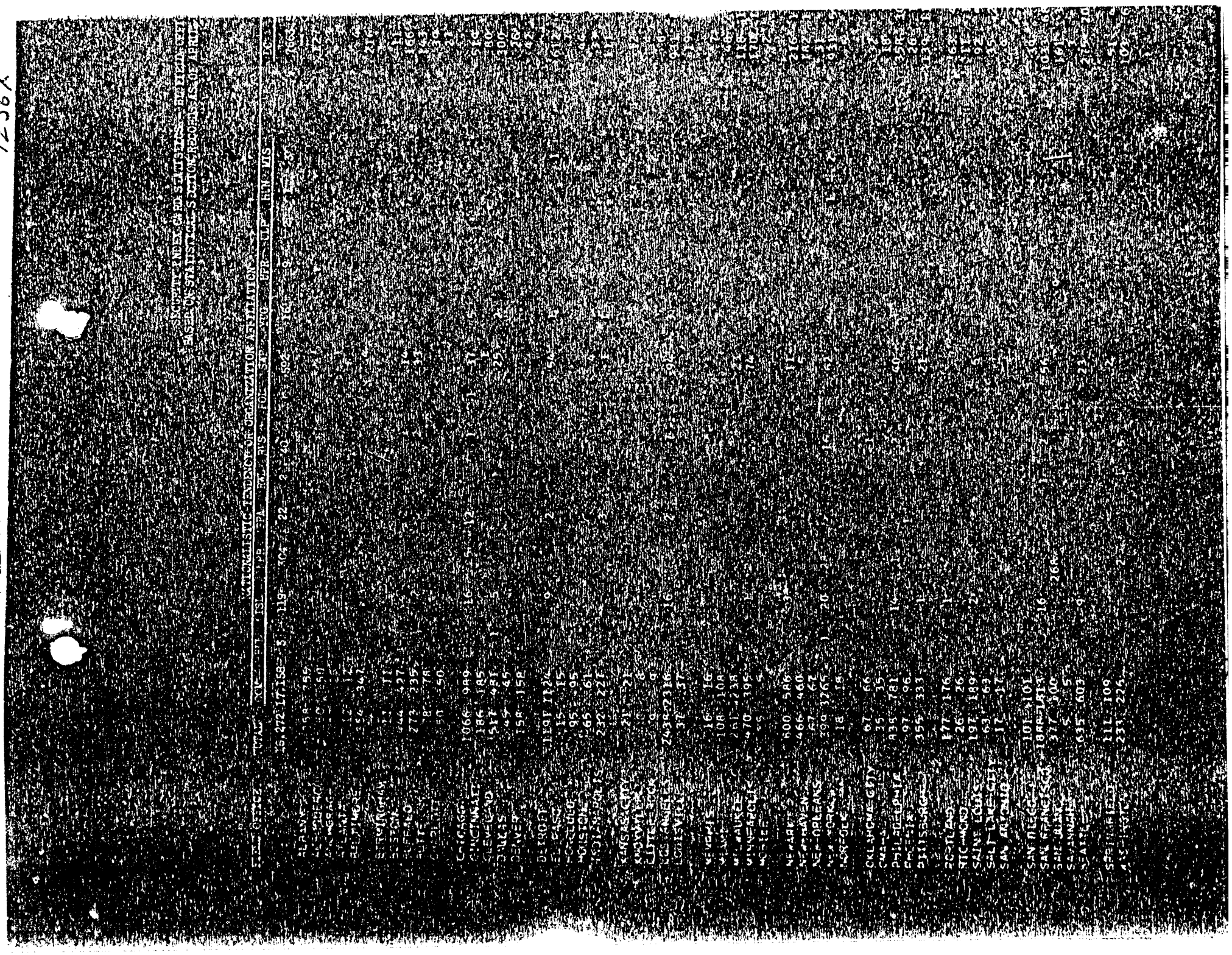
These statistics are based on Statistical Section records as of April 15, 1952.

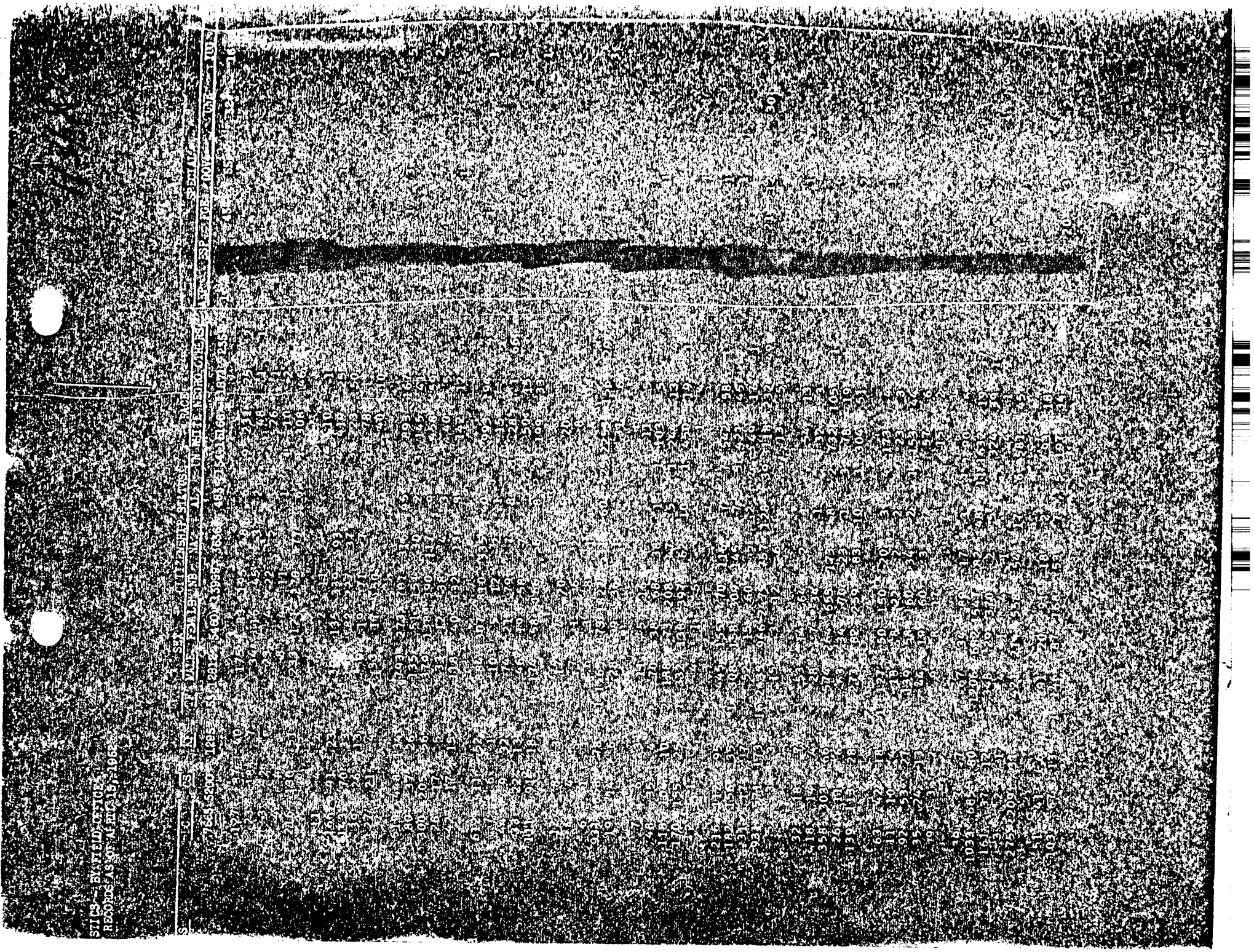
1236A

SECURITY INDEX CARD STATISTICS - BY FIELD OFFI
BASED ON STATISTICAL SECTION RECORDS AS OF APRIL

NATIONALISTIC TENDENCY OR ORGANIZATION AFFILIATION

FIELD OFFICE	TOTAL	COM	SVL	ISL	PPR	SPA	RWL	RUS	FOL	SAP	YUG	UPR	CLP	HUN	MIS		LC
	16,272	17,158	3	119	304	22	2	40	[illegible]	592	16	9	2	1	3		7663
ALBANY	258	255															127
ALBUQUERQUE	50	50															23
ANCHORAGE		5															
ATLANTA	12	12															4
BALTIMORE	354	347															216
BIRMINGHAM	11	11															11
BOSTON	444	427								14							166
BUFFALO	273	235		2				2		33							143
BUTTE	78	78															39
CHARLOTTE	50	50															27
CHICAGO	1066	989		16	5	12		1	1	37	5						514
CINCINNATI	186	185								1							80
CLEVELAND	517	481	1	5						25	2		2				300
DALLAS	45	45															26
DENVER	158	158															42
DETROIT	1191	1124		9		2				54	1				1		612
EL PASO	15	15															7
HONOLULU	95	95															44
HOUSTON	65	61								4							33
INDIANAPOLIS	232	221				1				1	1						111
KANSAS CITY	21	21															12
KNOXVILLE	8	8															7
LITTLE ROCK	9	9															8
LOS ANGELES	2438	2316		16		2		7		92	3						931
LOUISVILLE	37	37															19
MEMPHIS	16	16															7
MIAMI	108	108															48
MILWAUKEE	261	238								21							118
MINNEAPOLIS	470	395		1						74							170
MOBILE	5	5															2
NEWARK	600	586		3						11							216
NEW HAVEN	466	460								5							182
NEW ORLEANS	67	67															31
NEW YORK	399	3265	1	20	28			16		62				1	2		931
NORFOLK	18	18															8
OKLAHOMA CITY	67	66						1									32
OMAHA	35	35															18
PHILADELPHIA	838	781		14	1			2		60							358
PHOENIX	97	96				1											26
PITTSBURGH	355	333		1						21							139
PORTLAND	177	176		1													63
RICHMOND	26	26															11
SAINT LOUIS	197	189		2						6							92
SALT LAKE CITY	63	63															35
SAN ANTONIO	17	17															9
SAN DIEGO	101	101															39
SAN FRANCISCO	1888	1813		16			1	2		56							1033
SAN JUAN	377	300			268							9					161
SAVANNAH	5	5															3
SEATTLE	635	603		9						23							275
SPRINGFIELD	111	109								2							51
WASHINGTON	233	226			2		1	5									103





1236 X

KEY

FIELD OFFICE

The first four letters of the field office are used in all cases except St. Louis, which is coded STLO.

NATIONALISTIC TENDENCY OR ORGANIZATIONAL AFFILIATION

COM	Communist Party, USA
BUL	Bulgarian
ISL	Independent Socialist League
NPR	Nationalist Party of Puerto Rico
PPA	Proletarian Party of America
RWL	Revolutionary Workers League
RUS	Russian
POL	Polish
SWP	Socialist Workers Party
YUG	Yugoslavian
UPR	Union of the people for the establishment of the Republic of Puerto Rico
ULP	United Labor Party
HUN	Hungarian
MIS	Miscellaneous(any Nationalistic Tendency or Organizational Affiliation not listed)

DANGEROUSNESS CLASSIFICATION

DC	Priority Detention in the event of an Emergency (DetCom)
CS	Potential Communist Saboteurs (ComSab)
KP	Key Figures
TF	Top Functionary

CITIZENSHIP STATUS

NB	Native Born
NA	Naturalized
AL	Alien
UN	Unknown

SPECIAL SECTION

AEP	Atomic Energy Program employees
ESP	Espionage subjects
FGE	Foreign Government employees
GOV	United States Government employees
PRO	Prominent Person
UNE	United Nations employee
YUG	Pro-Tito

Enc 3

NP list

12

Assistant Attorney General James M. McInerney
Criminal Division

April 30, 1952

Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. This list is subdivided alphabetically under the field office of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

DELIVERED PERSONALLY TO MR. [illegible] OF DEPT. SHEARER OBTAINED OLD LIST & DESTROYED

Attachment

NOTE ON YELLOW ONLY:

Espionage Section of the Special Section not included.

PLC:mjt

RECEIVED REAR OFFICE
U.S. DEPT. OF JUSTICE
1952 MAY 30 PM 3:52
FBI

RECORDED 100-[illegible]
17 MAY 23 1952

U.S. DEPT. OF JUSTICE
FBI
MAY 30 1 12 PM '52
SECURITY INFORMATION

51 JUN 26 1952

SECURITY INFORMATION - TOP SECRET

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: January 4, 1952

FROM :

SUBJECT: SECURITY TRAINING PROGRAM
CLEVELAND DIVISION

PURPOSE:

Comment on the material being used by the Cleveland Division for training Agents assigned to security investigations.

DETAILS:

Attached is a copy of a memorandum for Agents on the security squad of the Cleveland Office and a sample security report used by that office for training purposes. These items were referred to the Internal Security Unit by the Training and Inspection Division for observations and comments.

The above-mentioned material in use by the Cleveland Office for training purposes indicates that the Cleveland Office has taken an excellent approach to the handling of security matters. It appears that their program will undoubtedly be of material aid to their security scuad and particularly to new Agents assigned to the squad. It should increase the effectiveness of their security squad and the standard of work turned out.

A review of the model report and the memorandum with attachment prompted the following observations

Re Report:

Page two under "Background" (8). The results of investigations by police agencies should be attributed to the police agency or department rather than to individual officers.
(SAC Letter No. 58 dated August 16, 1950, page five)

Page three, last paragraph, line one; page four, second paragraph, line one and page four, third paragraph, line one. It is suggested that the phraseology "by report" be deleted in each instance. It would be sufficient to say "reported" with no mention made to a written report. It is possible that at some future date a reference to a report might prompt a demand or request that the report be produced which situation would be undesirable.

Page seven, T-5 and page eight, T-8. According to the body of the report, T-5 and T-8 appear to be live informants and information should be set out on the Administrative page as to the date the information was received and by whom as was done in the case of T-3 and T-4 on page seven.

Re Attachment to Memorandum:

Page three (7), CAPTIONS. Recent instructions to the Field in SAC Letter No. 121 dated December 20, 1951, (issued subsequent to the preparation of this material by the Cleveland Office), directed that the form for summary reports set forth in SAC Letter No. 95 dated September 22, 1951, be used whenever possible in investigative reports as well as summary reports. This includes the use of headings prescribed in the recommended form for summary reports in each investigative report whenever information is included that logically falls under such headings. This instruction was issued to ensure uniformity in report writing in the Field and to facilitate the preparation of summary reports in the future.

Cleveland, if not already done, should include this recent instruction in their training memorandum.

Page four (8), POLICE INVESTIGATIONS. As previously pointed out, the results of investigations by Police Agencies should be attributed to the agency or department rather than to individual officers. (SAC Letter No. 58 dated August 16, 1950, page five).

Page eight (15), CHARACTERIZING ORGANIZATIONS. Instruction contained under this heading is correct in that organizations should be characterized where cited by the Attorney General but should be broadened to include citations by duly constituted legislative subversive investigative committees such as the House Committee on Un-American Activities, the California Committee on Un-American Activities and the Massachusetts House Committee on Un-American Activities, etc.

OBSERVATION:

It is believed that such a planned training program as is in use at Cleveland, if a similar program is not already in operation, would be beneficial if placed in operation in offices having large security squads and a considerable amount of security work.

ACTION:

If you approve, it is recommended that this memorandum be routed to the Training and Inspection Division.

1238

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVER

TO : Director, NMI

DATE: 1/21/52

FROM : CIC, Omaha

PERSONAL AND CONFIDENTIAL

SUBJECT: [redacted]

Rebulet 1/7/52.

The new Security Index list has been received in this office and the old list has been destroyed by burning.

1239

TO: ALL SUPERVISORS SECURITY INDEX DESK DATE: March 29, 1952

FROM:

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS
REVISED SECTION 87C
MANUAL OF INSTRUCTIONS

Attached hereto is one copy of the first draft of Section 87C of the Manual of Instructions which has been completely revised in form and content with a view to including therein all pertinent instructions relating specifically to security investigations of individuals.

It is desired that you review this draft of the Manual for the purpose of making any observations and suggestions which you believe will improve its content. It is not desired that your suggestions submitted in connection with this review involve changes in basic Bureau policy.

To facilitate the handling of any suggestions each of you may have, it is desired that each suggested change, addition, or deletion be submitted by you on a separate sheet of standard size paper, typed in rough draft. Each sheet should be headed by the identity of the page and paragraph therein affected by your suggestion. If your suggestion changes the wording of the content, please include the exact wording that you desire be placed in the Manual. Your name should be included on each suggestion sheet.

The attached copy of the Manual is charged to you and should be returned to Room 1264 along with your suggestions when you have completed your review.

-1239X

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: May 2, 1952

TO :

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 57 new cards were added to the Security Index and 15 cards were cancelled, a net increase of 42 cards.

The Security Index count as of today is 18,411.

1239X2

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: May 9, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

The following is a report on the increase in the Security Index since the last count was furnished to you on April 11, 1952.

Week of	New Cards Added	Cards Cancelled	Net Increase
April 12-18	73	12	61
April 19-25	73	17	56
April 26- May 2	57	15	42
May 3-9	80	19	61
	283	63	220

The Security Index count as of today is 18,472.

For your information, during the preceding four-week period 279 cards were added and 87 cards were cancelled, a net increase during the period of 192 cards.

1Z39X3

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOV

TO : Director, FBI

DATE: 5/12/52

FROM : SAC, Omaha

SUBJECT: SECURITY INDEX — GENERAL

PERSONAL AND CONFIDENTI

Rebulet 4/30/52.

The new Security Index list has been received by this office and the old list has been destroyed by burning.

123 9X4

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

FROM :

DATE: May 16, 1952

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the last week 84 new cards were added to the Security Index and 22 cards were cancelled, a net increase of 62 cards.

The Security Index count as of today is 10,584.